

Monday, May 30 (12:00 noon) - Thursday, June 2 (12:00 noon), 1988
Volume 8, Number 42

GENERAL:

The Faculty of Environmental Studies and the City of North York will host a seminar on June 3 entitled "Beyond the Blue Box." The seminar which takes place from 9:00 a.m. to 3:30 p.m. at North York City Hall (5100 Yonge Street) will explore how everyone can participate in reducing waste, both residential and industrial, as well as the economic potentials in waste reclamation and some of the alternative uses for garbage. The seminar is being held during National Environment Weeks; the theme this year being "Our Common Future." The registration fee for the seminar is \$5. For further information call Fred Carden at -5252.

The Admissions/Liaison Office informs members of the York community that Discovery Summer '88, sessions 1 & 2 are now full. Anyone wishing to enrol their children is asked to do so as soon as possible. Only a few spaces are left in Session 3. For further information call -5100.

The Faculty of Environmental Studies in collaboration with Concerned Friends of Ontario and the Citizens in Care Facilities, will offer a workshop on advocacy entitled "In the Public Interest." The workshop will take place June 17 from 9:00 a.m. to 3:30 p.m. The deadline for registration, which is \$95, is June 3. For further information call Fred Carden at -5252.

The Counselling and Development Centre offers groups in Relaxation Training for Stress Management. There are two series consisting of three, one-hour weekly sessions from 12:00 noon to 1:00 p.m. beginning June 16 and again on July 5. For further information or to register, call -5297 or drop by Room 145, Behavioural Sciences Building.

The Centre for Space Information (CSI) at York is presently conducting a physical survey of all rooms and other areas contained within the Ross Building. The survey is being carried out by Risto Puhakka and Rodney Powlett of CSI. They can be recognized by identification badges. Assistance and cooperation in permitting access to all areas would be appreciated. For further information call A.M. (Tony) Cichan, Manager, CSI, Department of Facilities Planning and Management at -2160.

A farewell reception will be held to honor Stan Horsman, Assistant Superintendent, Grounds & Vehicles Section, Dept. of Physical Resources, after 9 years at York. The reception will take place June 24 from 2:30 p.m. to 4:30 p.m. in Winters Senior Common Room. Gift contributions may be sent to Marilyn Williams, Room 114, Physical Plant Workshops by June 17.

A reception will be held to honor the retirement of Mary Davidson, Supervisor of the Duplicating Department (8th Floor, Ross). The reception will take place June 29 from 2:30 p.m. to 4:30 p.m. in the 8th Floor Lounge. Contributions towards a gift may be sent to Pat Humenyk, Secretarial Services, Room S807, Ross by June 17.

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday June 6, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Betty Gunning

Faculty Secretary - Geography, Arts. (High school graduation with secretarial training or equivalent; 1 year secretarial experience, preferably in a university environment; typing 55-60 wpm, accuracy essential; wordprocessing skills required; pleasant telephone manner; ability to deal courteously and effectively with faculty, staff and students.) GRADE 3 (\$19,287) JOB NO: G130

Thesis Secretary - Office of the Dean, Graduate Studies. (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience in a university environment; typing 60 wpm; wordprocessing skills required; willingness to learn data base software skills; good oral and written communication skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated tact and diplomacy; demonstrated ability to attend accurately to detail; good organizational skills.) GRADE: 4 (\$20,337) JOB NO: G131

SUMMER INTERCHANGE:

- Sale - Exercise bicycle -\$75; pine headboard -\$99; baseball glove, size small -\$15. Call Don at -4529
- Bunk beds with 4 drawers, 2 mattresses -\$300; boys' bicycle -\$30. Call -3649 or 743-5277
- Three-bedroom sidesplit, Finch & Wilmington, August 31 possession. Call 636-1602 after 7:00 p.m.
- Rollei hot shoe mount flash, fits most 35mm cameras -\$20; Hanimex macro zoom lens, 75-200mm -\$50. Call Dawn at -5148 or 631-0557
- Humidifier; astroturf; and mahogany bar unit. Call Sal at -3832 or 884-6823
- Rent - Two-bedroom cottage on Wasaga Beach, weekly rates. Call Grace at 749-1279 after 6:00 p.m.
- Furnished three-bedroom townhouse, Richmond Hill, available September 1/88-August 31/89 -\$1000/month plus utilities. Call Sal at -3832 or 884-6823
- Wanted - Unfurnished two-bedroom apartment for a two-year period beginning August/88 for a professor and family; Furnished two-bedroom apartment or house for a one-year period beginning July/88 for a professor and family. Call Lynda Hagen at -2362.
- Kitten, approximately 10-weeks old. Call 739-0113 or -5252
- One-bedroom apartment with kitchen for a married couple. Call Billy Dykshoorn at -2876 or -2877

York

BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, June 2 (12:00 noon) - Monday, June 6 (12:00 noon), 1988
Volume 8, Number 43

GENERAL:

The York Telecommunications Communication System (CBX II 9000) will be upgraded to an IBM 9751 CBX System during the July 1 holiday weekend. All voice/data equipment will be out of service as of Thursday, June 30 at 5:00 p.m. and will be returned to service no later than 8:00 a.m. on Monday, July 4. The main University telephone number (736-2100) and emergency telephones throughout the campus will be in operation for emergency calling only. Please note that Telecommunications has placed an embargo on all service order activity as of May 30 in order that this upgrade can be accomplished efficiently. Orders will be accepted after May 30 but will not be scheduled until the week of July 4. For further information call Telecommunications at -2787.

The Faculty of Arts Committee on Research, Grants and Scholarships invites applications from full-time Arts faculty for Faculty of Arts Fellowships. The Fellowships are intended to provide an opportunity to complete a research project by releasing the faculty member from all teaching responsibilities for one academic year. Up to six awards may be made each year. Further information and application forms may be obtained from the Dean's Office, Room S930, Ross (-5260). The deadline for applications is September 15.

A reception will be held to honor the retirement of Jim Callighen of the Department of Physical Education, Recreation and Athletics after 21 years at York. The reception will take place June 7 from 3:00 p.m. to 5:00 p.m. in Room C113, WOB. A \$5 contribution towards a gift may be forwarded to Nobby Wirkowski, Room 344, Norman Bethune College until June 3.

York Campus Bookstore Hours (June 6-11): Monday-Thursday, 9:00 a.m.-7:30 p.m.; Friday, 9:00 a.m.-4:30 p.m.; Saturday, closed.

Members of the York community are asked to note that as of May 16 the selling price of vended products have been increased as follows: Hot Drinks - .50; Cold Drink Cups - .45; Cold Drink Cans - .70; Juice Cans - .80; Chips - .75; Nuts - .65; Gum, Candy Rolls - .65; and Chocolate Bars - .75.

The Printing Services Department informs members of the York community that the York campus operations (Rooms S174 and N116, Ross) will be closed June 21-23 in order for staff to attend service excellence seminars.

The Department of Human Resources announces the following appointments: John Christie, Security Supervisor, Security and Parking, effective May 20; Margaret Ellard, Student Recruitment Officer, Atkinson College, effective June 1. The following transfers or promotions have also recently taken place: Ken Ridout, Group Supervisor II, Computer Systems Development, Computing Services Department; Shirley Robertson, Assistant Student Programmes Officer, Office of Student Programmes, Science; Michael Slack, Research and Administrative Coordinator, York Centre for International and Strategic Studies; Ken Wood, Information Officer, Department of Human Resources.

