

Thursday, June 26 - Wednesday, July 2, 1986 Volume 6, Number 61

## GENERAL

Members of the York community are reminded that <u>annual parking decals expire June 30</u>. Decals for 1986/87 are on sale at the Parking Office, Room D37, East Office Building. In order to maintain a self-sustaining parking operation, the following fees have been approved: York campus - annual reserved \$203.50; annual unreserved \$64.50; sessional reserved \$34.50; sessional unreserved \$16.75 and motorcycles \$8.00. Note: The York Campus Parking Office is open from 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 4:00 p.m., Monday through Friday. During the months of July and August the office will close on Fridays at 3:30 p.m.

For the <u>Canada Day holiday weekend</u>, the Tait McKenzie Building will be closed Saturday, June 28 to Tuesday, July 1 and will reopen Wednesday, July 2 at 8:00 a.m.

A <u>Red Cross Blood Donor Clinic</u> will be held Wednesday, July 9 from 12:00 noon to 4:00 p.m., in the Stong College Masters' Dining Room.

York University Fire Wardens are reminded to return their questionnaires.

# EVENTS

## THURSDAY, JUNE 26

- 12:00 noon & 1:00 p.m. <u>YUSA Mini-Series</u> "Job Evaluation" with the YUSA Job Evaluations Committee: Janice Anderson, Nancy Rosen, Mary Scheepers and Helen Thibodeau - Moot Court (Room 101), Osgoode Hall Law School
- 12:15 p.m. <u>Art Trek</u> [A.G.Y.U.] a lunchtime tour of art on display across campus meet at flagpole in front of Ross
- 2:00 p.m. <u>PhD Defence</u> [Graduate Program in English] Andrew Stubbs will defend his dissertation entitled "A Study of Form in the Poetry and Prose of Eli Mandel" - Room N927, Ross
- 2:00 p.m. <u>MA Defence</u> [Graduate Program in Psychology] Peter A. Davies will defend his thesis entitled "An Examination of Conversational Behaviours Exhibited by the Non-Lonely Towards Non-Lonely and Lonely Individuals" Room N537, Ross
- 2:30 p.m. 4:30 p.m. <u>Reception</u> to honor the retirement of Joyce O'Keeffe, Administrative Officer, Faculty of Arts - contributions toward a gift may be forwarded to Krystyna Tarkowski, Dean of Arts Office (Room S930, Ross) - Faculty Lounge (8th floor), Ross
- 3:00 p.m. <u>PhD Defence</u> [Graduate Program in Psychology] Anita Halpern will defend her dissertation entitled "Differential Decision Strategy in Schizophrenia and Mania Within the Context of a Recognition Memory Task" - Room S919A, Ross
- 3:00 p.m. Senate Meering Senate Chamber (Room S915), Ross
- 3:00 p.m. 5:00 p.m. <u>Reception</u> to honor the retirement of Roberta Gilks, Postmaster contributions toward a gift may be forwarded to Irene Cote (Main Post Office, Ross) or Heather McIndless (Physical Plant, Room C34, E.O.B.) - Faculty Club, Ross
- 5:00 p.m. 7:00 p.m. <u>Symposium</u> [York Student Pugwash] "The U.N., Disarmament, and N.G.O.'s" with Walter Dorn, U.N. representative of Science for Peace - the film "Nuclear Countdown" will also be shown - Room 108, Founders

#### FRIDAY, JUNE 27

- 10:00 a.m. <u>PhD Defense</u> [Graduate Program in Sociology] Rina Cohen will defend her dissertation entitled "Cinderella in the House: Definitions and Management of Deprivation Feelings Among Non-White Domestics" - Room N927, Ross
- 11:00 a.m. <u>PhD Defense</u> [Graduate Program in Biology] Elizabeth Ampleford will defend her thesis entitled "The Control of Ecdysis in the Insect <u>Rhodnius prolixus</u>" - Room 320, Farquharson

#### MONDAY, JUNE 30

11:00 p.m. - <u>Options</u> - [Faculty of Arts, DIAR] York's public affairs series, featuring "The Club of the 104 -The Senate of Canada" - Senator Jerry Grafstein and political scientist Don Smiley discuss the value of the Senate of Canada - TV Ontario (Channel 19)

#### STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Monday July 7, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

## Counsellor: Betty Gunning

Graduate Programmes Secretary - Geography, Arts. (High school graduation with secretarial training or equivalent; 1 - 2 years' related experience; typing 50-55 wpm; word processing skills required; excellent organizational skills; good oral and written communication skills; demonstrated ability to deal with students, staff and faculty at all levels; demonstrated ability to work independently; ability to take minutes.) GRADE: 4 (\$17,989) JOB NO: G089



Thursday, July 3 - Monday, July 7, 1986 Volume 6, Number 62

# GENERAL

Members of the York community are asked to note the following	changes to the York Telephone Directory:
Community Relations, Room D130, W.O.B.	-5010
Coordinator, Jacqueline Rankine, Room D130, W.O.B.	-6193
Secretary, Velma Wace, Room D130, W.O.B.	-3756
York Youth Connection, Room D130, W.O.B.	-5010
Internal Audit Department, Room C106, W.O.B.	2459
Marilyn Cartmill, Asst. Mgr., Room C106, W.O.B.	-2459
Barbara Levine, Atkinson College	-3257
Absinthe Pub & Coffee Shop, Room 013, Winters	-2439
Sherry Chambers, ERIC	-7573
(Payroll enquiries)	-7146 or -7147
Faculty of Graduate Studies	
David Bell, Dean	-5329
Janice Anderson, Secretary	-5320
Pauline Callen, Executive Officer	-5328
Margo Tennant, Admin. Clerk	-5328

Members of the York community are reminded that <u>annual parking decals expire June 30</u>. Decals for 1986/87 are on sale at the Parking Office, Room D37, East Office Building. In order to maintain a self-sustaining parking operation, the following fees have been approved: York campus - annual reserved \$203.50; annual unreserved \$64.50; sessional reserved \$34.50; sessional unreserved \$16.75 and motorcycles \$8.00. Note: The York Campus Parking Office is open from 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 4:00 p.m., Monday through Friday. During the months of July and August the office will close on Fridays at 3:30 p.m.

