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YORK UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, December 22 (12:00 noon), 1988 - Thursday, January 5 (12:00 noon), 1989
Volume 8, Number 97

GENERAL:

Members of the York community are reminded that January 2, 1989, is the first day of classes in the Winter Term. All departments in the University will be operating on that day. Please note that TTC will be running only its holiday service on January 2. The University is making attempts to get TTC to increase the number of buses serving the Campus but we are not optimistic of our success.

Food Services Christmas Hours:

Atkinson

December 22	7:00 a.m.-5:00 p.m.
December 23, 26, 27, 28, 29, 30	10:00 a.m.-5:00 p.m.
December 24 & 31	10:00 a.m.-4:00 p.m.
December 25 & January 1	Closed

Closes

Re-Opens

Complex 1

Winters	December 7, 6:30 p.m.	January 2, 11:30 a.m.
Founders/Vanier	December 22, 2:00 p.m.	January 2, 8:00 a.m.

Complex 2

Norman Bethune	December 7, 6:30 p.m.	January 2, 11:30 a.m.
Stong	December 22, 2:00 p.m.	January 2, 8:00 a.m.

Marky's

Central Square	December 16, 3:00 p.m.	January 2, 10:00 a.m.
East Office Building	December 22, 5:30 p.m.	January 2, 7:00 a.m.
West Office Building	December 22, 12:00 noon	January 2, 8:00 a.m.
Fine Arts	December 22, 12:00 noon	January 2, 8:00 a.m.
Osgoode Cafeteria	December 9, 2:00 p.m.	January 2, 8:00 a.m.
	December 23, 1:00 p.m.	January 2, 9:00 a.m.

Christmas Library Hours:

Scott Library

Circulation Services

December 22	8:00 a.m.- 5:00 p.m.
December 23-27 &	
December 30-January 1	Closed
December 28 & 29	9:00 a.m.- 5:00 p.m.

Reserves

December 22, 28 & 29	9:00 a.m.- 5:00 p.m.
December 23-27 &	
December 30-January 1	Closed

Reference Department, Film Library,

Sound Recordings Library, Map Library,

December 19-22	9:00 a.m.-5:00 p.m.
December 23-January 1	Closed

Archives & Special Collections Library

December 19-22	10:00 a.m.-4:00 p.m.
December 23-January 1	Closed

Frost Library

December 22	8:30 a.m.-4:30 p.m.
December 23-January 1	Closed

Government Documents/Administrative Studies

December 19-22	9:00 a.m.- 5:00 p.m.
December 23-27	Closed
(Reading Room & Circulation)	
December 28	10:00 a.m.-5:00 p.m.
December 29-Jan. 1	Closed

Steacie Science Library

December 22	8:30 a.m.-5:00 p.m.
December 23-27	Closed
December 28 & 29	9:00 a.m.-5:00 p.m.
December 30-Jan. 1	Closed

Law Library

December 23	8:00 a.m.-1:30 p.m.
December 24-Jan. 1	Closed
January 2-6	9:00 a.m.-5:00 p.m.

Bookstore Hours (York and Glendon)

December 23 - January 1	Closed
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Members of the York community are reminded that the University may only issue 1988 charitable tax receipts for gifts or donations received during the 1988 calendar year. To provide for the closing of the University in December and to allow for a reasonable delay in internal and external mail systems, the office of Private Funding (Suite A, WOB) will accept any monetary donations up to the end of the first week of business in January (Friday, January 6, 1989) as being contributions in the 1988 tax year. Donations received after that date will be assumed to relate to the 1989 tax year.

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 2, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

* Senior Planner - Maintenance, Physical Resources (High school graduation; Engineering or Architectural Technology Diploma, or significant courses in building sciences, or equivalent combination of education and experience; minimum 5 years' experience in building construction, and building and equipment maintenance and restoration; excellent knowledge of skilled trades and building maintenance; sound knowledge of engineering principles, construction codes and regulations, and specification writing; sound knowledge of estimating costs; demonstrated ability to read blue prints and make detailed sketches; good knowledge of various roofing installations and applications; strong oral and written communications skills; demonstrated ability to prepare concise reports; demonstrated ability to provide sound technical advice; excellent supervisory skills; strong organizational skills; demonstrated ability to work efficiently under pressure, and to meet deadlines; good managerial skills; demonstrated ability to provide a high level of service to the community. Please submit a resume when making an application.) GRADE P&M 6 (\$32,060 - 38,795) JOB NO. D063

Counsellor: Aloma Mendoza

Administrative Assistant II - Office of the Dean, Atkinson College (High school graduation or equivalent; 2 years' university education required; minimum 3 years' senior administrative experience, including research and report writing experience; demonstrated excellent research skills; demonstrated excellent compositional, editorial, and grammatical skills; demonstrated excellent oral and written communication skills; excellent interpersonal skills; tact and diplomacy essential; demonstrated ability to exercise judgement and discretion; excellent analytical skills, excellent organizational skills; demonstrated ability to work independently; demonstrated proficiency in word processing; computerised spread sheet skills; familiarity with statistical software would be preferred; demonstrated ability to adhere to tight deadlines and work accurately and effectively under pressure of high volume. Please submit a resume when making an application.) GRADE 7 Provisional (\$28,617) JOB NO. M051

Counsellor: Karen Wright

Secretary - Maintenance Planning, Physical Resources (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience; typing 40 - 50 wpm; excellent microcomputing and wordprocessing skills; spreadsheet skills preferred or willingness to learn; good oral communication skills; pleasant telephone manner; excellent organizational skills; demonstrated ability to attend accurately to detail; demonstrated ability to adapt to a variety of tasks within a hectic environment; good spelling and grammatical skills; minute-taking skills.) GRADE 4 Provisional (\$21,638) JOB NO. Z080

Residence Assistant - Founder's College Temporary Jan. 1 to Apr.30/89 (High school graduation with secretarial training or equivalent; 2 years' related secretarial or administrative experience, preferably including experience dealing with students; typing 40 - 45 wpm; word processing skills; database management skills preferred; ability to transcribe from dictation equipment; good oral communication skills; good interpersonal skills; demonstrated ability to deal courteously and effectively with students; excellent organizational skills; demonstrated ability to handle a variety of tasks; judgement; record keeping skills; demonstrated bookkeeping skills.) GRADE 5 (Based on an annual salary of \$23,278) JOB NO. Z081

Postal Assistant, Delivery - Postal Services, Physical Plant (High school graduation or equivalent; 1 year experience, preferably in a postal services area; valid 'F' or 'G' drivers' license required; ability to lift heavy mail bags; sense of responsibility; good organizational skills; demonstrated ability to adapt to changing priorities; demonstrated ability to work well under pressure of hectic conditions.) GRADE 4 (\$21,638) JOB NO. Z082

York

BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, January 5 (12:00 noon) - Monday, January 9 (12:00 noon), 1989
Volume 9, Number 1

GENERAL:

Members of the York community are asked to note the following construction update:

- 1) Access to Behavioural Sciences loading and service area is presently restricted due to construction, and will be interrupted for approximately ten days.
- 2) Site preparation has begun for the construction of the Student Centre, and excavation work for this project could begin as early as January 16. Please note:
 - all pedestrian access immediately to the south of Stedman Lecture Halls and east of Behavioural Sciences will terminate;
 - the construction site will be fenced off and signage indicating safe pedestrian access will be erected over the next few days;
 - existing metered parking and one third of the west end of parking lot "AA" is no longer available. Alternate parking is available in lots "KK" and "HH"

3) Construction on the Student apartments north of the Assiniboine apartments will commence January 9.

Members of the York community are reminded of the potential dangers associated with the construction areas. Please observe all signs, walk around fenced off areas, and use only those footpaths and roadways which have been designated for use during the construction period.

The next deadline for the Micro-fund Competition, administered through AUCC, is January 12. For further information or applications call York International at -5177.



Red Cross Blood Donor Clinics will be held January 9-13 in the East Bear Pit, Central Square. The clinics will operate Monday through Thursday, 9:30 a.m.-4:00 p.m., and Friday, 9:30 a.m.-2:00 p.m. Thanks to the generosity of sponsoring units and Pizza Nova, free pizza will be given to the first 200 donors each day.

"Equity & Access," a forum for Black, Asian and Native Women at York, will take place January 14 from 9:00 a.m. to 3:30 p.m. in the Moot Court, Osgoode Hall Law School. Employment equity, equal opportunity, affirmative action, and academic issues will be discussed. Enid Lee, Race Relations Consultant, will be the moderator. For further information call Community Relations at -5010.

The Purchasing Department requests the cooperation of the York community in aiding the department to discharge its responsibility of ensuring the prompt payment of vendor invoices arising from immediate or emergency requirements. Departments are asked to forward properly completed purchasing requisitions directly to Room 39, EOB within three days of assigning the Advance Purchase Order.

The Retirement Consultation Centre now has an office at Glendon College. Melissa Spore, Coordinator, will be available every other Tuesday, beginning January 10, from 1:30 p.m. to 5:00 p.m. The office is located in Room C109, York Hall. For further information call the Centre at -6228.

The Search Committee for the new Master of Norman Bethune College is receiving nominations and applications for the position of Master, from individuals who are dedicated to developing the spirit of the new Mandate and Faculty of Science affiliation guidelines. Candidates should be full-time tenured faculty members of York and should supply a letter of application with a curriculum vitae. All correspondence should be addressed to the Chair of the Search Committee, Prof. Roy A. Koehler, Room 108, Steacie. The term of office begins July 1, 1989. For further information contact Norma Doran, Secretary of the Search Committee, Room 227, Osgoode (-5567). The deadline for receipt of applications is January 30 with some extension to be considered for sabbaticants.

Recreation York offers: Pre/Post Natal Fitness Classes, beginning January 9. Classes are held Mondays and Wednesdays from 1:15 p.m.-1:45 p.m. in the Judo Room, Tait McKenzie. Registration will take place January 2-6 from 11:00 a.m.-2:00 p.m. in Central Square. For further information call -7216.

