

Thursday, November 3 (12:00 noon) - Monday, November 7 (12:00 noon), 1988
Volume 8, Number 84

GENERAL:

WEATHER EMERGENCY PROCEDURES

On occasion, information received from various sources such as government weather services, the Ministry of Transport, the police services, the Canadian Automobile Association and the Toronto Transit Commission will indicate that weather and driving conditions are hazardous. When this happens, in interests of public safety, the University will adopt weather emergency procedures as outlined below. The decision to adopt weather emergency procedures and cancel classes is the responsibility of the President and the Chair of Senate.

When a decision is made to adopt weather emergency procedures during regular office hours, the Department of Human Resources will notify designated University representatives who will announce to members of their Faculty, College, or administrative department that classes will be cancelled at a specific time. An announcement will also be made over the following radio stations as soon as possible after the decision has been reached.

CKEY (AM) CFRB (AM) CBL (AM) CKFM (FM) CHUM (AM & FM) CHRY (FM) (Radio York)

When a decision is made to adopt weather emergency procedures before the University begins operations in the morning, the Department of Security and Parking Services will inform designated University representatives as well as the Security Control Centre and the York University switchboard. An announcement will be made on the above noted radio stations as soon as possible after 7:00 a.m.

When a decision has been made to revert to normal operating procedures, the University's Security Control Centre and switchboard will be made aware of the return to normal operating procedures. Copies of the full policy have been distributed to the heads of all academic and administrative units. Additional copies may be obtained from Peter Wood, Department of Human Resources (-2784).

When weather emergency services are adopted by the University, certain service departments are required to continue to operate under special emergency operating procedures. The essential services are: Security and Parking Services, Department of Physical Plant (outside services section, utilities section, university switchboard, Security Control Centre) and computer operations.

WEATHER EMERGENCY PHONE LINE - 736-5600



Parking Lot Congestion Relief - The following steps are being taken to bring immediate relief to the parking situation on campus. Plans are underway to add some gravel-type parking adjacent to Lot 8B which will create approximately 175 additional spots. Similar arrangements for other unreserved parking lots are being explored. Those members of the community who have been on the waiting lists for reserved parking are being contacted by the Parking Office and are being offered spots in Parking Lot HH.

The Convocation Office reminds the York community of the following: Robe Requirements for the November 4 and 5 Convocation ceremonies must be submitted by November 4 (a.m.); and Parking for Convocation will be in Lots 5A and 6A.

President Harry W. Arthurs and Vice-President William D. Farr are pleased to announce that Nancy Accinelli is the 1988 recipient of the Ronald Kent Award. This award was established in 1979 by the President of York University to honor the memory of the late Ron Kent for his many years of devoted service to the University. The medal is awarded periodically to recognize outstanding service to the University by a member of the support staff.

The Department of Human Resources announces the following appointments: Khurshed Irani, Director, Physical Plant Operations, effective Oct. 24; Robert Johnstone, Executive Director, Ontario Centre for International Business, Administrative Studies, effective Nov. 1; Alan Wong, Mechanical Engineering Technician, Construction Division, Physical Resources, effective Nov. 1. The following promotions/transfers have also recently taken place: Lillian Nasello, Senior Technical Communications Officer, Academic Computing, Computing Services; Maxine Thompson, Technology Contracts Manager, Academic Computing, Computing Services; Rosemary Thompson, Administrative Officer, Ontario Centre for International Business.

EVENTS:

THURSDAY, NOVEMBER 3

4:00 p.m. - Economics Seminar - "Principles of Textual Interpretation: The Case of Ricardian Growth Theory" with Prof. Samuel Hollander, University of Toronto - Economics Common Room

FRIDAY, NOVEMBER 4

9:00 a.m. - 3:15 p.m. - Fridays at York Symposia Series - [Centre for Continuing Education] "Talking and Listening in the Classroom" with Bill Moore, Educational Consultant, Hamilton - fee is \$60 and pre-registration is recommended; for information call -2503 - Ground Floor, Administrative Studies

EVENTS (Friday, November 4, cont'd.)

- 12:00 noon - Studio Workshop Performance - [Dance Department] featuring work in progress and class studies
- Studio I, Fine Arts
- 2:00 p.m. - Psychology Colloquium - "Self-Perceptions of Emotion" with James Olson, University of Western Ontario
- Room 291, Behavioural Sciences
- 2:30 p.m. - Convocation Ceremony: Faculties of Administrative Studies, Environmental Studies, Fine Arts, Graduate Studies, Science, and Glendon College and Osgoode Hall Law School - Shridath Surendranath (Sonny) Ramphal, Secretary-General of the Commonwealth will be awarded an honorary Doctor of Laws degree and give the convocation address - Tait McKenzie Gym

SATURDAY, NOVEMBER 5

- 10:30 a.m. - Convocation Ceremony: Atkinson College - Robert White, National President of the Canadian Auto Workers Union, will receive the honorary Doctor of Laws degree and address convocation - Tait McKenzie Gym
- 2:30 p.m. - Convocation Ceremony: Faculty of Education, and Founders, Norman Bethune and Calumet Colleges - Naomi Hersom, President of Mount Saint Vincent University, will be awarded the honorary Doctor of Laws degree and give the convocation address - Tait McKenzie Gym
- 8:00 p.m. - Convocation Ceremony: McLaughlin, Stong, Vanier and Winters Colleges - A. Alan Borovoy, General Counsel of the Canadian Civil Liberties Association, will receive the honorary Doctor of Laws degree and address convocation - Tait McKenzie Gym

SUNDAY, NOVEMBER 6

- 2:00 p.m. - Yeomen Basketball - York vs. McGill - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday November 10, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Night Supervisor, Caretaking Services - Caretaking, Physical Plant. Hours of work: 11:00 p.m. to 7:30 a.m. (High school graduation or equivalent; minimum 3 years' related experience in a caretaking operation, including supervisory experience; well developed knowledge of cleaning techniques; equipment, cleaning compounds; a general knowledge of management principles, including supervisory skills in a unionized environment; good oral and written communication skills; good organizational skills; demonstrated ability to provide a high level of service to the community. Please submit a resume when making an application.) GRADE: P&M Ungraded (\$29,039)
JOB NO: D052

Counsellor: Ken Wood

Software Programmer I (Micro) - Computing Services. (University degree or community college diploma in computer science or equivalent; 1 year experience in microcomputer industry preferred; excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; good organizational skills; Basic Knowledge of: system level commands in VM/CMS, VAX/VMS, UNIX; system utilities in VM/CMS, VAX/VMS, UNIX; micro computing operating systems; microcomputer applications software; microcomputer hardware; data communications. Please submit a resume when making an application.) GRADE: CS5 (\$29,212) JOB NO: W066

Counsellor: Aloma Mendoza

Convocation/Grades Assistant - Office of Student Programs, Arts. (University degree or equivalent; minimum 3 years' related experience in a computerized student records area (e.g. experience in assessing student academic records, experience in supervising the work of others, etc.; excellent interpersonal skills; tact and diplomacy essential; demonstrated excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with students, staff and the public; demonstrated excellent organizational skills; demonstrated ability to attend quickly and accurately to detail under pressure of high volume; demonstrated ability to maintain confidentiality; demonstrated ability to work independently; initiative; demonstrated ability to exercise good judgement; knowledge of on-line student records system preferred; demonstrated ability to supervise the work of others; word processing skills preferred or willingness to learn. Please submit a resume when making an application.) GRADE: 7 (\$28,617) JOB NO: M036

Counsellor: Karen Wright

Secretary - Office of the Dean, Education. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a university environment; typing 50 wpm, accuracy essential; word processing skills required; demonstrated strong organizational skills; excellent oral communication skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to work quickly and accurately under pressure and to handle a high volume of work on a continuing basis; bookkeeping skills preferred.) GRADE: 4 Provisional (\$21,638) JOB NO: Z029

Program Secretary B - Administrative Studies, Atkinson. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a student related area; typing 55-60 wpm; demonstrated word processing skills required; excellent oral communication skills; good written communication skills; good organizational skills; demonstrated ability to work accurately and quickly under pressure of high volume; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; skill in transcribing from dictation equipment.) GRADE: 4 Provisional (\$21,638) JOB NO: Z030

