

Thursday, November 30 (12:00 noon) - Monday, December 4 (12:00 noon), 1989
Volume 9, Number 89

GENERAL:



Construction of the new Pedestrian/Fire Access Route, which runs along the south side of Ross, Central Square and Fine Arts II, from parking lot DD to Moon Road, is now complete except for some landscape work. The Construction Division would like to remind members of the York community that this route is intended for use by pedestrians and vehicles responding to emergency situations only. The Department of Security and Parking will process violators by issuing tickets to, and towing any unauthorized vehicles which are observed using this route.

Students in a Nutrition and Health course at York are organizing a Christmas Food Drive for the North York Harvest Food Bank. Non-perishable food items can be left in affiliated or college offices. The food will be collected on December 8 and 15. Donations in lieu of food will be gladly accepted. Cheques can be made out to the North York Harvest Food Bank, 3640 Weston Road, Unit 11, North York M9L 1W2. Tax receipts will be issued.

Applications are invited to the AUCC Micro-Fund for planning missions for the development of international projects. Funds are limited to \$5,000 for travel and living expenses. New applications and guidelines are available from York International, Room 110, Administrative Studies. The deadline for submitting applications to York International is January 5, 1990. Applications are also invited to the AUCC Micro-Fund for follow-up missions to support post-project links. Funds are limited to \$15,000 and must be spent within the year following approval. Applications and guidelines are available from York International. The deadline for submitting applications to York International is also January 5, 1990.

Members of the York community are asked to note that effective immediately, enquiries about booking the Glendon Senior Common Room Inc. facilities (main lounge, fireside room) should be made to Isabel Egurem, Computer Science, Room 339, York Hall (-6706).

In order to improve service to the York community, the Caretaking section will be distributing tags that are to be used to identify large items that cannot be placed in regular waste baskets for disposal during the night shift. Articles or bags to be removed, should be placed near waste baskets or doors of offices with a tag on each item. Plastic garbage bags and tags may be obtained by calling Caretaking at -7606. Bags should not be overloaded. To dispose of heavy or bulky items as well as sizable quantities of cardboard, call Grounds at -5502.

EVENTS:

THURSDAY, NOVEMBER 30

- 3:00 p.m. - 5:00 p.m. - Farewell Reception - to honour Peggy Mercer who is retiring from York - anyone interested in attending is asked to call Shelley Leitch at -6454 by November 23 - contributions towards a gift can be forwarded to Shelley Leitch, Room 030, Steacie - Faculty Club, Ross
- 4:00 p.m. - Mathematics Colloquium - "Some Improvements on the Normal Approximation, Or a Faster Fourier Transform" with Prof. D.A.S. Fraser - Room S201, Ross
- 4:00 p.m. - Special Meeting - of the Council of the Faculty of Arts - Room S203, Ross
- 7:30 p.m. - Yeomen Hockey - York Yeomen vs. Guelph - York Ice Arena
- 8:00 p.m. - Play - [Theatre Department] "The Jones Boy," performed by York student actors - admission \$3 - Samuel Beckett Theatre, Stong

FRIDAY, DECEMBER 1

- 12:00 noon - PhD Colloquium - [Graduate Program in Psychology] Chieko M. Murasugi, PhD candidate, will present her colloquium entitled "Ecologically Significant Asymmetries in the Human Optokinetic Response" - Room 061, Behavioural Sciences
- 12:00 noon - Piano Marathon Concert - [Music Department] Eighteen pianists from the studios of Christina Petrowska and Stephanie Sebastian will present a mammoth concert - DACARY, McLaughlin
- 2:00 p.m. - Cognitive Science Seminar Series - "A Neuropsychological View of Development" with Dr. Sid Segalowitz, Brock University - Room 291, Behavioural Sciences
- 2:00 p.m. - Graduate Seminar - [Graduate Program in Exercise and Sports Science] "Regulation of Blood Flow During Exercise" with Dr. Harold Laughlin, University of Missouri - Gallery (Room 320), Norman Bethune
- 7:00 p.m. - Yeomen Swim Meet - York Yeomen vs. McMaster - Tait McKenzie Pool
- 8:00 p.m. - Play - [Theatre Department] see Thursday's listing at 8:00 p.m.
- 8:00 p.m. - Yeomen Volleyball - York Yeomen vs. Laurentian - Tait McKenzie Gym

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than December 7, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

*Records Clerk "A" - Employment Records Information Centre, Human Resources [Temporary from January 8, 1990 to June 1, 1990; Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' experience in a computerized records area; typing 30 wpm, accuracy essential; demonstrated skill/ability in the following areas: attending accurately and meticulously to detail; computerized coding and retrieval techniques; exercising tact and diplomacy; working accurately with figures; dealing courteously and effectively with people; maintaining confidentiality; good oral communication skills; good organizational skills.) GRADE: 4 (Based on an annual salary of \$23,582) JOB NO: 618E

STAFF POSITIONS (cont'd.)

