

ART GALLERIES, DISPLAYS

* An extended program of events - visual, documentary, actual and otherwise - in various media, will be on display at the Art Gallery of York University (N145, Ross) through April 13. The exhibition is provided by the N.E. Thing Co. Ltd. Gallery hours are 10:00 a.m. - 4:30 p.m. Monday to Friday, and 2:00 p.m. - 5:00 p.m. Sunday.

Monday

- 12:00 noon 2:00 p.m. Bizarre Bazaar [Bethune College] Bethune's international restaurant will be open this week (also in the evenings from 5:00 p.m. - 7:00 p.m.) and will feature Slavic foods - licenced on Tuesday, Wednesday and Thursday - Bethune College Dining Hall
- 2:00 p.m. 4:00 p.m. <u>Careers Day Symposium</u> short talks will be given by representatives of government and industry on job prospects in science - Room I, Curtis Lecture Halls
- 4:30 p.m. <u>Biology Research Seminar</u> "Regulation of RNA Synthesis in the Nucleus" by Dr. R. Simard, Sherbrooke Medical School Room 320, Farquharson Building
- 7:30 p.m. <u>Concert</u> [Program in Music] featuring the New Arts Chamber Players and the York Choir - Senior Common Room, Winters College
- 8:45 p.m. Founders Concert Series featuring the New Arts Chamber Players in the following program: David Lidov: Trio (Una partita di maniera) with Virginia Markson (flute), Lawrence Cherney (oboe) and James MacKay (bassoon); Beethoven: Septet (op. 20) with Carol Lieberman (violin), Susan Farquhar (viola), Audrey King (cello), Ed Taite (bass), Howard Knopf (clarinet), James MacKay (bassoon) and Jim MacDonald (horn) Senior Common Room, Founders College

Tuesday

- 2:00 p.m. 3:00 p.m. <u>Play</u> [Social Science 171] "World We Have Lost" an entertainment by York students for Dr. Peter Laslett of Cambridge University, currently visiting the York campus - extra seating is available - for further information contact Chris Furedy at 667-6274 - Room F, Stedman Lecture Halls
- 3:00 p.m. 4:00 p.m. Afternoon Tea will be available in the Faculty Lounge on the eighth floor of the Ross Building (tea and cookies are 10¢); the President hopes members of the York community will join him there.
- 4:00 p.m. Food Services Committee meeting (please note the location change) Committee Room (Room 223), McLaughlin College
- 4:00 p.m. 4:50 p.m. Film [Humanities 377] "Life and Times of Bertrand Russell" extra seating available - Room I, Curtis Lecture Halls
- 4:55 p.m. 5:50 p.m. Film [Humanities 184] "Let My People Go" extra seating available Room I, Curtis Lecture Halls
- 7:00 p.m. Asian Film [Program in Film] "End of Summer" (Japan, 1961) directed by Ozu -Room L, Curtis Lecture Halls
- 7:30 p.m. <u>Concert</u> [Program in Music] featuring Victor McCorry's piano students Bethune College Music Room

Wednesday

- 12:15 p.m. 1:30 p.m. Guest Speaker Professor George Fisk, Director of the Management Research Centre at Syracuse University (formerly of the Wroe Alderson group at Wharton), will lecture on "Inventing a Future for Marketing" - sandwiches and coffee served - Room 402, Administrative Studies Building
- 3:00 p.m. <u>Biology Research Seminar</u> "The Ecological Basis for the Classification of Forest Lands" by Dr. R. Daubenmire, Washington State University - Room 320, Farquharson Building

YORK ACTIVITIES

(Wednesday, cont'd.)

- 4:00 p.m. <u>Physics Seminar</u> "Atomic and Molecular Physics in the CO₂ and CO Laser Plasmas" by Dr. Allan Garscadden, Aero Space Research Laboratory, Wright-Patterson Air Force Base -Room 317, Petrie Science Building
- 4:00 p.m. <u>Mathematics Colloquium</u> "The Influence of Equations on Cardinality" by Professor Walter Taylor, University of Colorado - Room S317, the Ross Building
- 7:30 p.m. <u>Concert</u> [Program in Music] featuring the Student Wind Quintet and the York Chamber Orchestra - Senior Common Room, Winters College
- 8:15 p.m. Concert [Glendon General Education Department] featuring Eric del Junco on the cello; piano accompaniment by Margaret Duesbury Old Dining Hall, Glendon College

Thursday

- 3:00 p.m. 5:00 p.m. Concert [Program in Music] recital by students in the Seminar in Performance; works include "Leid" by Schumann and Wolf (Jeanne Ward) and the "Hindemith Flute Sonata" (Barbara Ackerman) - Music Room (016), McLaughlin College
- 4:00 p.m. <u>CRESS Seminar</u> "The Formation of Polyatomic Molecules" by Dr. Eric Herbst, Chemistry Department, Harvard University - Room 317, Petrie Science Building

Friday

8:00 p.m. - Concert - [Program in Music] featuring Kenneth Cooper on the harpsichord - Room 207, McLaughlin College

Saturday

- 10:30 a.m. & 2:30 p.m. Annual Conference of the Victorian Studies Association of Ontario interested members of the York community are invited to the following lectures:
 - 10:30 a.m. "Psychology and the Naturalist Novel" by Professor Michael Collie, Dean of York's Faculty of Graduate Studies
 - 2:30 p.m. "The Impact of Railways on Victorian Society" by Professor Jack Simmons, University of Leicester, England

- both lectures will take place in Room 204, York Hall, Glendon College; for further information contact A.V. Tucker, Principal, Glendon College at 487-6116



3:00 p.m. -4:00 p.m. - Afternoon tea will be available in the Faculty Lounge on the eighth floor of the Ross Building (tea and cookies are 10¢); the President hopes members of the York community will join him there

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- 4:00 p.m. 4:50 p.m. Film [Humanities 377] "Life and Times of Bertrand Russell" extra seating available Room I, Curtis Lecture Halls
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- 7:00 p.m. Asian Film [Program in Film] "End of Summer" (Japan, 1961) directed by Ozu Room L, Curtis Lecture Halls

7:30 p.m. - Concert - [Program in Music] featuring Victor McCorry's piano students - Bethune College

GENERAL

- York's Faculty of Education is offering a five-week summer program in Special Education July 3 to August 3. Successful completion of this program will be recognized by the Ministry of Education by appropriate accreditation at the Elementary or Intermediate level of professional The summer program instruction team will include Barbara development in Special Education. Bateman, Siegfried Engelmann and Harold Kunzelmann, who will be focussing on the education of exceptional children. Further information is available from the course secretary - Mrs. Kathy exceptional children. Further information is availa Fennelly, Room N818, the Ross Building (local 6303).
- The fund at the disposal of the Faculty of Arts and administered by the Committee on Minor Research Grants is designed primarily to help cover some of the out-of-pocket expenses connected with research projects. The fund does not carry stipends and hence is not a research fund in The committee sits three times a year and will next consider applications submitted that sense. 1973. For further information on the guidelines as well as application forms, by April 13, contact either Departmental/Divisional Chairmen, the Minor Research Grants Committee Chairman (J.A. Ernst, Room 230, Vanier College - local 2578) or Secretary (Bev Morrissey, Room S932B, the Ross Building - local 3180).
- The Toronto and vicinity White Page Telephone Directories will be available shortly. Departments are asked to call the Switchboard (dial "O") with their requirements.