## EVENTS

## THURSDAY, JULY 3

12:15 p.m. - <u>Art Trek</u> - [A.G.Y.U.] a lunchtime tour of art on display across campus - meet at flagpole in front of Ross

## MONDAY, JULY 7

11:00 p.m. - Options - [Faculty of Arts, DIAR] York's public affairs series, featuring "Education for What?" - a critical look at the relation between high school education and unemployment - Host John Saywell talks with educational experts John Fraser and John Ricker - TV Ontario (Channel 19)

## STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Thursday July 10, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Irmgardt Duley

Map Collection Assistant - Map Library, Scott Library. TEMPORARY: August 1, 1986 to July 30, 1987. (Undergraduate degree or equivalent in Geography or a related field; 1-2 years' general library experience, including Map Library experience; public service experience and some knowledge of searching and cataloguing procedures an asset; good oral communication skills; ability to work co-operatively and effectively with others; aptitude and accuracy in detail work; good organizational skills; ability to work under pressure during peak periods: typing 30-35 wpm.) GRADE: 6 (Based on an annual salary of \$21,375) JOB NO: D026

## Counsellor: Betty Gunning

- \* Word Processor Operator/Pension Assistant Personnel Services. (High school graduation with secretarial training or equivalent; minimum 2 years' related experience, including word processing/microcomputing experience; typing 40-50 wpm, accuracy essential; word processing/microcomputing skills, spreadsheet and data base skills required; good oral communication skills; accuracy with figures; ability to use a calculator; ability to deal effectively with faculty and staff at all levels; good organizational skills.) GRADE 4 Provisional (\$17,989) JOB NO: G090
- Laboratory Technician II Physical Education, Science. (High school graduation or equivalent; 1-2 years' university, with emphasis on science courses; 2 years' related experience; ability to prepare chemical solutions and tissues for physiology laboratories; basic operational knowledge of operation and care of laboratory instruments such as recorders, pH meters, electrocardiographs, spectroaphotometers cycle ergometers, treadmills, etc; excellent oral communication skills; ability to provide instruction in principles and techniques of lab. experiments; good organizational skills; manual dexterity.) GRADE: Lab Tech 11 (\$21,072) JOB NO: G091

#### Staff Positions (continued)

Language Programme Monitor - Language Laboratory, Arts. (High school graduation or equivalent; 1-2 years' related experience, preferably in a related environment; basic typing skills; word processing skills or willingness to learn; excellent communication skills in French; manual dexterity, ability to operate tape recording and other related equipment; ability to work accurately and quickly under pressure; supervisory skills; good organizational skills; basic clerical skills.) GRADE: 4 (\$17,989) JOB NO: G092

- Sale 1981 Kawasaki 750 LTD, black, back rest, low mileage, helmet included -best offer. Call Tom at 832-2667 or Netta at -2185
  - Apple IIC computer system, including stand, carrying case and external second drive, almost new -\$995. Call 846-7070 after 6:00 p.m.
  - 1979 Horizon, air conditioning, power steering, automatic, 4-door plus hatch, new Michelin tires, AM/FM stereo, rear wiper, certified -\$1,900. Call M. Westcott at -6286 or 731-5561
  - Boys' standard bicycle, 17" frame, good condition -\$39. Call 633-7594 after 5:00 p.m. weekdays
  - Semi-detached, split-level house, Woodbridge area. Call Milena or Ralph at 851-4844 between 12:00 noon and 9:00 p.m.
- Rent 9-room furnished house, Christie/Bloor area, available this fall for 9 months to 1 year, references. Call 536-7577
  - 2-bedroom house, Bloor/Ossington area, partly furnished, available mid-August/86 to end of June/87 -\$825 to \$850/month (includes utilities). Call Tom Zizys at 965-7796



Tuesday, July 8 - Wednesday, July 9, 1986 Volume 6, Number 63

#### GENERAL

Applications are being accepted for the position of <u>Coordinator, Sexual Harassment Education & Complaint Centre</u>. The responsibilities are: to answer inquiries about sexual harassment at York, to advise and provide information to individuals about procedures for dealing with their own or another person's allegations of sexual harassment and avenues for formal or informal resolution of complaints; and to educate groups in the University community about sexual harassment. Applicants must be familiar with the York community and be available halftime. The position is open to any member of the York community (current or former) who has the appropriate experience/education. Salary commensurate with relevant experience/education. In the case of persons presently employed full-time at York, release time may be arranged. Applications should include a curriculum vitae, names of three referees, salary expectations, and be sent to: Chair, Search Committee, SHEACC, Room 140A, Central Square. For further information contact Charlene Senn at -3500.

ART GALLERIES/DISPLAYS: An exhibition entitled "Chisel and Brush: Inuit Stonecut and Stencil Prints" is on display at the Art Gallery of York University until July 18. Gallery hours are Monday-Friday, 10:00 a.m.-4:30 p.m. and Sunday, 12:00 noon-4:30 p.m.

- The Glendon Gallery presents "The Big Picture," an exhibition of large-scaled, multi-panelled graphite and acrylic drawings by Ontario artist Richard Pottruff. The exhibition is on display until July 25. Gallery hours are Monday-Friday, 10:00 a.m.-4:00 p.m.