Counsellor: Donna Robbins

Administrative Clerk I - Graduate Studies [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; minimum 1 year clerical or office experience, preferably in an educational environment; typing 35-40 wpm, accuracy essential; wordprocessing and computerized spreadsheet skills required; basic bookkeeping skills; good written communication skills and ability to provide and explain information clearly and concisely; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; working accurately with figures; attending accurately to detail under pressure of high volume.) GRADE: 4 Provisional (\$23,582) JOB NO: 619K

Operations Supervisor - Facilities, Physical Education [Hours of work: 10:00 a.m.-6:00 p.m., but flexible, evening and weekend hours regularly required] (Post secondary courses or equivalent in recreational/sports facilities and equipment administration; successful completion of basic pool and spa maintenance certificate program and/or Ontario Arena Association basic Refrigeration certificate, preferably both; 3 years' related experience (e.g., facilities, recreation/athletics, supervisory, maintaining sports equipment, etc.); thorough knowledge of sports equipment and outfitting of athlete; demonstrated knowledge of athletic equipment and related distribution and recovery systems; demonstrated knowledge in use and repair techniques for a variety of sports equipment; excellent organizational skills, including scheduling ability; demonstrated skill/ability in the following areas: supervising staff; assessing and solving problems; exercising judgement and initiative; exercising tact and diplomacy; good oral and written communication skills. Please submit a resume when making an application.) GRADE: 7 Provisional (\$30,766) JOB NO: 620K

Change to Bulletin of November 27, 1989

Counsellor: Nancy Wallace

Secretary (In-Service) - Office of Student Programs, Education [Hours of work: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, making arrangements, ordering and coordinating resources, etc.), preferably in an educational environment; typing 40-45 wpm, accuracy essential; wordprocessing skills required; good written communication skills; demonstrated skill/ability in the following areas: providing accurate information and answering enquiries clearly and concisely; working effectively under pressure of constant high volume; dealing courteously and effectively with people.) GRADE: 4 (\$23,582) JOB NO: 608H

Monday, December 4 (12:00 noon) - Thursday, December 7 (12:00 noon), 1989
Volume 9, Number 90

GENERAL:



The Physical Resources Group, in collaboration with the University's Master Planners, the IBI Group, will make a presentation on the concept design for the University Common, Monday, December 11 at 12:00 noon in the Senate Chamber. The Common is a major open space which is being created at the centre of the academic core on campus. It will extend from the St. Lawrence mound on the east, to the future New Academic Building and Entry Pavilion on the west. The Common will provide opportunities for formal uses as well as informal leisure activities. All members of the York community are invited to attend the presentation, offer comments and ask questions.

The Department of Human Resources announces the following appointments: Douglas Lee, Manager, Printing Services, Business Operations; Mary Lynn Reimer, Master Planner, Physical Resources; Jane Tipping, Associate Director, Centre for the Support of Teaching. The following promotions/transfers have also recently taken place: Don Butcher, Manager of Alumni Affairs, Administrative Studies; Birgit Langwisch, Assistant to the Provost, Office of the Provost.

Members of the York community are asked to note that the December 7 meeting of the Faculty of Graduate Studies Council is cancelled.

Art Galleries/Displays: The Glendon Gallery presents "Staffage to Centre Stage: The Figure in Canadian Art" until December 20. For gallery hours call 487-6721

- The IDA Gallery presents a group exhibition of fourth year sculpture students from December 4-8. The exhibition opens December 5 at 5:00 p.m. For gallery hours call -7433

The York University Waste Recycling Advisory Committee invites submissions for a "Recycling Logo" to be used in all recycling endeavours at the York and Glendon campuses. A prize will be awarded for the selected logo. The logo should be York identifiable, be comprised of universal symbol(s), contain the three-arrow recycling symbol, and be easy to reproduce. The deadline for submissions is December 18. All entries will be judged by the Waste Recycling Advisory Committee. Submissions, including name and telephone numbers, should be sent to Paul Mayol, Office of Student Programs, Faculty of Arts, York Campus, or Julie Parna-Stief, Liaison Office, Room C105, York Hall, Glendon Campus. The winner will be announced in the Excalibur in January. All entries become the property of York University.

The Council of the York Student Federation Inc. invites donations of food to the North York Harvest Food Drive. For further information call Sherri Sherk or Paul Vendrasco at the CYSF office (-5324).