The York Yoga Club offers two instructional classes on Thursdays in the Judo Room, Tait McKenzie. Beginners are 8:00 p.m.-9:00 p.m. and Intermediates are 9:00 p.m.-10:00 p.m. Classes are also held Tuesdays from 5:00 p.m.-6:15 p.m. in the Atkinson Common Room. The registration fee for 14 lessons is \$55. For further information call Howard Halpern at 731-7972.

Members of the York community are asked to note the following changes to the York Telephone Directory:

Catherine Shook, Admin. Studies, 421 Admin Studies	-5079
Gary Bunch, Education, S608A Ross	-5018
Gayatri Baldeo, Continuing Education	-2117
Steve Battistone, Continuing Education	-3486
Anmay Chen, Continuing Education	-8628
Bernice Gale, Continuing Education	-2369
Audrey Leverington, Continuing Education	-2524
Adele Minoli, Continuing Education	-2525
Jo Richardson, Continuing Education	-2525

EVENTS:**THURSDAY, JANUARY 5**

4:00 p.m. - Philosophy Colloquium - "Notes Toward a Formal Metaphysics of Knots, Holes, Glows, Sneezes, Wars, Dog-Plagues, Bronze Statues and Other 'Derivatives'" with Toomas Karmo, University of Victoria - Senior Common Room, McLaughlin

FRIDAY, JANUARY 6

1:00 p.m. - 10th Annual Mizuno Excalibur Volleyball Classic - featuring teams from British Columbia, Laval, Dalhousie, Waterloo, Toronto and York as well as two American teams from Penn State and Long Beach - for information call -5183 - Tait McKenzie Gym

2:00 p.m. - Psychology Colloquium - "Resolving Conflict in Couples Therapy" with Les Greenberg - Room 291, Behavioural Sciences

4:00 p.m. & 8:00 p.m. - North York Hockey Classic - featuring Ontario university and college teams, with games being played at the York Ice Arena and Seneca College - for information call -5183

SATURDAY, JANUARY 7

9:00 a.m. - 8:00 p.m. - 10th Annual Mizuno Excalibur Volleyball Classic - see Friday's listing for further information

12:00 noon - 8:00 p.m. - North York Hockey Classic - see Friday's listing for further information

SUNDAY, JANUARY 8

9:00 a.m. - 3:30 p.m. - 10th Annual Mizuno Excalibur Volleyball Classic - continues from Saturday with Championship Game at 3:30 p.m. - Tait McKenzie Gym

12:00 noon & 4:00 p.m. - North York Hockey Classic - continues from Saturday with Championship Game at 4:00 p.m.

6:30 p.m. - Yeowomen Basketball - York Yeowomen vs. Laurentian Vees - Tait McKenzie Gym

8:30 p.m. - Yeomen Basketball - York Yeomen vs. Laurentian Vees - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 12, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Electrical Technician - Construction Division, Physical Resources (High school graduation with additional courses in illumination, power distribution, motor control, etc., or equivalent in industrial courses of training; member of, or eligibility for membership in Ontario Association of Certified Engineering Technicians and Technologists preferred; several years' directly related experience in electrical and related systems in a consulting, contracting, or plant engineering environment, preferably in a large institutional complex; current knowledge of electrical construction methods and practices and relevant codes; good knowledge of the principles of illumination, power distribution, fire and security systems, computer power requirements, and design drafting; good estimating and report writing skills; good knowledge of project management principles and techniques; good oral communication skills; demonstrated ability to provide a high level of service to the community. Please submit a resume when making an application.) GRADE: P&M 5 Under Review (\$29,960-\$36,250) JOB NO: 002

*Graduate Program Officer (Academic Administrator) - Osgoode (University degree required; law degree or demonstrated knowledge of law and the legal profession preferred; knowledge of graduate studies an asset; minimum 5 years' administrative experience at a management level, preferably in a university setting; experience in coordinating publications would be an asset; excellent written and oral communication skills; strong interpersonal skills; excellent organizational skills; demonstrated judgement and initiative; supervisory skills; budgetary skills; excellent analytical skills. Please submit a resume when making an application.) GRADE: P&M 6 (\$32,060-\$38,795) JOB NO: 003

Counsellor: Aloma Mendoza

Undergraduate Program Secretary - Geography, Arts (High school graduation with secretarial training or equivalent; 2 years' related experience (e.g. secretarial, handling student enquiries etc.); preferably in a post-secondary environment; typing 40-50 wpm; accuracy essential; technical typing skills preferred; excellent wordprocessing skills required; excellent oral communication skills; pleasant telephone manner; demonstrated ability to obtain and relay information accurately; good organizational skills; demonstrated ability to work well with constant interruptions; demonstrated ability to deal courteously and effectively with faculty, staff and students; demonstrated ability to meet deadlines and to work under pressure of high volume.) GRADE: 4 (\$21,638) JOB NO: 001

Academic Records Assistant - Office of Student Programs, Arts (University degree or equivalent; 2 years' directly related experience (e.g. experience working with academic records, student advising experience, etc.); demonstrated ability to work quickly, accurately and thoroughly on detail work, under pressure of high volume; demonstrated ability to work independently; excellent organizational skills; flexibility; sense of responsibility; accuracy in working with figures; demonstrated analytical skills; good oral and written communication skills; demonstrated tact and diplomacy; demonstrated ability to deal effectively and courteously with faculty, staff and students; ability to train and oversee the work of others; knowledge of student records system an asset; basic typing skills; word processing skills an asset. Please submit a resume when making an application.) GRADE: 6 (\$25,712) JOB NO: 004

Counsellor: Karen Wright

Secretary - Office of the Assistant V.P., Business Operations (High school graduation with secretarial training or equivalent; minimum of 2 years' secretarial experience, preferably in an educational environment; typing 40-50 wpm; wordprocessing and microcomputing skills required; computerized spreadsheet skills required; excellent oral communication skills; good written communication skills; pleasant telephone manner; good organizational skills; demonstrated bookkeeping skills required; demonstrated ability to work efficiently and to adapt to a variety of tasks; demonstrated ability to attend to detail; demonstrated accuracy working with figures; skill in transcribing from dictation equipment an asset.) GRADE: 4 Provisional (\$21,638) JOB NO: 007

STAFF POSITIONS (continued)

Counsellor: Betty Vernassal

Administrative Assistant - Multidisciplinary Studies - Glendon College (High school graduation with secretarial training or equivalent; 3 years' secretarial and administrative experience, preferably in a student-related area; typing 50-55 wpm; wordprocessing skills required; demonstrated excellent oral and written communication skills; demonstrated excellent organizational skills; demonstrated excellent interpersonal skills; tact and diplomacy essential; demonstrated ability to work independently and to show initiative; basic bookkeeping skills; supervisory skills; demonstrated ability to meet deadlines and to work effectively under pressure of high volume; Bilingual Modules I [Advanced], II, III [Intermediate] & IV [Advanced] Please submit a resume when making an application.) GRADE: 6L (\$28,617) JOB NO: 006

Administrative Secretary - Economics, Glendon College. Temporary Feb. 1-June 2/89 (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience, preferably in an educational environment; typing 50 wpm, accuracy essential; wordprocessing skills required; good organizational skills; good oral and written communication skills; demonstrated ability to deal courteously and effectively with students and faculty; demonstrated ability to work independently and to set priorities; budgetary skills an asset; Bilingual Modules I [Intermediate], II, III [Intermediate].) GRADE: 5L (Based on an annual salary of \$25,712) JOB NO: 005

Changes to York Bulletin of December 22, 1988.

Counsellor: Irmgardt Duley

*Senior Planner - Maintenance, Physical Resources (High school graduation; Engineering or Architectural Technology Diploma, or significant courses in building sciences, or equivalent combination of education and experience; minimum 5 years' experience in building construction, and building and equipment maintenance and restoration; excellent knowledge of skilled trades and building maintenance; sound knowledge of engineering principles, construction codes and regulations, and specification writing; sound knowledge of estimating costs; demonstrated ability to read blue prints and make detailed sketches; good knowledge of various roofing installations and applications; strong oral and written communications skills; demonstrated ability to prepare concise reports; demonstrated ability to provide sound technical advice; excellent supervisory skills; strong organizational skills; demonstrated ability to work efficiently under pressure, and to meet deadlines; good managerial skills; demonstrated ability to provide a high level of service to the community. Please submit a resume when making an application.) GRADE: P&M 6 (\$32,060-\$38,795) JOB NO: 008

Counsellor: Aloma Mendoza

Administrative Assistant II - Office of the Dean, Atkinson College (High school graduation or equivalent; 2 years' university education required; minimum 3 years' senior administrative experience, including research and report writing experience; demonstrated excellent research skills; demonstrated excellent compositional, editorial, and grammatical skills; demonstrated excellent oral and written communication skills; excellent interpersonal skills; tact and diplomacy essential; demonstrated ability to exercise judgement and discretion; excellent analytical skills, excellent organizational skills; demonstrated ability to work independently; demonstrated proficiency in word processing; computerized spread sheet skills; familiarity with statistical software would be preferred; demonstrated ability to adhere to tight deadlines and work accurately and effectively under pressure of high volume. Please submit a resume when making an application.) GRADE: 7 Provisional (\$28,617) JOB NO: 009

Residence Assistant - Founders College. Temporary Jan. 1 to Apr. 30/89 (High school graduation with secretarial training or equivalent; 2 years' related secretarial or administrative experience, preferably including experience dealing with students; typing 40-45 wpm; word processing skills; database management skills preferred; ability to transcribe from dictation equipment; good oral communication skills; good interpersonal skills; demonstrated ability to deal courteously and effectively with students; excellent organizational skills; demonstrated ability to handle a variety of tasks; judgement; record keeping skills; demonstrated bookkeeping skills.) GRADE: 5 (Based on an annual salary of \$23,278) JOB NO: 011

Counsellor: Karen Wright

Secretary - Maintenance Planning, Physical Resources (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience; typing 40-50 wpm; excellent microcomputing and wordprocessing skills; spreadsheet skills preferred or willingness to learn; good oral communication skills; pleasant telephone manner; excellent organizational skills; demonstrated ability to attend accurately to detail; demonstrated ability to adapt to a variety of tasks within a hectic environment; good spelling and grammatical skills; minute-taking skills.) GRADE: 4 Provisional (\$21,638) JOB NO: 010

Postal Assistant, Delivery - Postal Services, Physical Plant (High school graduation or equivalent; 1 year experience, preferably in a postal services area; valid 'F' or 'G' drivers' license required; ability to lift heavy mail bags; sense of responsibility; good organizational skills; demonstrated ability to adapt to changing priorities; demonstrated ability to work well under pressure of hectic conditions.) GRADE: 4 (\$21,638) JOB NO: 012

Thursday, January 12 (12:00 noon) - Monday, January 16 (12:00 noon), 1989
Volume 9, Number 3

GENERAL:



Members of the York community are asked to note the following construction update:

1) Access to Behavioural Sciences loading and service area is presently restricted due to construction, and will be interrupted for approximately ten days.