Members of the York community are asked to note the following <u>changes to the York Telephone Directory</u>: Vice-President (External Relations), Office of the, Suite A, WOB

VICE ITESTICITI (External termination of the second s	
General Enquiry	-5131
Vice-President, Ian H. Lithgow	-5131
Secretary, Linda Smith	-5131
Development and Alumni Affairs, Suite A, WOB	-5010

Donna Parrish, who has been with York for six years as a designer in the Communications Department, is leaving on July 31. Anyone who would like to contribute towards a gift may do so by contacting Irene Kearns or Cindy Van Ameisfort at -3213.

The new York University Style Guide is now available at the York Bookstore. Orders may be placed with the Communications Department (-5010) by leaving a budget number.

## **EVENTS**

#### WEDNESDAY, JULY 9

12:00 noon - 4:00 p.m. - Red Cross Blood Donor Clinic - Masters' Dining Room, Stong

#### STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Tuesday, July 15, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Chris Johns

- \*Communications Systems Specialist (Research & Development) Academic Computing & Technical Support, Computing Services (University honors degree in Computer Science or a University honors degree with a strong computing or data communications component; a Masters degree in data communications would be preferred; several years' prior related technical, management or development experience, preferably at least 2 years' in the data communications field; demonstrated excellent interpersonal and organizational skills; ability to communicate effectively; sound theoretical and practical knowledge of data communication, structured programming, and software design. Please submit a resume when making an application.) GRADE: P&M 9 (\$36,475 - \$42,912) JOB NO: JO49
- \*Data Base Administrator II Computer Systems Development, Computing Services (University degree in Computer Science, Engineering, Business Administration or Management Science plus a minimum of 8 years of relevant experience in On-line Data Base Systems design and development; candidates must possess senior level knowledge and ability in TOTAL, COBOL, MVS, and CICS with excellent written and verbal communications skills. Please submit a resume when making an application.) GRADE: P&M 8 (\$33,930 - \$39,918) JOB NO: J050

# Counsellor: Irmgardt Duley

Student Programmes Assistant II - Office of Student Programmes, Faculty of Arts - TWO POSITIONS (University degree or equivalent; minimum 2 years' related experience in a student service area; excellent communication skills; ability to exercise judgement and initiative,; ability to relate calmly and effectively to students and general public under hectic conditions; proven ability to work accurately and quickly under pressure of high volume essential; basic typing skills required; ability to oversee work of others. Please submit a resume when making an application.) GRADE: 6 (\$21,375) JOB NO: D027 & D028

#### STAFF POSITIONS (cont'd.)

# Counsellor: Betty Gunning

- Faculty Secretary Languages, Literatures & Linguistics, Faculty of Arts (High school graduation with secretarial training or equivalent; 1 year secretarial experience; typing 45-50 wpm, accuracy essential; word processing skills required; good knowledge of standard Italian; ability to type in several foreign languages or willingness to learn.) GRADE: 3 Provisional (\$17,060) JOB NO: G094
- Faculty Secretary Finance, Faculty of Administrative Studies (High school graduation with secretarial training or equivalent; minimum 1 year secretarial experience, preferably in an educational environment; typing 55-60 wpm; ability to use dictaphone; word processing experience required; technical and statistical typing experience required; good oral/written communication skills; good organizational skills.) GRADE: 3 (\$17,060) JOB NO: G095
- Technical Secretary Economics, Atkinson College TEMPORARY: to February 28, 1987 (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a university environment; typing 55-60 wpm; technical typing skills; word processing skills or willingness to learn; good oral communication skills; tact and diplomacy; ability to work quickly under pressure; ability to deal calmly with high volume of student enquiries; good organizational skills.) GRADE: 4 (Based on an annual salary of \$17,989) JOB NO: G096
- Secretary Athletics, Glendon College. SESSIONAL: September 1 to April 30 (High school graduation with secretarial training or equivalent; 1 year related experience, including experience in dealing with the public; typing 40-50 wpm, accuracy important; ability to use dictaphone; excellent oral communication skills; tact and diplomacy; good organizational skills; basic first aid course or willingness to receive training, Bilingual Modules I and II.) GRADE: 3L Provisional (Based on an annual salary of \$17,989) JOB NO: G097
- Faculty Secretary Accounting, Faculty of Administrative Studies (High school graduation with secretarial training or equivalent; minimum 1 year secretarial experience, preferably in an educational environment; typing 55-60 wpm; word processing experience required; technical and statistical typing experience preferred; ability to use dictaphone; good oral and written communication skills; good organizational skills.) GRADE: 3 (\$17,060) JOB NO: G098
- Courier/Key Print Operator Registrar's Office (High school graduation or equivalent; experience as a courier, mail sorter/handler; print equipment operator highly desirable; familiarity with York campus would be an asset; manual dexterity; organizational ability; facility in operating photocopy and printing equipment; ability to lift and transport heavy, bulky items, indoors and outdoors, quickly; good oral communication skills.) GRADE: 3 (\$17,060) JOB NO: G099

#### SUMMER INTERCHANGE:

- Sale 1982 Honda Passport 70 scooter, red, 9,300 km, certified -\$500 including helmet. Call Catherine at -6566
  - 1968 Mustang, well kept, good condition -\$1,000 negotiable. Call Carolyn at -6395 days or 640-7032 after 7:00 p.m.
  - French Provincial sofa and chair, new -\$900; Twin bed with mattress, box spring and dresser -\$200. Call Vince at 630-1284 evenings
  - 1974 Dodge Coronet, driven daily, uncertified -\$800. Call Rod at -2377 days or 591-7250 evenings

Wanted - Crib, playpen, infant car seat, stroller, etc. Call Rod at -2377 days or 591-7250 evenings



Thursday, July 10 - Monday, July 14, 1986 Volume 6, Number 64

# GENERAL

ERIC (Employee Records information Centre) reminds the York community that <u>the 3% surtax imposed in the last</u> federal budget came into effect July 1. This surtax will affect all salaries/wages paid after July 1.