york handbook

SUPPLEMENT NO. 1 3/IV/73

the York Handbook. The Supplement Forms the Bulletin and may be detached and filed their currency for an extended period and to which current for only a short time, it is not intended wide range of topics, but, because its major large number of items that have to be carried by occasional basis when space is available. It certain items of this kind as a supplethe Bulletin, the Supplement can only appear on should also be noted that any item a department President (Administration) will publish (or rethe Vice publish information that remains the ideal vehicle for items that retain publication has been made of the Handbook binder for reference occasionally be made need, the Office This method of meet this reference must purpose is to publish) Τo of t t to be 69 part ment i n uo

considers particularly suitable for republication editor will then submit the item to the Office of cation in the Supplement when space is available. The Office of the Vice-President (Administration) Supplement should be so marked when it is first submitted to the Department of Information the Vice-President (Administration) for republioriginator, to edit any item that may be overly possible by the cooperation of the Director of Information and Publications. Because of the The Bulletin reserves the right, in consultation with the or might otherwise benefit from editing. for publication in the Bulletin. information and in the long an

the All directives and other announcements pub-University policy and administrative Supplement on file during the period of their all issues of lished in the Supplement have the force of are requested to keep official officers currency

the Supplement , S912 Ross, 3070, and should be directed to the Assistant to the Vice-Information and Pubconcerning (Administration) Department of enquiries General not to the President lications

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- The Office of B.U.F.F. (Bureau for University Faculty Families) is again open for new faculty and exchange faculty housing. The office is located in Room 044, McLaughlin College from 9:30 a.m. to 12:30 p.m. Monday through Friday telephone local 3256.
- At its meeting on March 28, the Executive Committee of the York Student Federation resolved that the C.Y.S.F.'s typewriters and telephones will no longer be available for use by student organizations or individuals, effective April 2. A telephone in the "George" Coffee Shop, and the two telephones in the club rooms (Rooms N105 and N109, Ross) will continue to be available at no charge to students.
- The York Student Federation is inviting applications for the positions of: (a) Student senator (b) Chief Returning Officer. Applicants must be students registered at the University, and should submit a resume stating qualifications to the Federation's office (Room N111, Ross) no later than 4:00 p.m., Tuesday, April 10. For further information call local 2515.
 - The Centre for Continuing Education is offering two special workshops in Transactional Analysis this month. Transactional Analysis is currently being used by many organizations - particularly banks and airlines - and its popularity is reflected in the works of several contemporary authors i.e. Eric Berne (<u>Games People Play</u>) and Thomas Harris (<u>I'm 0.K., You're 0.K.</u>). "Transactional Analysis in Organizations", April 12-14, is a workshop focussing on the interpersonal relationships of people working together. Aimed at personnel managers, organizational development and training directors, the workshop will be led by Noel Frizell, Manager of Personnel Development for Westvaco Corporation in New York (formerly a member of the management development group from Ontario Hydro Electric). For those professional helpers concerned with personal growth applications of Transactional

For those professional helpers concerned with personal growth applications of Transactional Analysis, William and Martha Holloway of the Midwest Institute for Human Understanding in Akron, Ohio, will lead a workshop in "The Theory and Applications of Transactional Analysis" on April 14 and 15. For further information call the Centre at local 2525.

2510

STAFF POSITIONS: the following vacancies are available to candidates from within the University
community; for further information contact Personnel Services:Student RecordsReceptionist/Course Offering File Clerk (grade 3)2510

Faculty of Arts (Social Science) Faculty Secretary (grade 3)



- 12:15 p.m. 1:30 p.m. <u>Guest Speaker</u> Professor George Fisk, Director of the Management Research Centre at Syracuse University (formerly of the Wroe Alderson Group at Wharton), will lecture on "Inventing a Future for Marketing" - sandwiches and coffee served - Room 402, Administrative Studies Building
- 3:00 p.m. <u>Biology Research Seminar</u> "The Ecological Basis for the Classification of Forest Lands" by Dr. R. Daubenmire, Washington State University - Room 320, Farquharson Building
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- 7:30 p.m. <u>Concert</u> [Program in Music] featuring the Student Wind Quintet and the York Chamber Orchestra - Senior Common Room, Winters
- 8:15 p.m. <u>Concert</u> [Glendon General Education Department] featuring Eric del Junco on the cello with piano accompaniment by Margaret Duesbury - Old Dining Hall, Glendon College

GENERAL

- Copies of the article "Non-Resident Income Tax Altered by Budget Amendments", which was published by the Ontario Confederation of University Faculty Associations, can be obtained from O.C.U.F.A. at 40 Sussex Avenue, Toronto 5 - telephone Charles Hebdon at 964-8417. This information may be of direct concern to University teachers who at some time during 1972 were non-residents of Canada e.g. those who joined the faculty or staff from abroad or who spent sabbaticals or leaves of absence outside the country.
- A secretary is required for the York University Staff Association. Duties include taking minutes at Executive Meetings (two meetings per month) and General Membership Meetings (two per year). The person accepting this position will receive an honorarium. For further information call Jean Drake at local 2420.
 - York's Faculty of Fine Arts has announced the courses for its 1973 summer session. These courses are for: university students wishing to gain Fine Arts credits; teachers wanting OSSTF courses; professionals desiring to develop in specific areas; and persons generally interested in broadening their awareness of the arts. Classes will meet daily Monday through Friday from July 3 to August 10 and courses will be offered in visual arts, dance, film, music, and theatre. Except for those who choose to enrol in the Special Dance Studio course on a non-credit basis, all applicants must be eligible for admission to York. Applications and brochures are available from the Faculty of Fine arts, Room 297, Behavioural Science Building - local 3636.

2. UNIVERSITY POLICIES AND PROCEDURES (LIMITED DISTRIBUTIONS)

The complete York Handbook containing the Telephone Directory and the Services, Practices, and Policies sections is distributed to all holders of the Telephone Directory. This wide distribution is deliberate and is intended to provide members of the community with a directory of the services available on campus and to provide a ready-reference to current University practices and policies.

There are a number of official University practices and policies, however, which, while they are of vital interest to those actively engaged in the activities with which the policies deal, are of little day-to-day interest to the majority of the community. Such publications are normally given limited distribution by their originators but must, nevertheless, be accessible as public University documents. Those originating in the Office of the Vice-President (Administration) can be provided with an index in the Handbook, but unless those distributed by other offices and departments have their existence recorded they remain inaccessible as University documents.

In order to establish a common format which will allow such documents to be filed in the Handbook and to facilitate the preparation of an index from time to time, please follow the procedure set out below.

1. Reproduce each document on punched pages (3 guarter-inch holes) each 8" x 5" for insertion in the Handbook, by using a photo-reduction of 18%.