The Counselling and Development Centre offers a summer program of Yoga for Anxiety Reduction. The program consists of three 50-minute weekly sessions for eight to twelve weeks, beginning June 13. To register call -5297 or drop by Room 145, Behavioural Sciences.

Members of the York community are asked to note that the current York sponsored American Express Corporate Card expires June 30. A renewal card will automatically be mailed by American Express directly to card holders. All new cards should be received by June 15. For further information call Paula Grossi at -5340.

EVENTS:

THURSDAY, JUNE 2

4:30 p.m. - Faculty of Graduate Studies Council Meeting - Senate Chamber (Room S915), Ross

FRIDAY, JUNE 3

10:00 a.m. - PhD Defence - [Graduate Program in English] Susan Rudy Dorscht will defend her dissertation entitled "Telling the Difference: Postfeminist Theory in/and the Texts of Robert Kroetsch" - Room N927, Ross

MONDAY, JUNE 6

9:30 a.m. - 4:20 p.m. - Prospects for Mankind Symposium - [Faculty of Science & Institute for Space and Terrestrial Science] the theme of the symposium is "Beyond the Earth..." with topics as follows:

9:30 a.m. - Official Opening of the Institute for Space and Terrestrial Science (ISTS) by The Honourable David Peterson, Premier of Ontario; Introductory Remarks by Dean Kim Innanen, Faculty of Science

10:00 a.m. - "Space & Terrestrial Science: A 21st Century Frontier" by Dr. Ralph Nicholls, Distinguished Research Professor of Physics

11:15 a.m. - "War and Peace in Space" by Dr. John Polanyi, Nobel laureate 1986 and Professor of Chemistry, University of Toronto

2:00 p.m. - "People in Space" by Dr. Roberta Bondar, Canadian Astronaut, Space Division, NRC

3:20 p.m. - "Earth Observations" by Dr. Edryd Shaw, Director, Radarsat Project, Department of Energy, Mines and Resources

- for further information call -5529 - all sessions will take place in the Moot Court, Osgoode Hall Law School

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday June 9, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Patricia Bunton

Publications Officer - Office of the Director, Libraries. (University degree in journalism or equivalent; 2 years' editorial work experience; demonstrated excellent oral and written communication skills; demonstrated ability to maintain high standards of accuracy and exercise editorial judgement in a timely manner; full range of journalistic skills applicable to writing and editing publications, including task co-ordination, copyediting, proofreading and layout; word processing skills; knowledge of desk-top publishing would be an asset; tact and diplomacy. Please submit a resume when making an application.) GRADE 7 PROVISIONAL (\$26,895) JOB NO: B001

Assistant to Petitions Secretary - Student Programs, Arts. (High school graduation or equivalent; minimum 2 years' university education required; minimum 2 years' related experience in a student service area, e.g. experience in interpreting/explaining faculty legislation, advising students, etc.; demonstrated excellent ability to exercise judgement; demonstrated tact and diplomacy; initiative; demonstrated excellent oral and written communication skills; demonstrated excellent interpersonal skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to work independently; demonstrated ability to work accurately and effectively under pressure of high volume; wordprocessing and microcomputing skills required.) GRADE 5 PROVISIONAL (\$21,877) JOB NO: B002

Secretary - O.B.I.R., Administrative Studies TEMPORARY: to February 28, 1989. (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university environment; typing 55-60 wpm; wordprocessing skills required; technical and statistical typing skills would be an asset; skills in transcribing from dictation equipment; demonstrated excellent organizational skills; demonstrated excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public.) GRADE 4 (based on an annual salary of \$20,337) JOB NO: B003

SUMMER INTERCHANGE:

- Sale**
- Small coal, wood burning stove, European make -best offer; 1981 Lada, black, runs well -best offer. Call -5526 or 851-3319 after 6:00 p.m.
 - Computer software for Tandy and MS-Dos, various prices. Call Peter at -3403 or Steve at -2113
 - Necklaces and bracelets, 18k gold from Lebanon. Call Yvette at 746-1425
 - Whirlpool washer, 2-speed, 5-cycle, apartment size -\$250. Call Margaret at -2428 or 747-6311
 - 1987 Toyota Tercel, 5-speed, 2-door coupe, AM/FM cassette -\$10,500. Call 467-5024 after 6:00 p.m.
 - CL-11 Sailboat, complete with Wiscot trailer -\$1,200; 6" reflector Telescope, Barlow, stand and motor -\$450. Call -7725 or 663-5738
 - 1980 Plymouth Volaire. Call Tadeusz Kowalik at 667-0951
 - New 4-bedroom house in Newmarket, 2,200 sq. ft., double garage, fireplace, family room, cantina -\$230,000. Call -2206 or 737-5139
- Rent**
- 1-bedroom basement apartment on Lake Wilcox, north of Richmond Hill -\$500/month. Call Janis at -2099
 - Townhouse to share, female preferred, a/c, 5 appliances, non-smoker -\$550. Call Penny Bissett at -5100
- Sublet** - Room in shared house, June 14 to July 15, Bathurst/Bloor area. Call Annemarie at -2641 or -5285

York

BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, June 6 (12:00 noon) - Thursday, June 9 (12:00 noon), 1988
Volume 8, Number 44

GENERAL:

York University Sports Seminars presents the sixth annual Elite Hockey Coaching Symposium June 17-19. The symposium features noted coaches such as Detroit Red Wings' Jacques Demers, St. Louis Blues' Jacques Martin, Canada's National Junior Coach Dave Chambers, Lake Superior State University's Frank Anzalone. The registration fee is \$170. For further information please call -5649 or -3529.

The Centre for Space Information (CSI) at York is presently conducting a physical survey of all rooms and other areas contained within the Ross Building. The survey is being carried out by Risto Puhakka and Rodney Powlett of CSI. They can be recognized by identification badges. Assistance and cooperation in permitting access to all areas would be appreciated. For further information call A.M. (Tony) Cichan, Manager, CSI, Department of Facilities Planning and Management at -2160.

EVENTS:

TUESDAY, JUNE 7

9:30 a.m. - 3:15 p.m. - Prospects for Mankind Symposium - [Faculty of Science & Institute for Space and Terrestrial Science] continues from Monday with topics as follows:

9:30 a.m. - "Completing the Copernican Revolution: The Search for Other Planetary Systems" by Dr. David Black, Chief Scientist, Space Research Division, NASA Ames Research Center

11:00 a.m. - "NASA's Proposed Search for Extraterrestrial Intelligence Far 'Beyond the Earth'" by Dr. Jill Tarter, Associate Research Astronomer, NASA Ames Research Center

2:00 p.m. - "Space Stations: International Cooperation and Legal Implications" by Dr. Nicolas Matte, Director, Institute and Centre of Air and Space Law, McGill University

3:15 p.m. - Panel Discussion - Moderator: Dr. Rod Tennyson, Director, Space Technology Laboratory, ISTS - for further information call -5529 - all sessions will take place in the Moot Court, Osgoode Hall Law School

TUESDAY, JUNE 7

3:00 p.m. - 5:30 p.m. - Reception - to honor the retirement of Jim Callighen of the Department of Physical Education, Recreation & Athletics after 21 years at York - a \$5 contribution towards a gift may be forwarded to Nobby Wirkowski in Room 344, Norman Bethune - Room C113, WOB

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday June 13, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Patty Bunton

Cataloguing Assistant IV - Scott Library (University degree or equivalent required with Community College Library Technician Diploma preferred; 2 years' related library experience, including copy cataloguing to AACR2 standards and bibliographic searching experience required; experience with on-line library systems and coding procedures preferred; working knowledge of one or more foreign languages required, e.g. French, German, Spanish, Italian, etc.; demonstrated aptitude and accuracy in detail work; good organizational skills; typing 40-45 wpm. Please submit a resume when making an application.) GRADE 6 (\$24,165)
JOB NO: B004