2) Site preparation has begun for the construction of the Student Centre, and excavation work for this project could begin as early as January 16. Please note:

- all pedestrian access immediately to the south of Stedman Lecture Halls and east of Behavioural Sciences will terminate;
- the construction site will be fenced off and signage indicating safe pedestrian access will be erected over the next few days;
- existing metered parking and one third of the west end of parking lot "AA" is no longer available. Alternate parking is available in lots "KK" and "HH"

3) Construction on the Student apartments north of the Assiniboine apartments will commence by next week. Some of the fencing around the Student apartment construction site will be replaced with eight foot hoarding. Members of the York community are reminded of the potential dangers associated with the construction areas. Please observe all signs, walk around fenced off areas, and use only those footpaths and roadways which have been designated for use during the construction period.

York will present the Proc Memorial Lecture Series, a bequest by the late Mrs. Olga Proc. The endowed fund, administered by Stong College, will enable renowned experts to speak on Ukrainian topics at a prestigious public forum. The lecture series entitled "Glasnost in Soviet Ukraine," will feature a symposium, art exhibit and concert and will take place January 28 to February 1 at the York campus. For further information call -7305.

The Mariano A. Elia Chair in Italian-Canadian Studies presents a series of five lectures entitled "New Voices in Italian-Canadian Studies." The sixth annual lecture series begins February 2 at 7:30 p.m. with "Striking for Our Rights: Italian Construction Workers in Post-War Toronto" by Franca Iacovetta from the University of Guelph. The lectures take place in the Lower Gallery of the Columbus Centre, 901 Lawrence Avenue West (at Dufferin). For further information, call the Columbus Centre at 789-7011 (ext. 280).

The Grounds and Vehicles Department has for sale in "as is uncertified" condition: 3 - 1981 Ford Window Vans, Stock #3-4, 3-11, 3-13; and 1 - 1982 Ford Window Van, Stock #3-1. These vehicles can be inspected on January 19 from 2:00 to 4:00 p.m. at the rear of the Workshop Building (ask for Mr. Chris Mark). Offers to purchase, in writing only, should be directed to D. Watts, Purchasing Department, Room 39, EOB. Refer to File #PSD 397.

Members of the York community are asked to note the following change to the York Telephone Directory:

Valerie Vanstone, Communications -2087

EVENTS:

THURSDAY, JANUARY 12

7:30 p.m. - Student Recital Series - [Music Department] featuring Julie Shier (bassoon) - DACARY, McLaughlin

FRIDAY, JANUARY 13

9:30 a.m. - 2:00 p.m. - Red Cross Blood Donor Clinic - free pizza will be given to the first 200 donors - East Bear Pit, Central Square

12:00 noon - Lecture - [Department of Languages, Literatures and Linguistics] "Compliments and Other Insults" by Cherie Cramarae, an international expert on language and society - for information call -3791 - Room S137, Ross

12:00 noon - Dancers' Forum - [Dance Department] "Introduction to Partnering" with Jean-Louis Morin, Artist-in-Residence - Studio I, Fine Arts

1:30 p.m. - Professorial Lecture - [Glendon] "Canada and the Spanish Civil War 1936-1939: Recollections Personal and Otherwise" by Prof. Norman Penner, Political Science - Theatre Glendon

2:00 p.m. - Psychology Colloquium - "Sex Differences and Hormonal Influences on Cognitive Brain Function" with Doreen Kimura, University of Western Ontario - Room 291, Behavioural Sciences

SATURDAY, JANUARY 14

9:00 a.m. - York Fencing Invitational - Tait McKenzie Gym

9:00 a.m. - 3:30 p.m. - Forum - "Equity & Access: A Forum for Black, Asian and Native Women at York" - a discussion on employment equity, equal opportunity, affirmative action, and academic issues - Moderator: Enid Lee, Race Relations Consultant - for information call Community Relations at -5010 - Moot Court Room, Osgoode Hall Law School

SUNDAY, JANUARY 15

9:00 a.m. - York Fencing Invitational - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 19, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Aloma Mendoza

Faculty Secretary - Osgoode (High school graduation with secretarial training or equivalent; 1 - 2 years' secretarial experience; typing 40-50 wpm; good wordprocessing skills required; skill in transcribing from dictation equipment preferred; good oral communications skills; pleasant telephone manner; good organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with faculty, staff and students.) GRADE: 3 (\$20,522) JOB NO: 024

Faculty Secretary - Osgoode (High school graduation with secretarial training or equivalent; 1 - 2 years' secretarial experience; typing 40-50 wpm; good wordprocessing skills required; skill in transcribing from dictation equipment preferred; good oral communications skills; pleasant telephone manner; good organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with faculty, staff and students.) GRADE: 3 (\$20,522) JOB NO: 023

Counsellor: Cathy Kerr

*Departmental Secretary - Human Resources (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience, including experience in dealing with the public; typing 40-50 wpm; microcomputing and wordprocessing skills required; excellent oral communication skills; demonstrated ability to set priorities; excellent organizational skills; demonstrated ability to work quickly and effectively under pressure; demonstrated ability to provide excellent customer service; pleasant telephone number.) GRADE: 4 Provisional (\$21,638) JOB NO: 019

Counsellor: Karen Wright

Admissions Assistant "B" - Admissions (High school graduation or equivalent; 2 years' related experience (e.g. checking data, computer applications experience, reviewing and examining applications), preferably in a student service area; typing 45-50 wpm, accuracy essential; data entry skills required; knowledge of computerized student record system preferred; demonstrated ability to attend accurately to detail; good oral and written communication skills; tact and diplomacy; excellent organizational skills; demonstrated ability to work well under pressure; demonstrated ability to exercise good judgement.) GRADE: 5 (\$23,278) JOB NO: 022

Accounting Clerk II - Accounting, Physical Plant (High school graduation or equivalent; some bookkeeping courses required; 1-2 years' related experience; basic typing skills; microcomputing skills required; good oral communication skills; demonstrated ability to attend accurately to detail; demonstrated accuracy with figures.) GRADE: 4 (\$21,638) JOB NO: 020

Alumni Liaison & Program Assistant - Development and Alumni Affairs Requirement to work 1 p.m. - 9 p.m. during non-peak periods when evening meetings are scheduled. Frequent requirement to work evenings and weekends. (High school graduation; 2 years' University required, York preferred; York degree preferred; minimum 2 years' related experience in dealing directly with the public and volunteers (e.g. designing and organizing programs or functions); excellent organizational skills; excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with alumni, volunteers, staff, students and the public at all levels; excellent interpersonal skills; demonstrated ability to work independently and to take initiative; sense of responsibility; minute taking skills; typing 35 wpm; microcomputing and wordprocessing and computer coding skills preferred or willingness to learn. Please submit a resume when making an application.) GRADE: 6 (\$25,712) JOB NO: 021

Secretary - Employment Equity (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial experience, including one year's experience in dealing with the public; typing 40-50 wpm; microcomputing and wordprocessing skills required; excellent oral and written communication skills; tact and discretion essential; excellent interpersonal skills; excellent organizational skills; demonstrated ability to work accurately with detail work; demonstrated ability to work accurately with figures; demonstrated ability to set priorities, and to work quickly and effectively under pressure; demonstrated ability to take minutes; budgetary skills; demonstrated ability to provide excellent customer service.) GRADE: 5 Provisional (\$23,278) JOB NO: 018

Monday, January 16 (12:00 noon) - Thursday, January 19 (12:00 noon), 1989
Volume 9, Number 4

GENERAL:

The Search Committee for a new Chair of the Department of Physical Education, Recreation and Athletics is receiving nominations and applications for the Chair. Candidates should be full-time tenured faculty members of York. The term of office begins July 1. The members of the search committee are: Bob Bain, Enzo Cafarelli, Bob Drummond, Frances Flint, Glenn Rampton, Mike Smith, Lisa Vivian (student representative), K.A. Innanen (Chair of the Search Committee), and Maxine London (Secretary of the Search Committee). The Committee welcomes relevant comments and suggestions, both oral and written. All correspondence should be addressed to Maxine London, Room S920, Ross (-5275; VM2MLONDON).

Mr. J.A.S. McNeil, Director of Admissions, informs the York community that nominations for the annual "Class Builders' Award" are being accepted until February 10 at the Admissions Office, Room B101, WOB. The award is presented to those members of faculty who have gone far beyond the call of duty in their efforts to recruit students to York. The winners will be announced February 15.

The Environmental and Health Sciences Program of the Division of Natural Science at Glendon is sponsoring a symposium entitled Our Global Environment: The Earth is One Big System. The symposium takes place February 1 from 10:30 a.m. to 12:00 noon in Room 129, York Hall. Guest speakers include F. Kenneth Hare, Chancellor of Trent University and York Adjunct Professor Byron W. Boville.