Serials Assistant II - Acquisitions and Processing, Scott Library. (High school graduation or equivalent; 1-2 years' library experience including serials or bibliographic searching experience; experience with on-line library systems preferred; demonstrated ability to attend accurately to detail essential; demonstrated accuracy with figures; demonstrated good oral and written communication skills; demonstrated ability to organize work in a high volume situation; typing 40 wpm) GRADE: 4 (\$21,638) JOB NO: Z031

Secretary, Media Relations - Communications. TEMPORARY from January 2, 1989 to May 12, 1989. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a media or public relations environment; typing 45-50 wpm, accuracy essential; word processing skills required; excellent oral and written communication skills; tact and diplomacy essential; pleasant telephone manner; excellent organizational skills; demonstrated ability to work well under pressure and to meet deadlines; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public.) GRADE: 4 (based on an annual salary of \$21,638) JOB NO: Z032

York

BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, November 7 (12:00 noon) - Thursday, November 10 (12:00 noon), 1988
Volume 8, Number 85

GENERAL:

Nominations and letters of application are invited for the position of Provost, the senior university officer responsible for the quality of campus life, including student issues, the Colleges, athletics and recreation, cultural programming, and other community concerns. The Provost's brief is to make York a better place to study, live and work. She or he will be selected on the basis of demonstrated or potential ability to contribute to the improvement of the quality of our community life, despite the relative scarcity of resources. The Provost must also be able to manage a large staff and budget, and to function as a member of the senior administrative team which shares responsibility for the overall development of the university. By preference, an internal candidate should be appointed, but the University may decide to seek external candidates as well. Since the Provost is concerned with a variety of matters touching the life of York's students, an academic background is highly desirable. All qualified female candidates will be sought out and given careful consideration. Further details concerning the criteria for appointment, and the appointment process may be obtained from the Secretary of the Committee. The appointment is for a five-year term, commencing July 1, 1989. Nominations or applications should be submitted before November 25 to Dorathy Moore, Secretary, Advisory Committee to Select a New Provost, Room S949, Ross.

Members of the York community are asked to note that the following departments have moved their offices to #4 Assiniboine Road, effective November 7: Housing Operations; Housing Administration; Beverage Services; Food Services; and Director's Office. Please address all mail to Name and Department and refrain from using #4 Assiniboine Road in the mailing address for inter-campus mail, as Assiniboine Road is a Canada Post jurisdiction. The York Central Post Office will direct the mail using only the name and department of those involved.

McLaughlin College will present a panel discussion on "The Election: Prediction and Evaluation," November 14 at 2:00 p.m. in the McLaughlin Junior Common Room. The discussion is part of McLaughlin's Public Policy Symposia Series. Panelists include pollster Michael Adams of Environics Research Group; Gerald Caplan, NDP Policy Advisor; York Professors Fred Fletcher and James Gillies; and Lorna Marsden, Senator of the Liberal Party. York Professor David Bell will act as moderator. For further information call -7082.

Osgoode Hall Law School presents The Laskin Lecture on Public Law by Allan Blakeney, Visiting Professor at Osgoode and former Premier of Saskatchewan. The lecture is entitled "The University and the Modern State: Some Reflections" and will take place November 16 at 12:15 p.m. in the Moot Court Room, Osgoode Hall Law School. For further information contact -5199.

The Department of Instructional Aid Resources has made arrangements to provide coverage of the Fourth Artificial Intelligence Satellite Symposium on Thursday, November 10, 9:00 a.m.-1:00 p.m. in the Television Studio, Stedman Lecture Hall. For further information and registration, contact David Homer at -5064.

The Department of Grounds and Vehicles has for sale: 1-1971 M600 Bobcat. To inspect this unit call -5502. "As is, where is" condition. There is a reserve bid of \$1500 on this machine. Offers to purchase, in writing only, should be forwarded to Mr. Dale Watts, Purchasing, Room 39, EOB, referring to file #PSD-391.

The York University Co-operative Daycare Centre is seeking part-time casual staff to work with children 6 weeks to 6 years old. Experience preferred. Contact Judy Meikle or Colleen Heffernan at 736-5190.

Members of the York community are asked to note the following change to the York Telephone Directory:
Valerie Toole, Master's Secretary and College Course Secretary, 314A Stong -3062.

EVENTS:

TUESDAY, NOVEMBER 8

- 11:00 a.m. - MFA Oral Examination - [Graduate Program in Dance] for Tina Collett's MFA thesis entitled "Selected Reconstructions From the Royal Academy of Dancing's Ballet in Education Syllabus" - Room 215, Founders
- 12:00 noon - Visiting Speaker - [English Department] "Masculine Desire and the Question of the Subject in Victorian Literary Culture" by Richard Dellamora, Trent University - Room 320, Norman Bethune
- 12:00 noon - Colloquium - [Graduate Program in Geography] "Do Producer Services Matter?" with Dr. Peter Daniels, Portsmouth Polytechnic - Room S421, Ross
- 12:00 noon & 1:00 p.m. - Another Career: Work in Retirement - [Retirement Consultation Centre] a talk on part-time and full-time employment after retirement - Senate Chamber (9th Floor), Ross; for further information call -6228
- 6:00 p.m. - 7:00 p.m. - Special Lecture - [School of Translation] "Literary Translation in China" by Prof. Niu Kangsheng, Sichuan Institute of Foreign Languages - Fireside Room, York Hall, Glendon
- 7:00 p.m. - "The Politics of Education" - [Department of Social Science & Master's Office, Atkinson] "The B.C. School Wars: Teachers, Solidarity and Vander Zalm" - second in a series of three lectures featuring Larry Kuehn, former President of the B.C. Teachers Federation - Room 004A, Atkinson
- 8:15 p.m. - Yeowomen Volleyball - York vs. Toronto - Tait McKenzie Gym

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EVENTS (Tuesday, November 8, cont'd.)

8:30 p.m. - Theatre Performance - "Blitzkrieg" featuring a cast and crew of Glendon students - tickets are \$4; for reservations call 487-6722 - Theatre Glendon

WEDNESDAY, NOVEMBER 9

4:00 p.m. - Chemistry Seminar Series - "Peripherally Substituted Phthalocyanine Compounds in Langmuir-Blodgett Films" with Dr. Arthur W. Snow, Naval Research Laboratory, Washington, D.C. - Room 317, Petrie

4:30 p.m. - 6:30 p.m. - Refugee in Policy and Practice Seminar Series - [Refugee Documentation Project, Dean's Office, Faculty of Graduate Studies, Refugee Law Research Unit] "The Reality of 'Safe Country' for Refugees" with panelists: Prof. Howard Adelman; Jackquie Greatbatch, Parkdale Community Legal Services; Michael Schelew, Amnesty International; and Lorne Waldman, lawyer - Moderator: Prof. James Hathaway - Room 104, Osgoode Hall Law School

8:30 p.m. - Theatre Performance - see Tuesday's listing at 8:30 p.m. for further information

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday November 14, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Director - Centre for Continuing Education, (Off Campus Location). (Graduate degree in Education, preferably with specialization in curriculum and/or administration; minimum 10-15 years of related teaching, administrative, and business experience in a variety of institutions and settings; demonstrated ability to create, design, organize, and implement excellent academic programme offerings; superior interpersonal and communication skill; strong analytical and evaluation skills; demonstrated ability to supervise, lead, and direct a distinct unit; excellent knowledge of marketing concepts; demonstrated ability to develop a revenue-generating unit. Please submit a resume when making an application.) GRADE: P&M 13 (\$53,190-\$64,360) JOB NO: D053

Counsellor: Aloma Mendoza

Administrative Assistant to Graduate Program Director - Social and Political Thought, Graduate Studies. (High school graduation with secretarial training or equivalent; some university courses required; 3 years' related administrative experience (e.g. in a graduate office); typing 50 wpm, accuracy essential; word processing skills required; computerized spreadsheet skills required; excellent oral and written communication skills; tact and diplomacy essential; excellent organizational skills; demonstrated ability to work well under pressure; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to exercise good judgement; demonstrated ability to work independently. Please submit a resume when making an application.) GRADE: 6 (\$25,712) JOB NO: M037

Counsellor: Betty Vernassal

Administrative Secretary - Canadian Studies/International Studies, Glendon. (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial/administrative experience, preferably in a university environment; typing 55-60 wpm, accuracy essential; word processing skills required; demonstrated excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to work independently and to set priorities; basic bookkeeping skills; demonstrated ability to adapt well to changing priorities; Bilingual Modules I (advanced), II, III (intermediate), IV (advanced).) GRADE: 5L Provisional (\$25,712) JOB NO: V003

Thursday, November 10 (12:00 noon) - Monday, November 14 (12:00 noon), 1988
Volume 8, Number 86

GENERAL:

AFFIRMATIVE ACTION DIRECTOR 1989/90 - 1990/91

In order to ensure that academic units conform to the requirements for selecting women candidates as set out in the YUFA Collective Agreement and to ensure that units actively seek out and give fair consideration in their selection process to female candidates, a Joint Implementation Committee on Affirmative Action for Women Faculty has been established. The Joint Committee will appoint an Affirmative Action Director from among the full-time faculty and librarians at York University.