Admissions Assistant - Admissions, Graduate Studies (High school graduation with some university courses or equivalent; minimum 2 years' related experience, e.g. assessing applications, dealing with the public, etc., in a student service area; typing 50 wpm; excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; tact and diplomacy essential; good organizational skills; demonstrated ability to attend accurately to detail; wordprocessing skills preferred or willingness to learn; computerized spreadsheet skills preferred or willingness to learn; knowledge of student records system would be an asset.) GRADE 5 (\$21,877) JOB NO: B005

*Secretary - Security and Parking Services (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a university environment; typing 45-55 wpm, accuracy essential; wordprocessing skills required; excellent oral communication skills; good written communication skills; tact and diplomacy; pleasant telephone manner; demonstrated ability to set priorities; good organizational skills; demonstrated ability to work independently and under pressure of high volume; demonstrated ability to maintain confidentiality.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: B006

Parking Office Clerk - Security and Parking Services TEMPORARY: to October 31, 1988 (High school graduation or equivalent; 1-2 years' related experience (e.g. experience dealing with the public), including at least 6 months in handling cash; typing 35-40 wpm, accuracy essential; excellent oral communication skills; tact and diplomacy; pleasant telephone manner; demonstrated ability to provide excellent service and to deal calmly and effectively with the public under stressful conditions; demonstrated ability to work under pressure; ability to use a calculator; accuracy in working with figures.) GRADE 4 (based on an annual salary of \$20,337) JOB NO: B007

York

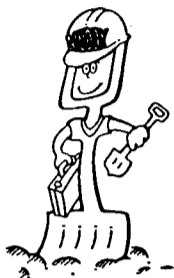
BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, June 9 (12:00 noon) - Monday, June 13 (12:00 noon), 1988
Volume 8, Number 45

GENERAL:



Demolition and reconstruction of the exterior west stairs of Central Square has started. Work will cease between June 13 and 17 so that the noise doesn't interfere with convocation ceremonies. Work will resume June 20. The exit doors leading to the construction area will be closed for the duration of the project. Alternate exit routes will be posted.

The York Telecommunications Communication System (CBX II 9000) will be upgraded to an IBM 9751 CBX System during the July 1 holiday weekend. All voice/data equipment will be out of service as of Thursday, June 30 at 5:00 p.m. and will be returned to service no later than 8:00 a.m. on Monday, July 4. The main University telephone number (736-2100) and emergency telephones throughout the campus will be in operation for emergency calling only. Please note that Telecommunications has placed an embargo on all service order activity as of May 30 in order that this upgrade can be accomplished efficiently. Orders will be accepted after May 30 but will not be scheduled until the week of July 4. For further information call Telecommunications at -2787.

Donations to the Carl Perrin Memorial Book Prize may be made payable to "York University" and sent to Ann Day, Natural Science, Room T116B, Steacie.

An Open House for Weight Watchers' "New Quick Success Program" will take place June 15 from 12:00 noon to 1:00 p.m. in Room 031, Administrative Studies. The next session begins June 22 and continues until August 24. For further information call -2525.

A reception will be held to honor the retirement of Frederick S. Baker, Department of Facilities Planning and Management. The reception will take place June 22 from 3:00 p.m. to 5:00 p.m. in the Master's Dining Room, Winters. Contributions towards a gift may be forwarded to Edna Cameron, Room D113, WOB by June 17.

The Printing Services Department informs members of the York community that the York campus operations (Rooms S174 and N116, Ross) will be closed June 21-23 in order for staff to attend service excellence seminars.

The Faculty of Arts Committee on Research, Grants and Scholarships invites applications from full-time Arts faculty for Faculty of Arts Fellowships. The Fellowships are intended to provide an opportunity to complete a research project by releasing the faculty member from all teaching responsibilities for one academic year. Up to six awards may be made each year. Further information and application forms may be obtained from the Dean's Office, Room S930, Ross (-5260). The deadline for applications is September 15.

The York University Cooperative Daycare Centre announces the following winners of their Raffle which took place May 31: Carol McMaster #1882; Margo Tennant #1151; Vera Jovanovic #1821; D. Steele #1967; J. Dimitry #1902; M. Davies #1356; Dana Jones #1469; John Valle #0009; Helen Hamilton #1913; Erik Barkel #0749; A. Clement #3513; A. Clement #3519; The Alons (Rose) #3610; D. Dawes #2133; N. Heffernan #3197; J. Riley #1442; and Chuck Robertson #0390;

A York student doing research on communication requires couples who are married or living together to participate in a research study. The survey will take place in participants' homes and will take approximately 1.5 hours. All information will be held in strict confidence, and feedback about the research will be provided. Couples will be given a \$10.00 honorarium. For further information call 252-9174.

Members of the York community are asked to note the following changes to the York Telephone Directory:

Fred Johnson, 206F Scott	-8870
John Thomson, 204A Scott	-8869
Margaret Banks, 206A Scott	-4632

The position of Vice-President for the Graduate Students' Association has become vacant. Interested persons wishing to apply for the position should submit an application to the GSA Office, Room N911, Ross (-3453) by June 27.

EVENTS:

SATURDAY, JUNE 11

2:30 p.m. - Convocation Ceremonies: Glendon College - Michael A.K. Halliday will be awarded an honorary Doctor of Letters degree for his contributions to both theoretical and applied linguistics - West Quadrangle Lawn (with the Dining Room as an alternate site)

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STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday June 16, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counselor: Aloma Mendoza

Administrative Assistant I - Office of the Dean, Arts (High school graduation with secretarial training or equivalent; minimum 1 year university education required; minimum 2 years' secretarial/administrative experience; demonstrated excellent oral and written communication skills; demonstrated ability to take minutes and prepare correspondence; ability to maintain confidentiality; tact and diplomacy essential; demonstrated ability to work independently and under pressure of high volume; demonstrated wordprocessing skills required; typing 60 wpm; demonstrated ability to attend accurately to detail; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated ability to exercise initiative; demonstrated excellent interpersonal skills; demonstrated excellent organizational skills and analytical skills; shorthand or speedwriting would be an asset. Please submit a resume when making an application.) GRADE 6 PROVISIONAL (\$24,165) JOB NO: M001

Student Programs Assistant II "B" - Office of Student Programs, Education (High school graduation or equivalent; 1 year university education required; minimum 2 years' related experience in a student service area e.g., advising/counseling students, assessing applicants, etc.; typing 50 wpm; wordprocessing skills required; data entry skills required; demonstrated excellent oral and written communication skills; demonstrated excellent organizational skills; demonstrated ability to work well under pressure and handle a high volume of work on a continuing basis; demonstrated excellent interpersonal skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; tact and diplomacy. Please submit a resume when making an application.) GRADE 6 PROVISIONAL (\$24,165) JOB NO: M002

Counselor: Patty Bunton

Senior Reserve Assistant - Circulation, Scott Library (High school graduation or equivalent; library technician certificate preferred; minimum 2 years' library experience including experience in reserves and a public service area; familiarity with an automated circulation system required; demonstrated excellent oral communication skills; good written communication skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; tact and diplomacy; good organizational skills; accuracy with figure work; typing 40 wpm; wordprocessing skills required; supervisory skills.) GRADE 5 (\$21,877) JOB NO: B008