Anyone interested in applying to the Faculty of Education, Concurrent Pre-Service Teacher Education Program, can pick up applications from the Office of Student Programs, Room N801, Ross (9:00 a.m.-4:00 p.m.).

The Counselling and Development Centre offers the following new groups:

Adult Children of Alcoholics - For further information call Dr. Karen Solomon at -7180

Relaxation Training Classes - For further information call Anita Mahy at -5297

Self-Change and Management Group - For further information call Dr. Neil Agnew at -3455 or Lucie Cantrell at -7184

Motivational Strategies - For further information call Dr. Igor Kusyszyn at -3297

The Centre for Continuing Education offers the following courses:

Conversational English, a ten-week course offered on Tuesdays from 6:30 p.m.-9:30 p.m., beginning January 24; or on Saturdays from 9:00 a.m.-1:00 p.m., beginning January 21

Use of English as a Second Language, Levels I & II - beginning January 21

For further information call the Centre at -5025.

The Grounds and Vehicles Department has for sale in "as is uncertified" condition: 3 - 1981 Ford Window Vans, Stock #3-4, 3-11, 3-13; and 1 - 1982 Ford Window Van, Stock #3-1. These vehicles can be inspected on January 19 from 2:00 to 4:00 p.m. at the rear of the Workshop Building (ask for Mr. Chris Mark). Offers to purchase, in writing only, should be directed to D. Watts, Purchasing Department, Room 39, E08. Refer to File #PSD 397.

EVENTS:

TUESDAY, JANUARY 17

12:00 noon - Graduate Program in Geography Colloquium - "Getting Things Done" with Dr. William Found, Faculty of Environmental Studies and Geography Department - Room S421, Ross

12:00 noon - University Skills Series - [Counselling and Development Centre] "Time Management" - Room 164, Behavioural Sciences

2:00 p.m. - Psychology Colloquium - "Sex-Role, Motivation and Perceiving Others" with Thalma E. Lobel, Tel Aviv University - Room 291, Behavioural Sciences

4:00 p.m. - PhD Defence - [Graduate Program in Sociology] Mitchell Lerner will defend his dissertation entitled "Themes in the Life World of Children of Survivors of the Holocaust" - Room N927, Ross

6:30 p.m. - Yeowomen Volleyball - York Yeowomen vs. Ryerson Lady Rams - Tait McKenzie Gym

7:30 p.m. - Atkinson Faculty Lecture Series - [Master's Office, Atkinson] "Universities and Corporations - The New Agenda" with Prof. Janice Newson, Sociology; and Prof. Howard Buchbinder, Social Science - Fellows' Lounge, Atkinson

8:00 p.m. - Yeomen Volleyball - York Yeomen vs. Ryerson Rams - Tait McKenzie Gym

WEDNESDAY, JANUARY 18

12:30 p.m. - Toronto Listening Centre Demonstration - [Music Department] York Prof. Austin Clarkson will host the program dealing with numerous listening problems and disabilities - DACARY, McLaughlin

4:00 p.m. - Philosophy Colloquium - "Vagueness, Truth Gaps, and Increases in Precision" with Jamie Tappenden, Princeton University - Senior Common Room, Vanier

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 23, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Community Relations Officer - Community Relations Hours of work are variable, and include evenings and weekends. (University degree required; demonstrated recent experience in community development, including active participation in a variety of community organizations. Experience within ethnocultural organizations is an asset; excellent interpersonal and organizational skills; sensitivity to and knowledge of Metro's diverse multilingual and multiracial communities; excellent oral and written communication skills; demonstrated ability to deal effectively with the general public and University community at all levels. In addition, a range of specific skills used in professional community development activities are required, including needs analysis and assessment; organizational and Board development; staff orientation and training; research planning; evaluation and programme design; brief preparation; fundraising submissions; networking. Knowledge of personal computers; valid Ontario driver's license required. Please submit a resume when making an application.) GRADE: P&M 3 (\$26,170-\$31,665) JOB NO: 029

*Research Analyst - Labour Relations, Human Resources (University degree or equivalent, preferably with coursework in Humanities or Social Sciences and related courses in personnel administration; courses in computer science or statistics, or equivalent in experience; advanced education or coursework in a relevant discipline i.e. Industrial Relations Research, would be advantageous; minimum 3 years' directly related experience on contract operation administration; good knowledge of Labour Relation laws; superior oral and written communication skills; tact and diplomacy; public speaking skills; demonstrated strong analytical skills; demonstrated ability to exercise sound judgement; excellent listening skills; ability to work cooperatively and independently; good microcomputing skills, including spreadsheet and data base skills; demonstrated ability to deal effectively with all levels of the community, and to provide excellent service. Please submit a resume when making an application.) GRADE: P&M 5 Under Review (\$29,960-36,250) JOB NO: 028

Counsellor: Gina Dunnett

Assistant Equipment Administrator - Telecommunications, Computer Services (Secondary school graduation or equivalent; community college courses in Telecommunications would be an asset; 1-2 years' related experience in Telecommunications design and configuration; experience with PBX [preferably ROLM] system and computerized Telecommunications Management System; excellent oral and written communication skills; excellent organizational skills; tact and diplomacy; ability to set priorities; good analytical skills; basic knowledge of: Phonemail (Hardware/Software), Data Interface [e.g. DTI], Circuits [Voice/Data], Desk Top Products, Common Carrier Network Architecture, CRTC Tariff Structure, CBX Network Architecture [e.g. Trunking, Watts, T1], Cabling Systems, Thru System Cdr - Long Distance, Auto-Route Selection Software; Intermediate Knowledge of: CBX-II [8000 & 9000] Hardware & Software, Digital Products, CMF Software, Special Equipment, System Configuration Software. Please submit a resume when making an application.) GRADE: CS 5 (\$29,212) JOB NO: 025

Counsellor: Aloma Mendoza

Faculty Secretary - Finance, Administrative Studies (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a university environment; typing 55-60 wpm; technical typing skills required; statistical typing skills preferred; demonstrated word processing skills, including use of technical languages [e.g. TEX and LATEX] preferred; skill in transcribing from dictation equipment; excellent oral and written communication skills; excellent organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to work well under pressure; demonstrated ability to set priorities.) GRADE: 4 Provisional (\$21,638) JOB NO: 026

Counsellor: Karen Wright

Accounting Clerk II - Research and General Accounting, Finance. Temporary to May 1, 1989 (High school graduation or equivalent; some bookkeeping course preferred; some related computerized accounting experience; basic typing skills; good oral communication skills; tact and diplomacy essential; initiative; demonstrated ability to work accurately and quickly in a high volume area; demonstrated ability to attend accurately to detail.) GRADE: 4 (Based on an annual salary of \$21,638) JOB NO: 031

Program Secretary - Theatre, Fine Arts (High school graduation with secretarial training or equivalent; 2 years' related experience [e.g. dealing with students, handling enrolment procedures, etc.], preferably in an academic environment; typing 40-50 wpm; word processing skills required; demonstrated excellent oral and written communication skills; good interpersonal skills; tact and diplomacy essential; pleasant telephone manner; initiative; demonstrated ability to prioritize workload; demonstrated ability to take minutes; demonstrated ability to work accurately and effectively under pressure of high volume; demonstrated ability to attend accurately to detail; demonstrated ability to deal courteously and effectively with students.) GRADE: 5 Provisional (\$23,278) JOB NO: 030

Secretary - Department of Occupational Health & Safety (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, including experience dealing with the public, preferably in a University environment; typing 40-50 wpm, accuracy essential; wordprocessing skills required; excellent oral communication skills, pleasant telephone manner; excellent organizational skills; excellent interpersonal skills; tact and diplomacy essential; flexibility; good judgement; proven ability to work accurately and effectively under pressure; demonstrated ability to work independently and to set own priorities while adapting to a variety of tasks; demonstrated ability to work cooperatively and to deal courteously and effectively with staff, faculty, students and the public; demonstrated ability to provide excellent service to the University community.) GRADE: 4 (\$21,638) JOB NO: 027

Thursday, January 19 (12:00 noon) - Monday, January 23 (12:00 noon), 1989
Volume 9, Number 5

GENERAL:



Attention Members of the York Community: The following changes to improve access in the southwest vicinity of the campus will take place over the next few days:

- 1) The Niagara/Assiniboine intersection will return to a permanent three-way stop for improved traffic control;
- 2) Stop signs in the Fraser/Nelson Road area will be adjusted for improved traffic control;
- 3) A temporary lighted footpath and crosswalk is being created adjacent to the hoarding at the east side of the student apartment construction site, in order to improve and expedite pedestrian access between the Assiniboine apartments and Fraser Drive.

Drivers, pedestrians and joggers are advised to exercise extra caution when travelling around the campus, as we will be experiencing increasing amounts of heavy construction traffic and associated disruptions. Please observe all signs, walk around fenced-off areas and use only those access routes which have been designated for use during the construction period.

The York University Student Centre Incorporated requires a General Manager. The Student Centre, currently in the design phase at York, will be the central focal point of the student community. The General Manager will report to a Board of Directors and be responsible for the operations of the Centre, and play an active role during the construction of the building. Applicants should have demonstrated experience in Human Relations, be capable of working with an enthusiastic student body, and balancing a diversity of expectations to operate a profit making venture. Qualified candidates should have considerable related experience in property management and/or the hospitality industry including lease negotiations, tenant liaison, and related financial management. Experience in the Food and Beverage industry is a definite asset. Interested applicants are asked to state salary expectations with an application. The Student Centre Corporation is an equal opportunity employer. Applications should be sent to the York University Student Centre Corporation, Room 105, Central Square.

The Institute for Space and Terrestrial Science has an immediate opening for a Secretary to work in the Administration Office of the Institute. Qualifications include high school education with three to four years' secretarial experience; typing 50-60 wpm; word process (WordPerfect preferred) and microcomputing skills required; excellent oral and written communication skills; basic bookkeeping; excellent organizational and interpersonal skills; demonstrated ability to work well under pressure; and ability to work independently. The starting salary is \$22,000 per annum as well as a benefits package. Interested persons are asked to send their resume along with the names of three references to Ms. M. Li, Institute for Space and Terrestrial Science, Room 114, Farquharson before January 30.

