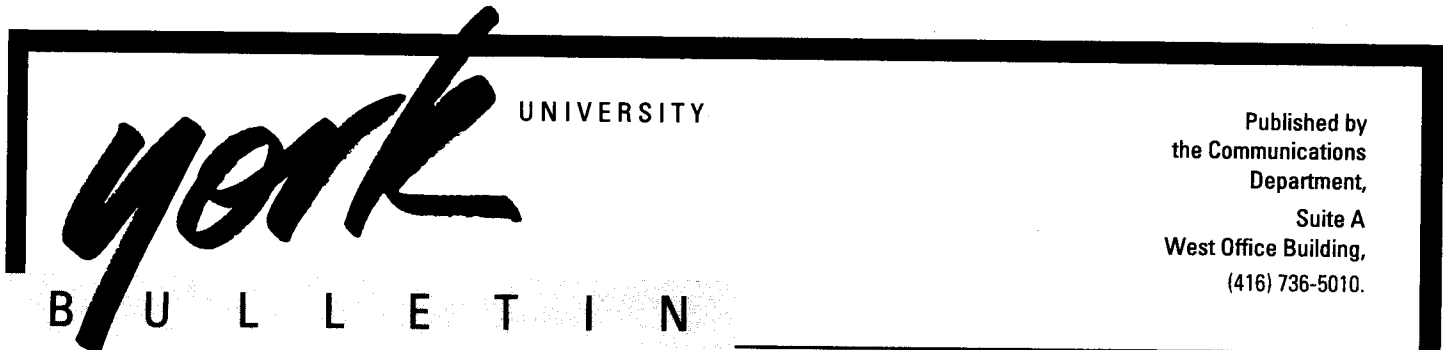


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Published by  
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Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Thursday, March 31 - Monday, April 4, 1988  
Volume 8, Number 25

**GENERAL:**

**CAMPUS BUILDING PROGRAM**

Members of the York community are invited to attend an information session on the Campus Building Program. Two separate sessions will be held on Thursday, April 7 at 12:00 noon and 1:00 p.m. respectively in the Senate Chamber, 9th Floor, Ross Building. Each session will commence with a short presentation by both Vice-President Farr and Peter Struk, Assistant Vice-President (Physical Resources) followed by a question/answer period. Members will have an opportunity to inspect the Campus Master Plan as well as sketches/models of some of the projects being planned. Supervisors are requested to organize work schedules to allow a one-hour lunch break for all staff who wish to participate.

University offices will operate on summer hours from the beginning of Daylight Saving Time until the Labour Day weekend. Effective date: Monday, April 4 to Friday, September 2. Hours: 8:30 a.m. to 4:30 p.m.

**Food Service Schedule - Easter Weekend (April 1-3):**

- York Campus:
- Complex 1 (Winters only)                    10:00 a.m.- 6:30 p.m.
  - Complex 2 (Stong)                            10:00 a.m.- 6:30 p.m.
  - Marky's    Closed
  - Atkinson College Restaurant                Closed
  - Central Square Cafeteria                    Closed
  - Osgoode Cafeteria                            Closed
- Glendon Campus:
- Glendon Cafeteria                            10:00 a.m.- 6:30 p.m.
  - Le Cafe    Closed

NOTE: Marky's will close at 9:00 p.m. on March 31 and will remain closed until the end of the summer.

The Telecommunications Office advises the York community that PhoneMail will be offered free of charge, including installation, for three months. PhoneMail, a voice messaging system, allows users to record, send and receive voice messages from any "touch-tone" telephone 24 hours a day. Communication frustrations such as telephone tag, time zone conflicts, and missed messages can be reduced. For further information call Telecommunications at -2667. To initiate an order, interested persons can contact their departmental telephone designate. This offer will be available until May 15.

York alumni are invited to attend the Annual General Meeting of the York University Alumni Association on Thursday, April 7 at 6:30 p.m. in the Terrace Room, Holiday Inn (behind Toronto City Hall). The special guest speaker will be The Hon. Lyn McLeod, Ontario Minister of Colleges and Universities. For further information call the Alumni Affairs Office at -5010.

The Staff Development Office has a few openings for a P&M course entitled "Situational Leadership" taking place April 19 & 20. Managers will learn about their leadership style, how to assess staff and develop skills in adapting their approach to different situations. For further information call Linda Somers at -7570.

The Printing Services Department will close for inventory April 28 & 29. All printing requests submitted prior to April 11 will be completed and charged against the 1987/88 budgets. Requests received after April 8 will be processed as soon as possible. However, jobs not completed by 4:30 p.m. April 27 will be charged against the 1988/89 budgets.

**Bookstore Hours (York Campus) - April 4-16:**

- Monday-Thursday                    9:00 a.m.-7:30 p.m.
- Friday                                    9:00 a.m.-4:30 p.m.
- Saturday                                closed

Full-time members of faculty are invited to apply for Teaching-Learning Development Grants and Release Time Teaching Fellowships, established under Articles 19.28 and 19.29 of the YUFA Collective Agreement. The Teaching-Learning Development Grant Program (maximum awards: \$2500; \$5000 for joint project) will support projects which have the potential to make significant curricular or methodological contributions to teaching and learning at York, or to enable faculty to improve areas of perceived weakness in their own teaching skills when appropriate assistance is not available at York. Release Time Teaching Fellowships are intended to provide recipients with the opportunity to develop innovative teaching and learning projects or to enhance their own teaching skills, when such development or enhancement could not take place in the context of a full teaching load. Maximum grant: reduction of course load to one-half that normally assigned to the unit in an academic year. For further information, call Janette Baker at -3220, or Deirdre Maclean at -5396. Completed applications for the first competition are due April 15. Awards will be announced early in May.

The Retirement Consultation Centre will present a workshop on April 8 entitled "Planning Ahead: Financial Planning for Retirement." For further information or to register, call -6228.

## GENERAL (cont'd.)

The Faculty of Arts Committee on Research, Grants and Scholarships invites applications in the following areas:  
Faculty of Arts Research Grants: The purpose of these grants is to assist research project which do not require major funding, including pilot studies or projects nearing completion. The maximum amount awarded is \$3,000. All full-time members of the Faculty of Arts are eligible to apply. The deadline for this competition is May 2.  
Teaching Development Grants: The purpose of these grants is to assist teaching development projects which do not require major funding. These grants are made available to faculty members to assist them in curricular development, either of new courses, existing courses, new programs or new initiatives within the existing curriculum. The maximum amount awarded is \$1,000. All faculty members in the Faculty of Arts, including sessional faculty members, visiting professors and part-time faculty, are eligible to apply. The deadline for this competition is May 16 (note change of date). Applications for both grants are available from the Office of the Dean of Arts, Room S930, Ross (-5260).

## EVENTS:

### THURSDAY, MARCH 31

10:30 a.m. - 12:30 p.m. - Lecture - [Dance Department] by Edouard Lock of La La La Human Steps dance company of Montreal - Studio I, Fine Arts Building

12:00 noon - Poetry Reading - [McLaughlin] featuring Roger Kuin - Senior Common Room, McLaughlin

2:00 p.m. - 4:00 p.m. - Refugees in Policy and Practice Seminar Series - [Refugee Documentation Project, Faculty of Graduate Studies] "Toward a Theory of Refugees and Forced Migration" with panelists: York Profs. Anthony H. Richmond and Howard Adelman - Moderator: Prof. C. Michael Lanphier, Director, Refugee Documentation Project - Junior Common Room, McLaughlin

7:15 p.m. - Student Recital Series - [Music Department] featuring Eric Chow (piano) and Robert Thurlow (horn) - McLaughlin Hall

10:30 p.m. - Options - [DIAR] "Our Endangered Future" with host John Saywell with economist Louis Lefebvre and environmentalist Rodger Schwass - TV Ontario (Channel 19, Cable 2)

### FRIDAY, APRIL 1

2:00 p.m. - 4:00 p.m. - Dancer's Forum - [Dance Department] featuring a lecture/demonstration by Edouard Lock, Artistic Director of "la, la, la, human steps" - Studio I, Fine Arts

### MONDAY, APRIL 4

1:00 p.m. - Contemporary Ensemble Concert - [Department of Music] under the direction of James MacKay - McLaughlin Hall