Secretary to Chair - Humanities, Arts (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience, preferably in a university environment; wordprocessing skills required; typing 60 wpm, accuracy essential; tact and diplomacy; demonstrated excellent organizational skills; excellent oral and written communication skills; demonstrated ability to set priorities; ability to maintain confidentiality; shorthand skills preferred; excellent interpersonal skills; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to take minutes.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: B009

Student Programs Clerk "C" - Office of Student Programs, Education (High school graduation with secretarial training or equivalent, some university courses would be an asset; 1-2 years' related experience, preferably in a student service area, e.g. handling student enquiries, enrolling students, performing secretarial duties, etc.; typing 50 wpm, accuracy essential; wordprocessing skills required; demonstrated strong organizational skills; demonstrated ability to work co-operatively and effectively with co-workers; excellent oral communication skills; tact and diplomacy; demonstrated ability to work quickly and accurately under pressure and handle a high volume of work on a continuing basis; demonstrated ability to deal courteously and effectively with students, staff and the public.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: B010

Secretary to Registrar - Registration & Records, Atkinson (High school graduation with secretarial training or equivalent; 1-2 years' related experience in a student service area, preferably in a university environment, e.g. registering students, handling enquiries, etc.; typing 55-60 wpm; wordprocessing skills required; demonstrated excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with students, staff and the public; excellent organizational skills.) GRADE 4 (\$20,337)

JOB NO: B011

*Receptionist/Typist - Office of the Vice-President, Finance and Administration (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university environment; demonstrated commitment to providing quality service to all members of the University community; excellent inter-personal skills; excellent oral communication skills; pleasant telephone manner; demonstrated ability to deal courteously and effectively with students, faculty, staff and the general public at all levels; tact and diplomacy; good organizational skills; ability to work under pressure; typing 50-55 wpm, accuracy essential; demonstrated excellent wordprocessing skills.) GRADE 3 PROVISIONAL (\$19,287) JOB NO: B012

Women's Control Attendant (Nights) - Physical Education, Recreation and Athletics (Grade 11 education or equivalent; 6 months' related experience (e.g. experience in an athletic sports environment, hospitality service experience, etc.); good oral communication skills; ability to follow written and oral instructions; ability to deal courteously and effectively with students, staff, faculty and the public; ability to operate sewing machine; ability to do minor equipment repairs; demonstrated sewing skills.) GRADE 3 (\$19,287)

JOB NO: B013

SUMMER INTERCHANGE:

Sale - 1981 Datsun (Nissan) SZ 200, fully loaded, except air conditioning. Call 483-7560 after 7:00 p.m.

- Sears Kenmore portable washer, apartment size, 2-speed, 4-cycle -\$150. Call Amanda at -3321

- Kitchen cupboards & countertop; double stainless steel sink; kitchen table & 6 chairs, 1.4L microwave oven; stove; bamboo roll-up blinds; 3-shelf bamboo table. Call Pearl at -6920 or 635-1347 after 4:00 p.m.

Rent - Four-bedroom house, 2,600 sq. ft., minutes from York, available Fall 1988. Call Barbara at 862-9888 (days) or 631-6878 after 6:00 p.m.

Thursday, June 16 (12:00 noon) - Monday, June 20 (12:00 noon), 1988
Volume 8, Number 47

GENERAL:



Members of the York community are reminded that implementation of Phase II of the York Smoking Policy will occur on September 6, 1988. As of that date smoking will no longer be permitted in private offices. In effect, the only areas where smoking may take place will be in the designated smoking areas or outdoors.

Anyone with comments or suggestions concerning the suitability of existing or alternate designated smoking areas is asked to communicate these to Leon Wasser, Department of Physical Resources, Room C8, EOB (-4539). Those smokers who wish to participate in a Smoking-Cessation Program should contact Joan Chaplain, Department of Occupational Health and Safety, Room D36, EOB (-5491). Participants will be responsible for the registration fee but the fee will be refunded upon completion of the program.

Help create a smoke-free York

The Department of Human Resources/ERIC wish to inform the community that, as part of the on-going improvements to the Human Resources Information System, a Pilot Project involving support staff "turnaround" PAFs will begin on June 20 for a period of four months. The following Faculties have volunteered to participate in the project: Atkinson College, the Faculty of Arts, the Faculty of Fine Arts and Osgoode Hall Law School. The turnaround PAF is a four-part computer-generated action form which will expedite and simplify paperflow between Faculties or departments and Human Resources/ERIC. After June 20 explanatory memos detailing the procedures involved for staff promotions and transfers will accompany the new turnaround PAFs for non-Pilot Project units.

York University Sports Seminars presents the Volleyball Athlete Development Camp, June 20-24. The camp will help athletes develop a solid foundation in passing, digging, attacking, blocking, and team play. The registration fee is \$125. For further information call -5649 or -3529.

Members of the York community are asked to note that the current York sponsored American Express Corporate card expires June 30. A renewal card will automatically be mailed by American Express directly to cardholders. All new cards should be received by June 17. Members are also asked to note that the delinquency fee is levied on items not paid by the third statement. Effectively there are 59 days from receipt of the statement to pay.

Recreation York will present "Day Camp 1988," a co-educational camp for 7-10 year olds. Weekly sessions will begin July 4. The registration fee for each session is \$110. Spaces are still available in each session. For further information call Recreation York at -5184.

A reception will be held to honor the retirement of Frederick S. Baker, Department of Facilities Planning and Management. The reception will take place June 22 from 3:00 p.m. to 5:00 p.m. in the Master's Dining Room, Winters. Contributions towards a gift may be forwarded to Edna Cameron, Room D113, WOB by June 17.

A reception will be held to honor the retirement of Madeline M. Little, Thesis Secretary, Faculty of Graduate Studies. The reception will take place June 27 from 3:00 p.m. to 5:00 p.m. in Room N837, Ross. For information call Margo Tennant at -5328.

EVENTS:

THURSDAY, JUNE 16

2:30 p.m. - Convocation Ceremonies: Norman Bethune and McLaughlin Colleges - Francis E.L. Priestley will receive an honorary Doctor of Letters degree posthumously (he died on May 11, 1988) for his distinguished teaching career, which spanned several generations of students, including many who are now teaching at York - Scott Podium, behind Ross (with the Tait McKenzie Centre as an alternate site)

FRIDAY, JUNE 17

10:00 a.m. - Convocation Ceremonies: Faculty of Administrative Studies - Alfred Chandler Jr. of Harvard University will receive an honorary Doctor of Laws degree for his scholarly contributions to the field of American business history and will address convocation - Scott Podium, behind Ross (with the Tait McKenzie Centre as an alternate site)

2:30 p.m. - Convocation Ceremonies: Osgoode Hall Law School - June Callwood will be awarded an honorary Doctor of Laws degree for her tireless and articulate advocacy of social justice and human decency. Ms Callwood will address convocation - Scott Podium, behind Ross (with the Tait McKenzie Centre as an alternate site)

SATURDAY, JUNE 18

10:30 a.m. - Convocation Ceremonies: Atkinson College - Richard Hoggart will receive an honorary Doctor of Laws degree for his outstanding career as a scholar and his significant contribution to the education of "non-traditional" students. He will address convocation - Scott Podium, behind Ross (with the Tait McKenzie Centre as an alternate site)

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday June 23, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Operations Supervisor - Athletic Facilities, Physical Education, Recreation and Athletics (Related undergraduate degree or equivalent experience; minimum 2 years' experience in Recreation and/or Facility Administration; knowledge of sports equipment distribution, inventory, repairs and suppliers; Pool Operator Certificate and/or P.R.F.O. certification through O.A.A. or eligible to receive certification. Please submit a resume when making an application.) GRADE P&M 3 Under Review (\$26,170-\$31,665) JOB NO: D027