York will present the Inaugural Proc Memorial Lecture Series, a bequest by the late Mrs. Olga Proc. The endowed fund, administered by Stong College, will enable renowned experts to speak on Ukrainian topics at a prestigious public forum. The lecture series entitled "Glasnost in Soviet Ukraine," will feature a symposium, art exhibit and concert and will take place January 28 to February 1 at the York campus. For further information call -7305.

Guidelines and applications for the Teaching-Learning Development Fund and Release Time Teaching Fellowships, sponsored by the Senate Committee on Teaching and Learning, are now available. The deadline for applications is February 17. For information call Susan Terry, Educational Development Office (-3220).

The Counselling and Development Centre offers a group for Women with Bulimia. Group sessions will provide participants with an opportunity to explore the underlying issues associated with this behaviour. The sessions are scheduled to begin in late January. For information call Page Westcott or Lyn Bryan at -5297.

Members of the York community are asked to note the following changes to the York Telephone Directory:

Ho, Kwok, Physical Plant, C28 E0B	-6412
Hsu, George, Physical Plant, F1 E0B	-2890
Joost, Walter, Physical Plant, 131 Workshops	-6411
Lorr, Catherine, Physical Plant, C30 E0B	-4106
Powlett, Rodney, Physical Plant F1 E0B	-3669
Rositano, Frank, Physical Plant F1 E0B	-2894
To, Arlen, Physical Plant, F1 E0B	-2894

EVENTS:

THURSDAY, JANUARY 19

1:00 p.m. - Poetry Reading - [Stong] Maria Jacobs will read from her work - Room 201, Stong

4:00 p.m. - Philosophy Colloquium - "Predication and Plurality" with Brendan S. Gillon, University of Toronto
- Senior Common Room, Vanier

FRIDAY, JANUARY 20

9:00 a.m. - York Figure Skating Invitational - York Ice Arena

12:00 noon - Dancers' Forum - [Dance Department] featuring "Physical Theatre," an experimental dance/theatre company directed by York alumnus Maxine Heppner - Studio I, Fine Arts

EVENTS (Friday, January 20, cont'd.)

- 12:00 noon - Student Concert Series - [Music Department] featuring student chamber and contemporary ensemble groups
- DACARY, McLaughlin
- 2:00 p.m. - Psychology Colloquium - "Television Violence and Children's Aggression" with Wendy Josephson, University of Winnipeg - Room 291, Behavioural Sciences
- 6:00 p.m. - Yeowomen Basketball - York Yeowomen vs. Carleton Robins - Tait McKenzie Gym
- 7:00 p.m. - York Swim Meet - Ryerson - Tait McKenzie Pool
- 7:30 p.m. - Film Series - [Department of Humanities & Master's Office, Atkinson] "The Last 'Interpretation' of Christ" - first in series of four films titled "Rock Musical: 'Jesus Christ Superstar'" (107 min., col.)
Nat Taylor Cinema (Room N102), Ross
- 8:00 p.m. - Yeomen Basketball - York Yeomen vs. Carleton Ravens - Tait McKenzie Gym

SATURDAY, JANUARY 21

- 1:00 p.m. - York Track and Field Invitational - Tait McKenzie Gym
- 6:00 p.m. - Yeowomen Basketball - York Yeowomen vs. Ottawa Gee-Gees - Tait McKenzie Gym
- 8:00 p.m. - Yeomen Basketball - York Yeomen vs. Ottawa Gee-Gees - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 26, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Aloma Mendoza

Receptionist - Writing Workshop, Arts - Sessional August 15-May 15. (High school graduation with secretarial training or equivalent; 1-2 years' reception experience required, including experience in dealing with the public; typing 30 wpm; excellent oral communication skills; tact and diplomacy essential; demonstrated ability to work efficiently and courteously under pressure; good organizational skills; good record-keeping skills; attention to detail required.) GRADE: 3 (Based on an annual salary of \$20,522) JOB NO: 035E

Counsellor: Nancy Wallace

Student Programs Clerk "A" - Office of Student Programs, Education (High school graduation with secretarial training or equivalent; some university courses would be an asset; 1-2 years' related experience, preferably in a student service area, e.g. handling student enquiries, enrolling students, performing secretarial duties, etc.; typing 45-50 wpm, accuracy essential; word processing skills required; demonstrated strong organizational skills; demonstrated ability to work cooperatively and effectively with co-workers; excellent oral communication skills; tact and diplomacy; demonstrated ability to work quickly and accurately under pressure and handle a high volume of work on a continuing basis; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public.) GRADE: 4 (\$21,638) JOB NO: 034H

Senior Program Assistant "B" - Centre for Continuing Education (High school graduation with secretarial training or equivalent; 1-2 years; related office experience (e.g. registration experience, experience organizing conferences and symposia, etc.) preferably in a university environment; typing 50-55 wpm, accuracy essential; wordprocessing skills required; demonstrated ability to attend accurately to detail; initiative; excellent organizational skills; tact and diplomacy; excellent oral and written communication skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; demonstrated ability to work well under pressure of high volume.) GRADE: 5 Provisional (\$23,278) JOB NO: 039H

Word Processing Operator - Admissions (High school graduation with secretarial training plus an additional course in wordprocessing or equivalent; 1 - 2 years related experience (e.g. wordprocessing, secretarial, etc.); typing 50-55 wpm, accuracy essential; demonstrated proficiency in wordprocessing; excellent oral communication skills; good organizational skills; demonstrated ability to set priorities; demonstrated ability to work effectively under pressure of high volume.) GRADE: 4 (\$21,638) JOB NO: 038H

Project Assistant - Institute of Social Research - Regular evening and weekend work required. (High school graduation or equivalent; one year university education required; 1-2 years' related experience (e.g. interviewing, collecting data, supervising staff, etc.); good oral and written communication skills; demonstrated interviewing skills; demonstrated supervisory skills; tact and diplomacy; good organizational skills; demonstrated ability to work accurately with figures; knowledge of a second language (e.g. French, Italian, Portuguese) would be an asset; wordprocessing skills or willingness to learn; familiarity with DOS an asset; data entry skills or basic typing skills or willingness to learn.) GRADE: 5 (\$23,278) JOB NO: 032H

Counsellor: Cathy Kerr

*Secretary - Staff and Organizational Development, Department of Human Resources (High school graduation with secretarial training, plus additional courses in word processing or equivalent; minimum 1-2 years' secretarial experience, including 1 years' experience using microcomputer equipment; typing 45 wpm; microcomputing and word processing skills required; good organizational skills; good oral communication skills; demonstrated ability to deal effectively with the public; demonstrated ability to work independently; demonstrated ability to set priorities, accuracy in detail work required.) GRADE 4 Provisional (\$21,638) JOB NO: 037C

Counsellor: Gina Dunnett

Receptionist/Secretary - Academic Computing, Computing Services (High school graduation with secretarial training or equivalent; minimum 1 year receptionist/secretarial experience required; experience with VM/CMS (or other mainframe operating system) preferred; typing 40-45 wpm, accuracy essential; microcomputing skills preferred; document composition skills preferred; text editing experience using VM/CMS preferred; good oral and written communication skills; tact and diplomacy; pleasant telephone manner; good organizational skills; demonstrated ability to move easily from task to task; ability to handle cash transactions; demonstrated ability to work under pressure.) GRADE: 4 (\$21,638) JOB NO: 036D

Monday, January 23 (12:00 noon) - Thursday, January 26 (12:00 noon), 1989
Volume 9, Number 6

GENERAL:

The Corporate-Higher Education Forum invites nominations for two awards to be presented in 1989 to recognize excellence in furthering corporate-university cooperation in research. Nominations must be received by February 1. Brochures are available from the Office of Research Administration (-5055).

The Search Committee for a new Chair of the Department of Physical Education, Recreation and Athletics is receiving nominations and applications for the Chair. Candidates should be full-time tenured faculty members of York. The term of office begins July 1. The members of the search committee are: Bob Bain, Enzo Cafarelli, Bob Drummond, Frances Flint, Glenn Rampton, Mike Smith, Lisa Vivian (student representative), K.A. Innanen (Chair of the Search Committee), and Maxine London (Secretary of the Search Committee). The Committee welcomes relevant comments and suggestions, both oral and written. All correspondence should be addressed to Maxine London, Room S920, Ross (-5275; VM2MLONDON).

Art Galleries/Displays: The Glendon Gallery presents an exhibition of works by Sue Real, entitled "Narrative Constructions." The exhibition continues until February 12. For gallery hours call 487-6721.

- La Maison de la Culture presents Linda Besner's "The Aquarium in the Desert With Urban Poetry: An Installation." The exhibition continues until January 31. For gallery hours call 487-6730.

Vanier College Productions presents "Arsenic and Old Lace," February 1 to 4 at 8:00 p.m. in the Vanier College Hall. Tickets are \$5.00 for students and seniors, \$8.00 for adults. For advance ticket reservations, call the Master's Office, Vanier College at -5192.

The Mariano A. Elia Chair in Italian-Canadian Studies presents a series of five lectures entitled "New Voices in Italian-Canadian Studies." The sixth annual lecture series begins February 2 at 7:30 p.m. with "Striking for Our Rights: Italian Construction Workers in Post-War Toronto" by Franca Iacovetta from the University of Guelph. The lectures take place in the Lower Gallery of the Columbus Centre, 901 Lawrence Avenue West (at Dufferin). For further information, call the Columbus Centre at 789-7011 (ext. 280).