The Affirmative Action Director will be responsible for setting up and administering educational programs on affirmative action and shall act as an informed resource to academic units. It is a half-time position entitled to half-time release from teaching; appointment will be for two years or as agreed. The Committee is seeking to make an appointment by February 1, 1989 to be effective July 1, 1989.

Faculty members and librarians who are interested in appointment to this position are invited to contact any member of the Committee: Ellen Baar (-7823); Bob Drummond (-3375); Esther Greenglass (-6109); Ellen Hoffman (-5601); Joan Stewart (-2305); John Fox (-4645); Suzanne Hethrington (-3700); or Paula O'Reilly (-5282) prior to November 30, 1988.

A reception will be held to honor Gord Wisdom of Housing Services after 25 years of service. The reception will take place November 14 from 3:30 p.m. to 5:30 p.m. in the Stong Junior Common Room.

The Counselling and Development Centre offers a workshop of Stress Management. For further information or to register, drop by Room 145, Behavioural Sciences or call -5297.

A position for an Administrative Assistant for Research Laboratory is available on the York campus. Qualifications include: typing (60 wpm); microcomputing/word processing skills; excellent organizational skills; demonstrated ability to deal courteously and effectively with faculty, staff and outside agencies; ability to work with minimum supervision; and demonstrated bookkeeping skills. Salary commensurate with experience. Funded by a research grant, contract to run for three years with the possibility of an extension. For further information call Dr. Regan at -4077 or Dr. Ian Howard at -5659.

EVENTS:

THURSDAY, NOVEMBER 10

- 3:00 p.m. - Economics Candidate Seminar - "Buyers and Entry Barriers" with Dr. David Scheffman, U.S. Sentencing Commission - Room S839, Ross
- 4:00 p.m. - Mathematics Colloquium - "Calculus as Algebraic Analysis: Some Historical Observations on Mathematical Analysis in the 18th Century" with Prof. Craig Fraser, University of Toronto - Room S201, Ross
- 7:30 p.m. - Yeomen Hockey - York vs. Ryerson - York Ice Arena
- 8:30 p.m. - Theatre Performance - "Blitzkrieg" featuring a cast and crew of Glendon students - tickets are \$4; for reservations call 487-6722 - Theatre Glendon

FRIDAY, NOVEMBER 11

- 9:00 a.m. - 3:15 p.m. - Fridays at York Symposia Series - [Centre for Continuing Education] "Comprehension and Critical Thinking Across the Curriculum" with Prof. Dorsey W. Hammond, Oakland University - fee is \$60 and pre-registration is recommended; for information call -2503 - Ground Floor, Administrative Studies
- 1:00 p.m. - Cognitive Science Colloquium - "Skill Components of Language Proficiency" with Ellen Bialystok, Psychology - Senior Common Room, Winters
- 1:30 p.m. - 3:00 p.m. - Economics Seminar - "Bargaining Procedures That Induce Honesty (With an Application to the Camp David Agreement)" with Prof. Steven Brams, New York University - Room S868, Ross
- 2:00 p.m. - Computer Science Seminar - "A Procedure for Porting Natural Language Interfaces Using a Case Hierarchy for Domain Analysis" with Stephanie W. Haas, University of Pittsburgh - Room S203, Ross
- 2:00 p.m. - Psychology Colloquium - "Social Intelligence in Apes" with Anne Russon, Glendon - Room 291, Behavioural Sciences
- 3:00 p.m. - PhD Defence - [Graduate Program in Philosophy] Stephen Boos will defend his dissertation entitled "Hegel's Aesthetics: The Epic and the Novel" - Room S662, Ross
- 8:30 p.m. - Theatre Performance - see Thursday's listing at 8:30 p.m. for further information

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EVENTS (cont'd.)

SATURDAY, NOVEMBER 12

8:30 a.m. - 4:45 p.m. - Conference - [Administrative Studies & Women's Studies, Atkinson] "Feminist Issues & Business Management: Uneasy Partners? I" - a one-day conference to take place as follows: 9:30 a.m. - Keynote Speaker - Judy Rebbick, noted feminist speaker, will speak on "Free Trade and its Effect on Women in Canada;" 11:00 a.m.-12:30 p.m. - Workshop I; 2:00 p.m.-3:30 p.m. - Workshop II; 3:45 p.m.-4:45 p.m. - Plenary Session with female MBAs - admission is \$35, \$15 for students; for information call -5211 - all events will take place in the Moot Court Room, Osgoode Hall Law School

7:30 p.m. - Yeomen Hockey - York vs. Windsor - York Ice Arena

8:30 p.m. - Theatre Performance - see Thursday's listing at 8:30 p.m. for further information

SUNDAY, NOVEMBER 13

2:00 p.m. - Yeomen Hockey - York vs. Laurentian - York Ice Arena

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday, November 17, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Aloma Mendoza

Student Programs Assistant II "C" - Office of Student Programs, Education. HOURS OF WORK: 11:00 a.m.-7:00 p.m. (High school graduation with 1 year university education or equivalent; minimum 2 years' related experience in a student service area (e.g. assessing applications, advising students, overseeing the work of others, etc.); supervisory skills; excellent oral and written communication skills; excellent organizational skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; tact and diplomacy essential; demonstrated ability to work well under pressure and to handle a high volume of work on a continuing basis. Please submit a resume when making an application.) GRADE: 6 Provisional (\$25,712) JOB NO: M038

Counsellor: Karen Wright

Secretarial/Clerical Assistant - Mathematics, Arts. SESSIONAL: September 1 to June 30. (High school graduation with secretarial training or equivalent; some bookkeeping courses required; minimum 2 years' secretarial experience, preferably in a university environment; typing 50-60 wpm, accuracy essential; demonstrated word processing skills required; computerized spreadsheet skills required; demonstrated bookkeeping skills; good oral and written communication skills; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to work independently; demonstrated ability to maintain confidentiality; demonstrated ability to set priorities.) GRADE: 4 (Based on an annual salary of (\$21,638) JOB NO: Z033

Senior Shipping/Receiver - Library Facilities, Scott Library. (High school graduation or equivalent; 1-2 years' shipping/receiving or materials handling experience in a lead hand or supervisory capacity; ability to lift heavy materials; manual dexterity; good oral communication skills; valid driver's licence with good driving record; demonstrated good organizational skills; ability to maintain accurate records; supervisory skills.) GRADE: 4 Provisional (\$21,638) JOB NO: Z034

Word Processing Operator - Secretarial Services, Arts. (High school graduation with secretarial training or equivalent; 2 years' secretarial experience; typing 45-55 wpm, accuracy essential; demonstrated proficiency in word processing; excellent oral and written communication skills; good spelling and grammatical skills; demonstrated ability to deal courteously and effectively with staff, faculty and the public.) GRADE: 4 (\$21,638) JOB NO: Z035

Stacker (Photocopying) - Circulation, Law Library, Libraries. REQUIREMENT to work one evening per week - 3:00 p.m. to 11:00 p.m. from September to May. (High school graduation or equivalent; 1 year library experience or experience with complex filing systems preferred; experience with photocopy equipment preferred; demonstrated ability to deal calmly, courteously and effectively with library patrons; demonstrated ability to attend accurately to detail; good oral communication skills; good organizational skills; ability to push book trucks and lift heavy materials.) GRADE: 3 (\$20,522) JOB NO: Z036

Computer Applications Clerk (Consecutive Program) - Admissions. (High school graduation or equivalent; some post-secondary computer courses preferred; 2 years' related experience (e.g. data entry experience) in a student service area; typing 45-50 wpm, accuracy essential; demonstrated excellent data entry skills; knowledge of a computerized student records system preferred; demonstrated ability to attend accurately to detail; excellent oral and written communication skills; tact and diplomacy essential; excellent organizational skills; demonstrated ability to work well under pressure; demonstrated ability to exercise good judgement.) GRADE: 5 Provisional (\$23,278) JOB NO: Z037