CIDA has established a fund of \$100,000 to be administered by the International Development Office of AUCC in support of <u>small international development activities of Canadian universities</u>. The maximum award amount will be \$5,000 and universities may receive at most three awards per year. The next date for proposal consideration is July 31. Further information is available from International Services and the Office of Research Administration.

The Department of Security and Safety Services wishes to notify the York community that <u>daily parking rates will</u> <u>increase on July 15 as follows</u>: Unreserved single letter lots - Day (\$1.50, flat rate) and Night (\$1.50, flat rate), Reserved double letter lots & EOB roadway - Day (\$2.75, deposit) and Night (\$1.75, flat rate).

<u>Parking Lot Closures</u>: The Department of Security and Safety Services advises the York community that Parking Lots "B" and "C" (Ottawa Blvd.) and "AA" (St. Lawrence Blvd.) will be closed for major repairs from Saturday, July 19 to Wednesday, July 23. Any vehicles parked in these lots will be towed.

Members of the York community are asked to note the following <u>changes to the York Telephone Directory</u>: Art Gallery of York University, N112, Ross

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Maxine Burns	-5169
Elizabeth McLuhan	-7636
Claudia Lupri	-7636

# EVENTS

## THURSDAY, JULY 10

10:00 a.m. - <u>MSc Defence</u> - [Graduate Program in Biology] Kim Thomas will defend her thesis entitled "Pollination Ecology and Reproductive Biology of <u>Sarracenia</u> <u>Purpurea</u> L." - Room 320, Farquharson

# STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Thursday July 17,1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Irmgardt Duley

- Accounting Clerk III Research and General Accounting, Finance (Accounting) (High school graduation or equivalent including accounting courses; minimum 3 years' related experience in a computerized accounting office; experience with account analysis and accounts receivable; basic typing skills; ability to use a calculator; accuracy with figures essential; demonstrated ability to attend accurately to detail; good oral communication skills; good organizational skills.) GRADE: 5 (\$19,352) JOB NO: D029
- Student Programmes Assistant 1 Education, Office of Student Programmes (High school graduation or equivalent; 1 or more years of post-secondary education preferred; 2 years' related experience preferably in an admissions, student programmes or a related university environment; assessment related experience is preferred; accurate typing at 40 wpm; excellent communication skills; demonstrated ability to act responsibly and independently; demonstrated strong organizational skills; demonstrated ability to work co-operatively and effectively with co-workers; ability to work well under pressure and to handle high volume of work on a continuing basis; tact and diplomacy; demonstrated effective skills in dealing with the public.) GRADE: 5 (\$19,352) JOB NO: D030

#### Counsellor: Betty Gunning

- Faculty Secretary Osgoode Hall Law School TEMPORARY: August 13 until December 15, 1986. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a related area; typing 60 wpm; ability to use a dictaphone; word processing skills required; good oral communication skills; good organizational skills.) GRADE: 3 (Based on an annual salary of \$17,060) JOB NO: G100
- Faculty Secretary Osgoode Hall Law School (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a related area; typing 60 wpm; ability to use a dictaphone; word processing skills required; good oral communication skills; good organizational skills.) GRADE: 3 (\$17,060) JOB NO: G101

- Sale Maple Jenny Lind crib, including mattress, stroller and 3-position car seat -\$200. Both in excellent condition. Call Willy at -2285 or 491-9809
- Rent 9-room furnished home, Christie/Bloor area, 2 bathrooms, all appliances included, 3 televisions, available this fall for 9 months to 1 year -\$800/month (will reduce rent for care and feeding of dog, cat, plants, premises, etc.), references please. Call 536-7577 evenings
- Wanted 2 or 3-bedroom house, preferably in a central location, from approximately September to December. Call Les Greenberg at -5116 or 630-3401



Tuesday, July 15 - Wednesday, July 16, 1986 Volume 6, Number 65

## GENERAL

<u>Obituary</u>: George Harjan, Professor of Russian Literature in the Department of Languages, Literatures and Linguistics passed away on June 30. Professor Harjan had been with the University for 25 years. A memorial service will be held in October.

<u>ART GALLERIES/DISPLAYS</u>: An exhibition entitled "Chisel and Brush: Inuit Stonecut and Stencil Prints" is on display at the Art Gallery of York University until July 18. Gallery hours are Monday-Friday, 10:00 a.m.-4:30 p.m. and Sunday, 12:00 noon-4:30 p.m.

- The Glendon Gallery presents "The Big Picture," an exhibition of large-scaled, multi-panelled graphite and acrylic drawings by Ontario artist Richard Pottruff. The exhibition is on display until July 25. Gallery hours are Monday-Friday, 10:00 a.m.-4:00 p.m.

- The IDA Gallery, located in the Fine Arts Building, presents an exhibition of drawings and paintings by Alina Martiros until July 18. Gallery hours are Monday-Friday, 9:00 a.m.-5:00 p.m.

Effective July 1, 1986, Professor Norman Gledhill assumed responsibility as <u>Chairperson and Director</u>, <u>Department</u> of <u>Physical Education</u>, <u>Recreation and Athletics</u>. He will be assisted by Professor Roger Seaman as Acting Associate Chairperson.

The University is pleased to announce the appointment of Peter Struk as the new <u>Assistant Vice President of</u> <u>Physical Plant</u>, effective July 28, 1986. His office will be located in Room C20, East Office Building (-2295).

The <u>4th Annual XY Club Golf Tournament</u> will take place Thursday, August 14 at the Carrying Place Golf Club, at which time members of the York community are invited to join the ex-Yeomen and ex-Yeowomen. Individuals can organize their own foursome, or can enter as a single and a group will be arranged. Tee-off times are from 12:00 noon to 2:30 p.m. Registration is as follows: Golf & Dinner - \$30, Golf only - \$18 and Dinner only (at 7:30 p.m.) - \$20. Prizes will be awarded. As registration is limited, interested persons are asked to contact Tony Mercuri at -5010 as early as possible.