EVENTS:

TUESDAY, JANUARY 24

12:00 noon - University Skills Series - [Counselling and Development Centre] "Stress Management" - Room 164, Behavioural Sciences

12:00 noon & 1:00 p.m. - Guest Speaker - [Retirement Consultation Centre] "R.R.S.P.s" with Financial advisor Edward Barrington; for information call -6228 - Senate Chamber (9th Floor), Ross

12:00 noon - 1:30 p.m. - Guest Lecturer - [Centre for International Business] "Europe 1992: Legal, Economic and Labour Implications" by Prof. Walter Oechsler, Visiting Professor of German and European Studies, University of Toronto - Room 033, Administrative Studies

1:00 p.m. - MA Defence - [Graduate Program in Psychology] Douglas R. Gavin will defend his thesis entitled "Individual Differences in the Perception of Communication Episodes: The Role of Depression" - Room 002, Admin. Studies

4:00 p.m. - Research Colloquium - [Robarts Centre for Canadian Studies] "'Mother(s) of Confusions': Canadian Women's Ironies" with Linda Hutcheon, 1988/89 Robarts Professor; Karen Bernard, English; Natalie Cooke, University of Toronto; Barbara Godard, English; Libby Scheier, English; and Wendy Waring, University of Toronto - Senior Common Room, Founders

WEDNESDAY, JANUARY 25

10:00 a.m. - MA Defence - [Graduate Program in Geography] Frank Thiele will defend his thesis entitled "Dynamics of the NIMBY Syndrome: M-TRAC and the Transportation of Dangerous Goods by Rail 1978-1985" - Room N401, Ross

1:30 p.m. - "Prime Time" - Actress Marti Maraden will discuss her career in theatre - Burton Auditorium

1:30 p.m. - Economics Candidate Seminar - "The State and the Developing Economy" with Prof. Mrinal Datta Choudhury, Harvard University and University of Delhi - Room S839, Ross

2:00 p.m. - 4:00 p.m. - Workshop - [Educational Development Office] "Techniques and Tricks of Tutorial Leadership" - Room 282, Atkinson

3:00 p.m. - 5:00 p.m. - Career Conversation - [Career Centre] "What To Do With Your Arts Degree?" - recent York graduates discuss how their Arts degrees are working for them in a variety of settings - Senate Chamber (Room S915), Ross

4:00 p.m. - Teaching Development Seminar - "Computer-Assisted Instruction in History" with Prof. Peter Mitchell - Senior Common Room, Vanier

4:00 p.m. - Chemistry Seminar Series - "Phosphine Ligands from the Perspective of ⁹⁵Mo NMR Spectroscopy" with Dr. E.C. Alyea, University of Guelph - Room 317, Petrie

4:00 p.m. - Economics Candidate Seminar - "Frictional and Long-term Unemployment in a Spatially Separated Economy" with Ian King, Queen's University - Room S839, Ross

EVENTS (Wednesday, January 25, cont'd.)

7:30 p.m. - Third World Film Series - [Community Relations & Atkinson] "Sugar Cane Alley" (in French with English subtitles) - Cafetorium, Oakdale Junior High School (315 Grandravine Drive)

THURSDAY, JANUARY 26

10:00 a.m. - 5:00 p.m. - Environmental Action Day - [Faculty of Environmental Studies] featuring an all-day program of events:

10:00 a.m.- 3:00 p.m. - Visual displays and information tables presented by more than 25 local environmental groups - Central Square

1:00 p.m.- 2:00 p.m. - "Holes in the Landscape/Trous dans le Paysage," a Fine Arts performance - Burton Auditorium

3:30 p.m.- 5:00 p.m. - "Garbage?" - a panel discussion with Richard Gilbert, Councillor for the Municipality of Metropolitan Toronto; Gord Perks of Pollution Probe; and George Reddom, District Landfill Manager, Laidlaw Waste Systems - Moderator: York Environmental Studies Prof. Peter Homenuck - Room 306, Lumbers

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 30, 1989.

Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Financial Reporting Analyst - Comptroller (University graduation; enrolment in a recognized accounting body (CMA or CGA) at 4th or 5th level; 5 years' accounting experience including financial statement preparation; minimum 3 years' supervisory experience; excellent understanding of computer applications including working knowledge of microcomputer spreadsheet software, and downloading of mainframe/minicomputer information to microcomputers; demonstrated ability to interpret and analyze financial data; demonstrated ability to supervise, direct, and schedule numerous functions while working under pressure and adhering to deadlines; strong organizational skills; demonstrated ability to communicate effectively both verbally and in writing with all levels of the community and external sources; excellent interpersonal skills; demonstrated ability to provide a high level of service to the community. Please submit a resume when making an application.)
GRADE: P&M 7 Under Review (\$34,470-\$41,710) JOB NO: 040B

Counsellor: Aloma Mendoza

Academic Records Clerk II - Office of Student Programs, Arts (High school graduation or equivalent; some University courses an asset; 2 years' related experience (e.g. inputting data on computer, maintaining records, etc.), preferably in a University environment; demonstrated ability to work quickly, accurately and efficiently on detail work, under pressure of high volume; excellent organizational skills; ability to work independently; data entry skills; file management skills; good oral communication skills; demonstrated ability to deal courteously and effectively with students, staff and faculty; ability to operate a stuffing/ mailing machine or willingness to learn.) GRADE: 4 (\$21,638) JOB NO: 041E

Counsellor: Nancy Wallace

Administrative Assistant - Ontario Centre for International Business, Administrative Studies (High school graduation with secretarial training or equivalent; some university courses preferred; 3 years' secretarial experience, including some supervisory and administrative experience; typing 45 - 50 w.p.m.; demonstrated wordprocessing and spreadsheet skills required; familiarity with desktop publishing or willingness to learn; accounting skills required; demonstrated accuracy with figures; dictation and minute-taking skills required; demonstrated supervisory skills; demonstrated excellent oral and written communication skills; excellent organizational skills; demonstrated ability to work independently and co-operatively; demonstrated ability to set priorities and to work accurately and efficiently under pressure; tact and diplomacy essential; initiative; demonstrated ability to deal courteously and effectively with faculty, staff, students and the public at all levels. Please submit a resume when making an application.) GRADE: 6 Provisional (\$25,712) JOB NO: 043H

Slide Library Clerk II - Visual Arts, Fine Arts - Temporary from March 1/89 to February 28/90. (University degree or equivalent with a concentration in the visual arts; some related experience (e.g. working with slides and related A/V equipment, library experience, etc.), preferably in an educational environment; meticulous approach to detail; demonstrated accuracy in detail work; excellent oral communication skills; excellent organizational skills; demonstrated ability to deal courteously and effectively with students, staff and faculty; basic typing skills; microcomputing skills preferred or willingness to learn.) GRADE: 4 (Based on an annual salary of \$21,638) JOB NO: 042H

Counsellor: Gina Dunnett

Switchboard Operator II - Telecommunications, Computer Services - Temporary to April 28/89 (High school graduation or equivalent; 1-2 years' reception experience, preferably operating a large switchboard; demonstrated ability to operate electronic switchboard; excellent oral communication skills; pleasant telephone manner; good organizational skills; demonstrated ability to work accurately and efficiently under pressure of a high volume of calls; demonstrated ability to deal courteously and effectively with staff, students, faculty and the general public; ability to use a Telex machine or willingness to learn, basic typing skills preferred.) GRADE: 4 (Based on an annual salary of \$21,638) JOB NO: 044D

Counsellor: Karen Wright

Fees Registration Clerk II "B" - Student Accounts, Comptroller - Temporary to May 20/89 (High school graduation or equivalent with some bookkeeping or accounting courses; 2 years' related experience (e.g. handling cash, working in a banking environment, dealing with the public, etc.), including exposure to a computerized accounting system, preferably in a university environment; excellent oral communication skills; good written communication skills; tact and diplomacy; good interpersonal skills; excellent organizational skills; demonstrated ability to work accurately and efficiently under pressure of high volume; typing 35 - 40 w.p.m.; familiarity with Student Records System an asset; basic bookkeeping skills required.) GRADE: 4 (Based on an annual salary of \$21,638) JOB NO: 045F

YORK UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, January 26 (12:00 noon) - Monday, January 30 (12:00 noon), 1989
Volume 9, Number 7

GENERAL:

A reception will be held to honor the retirement of Betty Peckhover, after 22 years of service. The reception will take place January 31 from 4:00 to 5:30 p.m. in the FES Lounge (Room 305), Lumbers.

The Statistical Consulting Service of the Institute for Social Research offers courses in SAS, SAS/GRAPH, SPSS^X, Multilevel Analysis and EDA, beginning February 1. Pre-registration is required. For information call -5061.

All tenants of the York Apartments and Undergraduate Residences are reminded that they are restricted to a Property Tax Credit claim, based on an occupancy cost of \$25 for the time they resided in the student residences. Occupancy cost incurred in respect to other premises in 1988 may be added to this amount.

The Purchasing Department reminds the York community that surplus or redundant equipment (i.e. personal computers, typewriters, cars, trucks, etc.) may be of value to another person. Such equipment should be declared in writing to D. Watts, Purchasing Manager. Include details of the items. The Department will try to locate buyers both on and off-campus.

EVENTS:

THURSDAY, JANUARY 26

10:00 a.m. - 5:00 p.m. - Environmental Action Day - [Faculty of Environmental Studies] featuring an all-day program of events:

10:00 a.m.- 3:00 p.m. - Visual displays and information tables presented by more than 25 local environmental groups - Central Square

1:00 p.m.- 2:00 p.m. - "Holes in the Landscape/Trous dans le Paysage," a Fine Arts performance - Burton Auditorium

3:30 p.m.- 5:00 p.m. - "Garbage?" - a panel discussion with Richard Gilbert, Councillor for the Municipality of Metropolitan Toronto; Gord Perks of Pollution Probe; and George Reddom, District Landfill Manager, Laidlaw Waste Systems - Moderator: York Environmental Studies Prof. Peter Homenuck - Room 306, Lumbers.