Stacker (Special Collection) - Law Library, Libraries. REQUIREMENT to work one evening per week - 3:00 p.m. to 11:00 p.m. from September to May. (High school graduation or equivalent; 1 year library experience or experience with complex filing systems preferred; demonstrated ability to deal calmly, courteously and effectively with library patrons; demonstrated ability to attend accurately to detail; good oral communication skills; good organizational skills; ability to push book trucks and lift heavy materials.) GRADE: 3 (\$20,522) JOB NO: Z038

Counsellor: Cathy Kerr

Faculty Secretary "A" - French Studies/Department of Languages, Literatures & Linguistics, Arts. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience preferably in a university environment; demonstrated good oral and written communication skills in French and English; typing 50-55 wpm, accuracy essential; ability to type in several foreign languages preferred or willingness to learn; word processing skills required; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; ability to handle cash.) GRADE: 3 (\$20,522) JOB NO: L013

Counsellor: Betty Vernassal

Secretary "A" - Office of the Principal, Glendon. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience in a related environment (e.g. area with high level of public contact); typing 55-60 wpm, accuracy essential; word processing skills required; excellent oral and written communication skills; demonstrated ability to maintain confidentiality; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to adapt well to changing priorities; Bilingual Modules I (advanced), II, III (Intermediate). GRADE: 3L (\$21,638) JOB NO: V004

Monday, November 14 (12:00 noon) - Thursday, November 17 (12:00 noon), 1988
Volume 8, Number 87

GENERAL:

Art Galleries/Displays: La Maison de la Culture at Glendon College presents an exhibition entitled "If You Knew Where My Head Is At" until November 30. For gallery hours call 487-6730.

The Glendon Gallery presents an exhibition of works by Uno Hoffman. The exhibition opens November 16 and continues until December 4. For gallery hours call 487-6721.

The York University Cooperative Daycare Centre will hold a Holiday Bazaar on November 25 from 10:00 a.m. until 12:00 noon in Central Square. Items will include baked goods, toys, holiday crafts, jewellery, novels, stocking stuffers.

Members of CUEW, CUPE, YUFA and YUSA are asked to note that the Co-op Housing questionnaire can still be returned. These questionnaires are necessary for the co-op board to fully ascertain interest. If one was not received or been misplaced, call YUFA at -5236.

Members of the York community are reminded that the McLaughlin College Residence has been renamed Tatham Hall, in memory of George Tatham, the founding Master of McLaughlin College.

Recreation York will offer the following:

YUSA Workshop - "How to Prevent Osteoporosis," November 23 from 12:00 noon to 1:00 p.m. in Room 218, Norman Bethune and 1:00 p.m. to 2:00 p.m. in Room 321, Petrie.

"Climb Mount Everest Contest" - Each department and unit will have their progress recorded on a graph which will be displayed in a showcase in Central Square.

November - Fitness Fanatic Stress Month - A self-monitored fitness program.

For further information or to register for any of these programs, call -5184 or drop by Room 211A, Tait McKenzie.

The Robarts Centre invites nominations for the appointment of a visiting scholar to the Robarts Chair in Canadian Studies for the 1990-91 academic year. This is a research Chair and nominees should be leading scholars with an established record of published work in a field or discipline pertinent to Canadian society and culture. The Robarts Professor will be resident on campus during his/her tenure and will be provided with appropriate salary and benefits, secretarial support, and research assistance. He/she will do no teaching, but will be asked to chair a series of colloquia on his/her current research interests, be available for consultation with interested faculty and graduate students, and towards the end of the academic year, to deliver the Robarts Lecture--a public event open to interested members of the University and the community at large. Letters of nomination which include a curriculum vitae and a description of the candidate's scholarly achievements, should be submitted by February 3, 1989 to: Professor Susan Houston, Director, Robarts Centre for Canadian Studies, 503 Scott Library. A statement of the specific terms and conditions of the Chair is available from the Centre on request.

EVENTS:

MONDAY, NOVEMBER 14

3:30 p.m. - 5:30 p.m. - Reception - to honor Gord Wisdom of Housing Operations after 25 years of service - Junior Common Room, Stong

TUESDAY, NOVEMBER 15

12:00 noon - Graduate Program in Geography Colloquium - "The Siting of Waste Facilities" with Dr. Peter Homenuck, Faculty of Environmental Studies - Room S421, Ross

2:00 p.m. - McLaughlin Public Policy Symposia Series - "The Election: Prediction and Evaluation" with panelists: Pollster Michael Adams of Environics Research Group; Gerald Caplan, NDP Policy Advisor; York Professors Fred Fletcher and James Gillies; and Lorna Marsden, Senator of the Liberal Party - Moderator: York Prof. David Bell - Junior Common Room, McLaughlin

2:00 p.m. - 4:00 p.m. - Symposium on Graduate Research Supervision - [Faculty of Graduate Studies & Educational Development Office] for information call -5328 or -3220

4:00 p.m. - Physics Seminar Series - "On the Use of Symbolic Computation in Atomic and Molecular Physics" with Prof. J. Cizek, University of Waterloo - Room 317, Petrie

8:15 p.m. - Yeomen Volleyball - York vs. Toronto - Tait McKenzie Gym

WEDNESDAY, NOVEMBER 16

12:15 p.m. - Laskin Lecture on Public Law - [Osgoode Hall Law School] "The University and the Modern State: Some Reflections" by Allan Blakeney, Visiting Professor at Osgoode and former Premier of Saskatchewan - Moot Court Room, Osgoode Hall Law School

12:15 p.m. - Guest Speaker - [Nelson Mandela Law Society, Osgoode Hall Law School] "The Current Situation in South Africa" with Joyce Dipale, in exile from South Africa - Room 207, Osgoode Hall Law School

2:15 p.m. - PhD Defence - [Graduate Program in Biology] Anu Goel will defend his dissertation entitled "Cis and Trans Elements that Regulate Transposable Element-Mediated Enhancement of Gene Expression in Yeast" - Room 320, Farquharson

EVENTS (Wednesday, November 16, cont'd.)

4:00 p.m. - Chemistry Seminar Series - "Photoprocesses at Metal Surfaces" with Prof. M. Moskovits, University of Toronto - Room 317, Petrie

7:30 p.m. - Guest Speaker - [Master's Office, Atkinson] "Drug Treatment of Alcohol Abuse" by Dr. J.D. Sinclair - Room 004A, Atkinson

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday, November 21, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.
Counsellor: Ken Wood

*Programmer 5 - Computer Systems Development, Computing Services. (Minimum 1-2 years' as Programmer 4; or - University degree in Computer Science or related field, plus three years' solid programming experience; or - general university degree (or diploma in EDP) plus minimum four years' solid programming experience; practical ability in several on-line Data Processing application areas (MVS/XA, CICS, JCL, ROSCOE/LIBRARIAN, DBMS, COBOL, MARK IV); excellent written and verbal communication skills; experience in SAS, RDBMS or 4GLs a definite asset; Basic knowledge of: variety of programming languages, (including one interactive language); Intermediate knowledge of: MARK IV, York applications systems, supervision skills; Advanced knowledge of: COBOL, JCL, LIBRARIAN/ROSCOE, Operating Systems, TOTAL. Please submit a resume when making an application.) GRADE: P&M 6 (\$32,060 - \$38,795) JOB NO: W067

Technical Consultant - Telecommunications, Computing Services. (University degree or community college diploma in electronic engineering, telecommunications or equivalent; minimum 3-4 years' related experience (e.g. voice and data communications, analyzing telecommunications technologies, etc.); excellent analytical skills; excellent oral and written communication skills; good interpersonal skills; tact and diplomacy; project management skills essential; demonstrated ability to exercise judgement; good organizational skills; demonstrated ability to deal courteously and effectively with staff, faculty and the public at all levels; demonstrated ability to work independently; Basic knowledge of: network architecture, CRTC tariff structure, CBX network architecture (WATTS, T1), Cabling systems, TRU System CDR; Intermediate knowledge of: circuits (voice/data), TELCO research software, auto-route selection software; Advanced knowledge of: ROLM/CBXII hardware, ROLM/IBM 9751 (hardware/software), PHONEMAIL (hardware/software), data interfaces (DTI/DCM), Desktop publishing products, Digital products (telephone), CBX-II 8000 software, system configuration software. Please submit a resume when making an application.) GRADE: CS7 (\$36,748) JOB NO: W068