Counsellor: Ken Wood

Computing Advisor I - Academic Computing, Computing Services (Minimum 2 years of a University degree in Computer Science or equivalent; courses must have covered a variety of computer languages; experience as a computer centre advisor or programmer in an academic environment would be an asset; VM/CMS, VAX/VMS, UNIX and microcomputing experience are preferred; basic level skill in a wide variety of languages (PL1, FORTRAN, COBOL, APL, PASCAL, BASIC, SAS, SPSS, ASSEMBLER, C); a scientific language (e.g. FORTRAN); a business language (e.g. COBOL, BASIC); an academic language (e.g. PASCAL, C); operating system; application packages; utilities; mainframe and dial-up communications; system level commands; microcomputing programming; advising techniques; excellent verbal and written communication skills; syntax error analysis. Please submit a resume when making an application.) GRADE CS4 (\$24,830) JOB NO: W053

Counsellor: Aloma Mendoza

Administrative Assistant II - Humanities, Arts - (High school graduation with secretarial training or equivalent; some university courses would be an asset; 3-4 years' administrative experience, preferably in a university environment; budget experience required; wordprocessing skills required; typing 60 wpm, accuracy essential; demonstrated tact and diplomacy; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated excellent organizational and interpersonal skills; bookkeeping skills required; demonstrated ability to work under pressure of high volume; demonstrated ability to maintain confidentiality; demonstrated excellent oral and written communication skills; demonstrated ability to exercise judgement and initiative; demonstrated shorthand skills preferred; computerized budget skills preferred. Please submit a resume when making an application.) GRADE 7 (\$26,895) JOB NO: M004

Administrative Assistant - English, Glendon (High school graduation or equivalent; some university courses preferred; minimum 3 years' secretarial/administrative experience preferably in a university environment; typing 45-50 wpm; wordprocessing skills required; demonstrated excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; basic bookkeeping skills; demonstrated excellent organizational skills; demonstrated supervisory skills; Bilingual Modules I, II, III and IV (basic level). Please submit a resume when making an application.) GRADE 6L (\$26,895) JOB NO: M005

Counsellor: Patty Bunton

Administrative Secretary - Humanities, Arts TEMPORARY: July 18, 1988 to December 22, 1988 (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience, preferably in a student service area; typing 50-55 wpm, accuracy essential; wordprocessing skills required; demonstrated excellent oral and written communication skills; tact and diplomacy essential; excellent organizational skills; demonstrated ability to set priorities; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public.) GRADE 5 (based on an annual salary of \$21,877) JOB NO: B018

Undergraduate Program Assistant - Social Science, Arts (High school graduation with secretarial training or equivalent; some university courses preferred; 2 years' secretarial/administrative experience, preferably in a university environment; typing 50 wpm; wordprocessing and microcomputing skills required; demonstrated excellent oral and written communication skills; excellent organizational skills; tact and diplomacy essential; demonstrated excellent interpersonal skills; demonstrated ability to attend accurately to detail; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public.)

GRADE 5 (\$21,877) JOB NO: B019

Accounting Clerk II (Research) - Office of the Comptroller (High school graduation or equivalent; 1 year recent related experience, e.g. in a computerized accounting area, preferably in a university environment; basic typing skills; data retrieval skills; demonstrated accuracy with figure work essential; demonstrated tact and diplomacy; demonstrated ability to deal courteously and effectively with staff and faculty; good organizational skills; demonstrated ability to attend accurately to detail; demonstrated ability to work under pressure of high volume and to adhere to deadlines; demonstrated excellent oral communication skills; computerized spreadsheet skills preferred.) GRADE 4 (\$20,337) JOB NO: B020

Fees Registration Clerk II B - Student Accounts, Atkinson (High school graduation or equivalent with some bookkeeping or accounting courses; 2 years' recent related experience, including exposure to a computerized accounting system and experience in handling cash, preferably in a university environment; demonstrated excellent oral and written communication skills; tact and diplomacy; excellent organizational skills; good interpersonal skills; demonstrated ability to attend accurately to detail; demonstrated ability to work under pressure of high volume; typing 35-40 wpm; familiarity with student records system an asset; basic bookkeeping skills required.) GRADE 4 (\$20,337) JOB NO: B021

Faculty Secretary - Osgoode Hall Law School TWO POSITIONS (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a related area; typing 50-55 wpm, accuracy essential; wordprocessing skills required; ability to use a dictaphone; good oral communication skills; good organizational skills; pleasant telephone manner.) GRADE 3 (\$19,287) JOB NO: B022 & B023

Receptionist II - Bookstores, Business Operations (High school graduation or equivalent; 1-2 years'

receptionist/secretarial experience; typing 45-50 wpm; demonstrated excellent oral and written communication skills; pleasant telephone manner; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; good organizational skills.) GRADE 3 (\$19,287) JOB NO: B024

Duplicating Operator II - Printing Services, Business Operations (Grade 10 education or equivalent; minimum 1 year experience operating photo duplicators; good organizational skills; demonstrated manual dexterity; demonstrated ability to exercise good judgement; demonstrated ability to attend accurately to detail.)

GRADE OP2 (\$19,847) JOB NO: B025

YORK UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, June 20 (12:00 noon) - Thursday, June 23 (12:00 noon), 1988
Volume 8, Number 48

GENERAL:

Canada Day: University offices will be closed Friday, July 1.



As an integral part of York's smoking policy, volunteers are needed to conduct Smoking-Cessation Programs. Acting as a trainer involves a time commitment of several hours for which release time is provided. Interested persons should contact Joan Chaplain at -5491.



A Red Cross Blood Donor Clinic will take place July 11 & 12 from 10:00 a.m. to 4:00 p.m. in the East Bear Pit, Central Square.

The Printing Services Department informs members of the York community that the York campus operations (Rooms S174 and N116, Ross) will be closed June 21-23 in order for staff to attend service excellence seminars.

Members of the York community are asked to note that the current York sponsored American Express Corporate card expires June 30. A renewal card will automatically be mailed by American Express directly to cardholders. All new cards should be received by June 17. Members are also asked to note that the delinquency fee is levied on items not paid by the third statement. Effectively there are 59 days from receipt of the statement to pay.

Recreation York will present "Day Camp 1988," a co-educational camp for 7-10 year olds. Weekly sessions will begin July 4. The registration fee for each session is \$110. Spaces are still available in each session. For further information call Recreation York at -5184.