4:00 p.m. - Senate Meeting - Senate Chamber (S915), Ross

4:00 p.m. - Economics Candidate Seminar - "Endogenous Collusion in a Simple Bidding Model" with Chantale Lacasse, University of Western Ontario - Room S839, Ross

4:00 p.m. - Annual Party - [Religious Studies Students Association] - Senior Common Room, Vanier

7:00 p.m. - Theatre Performance - [Theatre Department] the third year performance ensemble presents a workshop production of "Spring Awakening" - Atkinson Theatre

FRIDAY, JANUARY 27

12:00 noon - Dancers' Forum - [Dance Department] "Voice Work" with York dance accompanist Michael Leach - Studio I, Fine Arts

12:00 noon - Student Concert Series - [Music Department] featuring student chamber and contemporary ensemble groups - DACARY, McLaughlin

1:00 p.m. & 7:00 p.m. - Theatre Performance - see Thursday's listing at 7:00 p.m. for information

2:00 p.m. - Psychology Colloquium - "Paranoic Schizophrenia: A Real Disease or Just an Establishment Category?" with Michael Vertin, University of Toronto - Room 291, Behavioural Sciences

2:00 p.m. - PhD Defence - [Policy Area, Faculty of Administrative Studies] Barry Boothman will defend his dissertation entitled "In Business for Canada: Chapters in the Development of Canadian Public Enterprise" - Room N927, Ross

7:30 p.m. - Film Series - [Department of Humanities & Master's Office, Atkinson] "The Last 'Interpretation' of Christ" - second in a series of four films titled "The Gospel According to St. Matthew" (English subtitles) - Nat Taylor Cinema (Room N102), Ross

SATURDAY, JANUARY 28

1:00 p.m. - 7:00 p.m. - East-West Volleyball Challenge - with games as follows: 1:00 p.m. - York Yeomen vs. Waterloo Warriors; 4:00 p.m. - University of Toronto Blues vs. Waterloo Warriors; and 7:00 p.m. - York Yeomen vs. University of Toronto Blues - Tait McKenzie Gym

5:00 p.m. - York Swim Meet - York vs. University of Toronto - Tait McKenzie Pool

9:00 p.m. - Film Screening - [Stong] as part of the Inaugural Proc Memorial Lecture Series - "Spring for the Thirsty" (English subtitles) by Yuri Iliencko - Nat Taylor Cinema, Ross

SUNDAY, JANUARY 29

1:00 p.m. - 4:00 p.m. - Inaugural Proc Memorial Lecture Series - [Stong] "Glasnost in Soviet Ukraine" featuring the following events:

1:00 p.m. - Opening of Humeniuk Art Exhibition with introductory remarks by Daria Darewych, University of London, England

1:30 p.m. - Politics Panel: Dissidents (in Ukrainian) - with Vasyl Romaniuk and Petro Ruban; Commentators: Danylo Shumuk and Josef Terelya; Chair: Roman Yereniuk, University of Manitoba

4:00 p.m. - Film - "Millenium," a one-hour documentary of Christianity in Ukraine

- for information call Olga Cirak at -5132 - all events will take place in the Samuel J. Zacks Gallery, Stong

EVENTS (cont'd.)

SUNDAY, JANUARY 29

1:00 p.m. - 4:00 p.m. - Inaugural Proc Memorial Lecture Series - [Stong] "Glasnost in Soviet Ukraine" featuring the following events:

1:00 p.m. - Opening of Humeniuk Art Exhibition with introductory remarks by Daria Darewych, University of London, England

1:30 p.m. - Politics Panel: Dissidents (in Ukrainian) - with Vasyi Romaniuk and Petro Ruban; Commentators: Danylo Shumuk and Josef Terelya; Chair: Roman Yereniuk, University of Manitoba

4:00 p.m. - Film - "Millenium," a one-hour documentary of Christianity in Ukraine

- for information call Olga Cirak at -5132 - all events will take place in the Samuel J. Zacks Gallery, Stong

MONDAY, JANUARY 30

9:00 a.m. - MEd Defence - [Graduate Program in Education] Zatoon Vania will defend her dissertation entitled "Addressing the Needs of 'Learning Disabled' Children With Social/Personal Communication Problems: Building an Argument for the Inclusion of the Holonomic Child Drama in Their Education" - Room N927, Ross

9:00 a.m. - MEd Defence - [Graduate Program in Education] Bonnie Thomas will defend her dissertation entitled "The Nature of Teacher Talk in the Language Learning Environment of a Primary-Aged Language Class" - Room N831, Ross

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than February 2, 1989.

Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Parking Officer Manager - Security and Parking Services (University degree or equivalent combination of training and experience; minimum 4-5 years' supervisory or management experience, preferably in a parking operation or related environment; excellent administrative skills; demonstrated excellent supervisory skills; demonstrated ability to motivate employees; demonstrated ability to prepare, substantiate and reconcile budgets; strong organizational skills; excellent oral and written communication skills; demonstrated ability to exercise sound judgement; familiarity with computerized operations; sound knowledge of collection of delinquent accounts and the processing of cases for criminal or small claims court; demonstrated ability to deal tactfully and effectively with students, staff, faculty, and the general public, in order to ensure efficient, harmonious relationships at all times. Please submit a resume when making an application.)
GRADE: P&M 5 (\$29,960-\$36,250) JOB NO: 046B

Counsellor: Gina Dunnett

*Student Records Analyst - Office of the Registrar (University degree or equivalent in a business or computer related discipline; minimum of 3 years' direct experience with responsibility for data/information management, systems maintenance, design and implementation, problem resolution, staff training, and working with end users and technical personnel; a working knowledge of the Student Records System would be a definite asset; demonstrated strong analytical skills and ability to attend to detail; excellent interpersonal and communications skills, including a demonstrated ability to interact effectively with both users and technical personnel; must be "service oriented"; demonstrated ability to work independently, set priorities, manage concurrent projects, and to meet deadlines; basic keyboard skills; working knowledge of a broad range of micro and mainframe hardware configurations and software (including operating systems, utilities programs, communications software, and administrative tools such as report writers, wordprocessing, spreadsheets, graphics, etc.); cataloguing disc and tape files and data control operations; proficiency in SAS would be a definite asset. Please submit a resume when making an application.) GRADE: P&M 5 (\$29,960-\$36,250)
JOB NO: 047D

Software Programmer 2 (Micro) - Computing Services (University degree or college diploma in Computer Science or equivalent combination of university and college level courses and experience in microcomputer industry; at least 2 years' experience with microcomputer hardware, operating systems, and applications software required; excellent oral and written communications skills; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; good organizational skills; Basic Knowledge of: System Level Commands (e.g. VM/CMS, VAX/VMS, UNIX), System Utilities (e.g. VM/CMS, VAX/VMS, UNIX); Intermediate Knowledge of: Microcomputer Operating Systems (MS-DOS, Macintosh); Microcomputer Applications Software; Microcomputer Hardware; Data Communications.) GRADE: CS6 (\$32,979) JOB NO: 048D

Computing Advisor - Computing Services (Minimum 2 years' of a University degree in Computer Science or equivalent; courses must have covered a variety of computer languages; some experience as a computer centre advisor or programmer, in an academic environment would be an asset; VM/CMS, VAX/VMS, UNIX and microcomputing experience preferred; excellent oral and written communication skills; syntax error analysis; Basic Knowledge of: a wide variety of languages (PL/1, FORTRAN, COBOL, APL, PASCAL, BASIC, SAS, SPSS, ASSEMBLER, C), a scientific language (e.g. FORTRAN), a business language (e.g. COBOL, BASIC), an academic language (e.g. PASCAL, C), Operating System, Application Packages, Utilities, Mainframe and Dial-Up Communications, System Level Commands, Micro Computing Programming, Advising Techniques.) GRADE: CS4 (\$26,419) JOB NO: 049D

Counsellor: Nancy Wallace

Administrative Assistant - Policy, Administrative Studies (High school graduation with secretarial training or equivalent; 3 years' related experience (e.g. secretarial, administrative, supervisory, etc.), preferably in an educational environment; typing 55-60 wpm; microcomputing and wordprocessing skills required; demonstrated excellent organizational skills; demonstrated supervisory skills; demonstrated ability to deal courteously and effectively with the public; tact and diplomacy; demonstrated ability to work well under pressure and to meet deadlines; demonstrated ability to set priorities; demonstrated ability to adapt to a variety of tasks; excellent oral and good written communication skills; bookkeeping skills preferred; skill in transcribing from dictation equipment an asset.) GRADE: 6 (\$25,712) JOB NO: 050H

Student Programs Secretary, Advanced Standing - Office of Student Programs, Atkinson - Temporary from February 20 - September 8/89 (High school graduation with secretarial training or equivalent; some university courses would be an asset; 2 years' secretarial experience, preferably in a student service area; typing 55 w.p.m., accuracy essential; wordprocessing skills required; good oral and written communication skills; excellent interpersonal skills; demonstrated ability to deal courteously and effectively with students, staff and faculty; tact and diplomacy; good organizational skills; demonstrated ability to attend accurately to detail;

Monday, January 30 (12:00 noon) - Thursday, February 2 (12:00 noon), 1989
Volume 9, Number 8

GENERAL:

Attention Members of the York Community: Update on construction-related access changes and interruptions:

1) The following changes to access in the southwest vicinity of the campus have taken effect:

- * The TTC 106 now provides regular stop service on northbound Niagara Blvd. at the Fraser Drive bus stop.
- * Due to the elimination of the existing footpath running north-south from #2 Assiniboine to Fraser Drive, a temporary one has been created to expedite pedestrian traffic in and out of the campus core. It is a gravelled pathway and lighting has been installed to assist nighttime pedestrian traffic. A fully equipped crosswalk has been designated at the section of Fraser Drive where this footpath ends.
- * Lighting has been installed in and around the area of the new Fraser Drive bus stop.
- * A three-way stop is now in operation at the Niagara/Assiniboine intersection.
- * Stop signs have been adjusted accordingly for vehicles travelling east and westbound on the new section of Fraser Drive.