To achieve this final size, it is necessary to type the original, in single space within a rectangle 9 1/4" x 5 1/8", running each line right out to the edges of the rectangle, i.e. with no SUPPLEME margins. A master backing sheet makes this procedure a simple matter. (An IBM Adjutant 12-pitch type-ball produces excellent copy, but the actual type-face used is not critical.)

2. To achieve a suitable consistency in format, and to clarify the minor technical details involved (including the general styling of headings, indentations, numbering of paragraphs and subparagraphs, spacing, page-numbering, etc.) all originators are asked to consult the Assistant to

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Deadline

12:00 noon on

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Telephone 667-3441. (N814,

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Published five days a week during term by Information and Publications

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University Policies, etc. (Limited Distributions)

the Vice-President (Administration), Ross S912, 3070, before any document is reproduced. This consultation is advisory only, and does not extend to writing and editing, or to the actual reproduction of any item.

3. Send two copies of every item published to the Office of the Vice-President (Administration) S912 Ross (2234) so that an updated index can be issued from time to time for insertion in the Handbook.



Friday

1:00 p.m. - L.A.P.I.R.O. - general meeting for members of the York community interested in the Loose Association of People Interested in Research in Organizations - Room 400, Administrative Studies Building

8:00 p.m. - Films - [Winters College] "Fistful of Dollars" and "The Good, the Bad, and the Ugly" (Clint Eastwood) - admission \$1.25 - Room I, Curtis Lecture Halls

8:00 p.m. - <u>Concert</u> - [Program in Music] featuring Kenneth Cooper on the harpsichord - Room 207, McLaughlin College

Saturday

- 10:30 a.m. & 2:30 p.m. Annual Conference of the Victorian Studies Association of Ontario interested members of the York community are invited to the following lectures: 10:30 a.m. - "Psychology and the Naturalist Novel" by Professor Michael Collie, Dean of York's Faculty of Graduate Studies
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- both lectures will take place in Room 204, York Hall, Glendon College - for further information call A.V. Tucker, Principal of Glendon College, at 487-6116

Sunday

8:00 p.m. - Films - [Winters College] "Fistful of Dollars" and "The Good, the Bad, and the Ugly" - admission \$1.25 - Room I, Curtis Lecture Halls

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Schedule for Book Buy-Backs at the York and Glendon Bookstores:

York Campus April 16 - 25

And every Friday through the

summer from -

<u>Glendon Campus</u> April 16 - 19

1:00 p.m. - 6:00 p.m. (Monday & Thursday) 1:00 p.m. - 4:00 p.m. (Tuesday & Wednesday)

Closed Friday

The York University Faculty Association is looking for a member of faculty, probably of the rank of assistant professor, who will devote one third of his or her time in 1973-74 to the tasks of streamlining Y.U.F.A. affairs, working on the Y.U.F.A. Newsletter and helping the members of the executive committee with their jobs. Y.U.F.A. will make available, through the University, from \$4,000 to \$5,000 to the department concerned in order to compensate for the time of the faculty member. This position during the coming year will be an important one, which will allow its incumbent to learn a lot about York in a hurry. Interested members should send a letter of application and a curriculum vitae to the Vice-Chairman (Organization), Professor Chester Sadowski, Room 149, Petrie Science Building - local 3832.

10:00 a.m. - 3:00 p.m. 4:30 p.m. - 7:00 p.m.

10:00 a.m. - 3:00 p.m.

The French Cafe, located in Stong College, will be open from 12:00 noon - 2:00 p.m. and 5:00 p.m. - 7:00 p.m. from April 9 through 13.

The Department of Athletics, Glendon College, has the following position opening:

Permanent Lifeguards (May, June, July, August) Glendon Pool - for further information contact Anne O'Byrne, Assistant Director, at 487-6151. YORK UNIVERSITY FOOD SERVICE - SUMMER HOURS - 1973

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	Complex 1 Founders-Vanier	Buttery	Atkinson Coffee House	Complex 2 Stong-Bethune	Central Square Coffee Shop	Square Cafe	Pizza Pit	Osgoode Lunchroom
Type of Food	Complete Selection	Snack Bar Licenced Patio Use	Light Lunch and Coffee Service	Complete Selection	Complete Selection with Snack Bar	Light Snacks		Snack Bar
Hours of Operation	Effective April 11		Effective April 9	Effective May 3		Effective April 13	Effective March 23	Effective May 18
<u>Monday - Friday</u> Breakfast Coffee	8:00 - 9:00 10:00 - 11:00	Closed Apr. 28-May 2	8:00	Closed (Including Restaurants)	Apr. 9-May 11 Aug. 9-Sept. 14 8:00 - 4:30	Closed	Closed	Closed
Lunch	12:00 - 1:30				May 14-Aug. 8 8 am - 9 pm (MonThurs.)			
Coffee	3:00 - 4:00	May 3-Aug. 31 4:00 - 1 am	3:30		(MonIndrs.) 8 am - 4 pm (Fri.)			
Dinner	5:00 - 6:30							
Saturday & Sunday								
Breakfast	10:00 - 11:30*		Closed	Closed	Closed	Closed	Closed	Closed
Lunch	12:00 - 1:30	6 pm - 10 pm*						
Dinner	5:00 - 6:00							

<u>Note:</u> * Subject to Conference program requirements.

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ART GALLERIES, DISPLAYS

* An extended program of events - visual, documentary, actual and otherwise - in various media, by the N.E. Thing Co. Ltd., will be on display at the Art Gallery of York University through April 13. Gallery hours are 10:00 a.m. - 4:30 p.m. Monday to Friday, and 2:00 p.m. - 5:00 p.m. Sunday.

Monday

12:00 p.m. - 2:00 p.m. - French Cafe - open this week through Friday; also from 5:00 p.m. to 7:00 p.m. - Stong College

4:00 p.m. - Film - [Environmental Studies Student Association] "No Blade of Grass" - Room I, Curtis Lecture Halls

Tuesday

4:00 p.m. - Film - [Environmental Studies Student Association] "The Naked Prey" - Room I, Curtis Lecture Halls

Wednesday

3:00 p.m. - <u>Monopoly Game</u> - [N.E.Thing Co. Ltd.] using \$14,700 of real money, supplied by the Toronto-Dominion Bank; celebrating an ordinary experience for heightened perceptual awareness - participants include: Acting President John Yolton; Associate Dean of the Faculty of Fine Arts, David Silcox; and Ingrid Baxter of the N.E. Thing Co. Ltd. -Toronto-Dominion Bank, Central Square, the Ross Building

Thursday

4:00 p.m. - Film - [Environmental Studies Student Association] "Wind Across the Everglades" Room I, Curtis Lecture Halls

8:00 p.m. - Spring Concert - [Program in Dance] performed by York students - Burton Auditorium