Counsellor: Karen Wright

Enquiries Assistant "A" - York Enquiry Services, Admissions. (High school graduation or equivalent; 2 years' related experience (e.g. answering a high volume of detailed enquiries), including experience in dealing with the public, preferably in a university environment; excellent interpersonal skills; excellent oral communication skills; pleasant telephone manner; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to work calmly and effectively under pressure; good organizational skills; basic typing skills, accuracy essential; data entry skills required.) GRADE: 5 (\$23,278) JOB NO: Z039

Accounting Clerk - Visual Arts, Fine Arts. (High school graduation or equivalent; some accounting courses required; 1-2 years' related experience (e.g. budget projection experience, bookkeeping experience, etc.); typing 40 wpm, accuracy essential; word processing skills required; computerized spreadsheet skills required; bookkeeping skills required; demonstrated accuracy with figures; demonstrated ability to attend accurately to detail; good oral and written communication skills; good organizational skills.) GRADE: 4 (\$21,638) JOB NO: Z040

Admissions Assistant "A" - Admissions, Atkinson. (High school graduation or equivalent; 2 years' related experience (e.g. data entry experience), preferably in a student service area; typing 45-50 wpm; data entry skills required; demonstrated ability to attend accurately to detail; good oral and written communication skills; good organizational skills; demonstrated ability to deal courteously and effectively with students, and the public; demonstrated ability to work well under pressure of high volume; word processing skills preferred or willingness to learn.) GRADE: 4 (\$21,638) JOB NO: Z041

Postal Assistant (Counter) - Post Office, Physical Plant. (High school graduation or equivalent; 1 year related experience required (e.g. post office counter experience); basic bookkeeping skills required; excellent oral communication skills; demonstrated ability to deal courteously and effectively with the public; good organizational skills; sense of responsibility; demonstrated ability to work well under pressure.) GRADE: 5 (\$23,278) JOB NO: Z042

YORK UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, November 17 (12:00 noon) - Monday, November 21 (12:00 noon), 1988
Volume 8, Number 88

GENERAL:

Voting at Elections: Department heads are reminded that under the Canada Elections Act, employees who qualify as electors in a federal election are entitled to four consecutive hours, while the polls are open, during which to vote. If an employee's hours of employment do not allow for this, he or she will be granted sufficient time off work, with no deduction from wages or salary, to make up the four consecutive hours. [Department of Human Resources]

Members of the York community are asked to note that the Senate Meeting scheduled for November 24 has been cancelled. The next Senate Meeting will take place December 8.

Telecommunications advises the York community that effective December 1, calls to the Telecommunications Help Line (-4357) will be answered by an operator from 8:30 a.m. to 4:30 p.m., Monday through Friday. After 4:30 p.m. the line will be answered by the Phone Mail System.

The Centre for Continuing Education offers a course on Real Estate Law, beginning November 23. The course will provide a general overview of the basic concepts of property law and how they affect the general public. The registration fee is \$60. York staff, faculty and alumni might be entitled to a 50% fee reduction. For further information call -2504 or drop by the 2nd floor of Administrative Studies.

A position for an Administrative Assistant for Research Laboratory is available on the York campus. Qualifications include: typing (60 wpm); microcomputing/word processing skills; excellent organizational skills; demonstrated ability to deal courteously and effectively with faculty, staff and outside agencies; ability to work with minimum supervision; and demonstrated bookkeeping skills. Salary commensurate with experience. Funded by a research grant, contract to run for three years with the possibility of an extension. For further information call Dr. Regan at -4077 or Dr. Ian Howard at -5659.

EVENTS:

THURSDAY, NOVEMBER 17

4:00 p.m. - Council of the Faculty of Arts Meeting - Senate Chamber (Room S915), Ross

4:00 p.m. - Mathematics Colloquium - "Liouville Distributions" with York Prof. Kai W. Ng - Room S201, Ross

7:30 p.m. - Yeomen Hockey - York Ice Arena

FRIDAY, NOVEMBER 18

9:00 a.m. - 3:15 p.m. - Fridays at York Symposia Series - [Centre for Continuing Education] "Developing the Love of Learning" with Wanda Lincoln, Consultant and Author, Gross Pointe, Michigan - fee is \$60 and pre-registration is recommended; for information call -2503 - Ground Floor, Administrative Studies

12:00 noon - 2:00 p.m. - YUSA Annual General Meeting - Note: This is an annual two-hour meeting - Members are asked to bring their new membership cards - Room 101, Osgoode Hall Law School

3:00 p.m. - Graduate Seminar - [Graduate Program in Physical Education, Recreation & Athletics] "Neural Control of Gene Expression in Skeletal Muscle" with Dr. Ekkehard Leberer, University of Toronto - Room 107, Stedman

6:30 p.m. - Yeowomen Basketball - Tait McKenzie Gym

SATURDAY, NOVEMBER 19

11:00 a.m. - Yeomen Wrestling Open - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday, November 24, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Mechanical Engineer - Construction Division, Physical Plant. (University degree in Engineering; minimum 6-7 years' active design and construction experience; in depth knowledge of mechanical systems in air conditioning, ventilation, plumbing, fire protection systems, automatic control systems, data control centres, computer programming, analysis of energy systems and life cycle costing; knowledge of electrical components and requirements of mechanical systems; supervisory skills required to motivate staff and promote quality work and good production; strong analytical skills; excellent oral communication skills; demonstrated ability to deal effectively with all levels of the community and to provide excellent service.) Please submit a resume when making an application. GRADE: P&M 9 (\$39,830-\$48,195) JOB NO: D054

Counsellor: Ken Wood

Operator 2 - Computer Operations, Computing Services. (High school graduation or equivalent combination of education and experience; some courses dealing with an MVS, VAX/VMS and/or UNIX operating system; minimum 1 year in an MVS/JES2 environment; minimum 1 year as a VM console operator; minimum 1 year work with peripheral equipment or minimum 1 year as an Operator 1; Basic Knowledge of: JCL & Utilities; Intermediate Knowledge of: MVS/JES2 Commands & Procedures, VM/CMS Commands & Procedures, VAX/VMS Commands & Procedures, VTAM Commands & Procedures, UNIX Commands & Procedures, VM/CMS XEDIT, EXEC & REXX, CMF/RESOLVE Commands; Advanced Knowledge of: Peripheral Equipment.) Please submit resume when making an application. GRADE: CS4 (\$26,419) JOB NO: W069

STAFF POSITIONS (cont'd.)

Counsellor: Aloma Mendoza

Storekeeper III (Records) - Stores, Physical Plant. (High school graduation or equivalent; 1-2 years' related experience (e.g. inventory control, posting of manual stock record cards, material handling equipment, etc.); knowledge of accounting procedures required; good clerical skills; demonstrated accuracy with figures; demonstrated ability to attend accurately to detail; good organizational skills; good oral communication skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; basic typing skills would be an asset.) Please submit a resume when making an application.

GRADE: 6 (\$25,712) JOB NO: M039

Draftsperson II (Architectural) - Construction Division, Physical Plant. (High school graduation or equivalent; some post-secondary courses in architectural drafting required; community college diploma in drafting preferred; minimum 2 years' related experience (e.g. planning alterations and renovations in an institutional or corporate environment); demonstrated excellent architectural drafting skills; some knowledge of electrical and mechanical drafting required; demonstrated ability to attend accurately to detail; good organizational skills; demonstrated ability to exercise good judgement; tact and diplomacy essential; excellent oral communication skills; demonstrated ability to deal courteously and effectively with staff and the public.)

GRADE: D2 (\$27,975) JOB NO: M040

Draftsperson II (Electrical) - Construction Division, Physical Plant. (High school graduation or equivalent; some post-secondary courses in electrical drafting required; community college diploma in drafting preferred; minimum 2 years' related experience (e.g. planning alterations and renovations in an institutional or corporate environment); demonstrated excellent electrical drafting skills; some knowledge of mechanical and architectural drafting required; demonstrated ability to attend accurately to detail; good organizational skills; demonstrated ability to exercise good judgement; tact and diplomacy essential; excellent oral communication skills; demonstrated ability to deal courteously and effectively with staff and the public.)