EVENTS:

TUESDAY, JUNE 21

10:00 a.m. - PhD Defence - [Graduate Program in History] Franca Iacovetta will defend her dissertation entitled "Working-Class Immigrants: Southern Italians in Post-War Toronto, 1946-65" - Room 256, Vanier

12:00 noon - 1:00 p.m. - YUSA General Membership Meeting - Senate Chamber, Glendon

WEDNESDAY, JUNE 22

12:00 noon & 1:00 p.m. - YUSA General Membership Meeting - Curtis Lecture Hall "D"

3:00 p.m. - 5:00 p.m. - Reception - to honor the retirement of Frederick S. Baker, Department of Facilities Planning and Management - Master's Dining Room, Winters

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday June 27, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Patty Bunton

Secretary/Receptionist - Conference Centre, Business Operations (High school graduation or equivalent; minimum 2 years' secretarial experience, in a service/business environment, preferably in the hospitality industry; typing 50-55 wpm, accuracy essential; demonstrated wordprocessing and microcomputing skills required; computerized spreadsheet skills required; excellent oral and written communication skills; pleasant telephone manner; demonstrated excellent interpersonal/customer service skills; ability to perform various tasks at one time; ability to work effectively under pressure of high volume.) GRADE 4 PROVISIONAL (\$20,337) JOB NO: B026

Duplicating Operator IV (b) - Secretarial Services, Arts (High school graduation or equivalent; formal technical training in printing processes or equivalent experience in printing field required; minimum 2-3 years' related experience, e.g. in a duplicating printing operation; demonstrated excellent oral and written communication skills; excellent interpersonal skills; demonstrated ability to deal courteously and effectively with staff, students and faculty; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated excellent organizational skills; demonstrated ability to prioritize incoming production jobs; tact and diplomacy essential; demonstrated ability to supervise and train staff.) GRADE OP IV (b) (\$22,446) JOB NO: B027

SUMMER INTERCHANGE:

- Sale
- Electronic typewriter, wide carriage, daisy wheel, correction feature -\$300. Call Roger at 663-8042 after 7:00 p.m.
 - Noma electric shovel, like new -\$85. Call Bob at -7687 or 453-0298 after 6:00 p.m.
 - Maple "Le Pine" crib, excellent condition -\$150. Call Lillian at -6950
 - Grandmother wall clock, estate sale -\$700; Two antique mantel clocks -\$125 & \$225; Oster 8-speed blender -\$25; antique, oak china cabinet -\$500; tools, including a joiner-planer, router with attachments & belt sander; golf cart and bag -\$45. Call Charles at -3233 or -5323 days or 223-0658 evenings
- Rent
- Three-bedroom townhouse plus shared accommodation/facilities, available immediately, Finch/Martingrove. Call -7216 or 748-1554 after 6:00 p.m.
- Wanted
- One-bedroom apartment for faculty member, preferably near York, beginning July 1. Call Krys at -3977

Thursday, June 23 (12:00 noon) - Monday, June 27 (12:00 noon), 1988
Volume 8, Number 49

GENERAL:



Members of the York community are reminded that implementation of Phase II of the York Smoking Policy will occur on September 6, 1988. As of that date smoking will no longer be permitted in private offices. In effect, the only areas where smoking may take place will be in the designated smoking areas or outdoors.

Anyone with comments or suggestions concerning the suitability of existing or alternate designated smoking areas is asked to communicate these to Leon Wasser, Department of Physical Resources, Room C8, EOB (-4539) or Stephen Strople, Office of the Vice-President (Finance & Administration) (-5282). Those smokers who wish to participate in a Smoking-Cessation Program should contact Joan Chaplain, Department of Occupational Health and Safety, Room D36, EOB (-5491). Participants will be responsible for the registration fee but the fee will be refunded upon completion of the program.

Help create a smoke-free York

Members of the York community are reminded that annual parking decals expire June 30, 1988. Decals for 1988/89 are on sale at the Parking Office, Room D37, EOB. In order to maintain a self-sustaining parking operation, the following fees have been approved: Annual Reserved \$225.00; Annual Unreserved \$72.00; Sessional Reserved \$38.00; Sessional Unreserved \$19.00; Motorcycle \$10.00; Pool (each additional car) \$1.00. Effective July 1, the following daily rates will apply: Daily Reserved \$4.00 Deposit; Daily Unreserved \$2.50 Flat Rate; Evening Reserved \$3.00 Flat Rate; Evening Unreserved \$2.50 Flat Rate; Meters \$.25 for 15 minutes, max. 2 hours.

Food Services Operations reminds the York community that the following increases in food prices are in effect:

Atkinson College Cafeteria	6.2%
Central Square Cafeteria	4.3%
Osgoode Cafeteria	0.9%
Glendon Cafeteria	4.9%

Canada Day: University offices will be closed Friday, July 1.

York Computing Services will present the following two-part seminar on Ethernet:

"An Introduction to Ethernet"	Tuesday, June 28	2:00-4:00 p.m.
"Ethernets at York"	Thursday, June 30	2:00-4:00 p.m.

Both sessions will take place in Room 110, Curtis.

EVENTS:

THURSDAY, JUNE 23

2:00 p.m. - PhD Defence - [Graduate Program in Sociology] Lloyd Wong will defend his dissertation entitled "Migrant Seasonal Agricultural Labour: Race and Ethnic Relations in the Okanagan Valley" - Room S927, Ross

2:30 p.m. - Special Senate Meeting - Senate Chamber (Room S915), Ross

FRIDAY, JUNE 24

10:00 a.m. - PhD Defence - [Graduate Program in Sociology] Catherine Boyd Withers will defend her dissertation entitled "The Penumbra of Science: A Sociological Investigation of the Debate Between Parapsychology and Science" - Room S927, Ross

2:30 p.m. - 4:30 p.m. - Farewell Reception - to honor Stan Horsman, Assistant Superintendent, Grounds & Vehicles Section, Physical Resources, after 9 years at York - Senior Common Room, Winters

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday, July 4, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Liaison Officer & Summer Studies Coordinator - Office of the Dean, Fine Arts (University degree in Fine Arts; 3 years' previous experience in public relations, marketing or counselling required; previous experience in student liaison or counselling in a university environment an asset; ability to communicate effectively (above average public speaking skills) both verbally and in writing with all types of people; must possess a valid Ontario Driver's Licence and be willing to travel. Please submit a resume when making an application.)
GRADE P&M 7 (\$34,470-\$41,710) JOB NO: D028

STAFF POSITIONS (cont'd.)

Counsellor: Aloma Mendoza

*Planning Assistant - University Secretariat (University degree or equivalent; minimum 3 years' related experience, preferably in a university environment, e.g. minute taking, performing research and drafting reports, etc.; demonstrated excellent oral and written communication skills; demonstrated excellent organizational skills; demonstrated ability to set priorities; excellent interpersonal skills; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to work independently; demonstrated ability to maintain confidentiality; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated minute taking skills; wordprocessing and microcomputing skills required; data base management skills and computerized spreadsheet skills required. Please submit a resume when making an application.) GRADE 6 PROVISIONAL (\$24,165) JOB NO: M006

Counsellor: Patty Bunton

Administrative Secretary - Translation, Glendon College (High school graduation or equivalent; some post secondary language courses required with specialization in translation preferred; 1-2 years' secretarial/administrative experience; typing 40-45 wpm; wordprocessing skills required; demonstrated excellent oral and written communication skills; tact and diplomacy; demonstrated excellent organizational skills; demonstrated ability to work independently; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated ability to attend accurately to detail; Bilingual modules I (intermediate), II, III (intermediate).) GRADE 5L (\$24,165) JOB NO: B028

Administrative Secretary - Humanities, Arts (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience, preferably in a university environment; demonstrated wordprocessing skills required; typing 60 wpm, accuracy essential; tact and diplomacy; demonstrated excellent organizational skills; demonstrated excellent oral and written communication skills; demonstrated ability to set priorities; ability to maintain confidentiality; shorthand skills preferred; excellent interpersonal skills; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to take minutes; demonstrated ability to exercise judgement.) GRADE 5 PROVISIONAL (\$21,877) JOB NO: B029

Student Programs Assistant I - Office of Student Programmes, Science TEMPORARY: to January 31, 1989 (High school graduation with secretarial training or equivalent; some university courses required; minimum 2 years' secretarial experience in a student service area; typing 50-55 wpm, accuracy essential; demonstrated excellent oral and written communication skills; demonstrated ability to work accurately and quickly under pressure of high volume; demonstrated ability to work independently; initiative; excellent organizational skills; wordprocessing skills preferred or willingness to learn.) GRADE 5 (based on an annual salary of \$21,877) JOB NO: B030