4:00 p.m. - Biology Research Seminar - with Dr. Frank Graham, Department of Biochemistry, McMaster University - Room 320, Farquharson

## STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Friday April 8, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

\*Curator/Artistic Director - Student Affairs, Art Centre, Glendon. (Graduate degree in Art History and Studio/Art education; several years' related experience in planning, administrating and supervising artistic and cultural programmes and activities in a bilingual (French/English) and bi-cultural or multicultural context; minimum of 2 years' direct experience in a public Art Gallery involving both administrative and curatorial responsibilities in a bilingual context, professional experience as an artist an asset; highly trained aesthetic judgement; broad general background in cultural history with deep knowledge of contemporary Canadian Art; effective ability to plan artistic activities within an interdisciplinary framework; highly open to various art forms and art mediums; proven strong administrative, budgetary and supervisory skills; strong organizational skills; strong communication skills; demonstrated excellent interpersonal skills; ability to work enthusiastically and effectively with a large variety of people; creativity, versatility, flexibility and initiative; Bilingual competency in English and French. Please submit a resume when making an application.) GRADE: P&M 6 UNDER REVIEW (\$30,535-\$35,923) JOB NO: D019

Counsellor: Ken Wood

Computing Advisor I - Academic Computing, Computing Services. (Minimum 2 years of a University degree in Computer Science or equivalent; courses must have covered a variety of computer languages; experience as a computer centre advisor or programmer in an academic environment would be an asset; VM/CMS, VAX/VMS, UNIX and microcomputing experience are preferred; basic skill in a wide variety of languages (PL1, FORTRAN, COBOL, APL, PASCAL, BASIC, SAS, SPSS, ASSEMBLER, C), a scientific language (e.g. FORTRAN), a business language (e.g. COBOL, BASIC), an academic language (e.g. PASCAL, C); operating system; application packages; utilities; mainframe and dial-up communications; system level commands; microcomputing programming; advising techniques; excellent verbal and written communication skills; syntax error analysis. Please submit a resume when making an application.) GRADE: CS4 (\$24,830) JOB NO: W035

Counsellor: Betty Gunning

Technical Secretary - Biology, Science. (High school graduation with secretarial training or equivalent; 1 year secretarial experience required; word processing skills required; technical word processing skills preferred; typing 50 wpm, accuracy essential; good oral and written communication skills; good organizational skills; pleasant telephone manner; ability to set priorities; tact and diplomacy.) GRADE: 4 (\$20,337) JOB NO: G082

Postal Assistant, Delivery "A" - Post Office, Physical Plant. (High school graduation or equivalent; 1 year experience in a postal service area; valid "F" or "G" driver's licence required; ability to lift heavy mail bags; sense of responsibility; good organizational skills; demonstrated ability to adapt to changing priorities; demonstrated ability to work well under pressure of hectic conditions.) GRADE: 4 (\$20,337) JOB NO: G083

Tuesday, April 5 - Wednesday, April 6, 1988  
Volume 8, Number 26

**GENERAL:**

**CAMPUS BUILDING PROGRAM**

Members of the York community are invited to attend an information session on the Campus Building Program. Two separate sessions will be held on Thursday, April 7 at 12:00 noon and 1:00 p.m. respectively in the Senate Chamber, 9th Floor, Ross Building. Each session will commence with a short presentation by both Vice-President Farr and Peter Struk, Assistant Vice-President (Physical Resources) followed by a question/answer period. Members will have an opportunity to inspect the Campus Master Plan as well as sketches/models of some of the projects being planned. Supervisors are requested to organize work schedules to allow a one-hour lunch break for all staff who wish to participate.

**ART GALLERIES/DISPLAYS:** The Samuel J. Zacks Gallery presents E. Jane Mundy's photographs of "The Children of Nicaragua" until April 8. The Gallery is located in Room 109, Stong and is open Monday-Friday, 12:00 noon-5:00 p.m. All photographs are for sale. Proceeds from the sale will go towards the Children of Nicaragua. This exhibition is sponsored by the Ontario Arts Council.

- The Art Gallery of York University presents "Visual Variations," an exhibition of African Sculpture from the Justin and Elisabeth Lang Collection of African Art. The exhibition continues until May 1. The Gallery is located in Room N145, Ross and is open Monday, Tuesday and Friday, 10:00 a.m.-5:00 p.m.; Wednesday and Thursday, 10:00 a.m.-9:00 p.m.; and Sunday, 12:00 noon-5:00 p.m.
- La Maison de la Culture will present an exhibition of paintings by Joseph Muscat. The exhibition opens April 7 at 6:00 p.m. and continues until April 27. Gallery hours are Monday-Friday, 11:00 a.m.-4:30 p.m.

The Department of Human Resources announces the following appointments: Peter Zarry, Director, Advanced Management Education, Administrative Studies, effective March 1; Paul Leonard, Beverage Manager, Housing & Food Services, Business Operations, effective March 7; Brian Mountjoy, Manager, Construction Services, Physical Resources, effective March 7. The following promotions have also recently taken place: Julie Parna Stief, Coordinator of Liaison, Office of the Principal, Glendon; Eriks Rugelis, Senior Software Programmer - VAX, Academic Computing, Computing Services; Kelly Abraham, Operations Manager, Bookstore; Sheila Creighton, Convocation Officer, Student Affairs; Al Leece, Security Supervisor, Security & Parking Services; Kathryn Mickle, Assistant to the Dean, Atkinson College; Stan Taman, Student Liaison, Student Liaison Officer, Vanier College. The Stores section of the Department of Physical Plant will supply available stationery supplies and/or furnishing items charged in 1987/88 fiscal year until the close of business Wednesday, April 13. During the remainder of April, emergency requirements only will be processed.

The York University Cooperative Daycare Centre will hold a Toy Drive the week of April 4-8. Contributions of new toys/books can be dropped off at the Centre between 8:00 a.m. and 5:30 p.m.

**EVENTS:**

**TUESDAY, APRIL 5**

- 12:00 noon - 2:00 p.m. - Luncheon Seminar Series on Violence & Conflict Resolution - [LaMarsh Research Program, Dean of Graduate Studies] "Social Origins of Violence in a Third World Country" with York Prof. A. Kasozi - Room 320, Norman Bethune
- 7:00 p.m. - Theatre Performance - "The Rivals," featuring fourth-year theatre students - tickets are \$5.50, \$4.50 for students and seniors and are available from 11:00 a.m.-2:00 p.m. in the Fine Arts Lobby, or by calling -5157 - Burton Auditorium

**WEDNESDAY, APRIL 6**

- 4:00 p.m. - Chemistry Seminar Series - "Unravelling the Structure and Chemistry of Green Haems from Bacterial Cytochromes" with Prof. C.K. Chang, Michigan State University - Room 317, Petrie
- 6:00 p.m. - Foreign Film - [Calumet Fine Arts Association] "Dante's Inferno" (1940, London) - Room 109, Atkinson
- 7:00 p.m. - Theatre Performance - see Tuesday's listing for information

**STAFF POSITIONS:**

Applications for internal transfers/promotions, should reach Human Resources no later than Monday April 11, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Ken Wood

Editor IIIb - Communications. (University degree in journalism or equivalent; 3-4 years' recent editorial work experience, preferably in progressively responsible positions, including writing for print media and editing a periodical publication; demonstrated excellent oral and written communication skills in French and English; tact and diplomacy; knowledge of computerized typesetting systems; demonstrated ability to maintain the highest standards of accuracy, meet deadlines and work well under pressure; full range of journalistic skills applicable to writing and editing publications including task coordination, copyediting, proofreading and layout; photojournalism skills; demonstrated ability to assume responsibility for a publication from development of concept to completion, with effective task coordination of all stages; knowledge of typesetting and printing processes; demonstrated high level of professional editorial judgement; microcomputing skills required. Please submit a resume and work samples when making an application.)  
GRADE: 8 (\$30,601) JOB NO: W036

Thursday, April 7 - Sunday, April 10, 1988  
Volume 8, Number 27

### GENERAL:

In the interest of ensuring prompt arrival of required and recommended textbooks, members of the community are asked: to use only official Bookstore Request forms when submitting textbook requisitions to the Bookstores (available by calling -5024); to ensure that all information on these forms is accurate, complete and legible (otherwise, they will be returned to the originator for clarification); and to forward them to the Bookstore prior to the following deadlines: (a) for Summer courses, deadline was March 4; (b) for Fall courses, no later than April 15 (for French books and those in foreign languages) May 15 (all other textbooks); and (c) for Winter courses, no later than October 14.