Applications are being accepted for the position of <u>Coordinator, Sexual Harassment Education & Complaint Centre</u>. The responsibilities are: to answer inquiries about sexual harassment at York, to advise and provide information to individuals about procedures for dealing with their own or another person's allegations of sexual harassment and avenues for formal or informal resolution of complaints; and to educate groups in the University community about sexual harassment. Applicants must be familiar with the York community and be available halftime. The position is open to any member of the York community (current or former) who has the appropriate experience/education. Salary commensurate with relevant experience/education. In the case of persons presently employed full-time at York, release time may be arranged. Applications should include a curriculum vitae, names of three referees, salary expectations, and be sent to: Chair, Search Committee, SHEACC, Room 140A, Central Square. For further information contact Charlene Senn at -3500.

Applications are being accepted for the position of <u>Research Project Secretary, YUSA</u> (funded by Labour Canada). The position is temporary and half-time (17.5 hours per week until March 31, 1987). Requirements are as follows: high school graduation or equivalent; 2-3 years related experience, preferably in a union/university setting; typing 50 wpm; word processing/microcomputer experience or willingness to learn; ability to take minutes (experience preferred); good written and verbal skills; excellent organizational skills; and ability to take initiative and work effectively with minimal supervision. The position is based on a Grade 5 salary of \$19,352. Interested persons are asked to submit applications with a resume to Research Investigator, YUSA, Room 010, Admin. Studies Building by Tuesday, July 22, 1986.

The Department of Security and Safety Services wishes to notify the York community that <u>daily parking rates will</u> <u>increase on July 15 as follows</u>: Unreserved single letter lots - Day (\$1.50, flat rate) and Night (\$1.50, flat rate), Reserved double letter lots & EOB roadway - Day (\$2.75, deposit) and Night (\$1.75, flat rate).

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Members of the York community are asked to note the following changes to the York Telephone Directory:

· · ·	((7))
A.H. Clement	-6671
Janice Grant	-3203
J.M. McNamee	-3431
Alda Teape Gomez	-3204
Tom Vari, Computer Science & Mathematics, 506 (Atkinson)	-6677
Newton Gurdyal	-3363
M.D. Kirby	-3363
Frank Matthews	-3363
I. Moore	-3363

#### EVENTS

## WEDNESDAY, JULY 16

9:30 p.m. - 11:30 p.m. - <u>Stargazing</u> - special program planned for overcast evenings - Twin Astronomical Observatories, Petrie

# STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Tuesday July 22, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

## Counsellor: Irmgardt Duley

- Admissions Assistant Admissions, Atkinson (High school graduation or equivalent; 2 years' related experience, preferably in a University environment; typing 50-55 wpm; data entry skills; ability to attend accurately to detail; good oral communication skills.) GRADE: 5 (\$19,352) JOB NO: D031
- Postal Assistant/Counter Postal Services, Physical Plant (High school graduation or equivalent; 1 year of Post Office experience required; knowledge of bookkeeping; excellent oral communication skills; ability to deal effectively with the public.) GRADE: 5 (\$19,352) JOB NO: D032

#### Counsellor: Betty Gunning

- Switchboard Operator II Telecommunications, Computing Services (High school graduation or equivalent; 1-2 years' related experience required, preferably in a large company; ability to operate electronic switchboard; good oral communication skills in English and French; pleasant telephone manner; ability to work efficiently with high volume of calls; demonstrated ability to work under pressure; ability to deal effectively with staff, students and the general public; ability to use Telex machine, or willingness to learn.) GRADE: 4 (\$17,989) JOB NO: G102
- On-Line Computer Clerk Registration, Atkinson College (High school graduation or equivalent; 1 year related experience, preferably in an educational environment; typing 35-40 wpm; data entry skills; ability to attend accurately to detail.) GRADE: 4 (\$17,989) JOB NO: G103
- Maintenance Dispatcher/Secretary Maintenance, Physical Plant (High school graduation with secretarial training or equivalent; 2 years' related experience, including dispatching experience; typing 50-55 wpm, accuracy essential; good oral communication skills; tact and diplomacy essential; demonstrated interpersonal skills; good organizational skills; demonstrated ability to work under pressure; demonstrated ability to work well with others; proven ability to respond quickly to emergency situations in a responsible manner.) GRADE 5 (\$19,352) JOB NO: G104

- Sale Admiral fridge, 17 cubic feet, white -\$500; Enterprise gas range, white -\$275. Both in excellent condition. Call Graz at 487-6715 ext. 8389 or 653-2951
  - Waterbed suite: Queen size -\$950; 100% wool area carpet (15'x12'), beige with pattern -\$125; 3 piece bedroom suite -\$325; Two matching bookcases with brass accent -\$125; 3 piece leatherette suite -\$250; 2 Corvette rims with tires -\$75; 1978 Porsche 924, automatic, 67,000 km, Blaupunkt AM/FM cassette, sunroof \$9500; 1979 Intl. Scout, low mileage, AC -\$5500. Call Toney -3804 or 447-7788
  - Queen-size sofa bed, Berkline, black with cream & brown -\$150; 1 teak end 3 seater sofa with matching chair, cream tweed -best offer. Call Beth -3804 or 661-9367
  - Jerrold TV converter, used -\$35. Call Leon at -3107 or 243-0564
  - 1979 Dodge Omni, 4-speed, 4-door hatchback, brown, no rust, new brakes, carburetor, radiator and tires, 4 speakers, AM/FM cassette stereo, certified -\$1300. Call 531-1758 after 7:00 p.m.
- Rent 1-bedroom furnished apartment, Yonge/Carlton, available August 3-30, includes sauna, pool and roof terrace -\$540/month or pro-rated \$20/day. Call Claudia at -7636 or 591-9311
  - 3-bedroom cottage on lake, Haliburton/Minden area, available from August 9 -\$350/week. Call Bob at -2396
- Wanted Ride to and from Steeles and Don Mills, summer hours year round, will share expenses. Call Murielle at -5352
  - English riding saddle. Call Janis at -5010
  - Ride to and from Concord, will share expenses. Call Cecilia at 738-0921 after 6:00 p.m.