Receptionist - Office of Student Programs, Arts (High school graduation or equivalent; 1 year related experience e.g. as a receptionist, handling enquiries, etc.; excellent oral communication skills; pleasant telephone manner; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public under pressure of high volume; demonstrated ability to exercise tact and diplomacy; demonstrated ability to maintain confidentiality of student records information; ability to use computerized telephone system preferred, or willingness to learn.) GRADE 3 PROVISIONAL (\$19,287) JOB NO: B031

Secretary - Psychology, Arts TEMPORARY: 2 year contract PART-TIME SESSIONAL: 25 hours per week from January to November (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience preferably in a university environment; typing 45-50 wpm; wordprocessing skills preferred or willingness to learn; good organizational skills; demonstrated ability to deal courteously and effectively with students, staff and faculty; excellent oral and written communication skills; good organizational skills.) GRADE 3 PROVISIONAL (based on an annual salary of \$19,287) JOB NO: B032

*Secretary/Receptionist - University Secretariat SESSIONAL: from October 1 to June 30 (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university environment; excellent interpersonal skills; demonstrated excellent oral communication skills; pleasant telephone manner; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; tact and diplomacy essential; good organizational skills; demonstrated ability to work effectively under pressure of high volume; typing 50-55 wpm; wordprocessing skills preferred or willingness to learn.) GRADE 3 PROVISIONAL (based on an annual salary of \$19,287) JOB NO: B033

Student Affairs Receptionist - Office of Student Affairs (High school graduation or equivalent; 1-2 years' secretarial/receptionist experience in a public service area; demonstrated excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; tact and diplomacy essential; good interpersonal skills; typing 45-50 wpm; knowledge of a second language would be an asset.) GRADE 3 PROVISIONAL (\$19,287) JOB NO: B034

SUMMER INTERCHANGE:

- Sale**
- 1982 Dodge Charger, 2.2, excellent condition, low mileage -\$3,750. Call 222-3635 and leave message
 - Silvercross double stroller, British made, side-by-side, reclining seats, fold-up -\$200. Call Susan at -5010
 - Amisco red bunk bed, matching chest of drawers, chair, table, shelves, perfect condition -\$680. Call Shahram at -5053 or 481-1175
 - 12" black & white television, excellent working condition -\$45; solid beech dining chairs -\$10 each. Call Bill at -6151
 - 1984 Honda Civic, 1500S, 5-speed, silver, factory roof, AM/FM stereo cassette -\$5,000. Call 449-7576 after 6:00 p.m.
 - 1976 Ford LTD, 8-cyl., AM/FM stereo, power steering & brakes, good running condition -\$900; 1978 Mazda GLC, 4-door, hatch back, AM/FM stereo -\$500. Call 889-3019 between 9:00 a.m. & 3:00 p.m.
 - JOFA hockey helmet and mask, excellent condition, CSA approved, junior size -\$40. Call 489-5556 evenings
- Rent**
- Two-bedroom unfurnished apartment, Jane/Lawrence, 2-3 female non-smokers wanted, long or short term. Call Agnes at -2332 or 246-0679 after 5:00 p.m.
- Wanted**
- Tricycle suitable for three-year old. Call Helen at -5278

YORK UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, June 27 (12:00 noon) - Thursday, June 30 (12:00 noon), 1988
Volume 8, Number 50

GENERAL:

Members of the York community are reminded that annual parking decals expire June 30, 1988. Decals for 1988/89 are on sale at the Parking Office, Room D37, EOB. In order to maintain a self-sustaining parking operation, the following fees have been approved: Annual Reserved \$225.00; Annual Unreserved \$72.00; Sessional Reserved \$38.00; Sessional Unreserved \$19.00; Motorcycle \$10.00; Pool (each additional car) \$1.00. Effective July 1, the following daily rates will apply: Daily Reserved \$4.00 Deposit; Daily Unreserved \$2.50 Flat Rate; Evening Reserved \$3.00 Flat Rate; Evening Unreserved \$2.50 Flat Rate; Meters \$.25 for 15 minutes, maximum 2 hours. The York Campus Parking Office is open from 9:00 a.m. to 4:00 p.m. daily. During the months of July and August the office will close at 3:30 p.m. on Fridays only.

Canada Day: University offices will be closed Friday, July 1.



A Red Cross Blood Donor Clinic will take place July 11 & 12 from 10:00 a.m. to 4:00 p.m. in the East Bear Pit, Central Square.

The Department of Physical Education, Recreation and Athletics reminds holders of athletic memberships in Tait McKenzie that memberships expire June 30. Members not renewing must empty their lockers by July 14. After this date the lockers will be cleared out by the Tait McKenzie staff.

Recreation York reminds members of the York community that the swimming pool is open from 7:00 a.m. to 8:30 a.m. for Early Morning Fitness Swims. The cost is \$5.00/week for members and \$7.00 for non-members. Registration is two or three days in advance in Room 211A, Tait McKenzie. Aquacise classes that are held from 12:15 p.m. to 12:45 p.m. have been extended to August 15. The classes take place Monday, Wednesday and Thursday. The cost is \$30.00 for members and \$40.00 for non-members. Registration should be before July 5. Adult Learn to Swim classes will be offered from July 6 to August 10. Classes are Monday and Wednesday from 7:00 p.m. to 8:00 p.m. Interested persons are asked to register as soon as possible.

EVENTS:

MONDAY, JUNE 27

3:00 p.m. - 5:00 p.m. - Reception - to honor the retirement of Madeline M. Little, Thesis Secretary, Faculty of Graduate Studies - for information call Margo Tennant at -5328 - Room N837, Ross

TUESDAY, JUNE 28

2:30 p.m. - PhD Defence - [Graduate Program in Philosophy] Victor Rodych will defend his dissertation entitled "Karl Popper's Theory of the Empirical Basis" - Room S634, Ross

WEDNESDAY, JUNE 29

11:00 a.m. - Computer Science Seminar - "Two Decades of Applied Kolmogorov Complexity" with Paul M.B. Vitanyi, Centre for Mathematics and Computer Science and University of Amsterdam - Room S130, Ross

2:30 p.m. - 4:30 p.m. - Reception - to honor the retirement of Mary Davidson, Supervisor of the Duplicating Department (8th floor, Ross) - 8th Floor Lounge, Ross

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Tuesday July 5, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Patty Bunton

Administrative Secretary - Office of the Registrar (High school graduation with formal secretarial training or equivalent; minimum 2 years' senior secretarial/administrative experience, preferably in an educational environment; typing 60 wpm, accuracy essential; proficiency in working with dictation equipment; demonstrated proficiency in wordprocessing and microcomputing skills required; demonstrated bookkeeping skills; demonstrated excellent oral and written communication skills; pleasant telephone manner; tact and diplomacy; demonstrated ability to deal courteously and effectively with staff, students, faculty and the general public at all levels essential; demonstrated excellent organizational and record-keeping skills; demonstrated ability to set priorities and work independently; ability to work under pressure of high volume and to adhere to tight deadlines; demonstrated ability to maintain confidentiality essential; basic research skills; ability to compile bibliographies and write routine reports and correspondence.) GRADE 5 PROVISIONAL (\$21,877) JOB NO: B035