The Centre for Continuing Education will offer the following courses:

- Interpersonal Communications: a 45-hour course offered in the form of one non-residential weekend plus eight evening sessions, commencing Friday, May 27
- Marketing: a 45-hour course held twice a week (Mondays & Wednesdays), commencing May 2, 1988
- Effective Writing - Level 1: a 10-session course commencing April 26, and held at the Glendon Campus

For further information call -5025 or drop by the 2nd floor of the Administrative Studies Building.

The 16th Annual Staff and Faculty Golf Tournament will be held Thursday, June 9 at the Carrying Place Golf and Country Club. As a result of increased costs, registration is \$40/person which includes dinner. Application forms will be distributed through the inter-campus mail during the week of May 2, or can be picked up at that time from Printing Services, Room S174, Ross. For further information call Ceri Stephens at -3457.

The Telecommunications Office advises the York community that PhoneMail will be offered free of charge, including installation, for three months. PhoneMail, a voice messaging system, allows users to record, send and receive voice messages from any "touch-tone" telephone 24 hours a day. Communication frustrations such as telephone tag, time zone conflicts, and missed messages can be reduced. For further information call Telecommunications at -2667. To initiate an order, interested persons can contact their departmental telephone designate. This offer will be available until May 15.

The Printing Services Department will close for inventory April 28 & 29. All printing requests submitted prior to April 11 will be completed and charged against the 1987/88 budgets. Requests received after April 8 will be processed as soon as possible. However, jobs not completed by 4:30 p.m. April 27 will be charged against the 1988/89 budgets.

Recreation York will offer the following programs:

Early Morning Swim "A" - April 11-June 8, Monday-Friday, 7:00 a.m.-8:30 a.m. - Members \$42, Non-members \$52 for 42 sessions; Acquacise "A" - April 25-May 30, Monday & Wednesday, 7:30 a.m.-8:00 a.m. - Members \$18, Non-members \$28 for 10 sessions; Acquacise "B" - April 28-May 31, Tuesday & Thursday, 12:15 p.m.-12:45 p.m. - Members \$18, Non-members \$28 for 10 sessions; Recreation York Day Camp 1988 - Co-educational for 7-10 year olds, weekly sessions starting July 4-8 - \$110/per session. Handbooks are available from Room 211, Tait or call the Recreation York office at -5184 for further information.

The York Yoga Club will offer instructional classes each Thursday from April 14 to July 14. Classes will take place from 7:30 p.m. to 8:45 p.m. in Room 202, Vanier. Registration at the first class is \$50 for 14 lessons. For further information call Axel Molema at 853-8776 or Nancy Burnham at 493-1287.

The Ontario Art Therapy Association will present an interdisciplinary conference on the Creative Arts Therapies, April 22-23 at the York campus. The conference is co-sponsored by Norman Bethune College. For further information and to register call Cindy Crysedale at 225-9693 or Suzanne Borduas at 654-0202.

### EVENTS:

#### THURSDAY, APRIL 7

- 12:00 noon - Women's Studies Research Seminar - [Institute for Social Research] "Pay Equity Policies" by Pat McDermott - Room 201, Stong
- 3:00 p.m. - 5:00 p.m. - Lecture Series - [Centre for International and Strategic Studies] "Soviet Arms Control Initiatives in Asia: A New Approach?" by M. Asada, Visiting Research Fellow, Centre for International and Strategic Studies - Senior Common Room, McLaughlin
- 3:00 p.m. - South Indian Music Concert - [Music Department] performed by students of Prof. Trichy Sankaran - McLaughlin Hall
- 4:00 p.m. - Faculty of Graduate Studies Council Meeting - President Arthurs will address Council to clarify how the University's financial resources have been used in the past year and also to outline the challenges the University must confront while planning the division of available funds for the next year - Senate Chamber (Room S915), Ross
- 4:00 p.m. - Physics Seminar Series - "Gravitation and Galaxy Clustering" with Dr. W.C. Saslaw, University of Virginia and Institute of Astronomy, England - Room 317, Petrie
- 5:00 p.m. - Jazz Bash - [Music Department] featuring student jazz ensembles - Senior Common Room, Winters
- 6:30 p.m. - Annual General Meeting - [York University Alumni Association] with special guest speaker The Honourable Lyn McLeod, Ontario Minister of Colleges and Universities - for further information call -5010 - The Terrace Room, Downtown Holiday Inn (behind Toronto City Hall)

**EVENTS** (Thursday, April 7, cont'd.)

7:00 p.m. - Theatre Performance - "The Rivals," featuring fourth-year theatre students - tickets are \$5.50, \$4.50 for students and seniors and are available from 11:00 a.m.-2:00 p.m. in the Fine Arts Lobby, or by calling -5157 - Burton Auditorium

7:15 p.m. - Student Recital Series - [Music Department] featuring David Kyle (pianist) - McLaughlin Hall

**FRIDAY, APRIL 8**

12:00 noon - Student Chamber Series Concert - [Music Department] featuring student chamber ensembles - McLaughlin Hall

12:30 p.m. - Cognitive Science Colloquium Series - "Individual and Developmental Differences in Cognitive Processing" with Daniel Keating, OISE - Room 207, Behavioural Sciences

1:00 p.m. & 7:00 p.m. - Theatre Performance - see Thursday's listing for details

1:00 p.m. - MSc Defence - [Graduate Program in Biology] Carey Ogilvie will defend his thesis entitled "Growth and Demography of High Arctic Saxifrages" - Room 203, Lumbers

2:00 p.m. - Psychology Colloquium - "The Family as a Context for Cognitive Development" with Irving E. Sigel, Educational Testing Service - Room 291, Behavioural Sciences

3:00 p.m. - Student Composition Concert - [Music Department] featuring works written by Steven Castellano and Bill Parsons - McLaughlin Hall

3:00 p.m. - Graduate Seminar - [Department of Physical Education, Recreation & Athletics] "The Context of Statistical Techniques: Some Historical Reflections" with Dr. Michael Cowles - Room 107, Stedman Lecture Halls

7:30 p.m. - CUSO Information Meeting - 815 Danforth Avenue

**SATURDAY, APRIL 9**

8:00 p.m. - Dance & Cabaret - [Atkinson Students Association & Master's Office] in celebration of Atkinson's 25th Anniversary; tickets are \$5.00 - for information call -5211 - Atkinson Petal Restaurant

**STAFF POSITIONS:**

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday April 14, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Earl Hough

\*Assistant Superintendent for Grounds and Vehicles - Grounds & Vehicles, Physical Plant. (Post Secondary Degree or Diploma in the field of horticulture; diploma or certificate for vehicle and equipment repairs; exterminator licence class 01 and 03 required; a minimum of 5 years' practical experience in the horticultural field; experience in the operation and maintenance of a fleet of vehicles and grounds equipment; ability to control and direct a work force in a unionized setting; strong skills in estimating and in preparation of tender documents; budgetary skills; ability to prepare reports; ability to prepare landscape drawings; demonstrated ability to provide a high level of service to the York community. Please submit a resume when making an application.) GRADE P&M 6 (\$30,535-\$35,923) JOB NO: H002

Counsellor: Betty Gunning

Secretary - Computing Services. TEMPORARY: May 1, 1988 - October 17, 1988 (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience required, preferably including experience with computer systems and languages; typing 55-60 wpm, accuracy essential; word processing and micro computing skills required; good oral and written communication skills; tact and diplomacy essential; excellent organizational skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public at all levels; pleasant telephone manner.) GRADE 4 (based on an annual salary of \$20,337) JOB NO: G084

**GENERAL:**

**ART GALLERIES/DISPLAYS:** The Samuel J. Zacks Gallery presents paintings and works on paper by Merlin Homer. The exhibition opens April 13 at 5:00 p.m. and continues until April 22. The Gallery is located in Room 109, Stong and is open Monday-Friday, 12:00 noon-5:00 p.m.