Friday

- 9:30 a.m. Film [French Language Studies] "The Sorrow and the Pity" (4 1/2 hours; there will be a lunch break) extra seating available Room I, Curtis Lecture Halls
- 8:00 p.m. Spring Concert [Program in Dance] performed by York students Burton Auditorium
- 8:00 p.m. <u>Informal Orientation Party</u> [Arboretum Committee] York's "2nd Annual Tree Day" will be held on Saturday, April 14; all interested members of the community are invited to participate - information regarding the planting of 7500 young trees, etc., will be given this evening - Senior Common Room, Vanier College
- 8:30 p.m. Film [Legal & Literary Society] "Bananas" (Woody Allen) admission \$1.00 Moot Court Room, Osgoode Hall Law School

Saturday

- 7:30 p.m. Film [Legal & Literary Society] "Bananas" admission \$1.00 Moot Court Room, Osgoode Hall Law School
- 8:00 p.m. Spring Concert [Program in Dance] performed by York students Burton Auditorium
- 9:30 p.m. Folksinging [Legal & Literary Society] featuring Dee Higgins Junior Common Room, Osgoode Hall Law School



4:00 p.m. - <u>Film</u> - [Environmental Studies Student Association] "The Naked Prey" - Room I, Curtis Lecture Halls

GENERAL

- * On Saturday, April 14, the Aboretum Committee is holding its "2nd Annual Tree Day" on the York campus. There are 7500 young trees to be planted in several areas. All members of the University community are invited to participate, and children are also very welcome. An informal orientation party will take place on April 13 at 8:00 p.m. in the Senior Common Room of the Vanier College. For further information contact Mr. M. Boyer at local 3492.
- Mrs. Pauline Callen, Administrative Oficer for the Faculty of Graduate Studies, has relocated her office from Room N915 to Room N920 of the Ross Building.
- NORTH YORK DIAL-A-BUS SERVICE: Recent publicity given to this experimental service suggested that it might have implications for the York community. The Ministry of Transportation and Communication of the Ontario Government state that although planning for the system is well advanced, and it is expected to begin operating in the Fall, the precise details of the areas to be served have not been worked out. As far as York is concerned, when the system begins operation the campus is not expected to fall within either a peak area (served through the day) or an off-peak area (served outside rush-hours only). There is the possibility, however, that should the system develop as it is expected to, York might well become one of the drop-points to which passengers are brought by the buses serving a given area. The Ministry stresses that at the moment this development is no more than a possibility. The University will continue to monitor this development and draw the attention of Provincial authorities to the requirements of University members for economical and speedy public transportation. Should any future developments in the service have implications for York, details will be published in the Bulletin.

A competition for gymnasts in Canada, who wish to try out for international events this year, will be held on Saturday, April 14 in the Tait McKenzie Gymnasium at 7:00 p.m. Teams will be selected to represent Canada at the following:

- 1) Tri-Meet; Canada, Mexico, U.S.A. (in California)
- 2) Canada Great Britain (in Great Britain)
- 3) Pre-Worlds (in Varnia, Bulgaria)
- 4) China Canada (in China)

Admission at the door is \$2.00 for adults and \$1.00 for children (under 12).

Food Services Summer Hour Schedule: The effective date of the summer usage of Founders-Vanier servery and dining halls as shown on the food service summer hours schedule published in the <u>Bulletin</u> on Friday, April 6, should read Friday, May 4. From Wednesday, April 11 to Thursday, May 3, the McLaughlin-Winters Dining Halls will serve the community needs.

The Founders College Satellite Branch of the Toronto-Dominion Bank, closed April 6 at 6:00 p.m. The Satellite Branch will reopen September 4.



3:00 p.m. - Monopoly Game - [N.E. Thing Co. Ltd.] using \$14,700 of real money supplied by the Toronto-Dominion Bank - participants include: Acting President John Yolton; Associate Dean, Faculty of Fine Arts, David Silcox; Ingrid Baxter of the N.E. Thing Co. Ltd.; Charlotte Gobeil of CBC Weekend; and Dr. Murray Frum, Businessman -Toronto-Dominion Bank, Central Square, the Ross Building

GENERAL

* GOOD FRIDAY HOLIDAY - April 20, 1973:

University Offices

Scott Library

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Tait McKenzie

closed Friday, April 20

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Computer Services

of weekend closed Friday, April 20

The Council of the Faculty of Arts has recently appointed a committee to study the possibility of establishing a Canadian Studies Program at York. This committee invites responses from the total academic community - both students and faculty. Please send ideas (pro or con) to Professor J. Warwick, Room S438, the Ross Building.

Erika v. Conta Bruce, Head of the Killam Program for Canada Council, will be on campus on April 26 to discuss the Killam Program with members of the faculty who are interested, or who may be interested, in applying for a Killam Grant. Killam provides senior research scholarships and post-doctoral research scholarships. While they are among the most rigorous in their demands, they are also the most generous research grants in Canada. Mrs. Bruce will speak generally about the Killam awards from 10:00 a.m. until 12:00 noon in Room S872 of the Ross Building. She will hold personal interviews in Room S938 (the Ross Building) in the afternoon. For an appointment, please call Mrs. Koechel at local 2205 or 2209.

The "Festival of the Last Snowflake" will be held on Wednesday, April 18 at the Burton Auditorium. The concert will present ensemble performances by students of the Program in Music. The program will include: the De Falla harpsichord concerto; the Street Cries for voices and viols; viol sonata by Marais; recorder trio; woodwind quintet (Etler); Indian music (Solkatus); jazz; early music consort; student compositions; and a guitar solo. All interested members of the York community are invited to attend there will be no admission charge. For further information, call the Program in Music at local 3246.

The Fourth Annual Conference of the Ontario Confederation of University Faculty Associations (O.C.U.F.A.) will take place at the University Guelph on Friday and Saturday, April 27-28. There will be a workshop on "Faculty Association Politics", and panel discussions on "Continuing Education", "Canadianization", and "Federal-Provincial Cost Sharing in Higher Education". Among the participants on the "Canadianization" panel will be Professor Mavor Moore of the Faculty of Fine Arts. Members of York's faculty wishing to attend, should contact Y.U.F.A.'s Vice-Chairman (External Affairs), Professor J. Cutt, Room 222, Founders College - local 3192 - no later than Wednesday, April 18.



- 4:00 p.m. Film [Environmental Studies Students Association] "Wind Across the Everglades" Room I, Curtis Lecture Halls
- 8:00 p.m. <u>Spring Concert</u> [Program in Dance] by students in the Program in Dance Burton Auditorium

GENERAL

- VANDALISM ON CAMPUS: Recent acts of vandalism on campus, including extensive glass breakage and the deliberate flooding of certain areas in the colleges with fire hoses, have serious implications for the University.
 In these days of serious budget constraints the University can ill afford the heavy costs involved in restoration. Not only does the lack of resources limit the number of persons on patrol duty, but also there is a strong desire not to overload the community with a large number of watchmen. Given the above, and the increasing number of acts of malicious damage, members of the York community are requested to assist in alleviating the problem by being alert to undesirable activities on campus and reporting any suspicious circumstances to the Emergency Services Centre at 667-3333. Cooperative action on the part of us all would reduce the demands upon our Security Officers and cut down sharply on the destruction of University property and the significant loss of money this entails. [Office of the Vice-President (Administration)]
 - The Office of the Chief Accountant announces the appointment of Mr. Dan Doucette as Supervisor, General Accounting Services. Mr. Doucette (local 3784) in his position, is responsible to Mr. Arnold Vesterback, Manager, General Accounting.
 - The Vice-Chairman of Senate reports that the following faculty members have been elected by Senate to membership on the Search Committee for a New President: Seymour Friedland, Thelma McCormack and Mavor Moore

To all faculty and staff: Personal exemptions for the purpose of computing income tax have been increased effective April 1, 1973. In addition to the exemption change, tax tables have also been adjusted. Generally, this should result in a decrease in tax deduction.