Program Assistant - Film, Fine Arts (High school graduation with secretarial training or equivalent, some university courses preferred; minimum 2 years' related experience, i.e. in a student service area including experience in dealing with students, preferably in a university environment; typing 50 wpm; wordprocessing skills required; skill in transcribing from dictation equipment; shorthand skills preferred; demonstrated excellent oral and written communication skills; demonstrated excellent organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff and faculty; knowledge of film and video business strongly preferred.) GRADE 5 PROVISIONAL (\$21,877) JOB NO: B036

York

UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, June 30 (12:00 noon) - Monday, July 4 (12:00 noon), 1988
Volume 8, Number 51

GENERAL:

The York Telecommunications Communication System (CBX II 9000) will be upgraded to an IBM 9751 CBX System during the July 1 holiday weekend. All voice/data equipment will be out of service as of Thursday, June 30 at 5:00 p.m. and will be returned to service no later than 8:00 a.m. on Monday, July 4. The main University telephone number (736-2100) and emergency telephones throughout the campus will be in operation for emergency calling only. Please note that Telecommunications has placed an embargo on all service order activity as of May 30 in order that this upgrade can be accomplished efficiently. Orders will be accepted after May 30 but will not be scheduled until the week of July 4. For further information call Telecommunications at -2787.

Canada Day: University offices will be closed Friday, July 1.

Complex 1 (Founders/Vanier) food service outlet will be open for the Canada Day Holiday weekend (July 1-3) from 8:00 a.m. to 6:00 p.m. All other outlets will be closed.

The Visual Arts Department is holding a Closing Out Sale featuring art supplies at wholesale prices. The sale will be held July 4-8 and July 11-15 from 9:00 a.m. to 12:00 noon. The Visual Arts Supply Store is located in Room 002, Fine Arts.

Members of the York community are asked to note that the federal government has introduced a series of tax reforms for personal income tax. In order to calculate income tax deduction under the new system, a new TD1 form for personal exemptions must be completed and returned to Payroll, Room 65, EOB. Only individuals wishing to claim other than the basic exemption must complete the form. Forms are available at the Post Office. For further information call -5552. The implementation date will be posted in the York Bulletin.

Members of the York community are reminded that annual parking decals expire June 30, 1988. Decals for 1988/89 are on sale at the Parking Office, Room D37, EOB. In order to maintain a self-sustaining parking operation, the following fees have been approved: Annual Reserved \$225.00; Annual Unreserved \$72.00; Sessional Reserved \$38.00; Sessional Unreserved \$19.00; Motorcycle \$10.00; Pool (each additional car) \$1.00. Effective July 1, the following daily rates will apply: Daily Reserved \$4.00 Deposit; Daily Unreserved \$2.50 Flat Rate; Evening Reserved \$3.00 Flat Rate; Evening Unreserved \$2.50 Flat Rate; Meters \$.25 for 15 minutes, maximum 2 hours. The York Campus Parking Office is open from 9:00 a.m. to 4:00 p.m. daily. During the months of July and August the office will close at 3:30 p.m. on Fridays only.

The Department of Physical Education, Recreation and Athletics reminds holders of athletic memberships in Tait McKenzie that memberships expire June 30. Members not renewing must empty their lockers by July 14. After this date the lockers will be cleared out by the Tait McKenzie staff.

York and the Ontario Society for Studies in Indo-Caribbean Culture will present a conference and festival on the occasion of the 150th anniversary of the East Indian presence in the Caribbean. The conference features panel discussions, lectures, exhibits, films, music, dance and dramatic performances from July 6 to 9 at the York campus. The registration fee for the three-day conference is \$10; \$7 for students and seniors. For further information call -3274.

The Department of Physical Education, Recreation & Athletics needs a coach for the men's and women's interuniversity badminton teams. Qualified persons are asked to call Mary Lyons or Pat Murray, Athletic Coordinators at -5183.

The Faculty of Arts Committee on Research, Grants and Scholarships invites applications from full-time Arts faculty for Faculty of Arts Fellowships. The Fellowships are intended to provide an opportunity to complete a research project by releasing the faculty member from all teaching responsibilities for one academic year. Up to six awards may be made each year. Further information and application forms may be obtained from the Dean's Office, Room S930, Ross (-5260). The deadline for applications is September 15.

The Counselling and Development Centre offers a Yoga for Anxiety Reduction program. The program consists of three 50-minute weekly sessions for 8 to 12 weeks. The first group will begin the first week of July and the second in the Fall. Interested persons are asked to call -5297 to register or drop by Room 145, Behavioural Sciences.

EVENTS:

MONDAY, JULY 4

2:00 p.m. - PhD Defence - [Graduate Program in Biology] Mark Brigham will defend his dissertation entitled "The Influence of Wing Morphology, Prey Detection System and Availability of Prey on the Foraging Strategies of Aerial Insectivores" - Room 203, Lumbers

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Friday July 8, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Patty Bunton

Receptionist - Physical Education, Recreation and Athletics (High school graduation with secretarial training or equivalent; 1 year related experience e.g. secretarial/receptionist experience; typing 50-55 wpm; excellent oral communication skills; pleasant telephone manner; ability to work accurately and effectively under pressure of high volume; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; tact and diplomacy; good organizational skills.) GRADE 3 (\$19,287) JOB NO: 8037

- continued

SUMMER INTERCHANGE:

- Sale**
- 1984 Renault Encore, Alliance Hatchback, 75,000 km, uncertified -\$2,500; Men's roller skates, size 9, Dominion tracks & leather boots -\$69; Maple captain's bed with 3 drawers & built-in bookshelves, includes mattress -\$300. Call Irv at -5297 or 962-6168
 - Futon pedestal bed, solid pine frame without mattress -\$200. Call Risto at -2158
 - Kenmore dishwasher, energy saver -\$200; Motobecane French racing 10-speed bicycle -\$250; Ikea white bookcase -\$100; Commodore file cabinet, black, 4-drawers -\$40; Toshiba Aurex stereo speakers, model CS-85 -\$100; Aiwa S30 portable cassette player -\$150; drafting table -\$50. Call George at -3244 or -5149
 - Chrysler boat, 18 ft., new 318 V8, 300 Chrysler outdrive, complete with trailer -\$7,500. Call Tony at -5144 or 456-0081
 - Bedspread & matching drapes, rose pink quilted, 54" long x 48" wide, includes matching lamp shade -\$125. Call 222-2920
 - Ikea stereo stand -\$25; Double bed, Sealy posturpedic, with mattress warmer -\$90. Call 651-1707, ext. 2032
 - Sofa bed & matching love seat, red, brand new -\$1,200. Call Linda at -5010 or 737-5010
 - Cedar 16 ft. canoe, 2 paddles and 2 life jackets -\$300. Call Bob at 636-9587
 - Drapes: sheers -\$75; heavy linen, lined, green -\$50; Double bed -\$50. Call Melanie at -5256 or 736-6625 evenings
- Rent**
- Four-bedroom furnished house, Yonge/Eglinton, 2 baths, central vac., available one year from September 1988, references -\$2,400 + utilities. Call 736-5529 or 485-6088
 - Three-bedroom stone farmhouse, Georgian Bay, 10 acres on waterfront, available July 5-28 -\$450/week. Call -5121 or 923-2177
 - Three-bedroom executive cottage on Lake Rosseau, 4 appliances, fireplace, dock, private -\$1,000/week, available August, non-smokers only. Call 762-3466 or 705-732-2315 weekends
- Wanted**
- Two walk through baby gates for stairs. Call Sylvia at -7372
 - Three or four-bedroom house or apartment to rent, preferably near Glendon. Call -6790 or 969-9856 after 6:00 p.m.