- The Art Gallery of York University presents "Visual Variations," an exhibition of African Sculpture from the Justin and Elisabeth Lang Collection of African Art. The exhibition continues until May 1. The Gallery is located in Room N145, Ross and is open Monday, Tuesday and Friday, 10:00 a.m.-5:00 p.m.; Wednesday and Thursday, 10:00 a.m.-9:00 p.m.; and Sunday, 12:00 noon-5:00 p.m.

- La Maison de la Culture will present an exhibition of paintings by Joseph Muscat until April 27. Gallery hours are Monday-Friday, 11:00 a.m.-4:30 p.m.

The York Bookstore will be closed for their annual year-end inventory from April 19 to 21, and if necessary, April 22 (a.m.). During that period, TTC and York bus tickets will be available from the Butterfield and Robinson Travel Office in Central Square.

York Campus Bookstore Hours (April 25-30): Monday-Thursday, 9:00 a.m.-9:00 p.m.; Friday, 9:00 a.m.-4:30 p.m.; and Saturday, closed.

Applications are being accepted for the Lucille Herbert Memorial Scholarship, a \$1,000 award to assist any good undergraduate student in English (Faculty of Arts) proposing to travel to Europe, especially France, and who has taken (including current enrolment), at least four courses in English. Interested persons should write to Prof. Frank Davey, Chair, Department of English (Arts), stating present level of study; English courses taken and grades obtained; present academic plans; and object of travel. The closing date for applications is April 15. Donations to the Scholarship Fund may be sent to the Development Office, Suite A, West Office Building.

The York-Nankai Exchange Program requires accommodation for two visiting professors from China. A six-month sublet from April 21 to the end of October is required with the start date being flexible. Interested persons are asked to call Terry at -5368.

Japanese university students will participate in a month-long summer language program at York's English Language Institute. Homestay families are required for the weekend of August 12-14. Interested persons are asked to call -5353.

In the interest of ensuring prompt arrival of required and recommended textbooks, members of the community are asked: to use only official Bookstore Request forms when submitting textbook requisitions to the Bookstores (available by calling -5024); to ensure that all information on these forms is accurate, complete and legible (otherwise, they will be returned to the originator for clarification); and to forward them to the Bookstore prior to the following deadlines: (a) for Summer courses, deadline was March 4; (b) for Fall courses, no later than April 15 (for French books and those in foreign languages) May 15 (all other textbooks); and (c) for Winter courses, no later than October 14.

**EVENTS:****MONDAY, APRIL 11**

4:00 p.m. - Board of Governors Meeting - Board/Senate Chamber, Glendon

**TUESDAY, APRIL 12**

7:30 p.m. - Student Films - [Film/Video Department] featuring works by first-year film students - Curtis "L"

**WEDNESDAY, APRIL 13**

10:00 a.m. - MA Defence - [Graduate Program in Psychology] Paul Seto Lee will defend his thesis entitled "Illness Aspects of Urinary Incontinence in the Elderly" - Room S102, Ross

11:00 a.m. - 1:00 p.m. - Public Lecture - [African Studies Program] "Geopolitics and the Horn of Africa" by Abdul Rahman Mohamed Babu, Minister of Economic Planning and Social Welfare of Tanzania - Room 140, McLaughlin

2:00 p.m. - Computer Science Seminar - "Scannerless Parsing of Programming Languages" with Daniel J. Salomon, University of Waterloo - Room S102, Ross

7:30 p.m. - Student Films - [Film/Video Department] featuring works by second-year students - Curtis "L"

**STAFF POSITIONS:**

Applications for internal transfers/promotions, should reach Human Resources no later than Monday April 18, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

**Counsellor: Betty Gunning**

Records Assistant - Student Affairs, Administrative Studies. TEMPORARY: to September 16, 1988 (High school graduation or equivalent; 2 years' related experience (e.g. in a student programmes, admissions or registrar's office); typing 40 wpm; knowledge of on-line student record system; excellent oral and written communication skills; proven ability to relate effectively to students, staff and faculty at all levels; organizational skills; tact and diplomacy; ability to work independently.) GRADE 5 (based on an annual salary of \$21,877) JOB NO: G085

File Clerk I - Student Affairs, Administrative Studies. (High school graduation or equivalent; 6 months general office experience, preferably in a student service area; good oral communication skills; pleasant telephone manner; excellent organizational skills; demonstrated ability to attend accurately to detail; typing 30 wpm; on-line data entry skills preferred or willingness to learn.) GRADE 3 (\$19,287) JOB NO: G086

# York

## BULLETIN

UNIVERSITY

Published by  
the Communications  
Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Thursday, April 14 - Sunday, April 17, 1988  
Volume 8, Number 29

### GENERAL:

The Executive Committee of Senate has created a sub-committee to consider the possible impact on the University of the Free Trade Agreement between Canada and the United States. Written submissions to the sub-committee should be submitted as soon as possible to David Thompson, University Secretariat, Room S945, Ross.

The Grounds and Vehicles Department has for sale in an "as is" uncertified condition: 1982 Ford Window Van, Model E150, 6 cylinder engine (propane powered), automatic transmission. To inspect the vehicle, please call -5502. Offers to purchase, in writing only, should be sent to D. Watts, Purchasing, Room 39, EOB, referring to File #PSD 379.

Members of the York community interested in running on a University team in the annual YMCA Corporate Relay to take place June 9 are invited to meet at 12:15 p.m. each Tuesday and Thursday outside Tait McKenzie for a run. For further information call Roy Merrens at -7449 or Claudia Hungerson at -2187.

Lionel Thomas, the artist who created the Whole Man Sculpture at Glendon will be at the Glendon campus from April 12 to 18. He will make repairs to the sculpture during the day and will give a talk Thursday, April 14 at 6:30 p.m. in Lecture Hall 129, York Hall. Interested persons are invited to attend the talk or watch the artist at work on his sculpture.

The York University Cooperative Daycare Centre will hold a Spring Raffle. Tickets are \$1 or \$9 for a book of 10 and will go on sale April 18 in Central Square. After April 19, tickets will be available at the Daycare Office, Room 128, Atkinson or by calling -5190. The grand prize will be a Phillips' Compact Disc player (valued at approximately \$500) which was donated by Mr. Dale Watts of the Purchasing Department. Many other prizes are also available to be won.

The Centre for Continuing Education will offer the following courses: English as a Second Language; Conversational French; and University Preparation Courses. For a detailed brochure and further information on these and other courses, call -5025 or drop by the 2nd floor of the Administrative Studies Building.

The 16th Annual Staff and Faculty Golf Tournament will be held Thursday, June 9 at the Carrying Place Golf and Country Club. As a result of increased costs, registration is \$40/person which includes dinner. Application forms will be distributed through the inter-campus mail during the week of May 2, or can be picked up at that time from Printing Services, Room S174, Ross. For further information call Ceri Stephens at -3457.

The Telecommunications Office advises the York community that PhoneMail will be offered free of charge, including installation, for three months. PhoneMail, a voice messaging system, allows users to record, send and receive voice messages from any "touch-tone" telephone 24 hours a day. Communication frustrations such as telephone tag, time zone conflicts, and missed messages can be reduced. For further information call Telecommunications at -2667. To initiate an order, interested persons can contact their departmental telephone designate. This offer will be available until May 15.

ART GALLERIES/DISPLAYS: The Samuel J. Zacks Gallery presents paintings and works on paper by Merlin Homer until April 22. The Gallery is located in Room 109, Stong and is open Monday-Friday, 12:00 noon-5:00 p.m.

- The Art Gallery of York University presents "Visual Variations," an exhibition of African Sculpture from the Justin and Elisabeth Lang Collection of African Art. The exhibition continues until May 1. The Gallery is located in Room N145, Ross and is open Monday, Tuesday and Friday, 10:00 a.m.-5:00 p.m.; Wednesday and Thursday, 10:00 a.m.-9:00 p.m.; and Sunday, 12:00 noon-5:00 p.m.

- La Maison de la Culture will present an exhibition of paintings by Joseph Muscat until April 27. Gallery hours are Monday-Friday, 11:00 a.m.-4:30 p.m.

The York Bookstore will be closed for their annual year-end inventory from April 19 to 21, and if necessary, April 22 (a.m.). During that period, TTC and York bus tickets will be available from the Butterfield and Robinson Travel Office in Central Square.