GRADE: D2 (\$27,975) JOB NO: M041

Draftsperson II (Mechanical) - Construction Division, Physical Plant. (High school graduation or equivalent; some post-secondary courses in mechanical drafting required; community college diploma in drafting preferred; minimum 2 years' related experience (e.g. planning alterations and renovations in an institutional or corporate environment); demonstrated excellent mechanical drafting skills; some knowledge of electrical and architectural drafting required; demonstrated ability to attend accurately to detail; good organizational skills; demonstrated ability to exercise good judgement; tact and diplomacy essential; excellent oral communication skills; demonstrated ability to deal courteously and effectively with staff and the public.)

GRADE: D2 (\$27,975) JOB NO: M042

Counsellor: Karen Wright

Secretary - Writing Workshops, Arts. (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a student related university environment; typing 50-60 w.p.m., accuracy essential; word processing skills required; bookkeeping skills required; demonstrated ability to work independently; demonstrated ability to work well under pressure of high volume; excellent organizational skills; excellent oral and written communication skills; tact and diplomacy essential; demonstrated ability to set priorities.)

GRADE: 4 (\$21,638) JOB NO: Z043

Accounting Clerk II - Financial Services, Physical Plant. (High school graduation or equivalent; some bookkeeping courses required; 1-2 years' related experience (e.g. cost accounting experience); basic typing skills; microcomputing skills required; good oral communication skills; demonstrated ability to attend accurately to detail; demonstrated accuracy with figures.)

GRADE: 4 (\$21,638) JOB NO: Z044

Correction to York Bulletin of October 31/88 - JOB NO: Z025

Circulation Assistant F - Circulation, Scott Library. Hours of work: Monday-Thursday, 4:00 p.m.-12:00 a.m. Sunday 1:00 p.m. to 9:00 p.m. (High school graduation or equivalent; 2 years' experience in providing front-line public service in a high volume area with some library public service experience preferred; experience in operation of computer terminal required; demonstrated ability to deal calmly, effectively and courteously with a high volume of enquiries from patrons in person and by telephone regarding sensitive matters; demonstrated ability to work cooperatively and effectively with fellow workers; excellent oral communication and public relations skills required; basic keyboard skills to operate a computer terminal required; demonstrated ability to attend accurately to detail.)

GRADE: 3 (under review) (\$20,522) JOB NO: Z025

Monday, November 21 (12:00 noon) - Thursday, November 24 (12:00 noon), 1988
Volume 8, Number 89

GENERAL:

Members of the York community are asked to note that in order to relieve parking congestion in the unreserved lots, reserved parking is being made available in Parking Lot HH (situated immediately east of Atkinson Residence). Interested persons are asked to call the Parking Office at -5335. Spaces will be allocated on a first come, first served basis. The annual fee for reserved parking is \$225. Anyone holding an unreserved decal will be credited \$72 towards the purchase price. Payroll deductions are available to staff and faculty members who have previously completed a payroll deduction form.

The Office of the Associate Vice-President (Faculties) is pleased to announce the appointment of Dr. Dana Shaikh who will share responsibilities for administration in the Educational Development Office while Janette Baker, Educational Development Officer, is on partial leave. The Educational Development Office is located in Room 140, Central Square (-3220).

Telecommunications advises the York community that effective December 1, calls to the Telecommunications Help Line (-4357) will be answered by an operator from 8:30 a.m. to 4:30 p.m., Monday through Friday. After 4:30 p.m. the line will be answered by the Phone Mail System.

The York University Cooperative Daycare Centre will hold a Holiday Bazaar on November 25 from 10:00 a.m. until 12:00 noon in Central Square. Items will include baked goods, toys, holiday crafts, jewellery, novels, stocking stuffers.

Members of the York community are asked to note the following changes to the York Telephone Directory:

Terri Gunning, N520 Ross	-3967
Janie Parsonson, N517 Ross	-3968
Jason I. Brown, N719 Ross	-3930

EVENTS:

MONDAY, NOVEMBER 21

- 2:00 p.m. - MA Defence - [Graduate Program in Psychology] Miroslav Lojkasek will defend his thesis entitled "Separation Distress in Developmentally Delayed PreSchoolers: The Role of Attachment, Maternal Departure Style and Child Cognitive Level and Temperament" - Room 203, Behavioural Sciences
- 4:00 p.m. - Lecture - [Graduate Program in Philosophy] "Four Modes of Argumentation" by York Prof. Michael A. Gilbert - Senior Common Room, McLaughlin
- 7:00 p.m. - Third World Lecture Series - [Master's Office, Atkinson] "The Political Economy of a Third World Strategic Export: The Case of Rubber (1890-1990)" by Alec Gordon, Visiting Research Associate - Room 004A, Atkinson

TUESDAY, NOVEMBER 22

- 12:00 noon - Poetry Reading - [Canada Council & English Department] by Di Brandt - Room 201, Stong
- 7:00 p.m. - "The Politics of Education" - [Department of Social Science & Master's Office, Atkinson] "A Socialist Approach to Ontario Education and the Role of the NDP" - last in a series of three lectures featuring Richard Johnston, MPP, Scarborough West - Room 004A, Atkinson
- 7:00 p.m. - Theatre Performance - [Theatre Department] "Ubu Unleashed," featuring York's fourth-year performance ensemble - tickets are \$7, \$5 for seniors and students, and may be purchased by calling the Burton box office at -5157 - Burton Auditorium
- 8:15 p.m. - Yeowomen Basketball - Tait McKenzie Gym

WEDNESDAY, NOVEMBER 23

- 10:00 a.m. - 8:00 p.m. - Third World Bazaar - [CUSO] featuring unusual gifts, hand crafted by third world artisans; proceeds to support projects in Africa, Asia, the Pacific, Latin America, and the Caribbean - East Bear Pit, Central Square
- 12:00 noon - Open House/Information Session - for Weight Watchers; for information call Rose at -7079 - Crowe's Nest Lounge, Atkinson
- 12:00 noon & 1:00 p.m. - YUSA Workshop - [Recreation York] "How to Prevent Osteoporosis," for information call -5184 - 12:00 noon in Room 218, Norman Bethune, and at 1:00 p.m. in Room 321, Petrie
- 1:00 p.m. - Poetry Reading - [Stong] Chris Dewdney will read from his work - Room 203, Stong
- 4:00 p.m. - YUDC Advisory Council Meeting - Room 282, Atkinson
- 4:00 p.m. - Panel Discussion - [Founders College, Nellie Langford Rowell Library, Women's Studies Program] "Women and Poverty" featuring the following participants: Enid Barnett, retired economist - "Poverty and Aging Women;" Peggy Birnberg, Director, Opportunity for Advancement - "Poverty and Younger Women;" Carol Cayenne, Parents Against Poverty - "Poverty and Visible Minority Women;" and Fern Stimpson, Social Assistance Review Committee - "Women and Poverty: The Thompson Report" - Senior Common Room, Founders

EVENTS (Wednesday, November 23, cont'd.)

- 4:00 p.m. - Chemistry Seminar Series - "Investigations of the Phase Transitions in Orientationally-Disordered Organic and Inorganic Molecular Crystals" with Dr. I. Butler, McGill University - Room 317, Petrie
- 5:00 p.m. - 7:00 p.m. - Presentation - [Faculty of Environmental Studies] "B.C. Logging Practices (what is going on in today's forest industries and why do some feel that we are falling short of responsible forest management)" with Carleen Lay and Ken Lay, co-directors of the Western Canada Wilderness Committee - Room 306, Lumbers
- 5:30 p.m. - Guest Speaker - [School of Translation, Glendon] "The History of Translation" with Paul Chavy, Professor Emeritus, Dalhousie University - a reception will follow in honor of his book entitled Traducteurs d'autrefois, Moyen Age et Renaissance - Room 204, York Hall, Glendon (to be presented in French)
- 6:00 p.m. - 8:00 p.m. - Physical Differences Awareness Night - an informative evening of guests and displays - Junior Common Room, McLaughlin
- 7:00 p.m. - Theatre Performance - [Theatre Department] see Tuesday's listing at 7:00 p.m. for information

THURSDAY, NOVEMBER 24

- 10:00 a.m. - Psychology Colloquium - "Offenders' Explanations for Molesting Children" with Dr. R. Karl Hanson - Room 291, Behavioural Sciences
- 10:00 a.m. - 8:00 p.m. - Third World Bazaar - [CUSO] see Wednesday's listing at 10:00 a.m. for information
- 12:00 noon - 1:00 p.m. - McLaughlin Public Policy Program - a celebration of McLaughlin's 20th anniversary featuring the York Dance Ensemble - program includes premier performances by Karen Bowes-Sewell, Dance Department and Jean Louis Morin, artist-in-residence; and other works by students, faculty and guest artists - admission is \$4.50 (buffet lunch provided) - Dining Hall, Winters