2) Excavation for the Student Centre could begin this week and the following access interruption should be noted:

- * All current footpaths immediately east of Behavioural Sciences, and south of Stedman will be eliminated by the construction of the Student Centre. Pedestrians must gain access to other campus locations around this site by using the west side of BSB, or via the temporary pathway at the east side of the site through parking lot AA. Signs to direct pedestrians around this site is currently erected in and around the vicinity.

Please observe all signs, walk around fenced-off areas and use only those access routes which have been designated for use during the construction period. Any concerns, problems or questions associated with the everyday day construction activity, can be directed to the Construction Hotline at 736-5445.

The Grounds and Vehicles Section of DPP is well underway with snow plowing and sanding/salting operations for another winter. Utilizing a combination of plows, loaders and sanders for the roads, parking lots and walkways are cleared as quickly and efficiently as possible following a snowfall. Safety for the York community is the prime concern at all times. While driving and walking on campus, use caution when following or approaching snow removal equipment. Very often these vehicles are moving slowly and occupying more of the roadway or walkway than usual. Note that flashing blue lights indicate snow removal operations.

The Biology Department requires secretarial assistance immediately. Duties include manuscript and letter preparation, conference organization, filing and some telephone answering. Experience with IBM and WordPerfect is highly valued. Interested persons are asked to apply to Mr. John LaPointe, Biology Department (-5242).

The York University Dossier Service has been established by the Career and Placement Centre, in cooperation with CUEW and the University. It assists part-time faculty and teaching assistants in making applications for research grants, scholarships, academic programs and employment. For further information call -5351.

EVENTS:

MONDAY, JANUARY 30

12:30 p.m. - 9:45 p.m. - Inaugural Proc Memorial Lecture Series - [Stong] "Glasnost in Soviet Ukraine," continues with the following events:

- 12:30 p.m. - Film Screening - "Spring for the Thirsty" (English subtitles) by Yuri Ilienko
 - 2:00 p.m. - Arts Panel (Film) - with Seth Feldman, Associate Dean, Fine Arts; Virko Baley, University of Nevada; and Nick Lary - Chair: Romana Bahry
 - 4:00 p.m. - Arts Panel (Literature) - with Bohdan Rubchak, University of Illinois (Chicago); and Larissa Onyshkevych, Princeton Research Forum - Chair: Richard Pope
 - 7:30 p.m. - Politics Panel - with Marko Bojcun, Keston College, London, England; David Marples, Canadian Institute of Ukrainian Studies, University of Alberta; Stephen Velychenko, University of Toronto; Bohdan Nahaylo, Radio Liberty, Munich - Chair: Peter Potichnyj, McMaster University
- for information call Olga Cirak at -5132 - all events will take place in the Senate Chamber (9th floor), Ross

1:00 p.m. - MA Defence - [Graduate Program in Psychology] Kristine I. Ericson will defend her thesis entitled "The Social, Professional and Familial Effects of Severe Premenstrual Syndrome" - Room 001, Admin. Studies Bldg.

4:00 p.m. - Board of Governors Meeting - Board/Senate Chamber, Glendon

4:00 p.m. - Economics Candidate Seminar - "Probationary Contracts in Agencies in Bilateral Asymmetric Information" with Asha Sadanand, University of British Columbia - Room S839, Ross

7:00 p.m. - Preview Theatre Performance - "The Ecstasy of Rita Joe," performed by York's fourth year acting ensemble - general admission \$7; \$5 for students and seniors - advance tickets can be purchased by calling -5157 - Moot Court Room, Osgoode Hall Law School

TUESDAY, JANUARY 31

10:00 a.m. - 1:50 p.m. - Meeting - [Stong, Writing Workshop] on "The Design and Marking of Undergraduate Essays" - sessions will take place as follows: Session 1 - 10:00 a.m. - "Course Goals and the Design of Assignments" with Allen Koretsky, James Brown, and John Spencer; Session 2 - 11:00 a.m. - "Some Particular Cases" with Heather Campbell, Harold Kaplan, and Ron Sheese; and Session 3 - 1:00 p.m. - "Marking Essays" with Jan Rehner - Room 201, Stong

EVENTS (Tuesday, January 31, cont'd.)

- 11:00 a.m. - MA Defence - [Graduate Program in Psychology] Gail McVey will defend her thesis entitled "Client Related Factors: Initial Assessments at a Family Planning Clinic" - Room N927, Ross
- 12:00 noon - Graduate Program in Geography Colloquium - "Female Employment and Labour Markets" with Dr. Susan Hanson, Clark University - Room S421, Ross
- 2:00 p.m. - 10:00 p.m. - Inaugural Proc Memorial Lecture Series - [Stong] "Glasnost in Soviet Ukraine," continues with the following events:
- 2:00 p.m. - Arts Panel (Visual Arts) - with Gerald Needham; Daria Darewych, University of London, England; and Feodosii Humeniuk (artist), Ukraine - Chair: Joyce Zemans, Dean of Fine Arts
 - 4:00 p.m. - Arts Panel (Music) - with Virko Baley, University of Nevada - Chair: Sterling Beckwith
 - 7:30 p.m. - Politics Panel - with Yuri Bogayevsky, First Secretary, Soviet Embassy, Ottawa; and Yuri Moskal, Editorial Board, Ukrainian-Canadian
 - 9:00 p.m. - Concluding Remarks - "Ukraine and the Ukrainian Diaspora in the Era of Glasnost" with George Grabowicz, Harvard University
- 4:00 p.m. - Visiting Speaker - [Robarts Centre for Canadian Studies] Author Gail Scott will read from her work - Master's Dining Room, Stong
- 4:00 p.m. - Economics Candidate Seminar - "Learning Rational Expectations in an Asset Market" with Ricardo Grinspun, University of Michigan - Room S839, Ross
- 4:00 p.m. - 5:30 p.m. - Reception - [Faculty of Environmental Studies] to honor Betty Peckhover upon her retirement from York after 22 years of service - Room 305, Lumbers
- 7:00 p.m. - Theatre Performance - see Monday's listing at 7:00 p.m. for information

WEDNESDAY, FEBRUARY 1

- 10:30 a.m. - 12:00 noon - Symposium - [Environmental and Health Sciences Program, Glendon] "Our Global Environment: The Earth is One Big System" with F. Kenneth Hare, Chairman of Canada's Climate Program Planning Board, speaking on "The Greenhouse Effect;" and Byron W. Boville, Adjunct Professor in York's Department Earth & Atmospheric Science, speaking on "The Ozone Layer" - Room 129, York Hall, Glendon
- 12:00 noon - Guest Speaker - [Faculty of Environmental Studies] "Community Architecture and Self-Built Housing" with Nicholas Wilkinson, School of Architecture, University of Newcastle and Head of Open House International - Room 306, Lumbers
- 4:00 p.m. - Chemistry Seminar Series - "Design, Synthesis and Applications of Compounds Capable of Strong Inter-molecular Interactions" with Dr. J.D. Wuest, University of Montreal - Room 317, Petrie
- 7:00 p.m. - Film Screenings - [Stong] as part of the Inaugural Proc Memorial Lecture Series - "Spring for the Thirsty" and "St. John's Eve" - Nat Taylor Cinema, Ross
- 7:00 p.m. - Theatre Performance - see Monday's listing at 7:00 p.m. for information
- 8:00 p.m. - Theatre Performance - [Vanier College Productions] "Arsenic and Old Lace" - tickets are \$5.00 for students and seniors, \$8.00 for adults; advance tickets are available by calling -5192 - Vanier Hall

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than February 6, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Nancy Wallace

Student Programs Secretary, Advanced Standing - Office of Student Programs, Atkinson - Temporary from February 20 - September 8/89 (High school graduation with secretarial training or equivalent; some university courses would be an asset; 2 years' secretarial experience, preferably in a student service area; typing 55 wpm, accuracy essential; word processing skills required; good oral and written communication skills; excellent interpersonal skills; demonstrated ability to deal courteously and effectively with students, staff and faculty; tact and diplomacy; good organizational skills; demonstrated ability to attend accurately to detail; demonstrated ability to work quickly and accurately under pressure of high volume; data entry skills preferred.) GRADE: 4 (Based on an annual salary of \$21,638) JOB NO: 051H

Program Secretary "B" - Administrative Studies, Atkinson - Requirement to work 11 a.m.-7 p.m. approximately one day per week (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a student related area; typing 55-60 wpm; demonstrated word processing skills required; excellent oral communication skills; good written communication skills; good organizational skills; demonstrated ability to work accurately and quickly under pressure of high volume; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with students, staff, faculty and the public; skill in transcribing from dictation equipment.) GRADE: 4 Provisional (\$21,638) JOB NO: 052H

Counsellor: Gina Dunnett

*Information Officer - Human Resources (University degree or equivalent, preferably in computer science or a related discipline, including courses in the social sciences; 3 years' experience in dealing with computer packages and their applications, including report preparation and staff training; experience with modern automated human resource systems, their design, implementation and maintenance, preferred; thorough and detailed knowledge of computer packages and capabilities with specific experience using SAS, SPSS, ASAP or other statistical reporting language; ability to manage a large data Base; ability to attend accurately to detail; excellent communication and interpersonal skills; demonstrated ability to work cooperatively and independently; demonstrated ability to prioritize diverse functions; demonstrated ability to deal effectively with all levels of the community, and to provide excellent service. Please submit a resume when making an application.) GRADE: P&M 5 (\$29,960-\$36,250) JOB NO: 053D

Duplicating Clerk 2 - Secretarial Services, Arts (High school graduation or equivalent; some related experience (e.g. operating high speed photocopying machinery and related equipment, etc.); operational knowledge of high speed photocopying equipment; demonstrated good oral communication skills; ability to prioritize work; excellent organizational skills; tact and diplomacy; demonstrated ability to deal courteously and effectively with staff, faculty and students; accuracy in working with figures.) GRADE: OP2/BIND 2 (\$21,117) JOB NO: 054D