Thursday, July 24 - Monday, July 28, 1986 Volume 6, Number 68

## GENERAL:

Civic Holiday: University offices will be closed on Monday, August 4.

ERIC informs all York employees on the monthly salary payroll that the green envelope that contains the monthly advice of pay is being replaced by a white snap out mailer, effective this month.

<u>Campus Tours</u> will be conducted daily at 12:30 p.m. and 2:45 p.m. The tours will leave from S313, Ross Building. For further information call -5144.

<u>Security Reminder - from Department of Security and Safety Service:</u> "Obtain an accurate description of any person you see committing an act of vandalism and notify Security immediately at -3333."

The Department of Security and Safety Service wishes to notify the York community that on Saturday, July 26, 9:00-11:00 a.m., a <u>road race</u> will take place on the York campus and TTC buses will not enter the campus during this two-hour period.

The York University Cooperative Daycare Centre will hold a <u>rummage sale</u> this fall. Any donations of used books (childrens' and adults'), toys, etc. would be appreciated. Canadian tire coupons are also being collected to purchase gym equipment. For further information call -5190.

<u>ART GALLERIES/DISPLAYS</u>: The Glendon Gallery presents "The Big Picture," an exhibition of large-scaled, multi-panelled graphite and acrylic drawings by Ontario artist Richard Pottruff. The exhibition is on display until July 25. Gallery hours are Monday-Friday, 10:00 a.m.-4:00 p.m. - The Art Gallery of York University presents an exhibition of Recent Drawings by Esther Warkov until August 22. Gallery hours are Monday-Friday, 10:00 a.m.-4:30 p.m. and Sunday, 12:00 noon-4:30 p.m.

EVENTS:

# Thursday, July 24

- 12:15 p.m. <u>Art Trek</u> [A.G.Y.U.] a lunchtime tour of art on display across campus meet at flagpole in front of Ross
- 2:00 p.m. Computer Science Seminar Series "Voronoi Diagrams in the Plane" with Cao An Wang, Department of Computing Science, University of Calgary Room S637, Ross

# Monday, July 28

5:00 p.m. - <u>Guest Speaker</u> - [African Studies Program] "Nigeria Today; South Africa: Which Way Ahead?; and the Poet's Role in A Tumbling World" with Nigerian Poet, Social Critic and York Alumnis Niyi Osundare -Fellow's Lounge, Atkinson

## STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Thursday July 31, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Betty Gunning

- Secretary Caretaking, Physical Plant. (High school graduation with secretarial training or equivalent; 2 years' secretarial experience; typing 55 wpm; good organizational skills; accuracy in working with figures; good oral communication skills; pleasant telephone manner; bookkeeping skills preferred.) GRADE: 4 (\$17,989) JOB NO: G107
- Programme Secretary Film Department, Fine Arts. (High school graduation or equivalent with secretarial training; 2 years' secretarial experience, preferably in a university environment including direct student contact; typing 60 wpm; word processing skills required; ability to use dictaphone; shorthand preferred; good communication skills (oral and written); good organizational skills.) GRADE: 4 (\$17,989) JOB NO: G108

#### REPOSTING OF D037, YORK BULLETIN JULY 22, 1986

Administrative Secretary - Social Science, Atkinson College. (High school graduation with secretarial training equivalent; minimum 2 years' related secretarial experience, preferably in a university environment; typing 60-65 wpm; word processing skills or willingness to learn; ability to use a dictaphone; excellent oral and written communication skills; ability to deal effectively with students and the general public; good organizational skills.) GRADE: 5 (\$19,352) JOB NO: D037

- Sale 1980 Horizon, automatic, needs transmission work, 42,000 miles -\$200 or best offer. Call -2349 or 222-9111
  - Johnson Outboard Motor, 2 hp, less than 10 hrs, like new -\$395. Call 636-4354, after 5:00 p.m.
  - 6x9 modern wool rug, 2 years old -\$300; 4 panels of brown living room sheers, 1 set white sheers, 1 set floral sheers -\$200; yogurt maker, used twice -\$20. Call Bobbi -2090
- Wanted two buoyancy compensators for scuba diving in good condition. Call Bobbi-2090



Tuesday, July 29 - Wednesday, July 30, 1986 Volume 6, Number 69

## GENERAL:

#### Civic Holiday: University offices will be closed on Monday, August 4.

For the <u>Civic Holiday weekend</u> the Tait McKenzie Building will be closed Saturday, August 2 to Monday, August 4 and will reopen Tuesday, August 5 at 8:00 a.m.

<u>Security Reminder - from Department of Security and Safety Service</u>: "Protect your property through Operation Identification by marking your valuables with identifying numbers. To borrow an engraver, contact the Crime Prevention Office at -5360, Room 24, EOB."

<u>Airport Reception</u> - Volunteers are needed to meet incoming foreign students at the Lester B. Pearson airport from mid-August to early September and transport them to campus. Mileage and parking expenses will be reimbursed. If you are interested contact Brenda Hanning or George Seravalle, Student Affairs, -5144.

<u>World University Service Canada</u> - WUSC Ottawa is looking for families willing to offer hospitality to incoming Government of Canada award holders from around the world during their first week in Canada. For further Information call Brenda Hanning -5144 or Rhoda Caldwell of the WUSC Education and Training Division, 613-725-3121.