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Monday, November 28, 1988. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Mechanical Engineering Technician "B" - Construction Division, Physical Plant. (Post secondary education in the field of Mechanical Engineering or Technology; several years directly related experience in building services for sophisticated large complexes, in a consulting, contracting, or plant maintenance environment; detailed knowledge of HVAC, plumbing systems, and fire protection; demonstrated ability to interpret drawings and specifications of all major building disciplines; good analytical skills; ability to design mechanical systems; good oral and written communication skills; demonstrated ability to oversee the work of others; demonstrated ability to provide a high level of service to the community.) Please submit a resume when making an application. GRADE: P&M 5 under review (\$29,960-\$36,250) JOB NO: D055

Counsellor: Cathy Kerr

*Administrative Assistant - Labour Relations, Department of Human Resources. (High school graduation or equivalent; 1 year University education preferred; minimum 3-4 years' senior secretarial and/or administrative experience in a unionized environment including experience in minute taking; demonstrated wordprocessing skills required; demonstrated ability to take minutes required; demonstrated excellent oral and written communication skills; excellent organizational skills; demonstrated ability to work independently and set priorities; demonstrated ability to meet deadlines; demonstrated ability to work accurately and effectively under pressure of high volume, ability to attend to detail.) Please submit a resume when making an application. GRADE: 6 Provisional (\$25,712) JOB NO: L014

Counsellor: Karen Wright

File Clerk - Student Affairs, Administrative Studies. (High school graduation or equivalent; 6 months' general office experience, preferably in a student service area; good oral communication skills; pleasant telephone manner; excellent organizational skills; demonstrated ability to attend accurately to detail; typing 30 wpm; on-line data entry skills preferred or willingness to learn.) GRADE: 3 (\$20,522) JOB NO: Z045

Program Secretary - Psychology, Atkinson College. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience in an educational environment; typing 55-60 wpm, accuracy essential; demonstrated proficiency in wordprocessing required; good oral and written communication skills; good organizational skills; demonstrated ability to deal courteously, and effectively with students, staff and faculty.) GRADE: 4 (\$21,638) JOB NO: Z046

Secretary - Marketing, Administrative Studies. (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a university environment; typing 55-60 wpm; statistical typing would be an asset; demonstrated word processing skills required; skill in transcribing from dictation equipment; good oral communication skills; excellent written communication skills; excellent organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; ability to work well under pressure; demonstrated ability to set priorities.) GRADE: 4 Provisional (\$21,638) JOB NO: Z047

Administrative Secretary - Centre for Refugee Studies. PART-TIME: 28 HRS/WK. (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial/administrative experience, preferably in a university environment; demonstrated excellent oral and written communication skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public at all levels; demonstrated ability to work independently and to set priorities; initiative; demonstrated budgetary skills; excellent organizational skills; demonstrated ability to take minutes; typing 50 wpm; word processing skills required.) GRADE: 5 Provisional (Based on the annual salary of \$23,278) JOB NO: Z048

CANCELLATION TO YORK BULLETIN OF NOVEMBER 17, 1988 - JOB NO: M040 - Draftsperson II (Architectural) - Construction Division, Physical Plant.

Thursday, November 24 (12:00 noon) - Monday, November 28 (12:00 noon), 1988
Volume 8, Number 90

GENERAL:

Members of the York community are asked to note that disposal of confidential material through incineration, is no longer possible due to the closure of the downtown incinerator. However, such materials can be disposed of through a paper recycling company, who will bale the material and deliver it to a paper mill. Users of this service should take note of the following schedule: November 29 - Date to order cartons from Grounds & Vehicles (-5502). Cartons will be delivered on November 30. December 5 - Date to request pick-up, giving location and number of cartons to be collected (-5502). December 6 - Collection Day.

Undergraduate residence students are reminded that the second installment of residence fees is due December 2. Fees: Regular Single - \$1,710; and Regular Double - \$1,545. For further information call Residence & Tenant Accounts at -5640.

A manager is needed for the Pub/Coffee Shop in Norman Bethune College. The position is full-time, beginning on or before January 2, 1989 and requires experience as well as references. The application deadline is December 2. Resumes can be sent to Room 122, Norman Bethune College.

The Robarts Centre invites nominations for the appointment of a visiting scholar to the Robarts Chair in Canadian Studies for the 1990-91 academic year. This is a research Chair and nominees should be leading scholars with an established record of published work in a field or discipline pertinent to Canadian society and culture. The Robarts Professor will be resident on campus during his/her tenure and will be provided with appropriate salary and benefits, secretarial support, and research assistance. He/she will do no teaching, but will be asked to chair a series of colloquia on his/her current research interests, be available for consultation with interested faculty and graduate students, and towards the end of the academic year, to deliver the Robarts Lecture--a public event open to interested members of the University and the community at large. Letters of nomination which include a curriculum vitae and a description of the candidate's scholarly achievements, should be submitted by February 3, 1989 to: Professor Susan Houston, Director, Robarts Centre for Canadian Studies, 503 Scott Library. A statement of the specific terms and conditions of the Chair is available from the Centre on request.

EVENTS:

THURSDAY, NOVEMBER 24

- 12:00 noon - 1:00 p.m. - McLaughlin Public Policy Program - a celebration of McLaughlin's 20th anniversary featuring the York Dance Ensemble - program includes premier performances by Karen Bowes-Sewell, Dance Department and Jean Louis Morin, artist-in-residence; and other works by students, faculty and guest artists - admission is \$4.50 (buffet lunch provided) - Dining Hall, Winters
- 2:00 p.m. - Computer Science Seminar - "Lower Bounds on the Complexity of Parallel Computation" with Yaacov Yesha, Ohio State University - Room 002, Administrative Studies
- 4:00 p.m. - Mathematics Colloquium - "On the Crossing Number of a Graph" with Bruce Richter, Carleton University - Room S201, Ross
- 4:00 p.m. - 6:00 p.m. - Studio Workshop Performance - [Dance Department] Studio I, Fine Arts
- 7:30 p.m. - Yeomen Hockey - York Yeomen vs. Western - York Ice Arena

FRIDAY, NOVEMBER 25

- 9:00 a.m. - 3:15 p.m. - Fridays at York Symposia Series - [Centre for Continuing Education] "Ideas for Mathematics Enrichment" with Brendan G. Kelly, Coordinator of Mathematics, Halton Board of Education - fee is \$60 and pre-registration is recommended; for information call -2503 - Ground Floor, Administrative Studies
- 10:00 a.m. - Psychology Colloquium - "Women in Management: A New Perspective" with Dr. Rhona Steinberg - Room 291, Behavioural Sciences
- 10:00 a.m. - 2:30 p.m. - Holiday Bazaar - [York Cooperative Daycare Centre] - Central Square
- 10:00 a.m. - 5:30 p.m. - Third World Bazaar - [CUSO] featuring unusual gifts, hand crafted by third world artisans; proceeds to support projects in Africa, Asia, the Pacific, Latin America, and the Caribbean - East Bear Pit, - Central Square
- 12:00 noon - Studio Workshop Performance - [Dance Department] Studio I, Fine Arts
- 1:00 p.m. - Cognitive Science Colloquium - "Emotion and Cognition in the Process of Therapeutic Change" with Les Greenberg, Psychology - Senior Common Room, Winters
- 1:00 p.m. - Theatre Performance - [Theatre Department] "Ubu Unleashed," featuring York's fourth-year performance ensemble - tickets are \$7, \$5 for seniors and students, and may be purchased by calling the Burton box office at -5157 - Burton Auditorium
- 1:00 p.m. - Performance - featuring the York Tones Steel Band - Junior Common Room, Norman Bethune
- 1:30 p.m. - York Technology Working Group Meeting - Room 300, Administrative Studies

EVENTS (Friday, November 25, cont'd.)