In the interest of ensuring prompt arrival of required and recommended textbooks, members of the community are asked: to use only official Bookstore Request forms when submitting textbook requisitions to the Bookstores (available by calling -5024); to ensure that all information on these forms is accurate, complete and legible (otherwise, they will be returned to the originator for clarification); and to forward them to the Bookstore prior to the following deadlines: (a) for Summer courses, deadline was March 4; (b) for Fall courses, no later than April 15 (for French books and those in foreign languages) May 15 (all other textbooks); and (c) for Winter courses, no later than October 14.

### EVENTS:

#### THURSDAY, APRIL 14

10:00 a.m. - MA Defence - [Graduate Program in Psychology] "The Act of Will: A Grounded Analysis of Accounts Derived From Everyday Experience" - Room N927, Ross

3:00 p.m. - 5:00 p.m. - Lecture Series - [Centre for International and Strategic Studies] "The International Conference on Disarmament and Development: An Assessment" by Prof. E. Appathurai, Political Science - Senior Common Room, McLaughlin

4:00 p.m. - Physics Seminar Series - "Industrial Applications of Lasers" with Dr. Jim O'Neill, Ontario Hydro Research Division - Room 317, Petrie

7:30 p.m. - Student Films - [Film/Video Department] featuring works by third-year film majors - Curtis "L"

**STAFF POSITIONS:**

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday April 21, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Ken Wood

Invoice Processing Assistant - Acquisitions and Processing, Scott Library. TEMPORARY: May 2, 1988 - August 26, 1988. (High school graduation or equivalent with some bookkeeping courses preferred; minimum 2 years' directly related experience [e.g. accounting/bookkeeping experience]; typing 30 wpm; demonstrated good organizational skills; demonstrated ability to attend accurately to detail; demonstrated ability to work accurately and efficiently with figures; demonstrated ability to solve problems and follow tasks through to completion; good oral and written communication skills; demonstrated ability to maintain accurate records; knowledge of foreign languages would be an asset [e.g. French, German, Russian, Italian, etc.]). GRADE 4 (based on an annual salary of \$20,337) JOB NO: W037

Counsellor: Betty Gunning

Secretary - Facilities, Physical Education. (High school graduation with secretarial training or equivalent; 2 years' related experience [e.g. experience with facility scheduling and booking]; experience working in a service environment; typing 45-50 wpm, accuracy essential; wordprocessing skills required; good oral communication skills; pleasant telephone manner; good organizational skills; demonstrated ability to set priorities.) GRADE 4 UNDER REVIEW (\$20,337) JOB NO: G087

Receptionist - YUELI (High school graduation or equivalent; 2 years' secretarial/receptionist experience, including experience working with the public; typing 40 wpm, accuracy essential; wordprocessing skills required; excellent oral communication skills; good interpersonal skill; pleasant telephone manner; demonstrated ability to deal courteously and effectively with the public at all levels, students, staff and faculty; demonstrated ability to work cooperatively and independently; demonstrated ability to work well under pressure; demonstrated ability to handle cash; good organizational skills.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: G088

Parking Appeals Clerk - Security & Parking. (High school graduation or equivalent; 1-2 years' related experience [e.g. processing applications, entering data on computer in order to maintain accurate records]; typing 40-50 wpm, accuracy essential; wordprocessing skills required; data entry skills; minute taking skills; good oral and written communication skills; pleasant telephone manner; good organizational skills; ability to set priorities; demonstrated ability to work accurately and effectively under pressure of high volume; ability to work independently.) GRADE 3 PROVISIONAL (\$19,287) JOB NO: G089

Faculty Secretary - Accounting, Administrative Studies. (High school graduation with secretarial training or equivalent; minimum 1 year secretarial experience, preferably in an educational environment; typing 55-60 wpm; wordprocessing skills required; ability to type tables and financial statements; skill in transcribing from dictation equipment; good oral and written communication skills; good organizational skills.) GRADE 3 (\$19,287) JOB NO: G090

Slide Library Clerk II - Visual Arts, Fine Arts. TEMPORARY: to August 19, 1988. (University degree or equivalent, with a concentration in visual arts; some related experience in an educational environment preferred; meticulous approach to detail; demonstrated accuracy in detail work; good oral communication skills; good organizational skills; basic typing skills; microcomputing skills preferred, or willingness to learn; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public.) GRADE 4 (based on an annual salary of \$20,337) JOB NO: G091



# York

## BULLETIN

UNIVERSITY

Published by  
the Communications  
Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Monday, April 18 - Wednesday, April 20, 1988  
Volume 8, Number 30

### GENERAL:

York University Sports Seminars in conjunction with the Ontario Rugby Union will present a Rugby Super Clinic, April 23 & 24. Speakers will include Brian Lochore, coach of the New Zealand All-Blacks; and Dick Marks, Director of Coaching, Australian Rugby Union. Registration will take place at 8:30 a.m. in the Tait McKenzie Lobby. The registration fee for the clinic is \$50. For further information call -5649 or -3529.

Recreation York will offer the following programs: Free Aquacise Classes, Monday-Thursday, April 18-21, 12:15 p.m.-12:45 p.m. (maximum of 10 people in water at one time); and New Aquacise Classes, Monday & Wednesday, April 25-May 30, 12:15 p.m.-12:45 p.m. The registration fee for 10 sessions is \$18 for members and \$28 for non-members.

A seminar on "Bill 79 - WHMIS" will take place April 21 at 12:30 p.m. in the Senate Chamber (Room S915), Ross. The seminar will discuss the "Workers' Right to Know" legislation. Call Mr. Peter Pekos at -5394 to register for the seminar.

Applications are being accepted for the Lucille Herbert Memorial Scholarship, a \$1,000 award to assist any good undergraduate student in English (Faculty of Arts) proposing to travel to Europe, especially France, and who has taken (including current enrolment), at least four courses in English. Interested persons should write to Prof. Frank Davey, Chair, Department of English (Arts), stating present level of study; English courses taken and grades obtained; present academic plans; and object of travel. The closing date for applications is April 15. Donations to the Scholarship Fund may be sent to the Development Office, Suite A, West Office Building.

### EVENTS:

#### TUESDAY, APRIL 19

- 9:00 a.m. - 4:15 p.m. - Graduate Student Symposium on Violence and Conflict - [LaMarsh Research Program on Violence and Conflict Resolution] sessions to be held as follows:
- 9:00 a.m. - Welcoming Remarks - Dr. David Lumsden, Master, Norman Bethune College;
  - 9:15 a.m. - Session I - Violence Against Women (1): "Fear of Rape: Development of a Self-Report Measure" with Kathy Dzinis and Charlene Senn; "Stranger vs. Acquaintance Rape" with Barbara Dominic; "The Relational Self and Violence" with Eimear O'Neill; and a Discussion - Moderator: Glenna Caldwell;
  - 11:00 a.m. - Session II - Violence Against Women (2): "The Police, The Courts and Woman Abuse: A Critique" with Lori Wright; "Woman Abuse in Dating Relationships" with Walter DeKesereky; and a Discussion - Moderator - Vicky LaCrosse;
  - 1:00 p.m. - Session III - Ideology and Violence: "Attitudes and Ideological Orientation of Mediators" with Ellen Gray; "Green Politics and Consensus Decision Making" with David McRobert; and a Discussion - Moderator: Vicky LaCrosse;
  - 2:30 p.m. - Session IV - Incest and Child Abuse: "Child Sexual Abuse" with Dianne Garrels; "The Aetiology of Sibling Incest" with Irene Bevc; "Denial of Incest" with Dahna Berkson; and a Discussion - Moderator: Jamie Piedalue;
  - 4:00 p.m. - Closing Remarks - Dr. Michael D. Smith, LaMarsh Program Coordinator;
- for further information call -6254 - all events to be held in Room 320, Norman Bethune College

### STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday, April 25, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Betty Gunning

Postal Assistant, Regional - Post Office, Physical Resources. (High school graduation or equivalent; 1 year related experience (e.g. metering and sorting mail in a Post Office); good oral communication skills; demonstrated ability to work well under pressure; ability to lift heavy mailbags and boxes; good organizational skills.) GRADE: 3 (\$19,287) JOB NO: G092

Postal Assistant, Counter - Post Office, Physical Resources. TEMPORARY: to July 31, 1988 (High school graduation or equivalent; 1 year related experience required (e.g. post office counter experience); basic bookkeeping skills required; excellent oral communication skills; demonstrated ability to deal courteously and effectively with the public; good organizational skills; sense of responsibility; demonstrated ability to work well under pressure.) GRADE: 5 (based on an annual salary of \$ 21,877) JOB NO: G093

# York

## BULLETIN

UNIVERSITY

Published by  
the Communications  
Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Thursday, April 21 - Sunday, April 24, 1988  
Volume 8, Number 31

### GENERAL:

The Faculty of Arts Committee on Research, Grants and Scholarships invites applications in the following areas:

Faculty of Arts Research Grants: The purpose of these grants is to assist research projects which do not require major funding, including pilot studies or projects nearing completion. The maximum amount awarded is \$3,000. All full-time members of the Faculty of Arts are eligible to apply. The deadline for this competition is May 2.