The Fourth <u>Annual XY Club Tournament</u> will take place Thursday, August 14 at the Carrying Place Golf Club. Members of the York community are invited to join the ex-Yeomen and ex-Yeomone. Individuals can organize their own foursome, or can enter as a single and a group will then be arranged. Tee-off times are from 12:00 noon to 2:30 p.m. Registration is limited - Golf and Dinner -\$30, Golf only -\$18 and Dinner only (at 7:30 p.m.) -\$20. Prizes will be awarded. For further information contact Tony Mercuri at -5010.

## STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Wednesday, August 6, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Chris Johns

Graphic Designer II - Communications TEMPORARY: to January 31, 1987. (A degree or diploma in Communications/Graphic Design from a University, College of Applied Art or Community College, or equivalent; (combination of formal training and experience); minimum 3 years in a professional design studio performing design/layout and other related functions, including some experience dealing with clients; demonstrated ability to work with a wide range of subject matter; strong conceptual design and mechanical art skills are required; illustration skills and computer graphic experience an asset; good communication skills; demonstrated ability to work cleanly and prepare colour "comps" for presentation under time constraints essential; experience in operating a photostat camera. Please submit a resume when making an application.) GRADE: 7 (Based on an annual salary of \$23,790) JOB NO: J051

Counsellor: Irmgardt Duley

- Liaison Officer Advising & Liaison, Glendon College TEMPORARY: September 1, 1986 to January 15, 1987 (High school graduation; University degree or equivalent, Liberal Arts degree preferred; 3-4 years' related experience, preferably dealing with students or the general public, preferably in a university environment; Bilingual Modules I, III, IV; demonstrated excellent communication skills in both English and French; demonstrated excellent public relations skills; public speaking ability; counselling skills; initiative; excellent organizational skills; valid driver's licence.) GRADE: 8L (Based on an annual salary of \$30,348) JOB NO: D038
- Law Library Assistant II (Fines and Overdues) Readers Services, Law Library. Requirement to work one evening per week (3:00 pm to 11:00 pm) from September to May (High school graduation or equivalent; 1-2 years' general circulation experience; typing 40 wpm; good oral communication skills; tact and diplomacy; good organizational skills; ability to use a calculator.) GRADE: 4 (\$17,989) JOB NO: D039
- Administrative Assistant II Visual Arts, Fine Arts TEMPORARY: September 2, 1986 to August 31, 1987 (High school graduation with secretarial training or equivalent; 1 year University required; University degree preferred; 3 years' related experience including supervisory experience, preferably in a university environment; typing 60 wpm; word processing skills required; shorthand 80 wpm; demonstrated excellent oral and written communication skills; excellent organizational skills; demonstrated supervisory skills; ability to use a calculator.) GRADE: 7 (Based on an annual salary of \$23,790) JOB NO: D040
- Reference/ILL Loan Assistant Steacie Science Library TEMPORARY: to March 31, 1987 (Undergraduate degree or equivalent in Physical or Biological Science; 1-2 years' library experience, preferably including experience in either Inter-Library Loans or in Reference; good knowledge of general and subject searching tools essential; demonstrated ability to attend accurately to detail; good oral and written communication skills; basic typing skills; microcomputing skills and on-line searching skills required.) GRADE: 7 (Based on an annual salary of \$23,790) JOB NO: D041

#### STAFF POSITIONS: (Tuesday, July 29, continued)

#### Counsellor: Betty Gunning

- Fellows' Secretary/Receptionist Founders College, Faculty of Arts (High school graduation with secretarial training or equivalent; 1 year related experience; typing 50-55 wpm; word processing skills required; ability to use dictaphone; good oral communication skills; pleasant telephone manner; good organizational skills; ability to deal calmly and effectively with enquiries and interruptions.) GRADE: 3 (\$17,060) JOB NO: G109
- Word Processor/Receptionist DIAR (High school graduation with secretarial training or equivalent; 1 year general office experience; some word processing experience an asset; typing 50-55 wpm; word processing skills or willingness to learn; good oral and written communication skills; good organizational skills.) GRADE: 3 Provisional (\$17,060) JOB NO: G110
- Secretary Development and Alumni Affairs (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, including experience in a public service area, preferably in a university setting; typing 40-45 wpm, accuracy essential; microcomputing/word processing skills required; ability to use a dictaphone; excellent oral communication skills; good written communication skills; good organizational skills; pleasant telephone manner; proofreading ability; tact and diplomacy) GRADE: 4 (\$17,989) JOB NO: G111
- Payroll Clerk II (Miscellaneous) E.R.I.C. (High school graduation or equivalent; 6 months to 1 year related experience with a computerized payroll system; typing 30 wpm, accuracy essential; good oral communication skills; accuracy with figures essential; ability to use a calculator; knowledge of current unemployment insurance and income tax regulations.) GRADE: 4 (\$17,989) JOB NO: G112
- Payroll Cierk III (Salary) E.R.I.C. (High school graduation or equivalent; 2 years' experience with a computerized payroll system, preferably in an educational environment; typing 30-35 wpm, accuracy essential; good organizational skills; good oral and written communication skills; knowledge of current unemployment insurance and income tax regulations; accuracy with figures/balancing essential; ability to use a calculator.) GRADE: 5 (\$19,352) JOB NO: G113

Reposting of York Bulletin June 19, 1986, JOB NO: G085

## Counsellor: Betty Gunning

Faculty Secretary/Receptionist - Sociology, Faculty of Arts (High school graduation with secretarial training or equivalent; 1 year general secretarial/receptionist experience; typing 50-60 wpm; word processing skills required; pleasant telephone manner; good oral and written communication skills; tact and diplomacy.) GRADE: 3 (\$17,060) JOB NO: G085