- 2:00 p.m. - Computer Science Seminar - "Analysis of Transaction Blocking in Non-uniform Data Access Distributions" with Yelena Yesha, Ohio State University - Room S203, Ross
- 2:00 p.m. - Psychology Colloquium - "Tumbling on Earth and in Space" with Ian P. Howard - Room 291, Behavioural Sciences
- 2:00 p.m. - 8:00 p.m. - Tait McKenzie Basketball Classic - featuring teams from Laurentian, Manitoba, McMaster, Laurier, Toronto, Winnipeg, Windsor and York - Tait McKenzie Gym

SATURDAY, NOVEMBER 26

- 2:00 p.m. - Yeowomen Hockey - York Yeowomen vs. Queen's - York Ice Arena
- 2:00 p.m. - 8:00 p.m. - Tait McKenzie Basketball Classic - continues from Friday - Tait McKenzie Gym

SUNDAY, NOVEMBER 27

- 10:00 a.m. - 4:00 p.m. - Tait McKenzie Basketball Classic - continues from Saturday with championship game at
4:00 p.m. - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than Thursday, December 1, 1988. Application forms are available from Human Resources. *indicates position is exempt from bargaining unit.

Counsellor: Earl Hough

*Manager of Employment Services - Employment, Department of Human Resources. (University degree and completion of related professional seminars and workshops, with a focus on testing and recruitment methodologies; Previous responsibility at a senior level for the management of a high volume recruitment department involved in plant, technical, clerical, administrative and managerial staff; recent hands-on recruiting experience in recruiting senior staff; specific experience in a unionized environment and experience in at least two other areas in Personnel administration are preferred; knowledge of HRIS is an asset; an in-depth knowledge of current interviewing techniques is required. Please submit a resume when making an application.) GRADE: P&M 9 under review (\$39,830-\$48,195) JOB NO: H004

Counsellor: Irmgardt Duley

*Assistant Manager - Labour Relations, Department of Human Resources. (University degree (preferably in Business Administration) or equivalent in formal training and/or knowledge gained through experience; extensive "hands-on" industrial relations experience including experience as employer spokesperson in contract negotiations and grievance presentation; previous personnel administration experience in one or more of the following areas; recruitment, salary administration, job evaluation, benefits; previous exposure to working in a University or like organization; excellent oral and written communication skills; strong analytical skills; ability to work effectively with people at all levels; excellent organizational skills; ability to respond quickly and creatively in a variety of situations; demonstrated ability to deal effectively with all levels of the community, and to provide excellent service. Please submit a resume when making an application.) GRADE: P&M 7 under review (\$34,470-\$41,710) JOB NO: D056

Counsellor: Aloma Mendoza

Student Programs Assistant II "A" - Office of Student Programs, Education. (High school graduation with some university courses or equivalent; minimum 3 years' related experience preferably in a student service area (e.g. student advising, student records experience, etc.), including supervisory experience; typing 40 w.p.m., accuracy essential; word processing skills required; data entry skills required; excellent oral and written communication skills; excellent organizational skills; demonstrated ability to work well under pressure and to handle a high volume of work on a continuing basis; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; tact and diplomacy essential; demonstrated ability to oversee the work of others; skill in using on-line record system would be an asset. Please submit a resume when making an application.) GRADE: 6 (\$25,712) JOB NO: M043

Storekeeper III (Workshops) - Stores, Physical Resources. (High school graduation or equivalent; 1-2 years' related experience (e.g. inventory control experience); basic accounting skills; knowledge of procurement and accounting procedures; ability to operate a fork lift truck and other mechanical equipment; knowledge of technical mechanical inventory required; good clerical skills; demonstrated accuracy with figures; demonstrated ability to attend accurately to detail; good organizational skills; good oral communication skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; basic typing skills would be an asset. Please submit a resume when making an application.) GRADE: 6 (\$25,712) JOB NO: M044

Counsellor: Cathy Kerr

*Employment Counsellor "E" - Employment, Department of Human Resources. TEMPORARY 1 year contract. (Community college certificate in personnel management or equivalent; minimum 3 years' related personnel experience with emphasis in the employment area, preferably in a unionized environment; excellent interpersonal skills, including a sensitivity to employment equity issues; demonstrated excellent communication skills and writing ability; excellent organizational skills; ability to cope effectively in a high volume environment with strong service orientation; tact and diplomacy; demonstrated attention to detail; demonstrated interviewing skills; demonstrated ability to exercise judgement and initiative; ability to deal effectively with the public at all levels. Please submit a resume when making an application.) GRADE: 7 (based on an annual salary of \$28,617) JOB NO: L015

*Employment Counsellor "A" - Employment, Department of Human Resources. (University degree or equivalent with a concentration in Science, Computer Science or related discipline; 2 years' of related personnel experience with emphasis in the employment area, preferably in a unionized environment including technical/computer recruiting experience; excellent interpersonal skills, including a sensitivity to employment equity issues; demonstrated excellent communication skills and writing ability; excellent organizational skills; ability to cope effectively in a high volume environment with strong service orientation; tact and diplomacy; demonstrated attention to detail; demonstrated interviewing skills; demonstrated ability to exercise judgement and initiative; ability to deal effectively with the public at all levels. Please submit a resume when making an application.) GRADE: 7 (\$28,617) JOB NO: L016

STAFF POSITIONS (cont'd.)

Counsellor: Karen Wright

Student Programs Assistant I - Office of Student Programs, Education. (High school graduation or equivalent; 1 year post-secondary education preferred; 2 years' related experience, e.g., in a student service area, assessing applications, etc., preferably in a university environment; typing 40 w.p.m., accuracy essential; demonstrated excellent oral and written communication skills; demonstrated ability to act responsibly and independently; demonstrated strong organizational skills; demonstrated ability to deal courteously and effectively with staff, students, faculty and the public; demonstrated ability to work accurately and effectively under pressure of high volume of work on a continuing basis; tact and diplomacy essential; demonstrated interpersonal skills.) GRADE: 5 (\$23,278) JOB NO: Z049

Circulation Assistant "B" - Circulation, Scott Library. TEMPORARY from January 2/89 to April 14/89. (High school graduation or equivalent; 2 years' experience in providing front-line public service in a high volume area with some library public service experience preferred; experience in operation of a computer terminal required; demonstrated ability to deal calmly, effectively and courteously with a high volume of enquiries from patrons in person and by telephone regarding sensitive matters; demonstrated ability to work cooperatively and effectively with fellow workers; excellent oral communication and public relations skills required; basic keyboard skills to operate a computer terminal required; demonstrated ability to attend accurately to detail.) GRADE: 3 under review (based on an annual salary of \$20,522) JOB NO: Z050

Student Programs Information Clerk - Office of Student Programs, Arts. TEMPORARY to July 21/89. (High school graduation or equivalent; minimum 1 year university education required; minimum 2 years' related experience, working directly with the public, e.g. in a student service area, preferably in a post-secondary environment; demonstrated excellent oral and written communication skills; demonstrated ability to deal effectively with staff, students, faculty and the public; pleasant telephone manner; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to exercise tact, diplomacy and good judgement.) GRADE: 5 (based on an annual salary of \$23,278) JOB NO: Z051

Payroll Clerk I (Miscellaneous) - E.R.I.C., Payroll. TEMPORARY to May 10/89. (High school graduation or equivalent; 1 year recent related experience with a computerized payroll system; typing 35-40 w.p.m., accuracy essential; demonstrated ability to attend accurately to detail; demonstrated accuracy with figures, good oral and written communication skills; good organizational skills; data entry skills preferred or willingness to learn.) GRADE: 4 (based on an annual salary of \$21,638) JOB NO: Z052

Administrative Secretary - Business Operations, Housing Operations. (High school graduation with secretarial training or equivalent; a post-secondary accounting or bookkeeping course required; minimum 3 years' secretarial/administrative experience, including some budgetary experience; typing 50-55 w.p.m., accuracy essential; word processing and micro computing skills required; excellent oral and written communication skills; excellent interpersonal skills; bookkeeping/accounting skills; demonstrated ability to analyze budgetary information; tact, diplomacy and discretion essential; good organizational skills; minute-taking skills; ability to work effectively under pressure of high volume during peak periods; demonstrated ability to work on several projects at once in an effective and efficient manner; demonstrated ability to deal courteously and effectively with the public; demonstrated supervisory skills.) GRADE: 5 (\$23,278) JOB NO: Z053

Administrative Secretary - Office of Research Administration. (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university environment; typing 60 w.p.m.; word processing skills required; skill in transcribing from dictation equipment; demonstrated ability to take dictation; demonstrated excellent oral and written communication skills; tact and diplomacy essential; excellent organizational skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public.) GRADE: 5 (\$23,278) JOB NO: Z054

CANCELLATION TO YORK BULLETIN OF NOVEMBER 17, 1988 - JOB NO: M039, Storekeeper III (Records) - Stores, Physical Plant