In order to implement the exemption change, forms TD1 have been forwarded to all departments. Each employee will be required to complete a form and return it to the Payroll Department, Room B38, Temporary Office Building.

Processing deadlines require that the forms be received by April 13, 1973, in order to be included in the April salary calculation. Forms received after this date will not be processed until May.

The Founders College Satellite Branch of the Toronto-Dominion Bank, closed April 6 at 6:00 p.m. - the satellite branch will reopen on September 4, 1973.

The Department of Athletics, Glendon College, has the following position opening: Permanent Lifeguards Bronze required (May, June, July and August) Glendon Pool

- for further information contact Anne O'Byrne, Assistant Director, at 487-6151.



Friday

- 8:00 p.m. Spring Concert [Program in Dance] performed by York students Burton Auditorium
- 8:30 p.m. Informal Orientation Party [Arboretum Committee] York's "2nd Annual Tree Day" will take place on Saturday, April 14; all interested members of the York community are invited to participate - information re. the planting of 7500 young trees, etc., will be given tonight - Senior Common Room, Vanier College
- 8:30 p.m. Film [Legal & Literary Society] "Bananas" (Woody Allen) admission \$1.00 Moot Court Room, Osgoode Hall Law School

Saturday

- 7:00 p.m. <u>Canadian Gymnasts Competition</u> for teams to represent Canada at the following international events:
 - 1. Tri-Meet; Canada, U.S.A., Mexico (in California)
 - 2. Canada-Great Britain (in Great Britain)
 - 3. Pre-Worlds (in Varnia, Bulgaria)
 - 4. China-Canada (in Canada)
 - general admission at the door is \$2.00; children under 12, \$1.00 Tait McKenzie Building
- 7:30 p.m. Film [Legal & Literary Society] "Bananas" admission \$1.00 Moot Court Room, Osgoode Hall Law School
- 8:00 p.m. Spring Concert [Program in Dance] performed by York students Burton Auditorium
- 9:30 p.m. Folksinging [Legal & Literary Society] featuring Dee Higgins Junior Common Room, Osgoode Hall Law School

GENERAL

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- The Institute for Behavioural Research will be expanding its offerings this summer to include eight half-courses. These carry full credit through the Faculty of Graduate Studies. They are open to qualified students throughout Canada and to others upon permission of the Faculty of Graduate Studies. The courses are approximately three weeks in length are are as follows: Social Survey Sampling; Survey Research Design and Analysis; Quantitative Methods in the Social and Environmental Sciences; Social Measurement and social Indicators; Statistics for the Social Sciences; Problems of Comparative Analysis; and Regional Analysis. All correspondence concerning course descriptions, prerequisites, registration, etc., should be directed as soon as possible to Mrs. Magda Davey, Admissions Officer, Faculty of Graduate Studies.

STAFF POSITIONS: the following vacancies are available to candidates from within the University community - for further information please call Personnel Services -

 Purchasing - Purchase Order Typist (grade 2)	local	3473
Physical Plant - General Accounting Clerk (grade 4)		3473 -
Computer Services - Keypunch Operator (grade 3)		3473
Student Records - Computer Records Processor (grade 4)		2510
Graduate Studies - Records Clerk (grade 2)		2510
Arts (Student Programs) - Dicta Typist (grade 3)		2510
Registrar - Clerk Typist (grade 2)		2510



Monday April 16 - Sunday April 22, 1973

EMERGENCY SERVICES CENTRE - 3333

Monday

12:00 noon - 2:00 p.m. - <u>Bizarre Bazaar</u> - Bethune's international restaurant will be open this week and will feature Indonesian food; also from 5:00 p.m. - 7:00 p.m. - licenced Tuesday through Thursday - Bethune College Dining Hall

Tuesday

12:00 noon - midnight - Cock & Bull Coffee Shop - open Tuesday through Friday until further notice - Room 023, Founders College

Wednesday

7:30 p.m. - Festival of the Last Snowflake - [Program in Music] a concert of ensemble performances by students; the program includes: the De Falla harpsichord concerto; the Street Cries for voices and viols; viol sonata by Marais; recorder trio; woodwind Quintet (Etler); Indian music (Solkatus); jazz; early music consort; student compositions; and a guitar solo - Burton Auditorium

NOTE: The York <u>Daily Bulletin</u> will complete its 5th year of regular service on Thursday, April 19, 1973. Commencing the week of April 23rd, the <u>Bulletin</u> will be published on Tuesdays and Thursdays -- further <u>Bulletins</u> will, however, be issued through the week should they be required -- and the weekly York Activities section will be published as usual each Monday. Items must reach the <u>Bulletin</u> office (N814, Ross) by 12:00 noon the day preceding publication

The Toronto and vicinity White Page Directories will be available shortly. Departments are asked to call the Switchboard (dial "O") with their requirements for these and also for the Yellow Pages which will be available within one month.

GOOD FRIDAY - HOLIDAY	
University Offices	closed, Friday, April 20
Scott Library	regular hours
Steacie Science Library	regular hours
Osgoode Law Library	regular hours
Tait McKenzie	closed Friday, April 20; open rest of weekend
Proctor Field House	closed Friday, April 20; open rest of weekend
 Computer Services	closed Friday, April 20

Tuesday, April 17, 1973

EMERGENCY SERVICES CENTRE - 3333

12:00 noon - midnight - Cock & Bull Coffee Shop - open Tuesday through Friday until further notice - Room 023, Founders College

GENERAL

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ars of operation for stores in Central Square

AIDAY - HOLIDAY



- <u>Travel Advances</u> The Office of the Chief Accountant requests the co-operation of the community in adhering to the practice of allowing five days for the preparation of advance cheques, as outlined in the policies section of the York Handbook. While one of the prime functions of the Accounting Department is to serve the needs of the community, and we are prepared to accommodate urgent requests on an exception basis, our responsibilities will be more efficiently discharged if requests for instant service are minimized.
- The York Student Federation has extended the period for receiving applications for the following positions: (a) Student Senator (b) Chief Returning Officer Students are requested to submit a resume to the Federation's Office, N111 Ross. Further information may be obtained from local 2515.
- The "Festival of the Last Snowflake" will be held on Wednesday, April 18 at the Burton Auditorium. The concert will present ensemble performances by students of the Program in Music. The program will include: the De Falla harpsichord concerto; the Street Cries for voices and viols; viol sonata by Marais; recorder trio; woodwind quintet (Etler); Indian music (Solkatus); jazz; early music consort; student compositions; and a guitar solo. All interested members of the York community are invited to attend there will be no admission charge. For further information, call the Program in Music at local 3246.