Teaching Development Grants: The purpose of these grants is to assist teaching development projects which do not require major funding. These grants are made available to faculty members to assist them in curricular development, either of new courses, existing courses, new programs or new initiatives within the existing curriculum. The maximum amount awarded is \$1,000. All faculty members in the Faculty of Arts, including sessional faculty members, visiting professors and part-time faculty, are eligible to apply. The deadline for this competition is May 16.

Applications for both these grants are available from the Office of the Dean of Arts, Room S930, Ross (-5260).

A reception will be held to honor the early retirement of Mrs. Gloria Atkins, Administrative Assistant in the Psychology Department, after 16 years at York. The reception will take place April 28 from 3:00 p.m. to 5:00 p.m. in the Founders Senior Common Room. Friends of Gloria are invited to attend. Gift contributions may be sent to Karen Cochrane, Room 296, Behavioural Sciences by April 25.

A reception will be held to honor Ross Rudolph and Mark Webber of the Faculty of Arts upon retirement from their Office of Associate Dean. The reception will take place April 27 from 2:00 p.m. to 4:00 p.m. in the 8th Floor Lounge, Ross.

York University Sports Seminars will present the National Coaching Certification Program Level II Theory course, April 29 to May 1. Sessions will take place April 29 from 7:00 p.m. to 10:00 p.m., April 30 and May 1 from 9:00 a.m. to 5:00 p.m. in Room 316, Tait McKenzie. For further information call -5649 or -3529.

### EVENTS:

#### THURSDAY, APRIL 21

10:00 a.m. - 12:30 p.m. - Toronto Area Higher Education Seminar Series - [Educational Development Office, OISE, University of Toronto] "Bilingualism at the University - Questions for Research and Practice" with John Kirkness, University of Toronto - Room 227, York Hall, Glendon

12:30 p.m. - Seminar - "Bill 79 and the Workplace Hazardous Material Information System," a discussion of the legislation and practical solutions - for further information or to register call Peter Pekos at -5394 - Senate Chamber (Room S915), Ross

#### FRIDAY, APRIL 22

2:00 p.m. - PhD Defence - [Finance Area, Faculty of Administrative Studies] George Athanassakos will defend his dissertation entitled "New Tests of Competing Theories of Interest Rates and the Term Structure" - Room N927, Ross

#### SUNDAY, APRIL 24

8:00 p.m. - Concert - featuring the Toronto Concert Orchestra, in residence at York, under the direction of James McKay, Chair of the Music Department - admission is \$10 for adults; \$6 for students and seniors - Church of the Holy Trinity (behind the Eaton Centre)

### STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday April 28, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

\*Assistant Student Programmes Officer - Office of Student Programmes, Science. (University degree; minimum 3 years' experience in administration of academic programmes or student services in a University setting; personnel management; excellent interpersonal skills; analytical and planning ability, including setting priorities; strong communication skills; demonstrated experience in academic counselling; discretion, judgement; demonstrated public relations skills including experience coordinating seminars; excellent writing, editing and organizational skills; microcomputing skills, including the use of spreadsheets; knowledge of a student records system.) GRADE P&M 4 UNDER REVIEW (\$26,670-\$31,376) JOB NO: D020

\*Personnel Officer - Office of the Principal, Glendon. (University graduation in social sciences preferred, with courses in sociology, psychology, personnel management; at least 3 years' relevant experience in a variety of Human Resource functions (e.g. recruitment, job evaluation); including experience in a unionized environment; demonstrated employee interviewing and counselling skills; excellent interpersonal skills; tact and diplomacy; excellent oral and written communication skills; supervisory skills; demonstrated ability to deal with all levels of the community, and to provide excellent service; bilingual competency in English and French.) GRADE P&M 5 UNDER REVIEW (\$28,538-\$33,574) JOB NO: D021

Counsellor: Ken Wood

Operations Assistant - Facilities, Atkinson. (High school graduation or equivalent; some post-secondary courses in microcomputing required; some purchasing/materials management courses would be an asset; minimum 3 years' related experience (e.g. training users on microcomputers, maintaining a computerized-inventory system, experience in facility planning, preferably in a university environment; demonstrated excellent oral and

- continued

## **STAFF POSITIONS (cont'd.)**

written communications skills; demonstrated excellent organizational skills; demonstrated ability to train staff; initiative; ability to work accurately and effectively under pressure of high volume; demonstrated proficiency in word processing and microcomputing; working knowledge of (MS/IBM PC DOS); working knowledge of diagnostic and utility software; demonstrated ability to set priorities; excellent interpersonal skills; supervisory skills) GRADE 6 PROVISIONAL (\$24,165) JOB NO: W038

Administrative Assistant II - Sociology, Atkinson. (High school graduation or equivalent; university degree in sociology or a university degree in a related social science such as psychology, political science, social science, etc., including at least 3 courses in sociology; minimum 2 years' related experience in a student service area (e.g. advising students, assessing applications, organizing lectures and special events); demonstrated excellent oral and written communication skills; excellent interpersonal skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; typing 50 wpm; demonstrated proficiency in wordprocessing and advanced features such as columns & merge; basic bookkeeping skills required; computerized spreadsheet skills; willingness to develop skills in data management, hard disk management and computer conferencing; excellent organizational skills including demonstrated ability to work from basic concept and design practical solutions; skill in preparing brochures/advertisements would be an asset; supervisory skills would be an asset.) GRADE 7 (\$26,895) JOB NO: W039

Counsellor: Betty Gunning

Secretary - Policy, Administrative Studies. TEMPORARY: June 6, 1988 to November 4, 1988 (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a university environment; typing 55-60 wpm; technical and statistical typing skills preferred; word processing skills required; skill in transcribing from dictation equipment; bookkeeping skills required; good oral communication skills; excellent written communication skills; ability to prepare overheads; excellent organizational skills; tact and diplomacy; ability to work well under pressure; ability to set priorities; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public.) GRADE 4 (based on an annual salary of \$20,337) JOB NO: G094

Academic Records Clerk II - Office of Student Programmes, Arts. (High school graduation required; some university courses an asset; 2 years' related experience (e.g. inputting data on computer, maintaining records, preferably in a university environment); demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to set priorities; demonstrated excellent organizational skills; ability to work independently; good oral communication skills; pleasant telephone manner; data entry skills; file management skills; ability to deal courteously and effectively with students, staff and faculty; demonstrated ability to attend accurately to detail; ability to maintain accurate records; ability to operate a stuffing/ mailing machine or willingness to learn.) GRADE 4 (\$20,337) JOB NO: G095

Student Programmes Clerk I - Office of Student Programmes, Arts. TEMPORARY: May 2, 1988 to September 30, 1988. (High school graduation or equivalent; some university courses would be an asset; 2 years' experience in a public service/student records area; typing 35-40 wpm, accuracy essential; wordprocessing skills required; data entry skills required; excellent oral communication skills; good written communication skills; demonstrated ability to work well under hectic working conditions; demonstrated ability to attend accurately to detail under pressure of high volume; excellent organizational skills.) GRADE 4 (based on an annual salary of \$20,337) JOB NO: G096

Stationery/Receiving Clerk - Facilities, Atkinson. (High school graduation or equivalent; 1 year related experience (e.g. maintaining a stockroom and inventory, ordering and receiving supplies); good clerical skills; good oral and written communication skills; wordprocessing skills an asset.) GRADE 4 (\$20,337) JOB NO: G097