## SUMMER INTERCHANGE:

Sale - Large 18 cubic foot chest freezer -\$120. Call Agnes at 663-1138

- Seven piece walnut dining suite. Excellent condition. Buigfet & hutch, table & 4 upholstered chairs,
  \$500 or best offer. Call Ann after 6:00 p.m. at 638-5602
- Wanted Donations of camping equipment (i.e., tents, cooking utensils, coolers, etc.) for the York Youth Connection Day Camp. Call Paul or Tammy -3274.
  - Two bedroom apartment, located near York campus for visiting professors from China. Required by Sept. 1/86. Call Lillian -7971
  - One crib and mattress. Call Theresa after 7:00 p.m. at 661-2683
  - Two/Three bedroom house to rent, preferably in the country Richmond Hill Markham area, for two female non-smokers. Phone Ann or Fran, evenings at 651-4584
- Free Six-week old black kittens, friendly and accustomed to dogs. Litter trained, long hair and likely to become small cats. Call Mary Louise -7196 or 654-0948, evenings



Thursday, July 31 - Tuesday, August 5, 1986 Volume 6, Number 70

#### GENERAL:

Civic Holiday: University offices will be closed on Monday, August 4.

For the Civic Holiday weekend the Talt McKenzie Building will be closed Saturday, August 2 to Monday, August 4 and will reopen Tuesday, August 5 at 8:00 a.m.

For the Civic Holiday weekend, Saturday, August 2 to Monday, August 4, the Complex 1 (Founders/Vanier) food service outlet will be open from 8:00 a.m. to 6:00 p.m. All other outlets will be closed.

The Department of Food Services wishes to inform the York Community that the Central Square Coffee Shop will close at 2:00 p.m. Friday, August 1 through to Monday, September 1 for renovations.

To permit preventive maintenance work to be carried out on the Steeles Avenue High Voltage Transformer Station and distribution system, a momentary power interruption of one minute duration will take place: Tuesday, August 5 between 6:30-8:00 a.m. and Monday, August 11 between 6:30-8:00 a.m. The following buildings will be affected: McLaughlin College & Residence; Farquharson L.S. Building; Petrie Science; West Office Building; Tait McKenzie; Ice Arena; Stong College; Bethune College & Residence; Behavioural Science Building; Ross Building; Student Apartments #4 and #6 Assiniboine Road; Scott Library; Atkinson College and the Administrative Studies Building.

Security Reminder - from Department of Security and Safety Service: "Personal belongings, such as purses, wailets, briefcases, or other valuables should not be left unattended. Lock them in a secure place."

The Off-Campus Housing Office finds accommodation for York students in Toronto, with special emphasis on the North York area. If you have an apartment, flat or room which you would like to rent to a student, please call -5141 and register with the housing office.

Art Galleries/Displays: The Art Gallery of York University presents an exhibiton of Recent Drawings by Esther Warkov until August 22. Gallery hours are Monday-Friday, 10:00 a.m.-4:30 p.m. and Sunday, 12:00 noon-4:30 p.m. - The I.D.A. Gallery presents Plights of Passage - Looking Out with installations by Caroline Langill and Catherine McPherson. The exhibition is on display until August 8. Gallery hours are Monday-Friday, 9:00 a.m.-5:00 p.m.

## EVENTS:

## Thursday, July 31

12:15 p.m. - Art Trek - [A.G.Y.U.] a lunchtime tour of art on display across campus - meet at flagpole in front of Ross

# Tuesday, August 5

2:00 p.m. - MA Defence - [Graduate Program in Psychology] Ronald S. Collis will defend his MA thesis entitled "In Pursuit of the Missing Links: Extending Methods to Represent Similarity Structure" Room N927, Ross

#### STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Personnel Services no later than Friday August 8, 1986. Application forms are available from Personnel Services. \*Indicates position is exempt from bargaining unit.

## Counsellor: Chris Johns

Lab Technician III (Astronomy) - Physics, Science (Bachelor's degree or equivalent in Physics or Astronomy; minimum 2 years' related experience, including at least one year in the operation and maintenance of astronomical instrumentation and telescopes; good oral communication skills; ability to provide instruction principles and techniques of lab. experiments; good organizational skills; manual dexterity; computer programming skills or willingness to learn; astronomical photographic and darkroom skills or willingness to learn. Please submit a resume when making an application.) GRADE: Lab Tech III (\$24,373) JOB NO: J052 Counsellor: Irmgardt Duley

- Student Programmes Information Clerk Office of Student Programmes, Arts (High school graduation or equivalent with minimum 1 year university; minimum 2 years' experience working directly with the public, preferably in a post-secondary institution; excellent oral and written communication skills; demonstrated ability to deal effectively with the public; good telephone manner; proven ability to work in a high pressure area under hectic working conditions; ability to exercise tact, diplomacy and good judgement.) GRADE: 5 (\$19,352) JOB NO: D043
- Film Booker II Technical Services, Scott Library. Required to work one evening per week in the Fall and Winter term (High school graduation or equivalent; 2 years' related experience in a public service setting; good organizational skills; accuracy in work habits; ability to work under pressure; effective oral and written communication skills; supervisory skills; ability to work cooperatively and effectively with others; typing 30-40 wpm, accuracy important.) GRADE: 4 Provisional (\$17,989) JOB NO: D044

Counsellor: Betty Gunning

Convocation Assistant - Student Affairs. Hours of work during academic year: 4 Days/week: 9 a.m. to 5 p.m. 1 Day/week || a.m. to 7 p.m. (High school graduation with secretarial training or equivalent; 1 - 2 years' general office experience, preferably in a university environment; typing 40-50 wpm; word processing skills preferred, or willingness to learn; demonstrated ability to attend to detail; proven ability to accurately proofread material; good oral communication skills; good organizational skills.) JOB GRADE: 4 Provisional (\$17,989) JOB NO: G114