VANDALISM ON CAMPUS: Recent acts of vandalism on campus, including extensive glass breakage and the deliberate flooding of certain areas in the colleges with fire hoses, have serious implications for the University.

In these days of serious budget constraints the University can ill afford the heavy costs involved in restoration. Not only does the lack of resources limit the number of persons on patrol duty, but also there is a strong desire not to overload the community with a large number of watchmen. Given the above, and the increasing number of acts of malicious damage, members of the York community are requested to assist in alleviating the problem by being alert to undesirable activities on campus and reporting any suspicious circumstances to the Emergency Services Centre at 667-3333. Cooperative action on the part of us all would reduce the demands upon our Security officers and cut down sharply on the destruction of University property and the significant loss of money this entails. [Office of the Vice-President (Administration)]

- The Fourth Annual Conference of the Ontario Confederation of University Faculty Associations (O.C.U.F.A.) will take place at the University of Guelph on Friday and Saturday, April 27-28. There will be a workshop on "Faculty Association Politics", and panel discussions on "Continuing Education", "Canadianization", and "Federal-Provincial Cost Sharing in Higher Education". Among the participants on the "Canadianization" panel will be Professor Mavor Moore of the Faculty of Fine Arts. Members of York's faculty wishing to attend, should contact Y.U.F.A.'s Vice-Chairman (External Affairs), Professor J. Cutt, Room 222, Founders College - local 3192 - no later than Wednesday, April 18.
- York's Faculty of Education is offering a five-week summer program in Special Education (July 3 - August 3). Successful completion of this program will be recognized by the Ministry of Education by appropriate accreditation at the elementary or intermediate level of professional development in Special Education. The summer program instruction team will include Barbara Bateman, Siegfried Engelmann and Harol Kunzelmann who will be focussing on the education of exceptional children. Further information is available from the course secretary: Mrs. Kathy Fennelly, Room N818, Ross - local 6303.

The Council of the Faculty of Arts has recently appointed a committee to study the possibility of establishing a Canadian Studies programme at York. This committee invites responses from the total academic community (both faculty and students). Please send ideas (pro or con) to Professor J. Warwick in Room S438 Ross Building

STAFF POSITIONS

The following vacancies are available to candidates from within the University community. For further information please call Personnel Services - Local 2510.

Survey Research Center - Secretary to Director (Grade 3)

Faculty of Fine Arts - Accounts Secretary (Grade 5)

Faculty of Arts (History) - Secretary (Grade 3)



7:30 p.m. - Festival of the Last Snowflake - [Program in Music] A concert of ensemble performances by students; the program includes: the De Falla harpsichord concerto; the Street Cries for voices and viols; Viol sonata by Marais; recorder trio; woodwind quintet (Etler); Indian music (Solkatus); jazz; compositions; and a guitar solo - Burton Auditorium.

GENERAL

- * Summer hours 1973 York Campus For the past two years the University offices have operated on summer hours from 8:30 a.m. to 4:30 p.m. from the beginning of Daylight Saving in April to the "return-to-school" after the Labour Day weekend. This practice will be continued this year from Monday, April 30, to Friday, August 31, 1973, both dates inclusive.
 In the past, in the few cases where the summer hours had an adverse effect on required operations, it was recognized that the regular hours should be retained. The basic purpose is to maintain effectively a wide variety of University services while recognizing the convenience to the majority of the community. A cooperative effort will ensure achievement of the dual objective.
 For a number of years Glendon College has been on a summer hours schedule comparable to the above and will continue the practice in 1973. [Office of the Vice-President (Administration)].
- * The York Student Federation has extended the period for receiving applications for the following positions: (a) Student Senator (b) Chief Returning Officer Students are requested to submit a resumé to the Federation's Office, Room N111 Ross. Further information may be obtained from local 2515.
- * The Toronto and vicinity White Page Directories will be available shortly. Departments are asked to call the Switchboard (dial "0") with their requirements for these and also for the Yellow Pages which will be available within one month.
- * Copies of the article, "Non-Resident Income Tax Altered by Budget Amendments", which was printed by the Ontario Confederation of University Faculty Associations can be obtained from O.C.U.F.A. at 40 Sussex Avenue, Toronto 5, (telephone Charles Hebdon at 964-8417). This information may be of direct concern to university teachers who at some time during 1972 were non-residents of Canada eg. those who joined the faculty or staff from abroad or who spent sabbaticals or leaves of absence outside the country.
- * The Department of Athletics, Glendon College, has the following position opening:

Permanent LifeguardsBronze required(May, June, July, August)Glendon Pool- for further information contact Anne O'Byrne, Assistant Director, at 487-6151.

The York University Faculty Association is looking for a member of faculty, probably of the rank of assistant professor, who will devote one third of his or her time in 1973-74 to the tasks of streamlining Y.U.F.A. affairs, working on the Y.U.F.A. Newsletter and helping the members of the executive committee with their jobs. Y.U.F.A. will make available, through the University, from \$4,000 to \$5,000 to the department concerned in order to compensate for the time of the faculty member. This position during the coming year will be an important one, which will allow its incumbent to learn a lot about York in a hurry. Interested members should send a letter of application and a curriculum vitae to the Vice-Chairman (Organization), Professor Chester Sadowski, Room 149, Petrie Science Building - local 3832.



GENERAL

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*	The Director of Safety and Security Services advises that after Thursday, 19th April, the Main Gatehouse on St. Lawrence Boulevard will be manned from Monday to Friday only, 8:00 a.m 11:30 p.m. (University holidays excluded). At other times the services of a Security Officer may be obtained by calling the Emergency Services Centre(3333). A telephone is located at the Gatehouse for the convenience of members of the community and visitors. If guests or visitors are expected at times when the Gatehouse will not normally be manned special arrangements can be made to ensure that an officer will be available to supply instructions and assistance by advising the Parking Supervisor (3000), during normal office hours, Monday through Friday. It is hoped that this will minimize inconvenience to the community while effecting a necessary economy.
*	York Food Services - Holiday Schedule Bethune's Bazaar Bazaar - will close tomorrow after lunch Friday, April 20, 1973 - the college dining halls in complex 1 and 2 will be be open to serve the York community from 8:00 a.m. to 6:30 p.m. Saturday & Sunday, April 21 & 22, 1973 - the dining halls will be open from 10:00 a.m. to 6:00 p.m. Monday, April 23, 1973 - the hours of operation will be as per the summer hours schedule issued April 5, 1973.
*	Protest Meeting - for all faculty and staff members to protest provincial governments salestax hike to 7% and the new tax on fuel and to consider measures to make the government reconsider the socially regressive taxes - Tuesday, April 24, 1973 12:30 p.m fellows lounge, Atkinson College For further information call Dr. E. Mann, local 3704, Atkinson College.
*	Erika V. Conta Bruce, Head of the Killam Program for Canada Council will be on Campus on April 26th to discuss the Killam Program with members of the Faculty who are interested or who may be interested, in applying for a Killam Grant. Killam provides senior research scholarships and post-doctoral research scholarships. While they are among the most rigorous in their demands they are also the most generous research grants in Canada. Mrs. Bruce will speak on the Killam awards from 10:00 a.m. until 12:00 noon in Room S872 of the Ross Building, and will hold personal interviews in Room S938 that afternoon. For an appointment with Mrs. Bruce, please call Mrs. Koechel at 2205 or 2209.
	VANDALISM ON CAMPUS: Recent acts of vandalism on campus, including extensive glass breakage and the deliberate flooding of certain areas in the colleges with fire hoses, have serious implications for the University. In these days of serious budget constraints the University can ill afford the heavy costs involved in restoration. Not only does the lack of resources limit the number of persons on patrol duty, but also there is a strong desire not to overload the community with a large number of watchmen. Given the above, and the increasing number of acts of malicious damage, members of the York community are requested to assist in alleviating the problem by being alert to undesirable activities on campus and reporting any suspicious circumstances to the Emergency Services Centre at 667-3333. Cooperative action on the part of us all would reduce the demands upon our Security Officers and cut down sharply on the destruction of University property and the significant loss of money this entails. [Office of the Vice-President (Administration)]