Academic Records Clerk I - Office of Student Programmes, Arts. TEMPORARY: May 16, 1988 to October 14, 1988. (High school graduation or equivalent; minimum 6 months' office experience, (e.g. maintaining files, preparing mailings, preferably in a university environment); good oral communication skills; pleasant telephone manner; data entry skills; filing skills; ability to operate a mailing machine or willingness to learn; good organizational skills; ability to maintain accurate records, ability to attend accurately to detail.) GRADE 3 (based on an annual salary of \$19,287) JOB NO: G098

Faculty Secretary - Policy, Administrative Studies. (High school graduation with secretarial training or equivalent; minimum 1 year secretarial experience, preferably in an educational environment; typing 50-55 wpm; skill in using dictation equipment; wordprocessing skills required; statistical typing skills; good oral and written communication skills; ability to deal effectively with the public; good organizational skills.) GRADE 3 (\$19,287) JOB NO: G099

Receptionist - External Relations. TEMPORARY: June 3, 1988 to September 30, 1988. (High school graduation or equivalent; 1-2 years' related experience preferably in a university environment (e.g. front-line service experience); typing 45-50 wpm, accuracy essential; good organizational skills; excellent oral communication skills; good interpersonal skills; pleasant telephone manner; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the general public; demonstrated ability to work well under pressure.) GRADE 3 (based on an annual salary of \$19,287) JOB NO: G100

Student Programmes Clerk - Office of Student Programmes, Education. (High school graduation with secretarial training or equivalent; some university courses would be an asset; 1 year related experience in a student service environment (e.g. assessing, handling course/programme enquiries); typing 50 wpm, accuracy essential; wordprocessing and microcomputing skills required; excellent oral communication skills; demonstrated ability to act responsibly and work independently; demonstrated strong organizational skills; demonstrated ability to work co-operatively and effectively with staff, students, faculty and the public; ability to work well under pressure of high volume of work on an on-going basis.) GRADE 4 (\$20,337) JOB NO: G101

Duplicating Operator 2 - Technical Services, Science. TEMPORARY: May 9, 1988 - December 22, 1988. (Grade 10 education or equivalent; minimum 1 year experience operating offset press equipment; good organizational skills; demonstrated manual dexterity; demonstrated ability to exercise good judgement; demonstrated ability to attend accurately to detail.) GRADE OP2/BIND 2 (based on an annual salary of \$19,847) JOB NO: G102

# York UNIVERSITY

## BULLETIN

Published by  
the Communications  
Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Monday, April 25 - Wednesday, April 27, 1988

Volume 8, Number 32

### GENERAL:

The York Telecommunications System (CBX II 9000) will not be available to the York community Friday, April 29 from 8:00 p.m. to 12:00 midnight. All voice/data equipment will be out of service intermittently during this time period. Telephone features will not be affected when service is resumed after 12:00 midnight. This interruption is necessary in order to prepare for a major communications system upgrade which will take place June 30 to July 3. For further information call Telecommunications at -2787.

The Centre for Space Information (CSI) at York is presently conducting a physical survey of all rooms and other areas contained within the Ross Building. The survey is being carried out by Risto Puhakka and Rodney Powlett of CSI. They can be recognized by identification badges. Assistance and cooperation in permitting access to all areas would be appreciated. For further information call A.M. (Tony) Cichan, Manager, CSI, Department of Facilities Planning and Management at -2160.

ART GALLERIES/DISPLAYS: The Samuel J. Zacks Gallery presents "Exploration and Expression," an exhibition of works by the visual arts students of the Claude Watson Arts program at Earl Haig Secondary School. The exhibition opens April 25 at 6:00 p.m. and continues until April 29. The Gallery is located in Room 109, Stong and is open Monday-Friday, 12:00 noon-5:00 p.m.

- The Art Gallery of York University presents "Visual Variations," an exhibition of African Sculpture from the Justin and Elisabeth Lang Collection of African Art. The exhibition continues until May 1. The Gallery is located in Room N145, Ross and is open Monday, Tuesday and Friday, 10:00 a.m.-5:00 p.m.; Wednesday and Thursday, 10:00 a.m.-9:00 p.m.; and Sunday, 12:00 noon-5:00 p.m.

- La Maison de la Culture will present an exhibition of paintings by Joseph Muscat until April 27. Gallery hours are Monday-Friday, 11:00 a.m.-4:30 p.m.

The York University Cooperative Daycare Centre will hold a Spring Raffle. Tickets are \$1 or \$9 for a book of 10 and are available at the Daycare Office, Room 128, Atkinson or by calling -5190. The draw date is May 31. The grand prize will be a Phillips' Compact Disc player (valued at approximately \$500) which was donated by Mr. Dale Watts of the Purchasing Department. Many other prizes are also available to be won.

### EVENTS:

#### TUESDAY, APRIL 26

10:00 a.m. - Med Defence - [Graduate Program in Education] Danuta Stone will defend her dissertation entitled "Principal and Teachers' Perceptions of Deliberate Change in an Elementary School as Initiated by the Principal" - Room N927, Ross

12:00 noon & 1:00 p.m. - Weight Watchers' Open House - call Cheryl at -2491 for details - Crowe's Nest, Atkinson

4:00 p.m. - Physics Seminar Series - "Atmospheric Effects on Transmission and Imaging at Visible and Infrared Wavelengths" - Room 317, Petrie

8:00 p.m. - 9:00 p.m. - Robarts Lecture - [Robarts Centre for Canadian Studies] "What Does Ontario Want? - The Coming of Age of John Robarts' Confederation of Tomorrow Conference" with Thomas J. Courchene, 1987-88 Robarts Professor - RSVP to -5499 - Senate Chamber (Room S915), Ross

#### WEDNESDAY, APRIL 27

10:00 a.m. - Med Defence - [Graduate Program in Education] Vito Malfara will defend his MED dissertation entitled "Making Sense of Dropping Out" - Room N831, Ross

2:00 p.m. - 4:00 p.m. - Reception - to honor Ross Rudolph and Mark Webber of the Faculty of Arts upon retirement from their Office of Associate Dean - 8th Floor Lounge, Ross

### STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday May 2, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

#### Counsellor: Ken Wood

Bibliographic Searcher/Approval Assistant - Acquisitions and Processing, Scott Library. (High school graduation or equivalent; 2 years' related library experience; typing 40 wpm; familiarity with bibliographic searching tools preferred; demonstrated good oral and written communication skills; demonstrated ability to attend accurately to detail; demonstrated ability to solve problems and to follow tasks through to completion; demonstrated ability to work accurately and efficiently; working knowledge of computerized library systems; ability to interpret written instructions in one or more of the following foreign languages - German, Russian, Italian or French.) GRADE 5 (\$21,877) JOB NO: W040

#### Counsellor: Betty Gunning

Undergraduate Program Secretary/Floater - French Program, Atkinson. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience preferably in a university environment; typing 50-55 wpm, accuracy essential; wordprocessing skills required; demonstrated excellent oral and written communication skills in English and French; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public at all levels; pleasant telephone manner; tact and diplomacy essential; demonstrated ability to set priorities; excellent organizational skills; demonstrated ability to work independently; demonstrated ability to handle cash.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: G103

Faculty Secretary - Psychology, Arts. (High school graduation with secretarial training or equivalent; 1 year general secretarial experience; typing 50-60 wpm, accuracy essential; wordprocessing skills required; technical typing skills; preferred or willingness to learn; skill in transcribing from dictation equipment; good oral communication skills; pleasant telephone manner; tact and diplomacy essential; good organizational skills.) GRADE 3 (\$19,287) JOB NO: G104

Thursday, April 28 - Monday, May 2, 1988  
Volume 8, Number 33

### GENERAL:

The York Telecommunications System (CBX II 9000) will not be available to the York community Friday, April 29 from 8:00 p.m. to 12:00 midnight. All voice/data equipment will be out of service intermittently during this time period. Telephone features will not be affected when service is resumed after 12:00 midnight. This interruption is necessary in order to prepare for a major communications system upgrade which will take place June 30 to July 3. For further information call Telecommunications at -2787.