GENERAL (Cont'd)

BOOKSTORE HOURS

York Campus

<u>May 1 - 5</u> Tuesday - Thursday Friday Saturday	9 a.m 9 a.m Closed	9 p.m. 4:30 p.m.
<u>May 7 - 12</u> Monday - Thursday Friday Saturday	9 a.m. – Closed	-
*Clerkservice for Textboo <u>May 14 - 19</u> Monday - Thursday Friday Saturday	9 a.m	
May 22 - 26 Tuesday - Thursday Friday Saturday	9 a.m 9 a.m Closed	7:30 p.m. 4:30 p.m.
After May 28th Monday - Friday Saturday	9 a.m Closed	4:30 p.m.
May & June Monday – Thursday Tues., Wed., Fri. Saturday	9:30 a.m. 9:30 a.m. Closed	- 7:00 p.m. - 4:30 p.m.
<u>July & August</u> Monday - Friday Saturday	9:30 a.m.	- 4:30 p.m.

The Toronto and vicinity White Page Directories will be available shortly. Departments are asked to call the Switchboard (dial "O") with their requirements for these and also for the Yellow Pages which will be available within one month.

Closed

STAFF POSITIONS

Saturday

Glendon Campus

The following vacancies are available to candidates from within the University community. For further information please call Personnel Services - Local 2510.

Faculty of Arts (Computer Science) - Assistant to the Chairman (Grade 6) Institute for Behavioural Research - Receptionist-Typist (Grade 3) Survey Research Centre - Secretary-Field Staff (Grade 3)



Tuesday

- 12:00 noon midnight Cock & Bull Coffee Shop open Tuesday through Friday until further notice 023, Founders
- 12:30 p.m. <u>Protest Meeting</u> for all faculty and staff to protest the Provincial Government's sales tax hike to 7% and the new tax on fuel and to consider measures to make the government reconsider its tax policy for further information call Dr. E. Mann, local 3704, Atkinson College Fellow's Lounge, Atkinson College
- 2:00 p.m. Public Lecture [CRESS, Grad. Studies] "Lidar Atmospheric Polarization Diagnostics" by Mr. William R. McNeil candidate for Ph.D. degree - Room 317, Petrie Science Building

Thursday

- 10:00 a.m. 12 noon <u>Guest Speaker</u> Erika V. Conta Bruce, Head of the Killam Program for the Canada Council, will discuss the Killam Program for those faculty members interested in applying for a grant; Mrs. Bruce will hold personal interviews this afternoon (call Mrs. Koechel at 2205 or 2209 for an appointment) Room S872, Ross Building
- 4:30 p.m. Monthly Meeting of the Senate due to space limitation, tickets must be obtained from Room S945, Ross Room L, Curtis Lecture Halls



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Wednesday

8:15 p.m. - Concert of Glendon Orchestra - conductor Alain Baudot - music by Mozart; Canadian composer, W. Bottenberg; and Mendelssohn - trumpet soloist will be 2nd year student Bob Frankling - Old Dining Hall, Glendon College

GENERAL

* The connection of Atkinson Residence building to our main electrical distribution system necessitates two momentary power interruptions. These interruptions will be of approximately one minute's duration and are scheduled to take place between 7 and 8 a.m. on Wednesday, April 25th and Friday, April 27th. The following buildings will be affected:

Wednesday, April 25/73	Friday, April 27/73
Osgoode Hall Law School	Behavioural Sciences Bldg.
Ross Building	Stedman Lecture Hall
Central Square	Ross Building
Curtis Lecture Hall	Graduate Residence #1
Scott Library	Graduate Residence #2
Atkinson College	
Burton Auditorium	
Graduate Residence #3	
Graduate Residence #4	
Administrative Studies Bldg.	
Fine Arts Bldg.	
Behavioural Sciences Bldg.	
Stedman Lecture Hall	
Graduate Residence #1	
Graduate Residence #2	

1973/74 Parking Decals will be available at the Parking Office, T.O.B. on Tuesday, May 1st. Application forms may also be obtained at the Main Gatehouse. Faculty and Staff are requested to submit applications as soon as possible.

Fees for 1973/74 are as follows: Annual Reserved - \$75.00 Annual Unreserved - 25.00 Sessional Decal - 5.00 per course Motorcycles - 2.00 Registration is free allowing parking in designated peripheral lot only on payment of daily fee of 50¢.

Fees may be paid in cash at the Accounting Office, T.O.B. or arrangements can be made for the appropriate payroll deduction for full time employees. As parking decals cannot be issued to persons having outstanding violations, applicants are urged to take action to resolve these as soon as possible to facilitate the prompt issuing of new decals. 1973/74 parking decals will be valid May 1st, 1973 to April 30th, 1974.

- continued

GENERAL cont'd

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The Green Bush Inn will hold its General Annual Meeting Tuesday, May 8,1973 at 7:00 p.m. in the Committee Room (215), Founders College.



Thursday

- 10:00 a.m. 12:00 noon <u>Guest Speaker</u> Erika v. Conta Bruce, Head of the Killam Program for for the Canada Council, will discuss the Killam Program for those faculty members interested in applying for a grant; Mrs. Bruce will hold personal interviews this afternoon (call Mrs. Koechel at 2205 or 2209 for an appointment) - Room S872, the Ross Building
- 4:30 p.m. Monthly Meeting of the Senate due to space limitation, tickets must be obtained from Room S945, the Ross Building Room L, Curtis Lecture Halls

Friday

8:00 p.m. - <u>Conference for the Study of Political Thought</u> - first of a three-day conference on politics and epistemology; there will be no admission charged beyond the annual membership dues (\$7.50); students admitted free or an annual membership may be obtained for \$3.00 - opening remarks for the conference will be given by Professor John Yolton, President (York University), the Chairman will be Mr. C.B. MacPherson (University of Toronto and a paper will be presented by Stuart Hampshire (Wadham College, Oxford) to be held each day in Room 204, York Hall, Glendon College

Saturday

10:00 a.m. & 2:30 p.m. - Conference for the Study of Political Thought - continued:
10:00 a.m. - ON PLATO Chairman - H.S. Harris (Glendon College)
Paper - "Swøpoouvn and Selbstbewusstsein" by Stanley Rosen (Pennsylvania State University)
Comment - Francis Sparshott (Victoria College, University of Toronto)
2:30 p.m. - ON HUME Chairman - Fraser Cowley (York University)
Paper - "Reason and Politics in Hume's Trastise: An Analysis and Critique" by H.D. Aiken (Brandeis University)
Comment - James Moore (Loyola College, Montreal)
1:30 p.m. - Guest Speakers - [Linguistic Circle of Ontario] "Formal Grammars and Natural Language" by H.A. Gleason, University of Toronto; and "Beowulf Revived in Canada:

Foregrounding in Earl Birney's 'Anglo-Saxon' Poems" by Glendon English Professor Walter

Sunday

10:00 a.m. - Conference for the Study of Political Thought - continued: 10:00 a.m. - ON THE POLITICAL -Chairman - David Braybrooke (Dalhousie University) Paper - "Contradiction and Over-Determination: the Limitation of Dialectics" by Jean-Marie Benoist (French Institute, London and University of Paris) Paper - "Communication and Emancipation: Reflections on the Linguistic Turn in

- Cultural Theory" by Albrecht Wellmer (Ontario Institute for Studies in Education) Paper - "Governing: Person, Society, and the Organization of Science" by Alan
- Blum (York University)

Closing Remarks - John O'Neill (York University)

Gutwinski - Room 129, York Hall, Glendon College

GENERAL

President Yolton announces a reassignment of functions formerly under the Finance Division and notes the new organizational relationships and responsible officers as follows:

J.W. Yolton, President

W.D.	Farr	Vice-President
	1 041 1	

Budgets and Financial Planning: R.G. Hitchman, Director of Budgets R.L. Tobin, Financial Officer

Information and Publications: Stan. Fisher, Director

J.A. Becker, Asst. Vice-President

B.M. Taylor, Director of Athletics

W.W.	Small,	Vice-	President	
		(Admin	nistration)	
Busir	iess Ope	eration	ns:	
Н.Г	Knox,	Asst.	Vice-President	

Development Office: F. Reiners, Secretary

Accounting and Financial Systems and Services:

B.H. Wareham, Acting Comptroller J.A. Heber, Chief Accountant L.C. Sloss, Financial Systems Manager

(continued)

SUMMER HOURS 1973 - York Campus - For the past two years the University offices have operated on summer hours from 8:30 a.m. to 4:30 p.m. from the beginning of Daylight Saving in April to the 'return-to-school' after the Labour Day weekend. This practice will be continued this year from Monday, April 30, to Friday, August 31, 1973, both dates inclusive. In the past, in the few cases where the summer hours had an adverse effect on required operations, it was recognized that the regular hours should be retained. The basic purpose is to maintain effectively a wide variety of University services while recognizing the convenience to the majority of the community. A cooperative effort will ensure achievement of the dual objective. For a number of years Glendon College has been on a summer schedule comparable to the above and will continue the practice in 1973. [Office of the Vice -President (Administration)].

YEAR-END ACCOUNTING PROCEDURES - The Office of the Chief Accountant wishes to remind the community of specific deadline dates for the completion of year-end statements. These dates were circulated on March 12, 1973, and reference is made in particular to the following:

 Expense Advances - An Expense Report is to be submitted to the Accounting Department by 10:00 a.m., May 10, 1973, for all advances outstanding at April 30, 1973.
 <u>Miscellaneous Payroll</u> - An "Authorization of Payment of Temporary Services" form must be completed and received in the Payroll Office by 5:00 p.m., May 3, 1973, for all casual assistants who have rendered service up to and including April 30, 1973. Cheques will be mailed by May 10, 1973.

3. <u>Supplier's Invoices</u> - Goods or services received in a fiscal year are charged to the budget appropriation for that year. There is no method by which funds appropriated for use in one period can be used for prepayment of goods or services or to effect any carry over into the next. Supplier's invoices for goods or services, which are received prior

to April 30, 1973, will be charged to the current year's budget. Departments are requested to indicate the date of receipt of all goods or services on the receiving copy (blue) of the purchase order and submit this copy to the Purchasing Department immediately after receipt of goods or services. For accounts payable against 1972/73 funds the blue copies must be cleared to Purchasing by 10:00 a.m., Thursday, May 10, 1973.

Effective May 1, 1973, the following Inter-Campus Bus Service will be provided Monday through Friday each week until further notice: (9-seater)

Dep. York	Ross Ramp	10:15 a.m.
Arr. Glendon	York Hall	10:55 a.m.
Dep. Glendon	York Hall	11:15 a.m.
Arr. York	Ross Ramp	12:00 noon
Dep. York	Ross Ramp	2:15 p.m.
Arr. Glendon	York Hall	2:55 p.m.
Dep. Glendon	York Hall	3:15 p.m.
Arr. York	Ross Ramp	4:00 p.m.

Health Services regular hours end on Friday, April 27, but will be open until May 11 from 10:00 a.m. - 3:00 p.m. with the Doctors present from 12:00 noon to 1:00 p.m. on Monday, Tuesday, Thursday, Friday and from 1:00 p.m. to 2:00 p.m. on Wednesday. The Health Services facilities will be closed after May 11 until September.

Due to year-end stock taking, Central Duplicating (Room N116, Ross) and Stationery Stores (Room 105, Central Square) will be closed Monday, April 30, 1973. Members of the York community with special printing requirements for that day are asked to call Central Duplicating at local 2285.

At its meeting on April 9, 1973, the Board of Governors approved Senate's recommendation concerning the establishment of Departments and a Division of Interdisciplinary Studies in the Faculty of Fine Arts. Formerly known as 'Programs', Departments of Dance, Film, Music, Theatre, and Visual Arts will be headed by Chairmen, previously called 'Directors'.

1973/74 Parking Decals will be available at the Parking Office, Temporary Office Building, on Tuesday, May 1. Application forms may also be obtained at the Main Gatehouse. Faculty and staff are requested to submit applications as soon as possible. Fees for 1973/74 are as follows:

Annual Reserved	\$75.00
Annual Unreserved	\$25.00
Sessional Decal	\$ 5.00 per course
Motorcycles	\$ 2.00

Registration is free allowing parking in designated peripheral lot only on payment of a daily fee of 50¢. Fees may be paid in cash at the Accounting Office, or arrangements can be made for the appropriate payroll deduction for full-time employees. As parking decals cannot be issued to persons having outstanding violations, applicants are urged to take action to resolve these as soom as possible. 1973/74 parking decals will be valid May 1, 1973 to April 30, 1974.

The York Bookstore will be closed Thursday, April 26 through Monday, April 30 (inclusive) for inventory.

STAFF POSITIONS: the following vacanices are available to candidates from within the University community; for further information call Personnel Services at local 2510 -

Filing Supervisor (grade 4) Admissions