A task force has been appointed by Ken Davey, Vice-President (Academic Affairs), to make recommendations on what kinds of support for teaching and learning at York ought to be provided at the level of the central administration. The task force is chaired by Prof. Ron Sheese (Arts, Psychology). Among the topics being considered are: support for course, curriculum, and program development; support for improving the technology of teaching; increased training opportunities in teaching, especially for TAs; additional diagnostic services for individual instructors; internal awards for significant contributions to teaching and learning; and consideration of the current and potential benefits of such academic support units as the Educational Development Office, the Department of Instructional Aid Resources, and the Computer-Assisted Writing Centre. The task force is soliciting suggestions on these and any other topics that members of the university community consider relevant to the central support of teaching. Written comments may be sent to Penelope Reed Doob, Associate Vice-President (Faculties), Room S935, Ross. Other members of the task force include: Brock Fenton (Science); Simon Fodden (Osgoode); Harold Kaplan (Arts); Louise Lewin (Glendon/Education); Leslie Sanders (Atkinson); and Bob Witmer (Fine Arts). Any member of the task force may be contacted for further information.

The Alumni Affairs Office is conducting a telephone appeal to Fine Arts graduates as part of the Fine Arts Centre Fund Raising Campaign. Faculty, staff and students are invited to volunteer and help make these telephone calls. The telephone appeal will take place at the York campus on May 2, 3, 9 and 11 from 6:30 p.m. to 9:30 p.m. each evening. A light supper and full briefing session will be provided. For further information or to volunteer, please call the Alumni Affairs Office at -5010.

Faculty members and professional librarians going on sabbatical leave are reminded that the next deadline for submitting applications for Sabbatical Leave Grants in Lieu of Salary is May 6 (extended from May 1). Guidelines and application forms are available from the Office of Research Administration, Room S414A, Ross (-5055).

P&M Staff Development Courses: There are still a few openings in the following courses. For further information or to register, refer to the February edition of Initiatives, or call -2597. May 6 & 13 - Lotus 1-2-3 (Advanced); May 17 & 18 - Psychological Edge; May 20 & 27 - WordPerfect (Adv. 1); May 30-June 2 - Frontline Leadership; June 8 - Myers-Briggs Type Indicator; and June 17 - Hard Disk File Management.

Members of the York community are asked to note the following organizational changes within the Division of External Relations. Effective May 1, the Department of Development and Alumni Affairs will be separated into two departments - The Department of Private Funding and the Department of Alumni Affairs. Addresses and telephone numbers will remain unchanged.

York's new Office of Race and Ethnic Relations is located in Room S101, Ross. The telephone number is -5682 (Phonemail messages may also be left). The coordinator is Prof. David Trotman.

York University Sports Seminars will present the National Coaching Certification Program Level III theory course, May 3, 5, 10, 14, 17, 24, 28 & 31. All sessions will take place in Room 316, Tait McKenzie. The registration fee for the course is \$65. For further information call -5649 or -3529.

A conference entitled "Federalism and the Quest for Political Community" will be held May 6-8 in honor of Donald V. Smiley. The conference is sponsored by SSHRC, York President Harry Arthurs, Faculties of Arts and Graduate Studies, York Ad Hoc Fund, Robarts' Centre, and the Department of Political Science. All sessions will take place in the Senate Chamber (Room S915), Ross. The registration fee is \$10 (free of charge to York students). For further information or to register, call -5265.

Members of the York community interested in running on a University team in the annual YMCA Corporate Relay to take place June 9 are invited to meet at 12:15 p.m. each Tuesday and Thursday outside Tait McKenzie for a run. For further information call Roy Merrens at -7449 or Claudia Hungerson at -2187.

### EVENTS:

#### THURSDAY, APRIL 28

10:00 a.m. - MEd Defence - [Graduate Program in Education] Robert Clarke will defend his dissertation entitled "A Qualitative Study of Evaluation Practices in Reading and Writing: A Comparison of Ontario Ministry of Education Documents with Practices and Perspectives Held by Teachers of Special Education Learning Disabilities Classrooms" - Room N927, Ross

2:00 p.m. - 4:00 p.m. - Music Seminar - "The Application of the Tomatis Method of Auditory Stimulation in a University Music Department" with Prof. Gerhard Coornhof, University of Potchefstroom, Transvaal - Room 023, Winters

3:00 p.m. - 5:00 p.m. - Reception - [Psychology Department] to honor the early retirement of Mrs. Gloria Atkins, Administrative Assistant, after 16 years at York - gift contributions may be sent to Karen Cochrane, Room 296, Behavioural Sciences - Senior Common Room, Founders

**EVENTS** (Thursday, April 28, cont'd.)

4:00 p.m. - Physics Seminar Series - "The Inverse Hook Method for Measuring Oscillator Strengths" with Dr. William Van Wijngaarden, Yale University - Room 317, Petrie

4:30 p.m. - Senate Meeting - Senate Chamber (Room S915), Ross

**FRIDAY, APRIL 29**

2:00 p.m. - Psychology Colloquium - "How Do We Make Connections Between Different Situation? Local and Global Constructions" with Tamar Globerson, Tel-Aviv University and MIT - Room 291, Behavioural Sciences

2:00 p.m. - PhD Colloquium - [Graduate Program in Psychology] PhD candidate Terry Fiss will present his colloquium entitled "The Functional Significance of the P300 Component of the Event Related Potential" - Room 203, Behavioural Sciences

7:30 p.m. - CUSO Information Meeting - 815 Danforth Avenue

**STAFF POSITIONS:**

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday May 5, 1988. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Ken Wood

Administrative Assistant II - Sociology, Arts. (High school graduation or equivalent, some university courses required; 3-4 years' administrative experience, including supervisory experience and experience preparing and analyzing budgets; typing 55-60 wpm, accuracy essential; wordprocessing skills required; familiarity with computerized records system; demonstrated supervisory skills; demonstrated minute taking skills; demonstrated excellent oral and written communication skills; demonstrated excellent organizational skills; excellent budgetary skills; tact and diplomacy. Please submit a resume when making an application.) GRADE 7 (\$26,895) JOB NO:W041

Placement Officer - Administrative Studies. TEMPORARY: May 9, 1988 to September 16, 1988. (University degree required, preferably in business or in behavioral sciences; 2 years' counselling experience in a related environment (e.g. a career centre or placement office); demonstrated excellent interpersonal skills; demonstrated excellent oral and written communication skills; excellent organizational skills; data entry and retrieval skills; basic bookkeeping skills; demonstrated ability to exercise good judgement; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated public speaking skills; tact and diplomacy essential. Please submit a resume when making an application.) GRADE 7 (based on an annual salary of \$26,895) JOB NO: W042

Counsellor: Betty Gunning

Secretary to Athletics Coordinator - Physical Education, Recreation and Athletics. (High school graduation with secretarial training or equivalent; 2 years' related secretarial experience (e.g. experience in a sports/athletic environment); typing 50-60 wpm, accuracy essential; demonstrated excellent wordprocessing and microcomputing skills; computerized spreadsheet skills; data base management skills; good oral and written communication skills; demonstrated ability to work accurately and effectively under pressure of high volume and hectic working conditions; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; pleasant telephone manner; tact and diplomacy essential; good organizational skills; demonstrated minute taking skills; demonstrated ability to work independently; demonstrated ability to set priorities; initiative.) GRADE 5 (\$21,877) JOB NO: G105

Secretary - Osgoode Hall Law School. (High school graduation with secretarial training or equivalent; 1-2 years related secretarial experience; typing 50-55 wpm; excellent oral and written communication skills; demonstrated wordprocessing skills; bookkeeping skills; demonstrated organizational skills; tact and diplomacy.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: G106

Course Secretary - Political Science, Arts. (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university environment; typing 55 wpm, accuracy essential; wordprocessing skills required; excellent oral communication skills; pleasant telephone manner; ability to deal with students, staff, faculty and the general public at all levels; tact and diplomacy; good organizational skills.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: G107

**REPOSTED FROM BULLETIN OF FEBRUARY 18, 1988**

Secretary - Office of the Dean, Fine Arts. (High school graduation with secretarial training or equivalent; some accounting/bookkeeping courses; 2 years' secretarial experience, including bookkeeping experience; typing 50 wpm; wordprocessing skills required; computerized spreadsheet skills; skill in transcribing from dictation equipment; excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated bookkeeping skills essential.) GRADE 4 (\$20,337) JOB NO: G049