EVENTS:

MONDAY, DECEMBER 4

- 12:00 noon - Guest Speaker - [English Department, Faculty of Graduate Studies] "Imagining Epistemology: Plato and Others and the Other" with Len Findlay - Room 201, Stong
- 3:00 p.m. - PhD Defence - [Graduate Program in English] Paul Curtis will defend his dissertation entitled "Rhetorical Indirection and the Self in the Poetry of Lord Byron" - Room N927, Ross
- 3:00 p.m. - Colloquium - [Graduate Program in Music] "The World of Music at a World's Fair: Chicago's Columbian Exposition of 1893" with Dr. Phillip Bohlman, University of Chicago - Senior Common Room, Winters
- 7:30 p.m. - Board of Governors Meeting - McCaskill Auditorium, Admin. Studies (Note: Change of time and location)
- 4:00 p.m. - Earth and Atmospheric Science Seminar Series - "A General Non-Hydrostatic Model of the Atmosphere" with R. Laprise, University of Quebec at Montreal - Room 317, Petrie

TUESDAY, DECEMBER 5

- 10:00 a.m. - PhD Defence - [Graduate Program in Psychology] Chieko M. Murasugi will defend her dissertation entitled "Ecologically Significant Asymmetries in the Human Optokinetic Response" - Room N927, Ross
- 11:00 a.m. - Poetry Reading - [English Department] by Claire Harris - Master's Dining Room, Stong
- 12:00 noon - Seminar Series - [ISR and Women's Studies Research Group] "Can a Teacher Be a Lesbian" with Didi Khayatt, Women's Studies, Glendon - Senior Common Room, Founders
- 12:00 noon - Memorial Service - for Gary D. MacDonald, a member of the Interlibrary Loan Section of the Reference Department in Scott Library - memorial donations will be accepted for the purchase of books for Scott Library - Tax receipts will be issued for donations over \$10 - Donations can be sent to the Department of Private Funding, Suite A, WOB - for further information call -6592 - Scott Religious Centre
- 1:00 p.m. - Memorial Service - for Molly Klein of McLaughlin College - Senior Common Room, McLaughlin
- 2:00 p.m. - MSW Defence - [Graduate Program in Social Work] Cynthia Arnold will defend her thesis entitled "A Descriptive Survey of Reunions Between Adult Adoptees and Their Siblings in Ontario" - Room 222A, Atkinson
- 4:00 p.m. - Economics Seminar - "A Public Choice Perspective of Macroeconomics - Illustrated by the Political Business Cycle" with York Prof. Jacob Rosenberg - Room S839, Ross
- 4:00 p.m. - PhD Defence - [Graduate Program in Psychology] Emoke Erzsebet Jozsval will defend her dissertation entitled "Analysis of Individual Differences in the Drinking of Rats: The Role of Subject Characteristics in Schedule-Induced Drinking" - Room 203, Behavioural Sciences
- 7:30 p.m. - End of Term Concert/Party - [Music Department] featuring the York Jazz Orchestra and the York Jazz Choir "The Twilights" - Senior Common Room, Winters
- 7:30 p.m. - Theatre Performance - "Red Devils," performed by York Theatre students - admission \$3 - Samuel Beckett Theatre, Stong

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EVENTS (cont'd.)

WEDNESDAY, DECEMBER 6

- 10:00 a.m. - 4:00 p.m. - Christmas Crafts Bazaar - [Jane/Finch Community and Family Centre] featuring inexpensively-priced handicrafts - West Bear Pit, Central Square
- 10:00 a.m. - MSW Defence - [Graduate Program in Social Work] Constance Flynn will defend her thesis entitled "Social Networks and Opportunities for Change for Sole Support Mothers" - Room N927, Ross
- 12:00 noon - Guest Speaker - [English Department] "Critical Theory and Post-Colonial Writing Practice" with Helen Tiffin - Room 201, Stong
- 12:15 p.m. - Centennial Faculty Seminar Series - [Osgoode Hall Law School] "Law's Collaboration In the Translation of Demands into Needs and Needs into Requirements" with Dr. Ivan Illich, Pennsylvania State University - Room 207, Osgoode Hall Law School
- 1:00 p.m. - Play - "Shelter From Assault" - a play about battered women, presented by The Company of Sirens - Curtis Lecture Hall "L"
- 3:00 p.m. - Student Improvisation Concert - [Music Department] featuring students from Casey Sokol's piano improvisation class - DACARY, McLaughlin
- 3:00 p.m. - Ecumenical Memorial Service - [CERLAC] for the victims of the Civil War in El Salvador and the six Jesuits assassinated at the Central American University in San Salvador - Scott Religious Centre
- 3:30 p.m. - Wine and Cheese Reception - [Atkinson] to meet and welcome Prof. Nidia Aylwin De Barros, Catholic University of Chile (Santiago) - RSVP to 736-5727 - Fellows' Lounge (Room 004A), Atkinson
- 4:30 p.m. - Guest Speaker - [Ontario Centre for International Business] "Subsidies and International Business: Do They Work?" with Stephen Guisinger, University of Texas at Dallas - Room 722, 246 Bloor Street West (University of Toronto)
- 5:00 p.m. - Philosophy Visiting Speaker Program - "Analytical, Synthetical, and Dialectical Method: Hegel's Answer to Aristotle, Newton, and Kant" with Riccardo Pozzo, Milan - Room A107, Glendon
- 5:00 p.m. - Jazz Bash - [Music Department] featuring student jazz workshops - Senior Common Room, Winters
- 7:30 p.m. - Student Concert - [Music Department] featuring the York Chamber Choir, the York Choir, and the York Wind Symphony - DACARY, McLaughlin
- 7:30 p.m. - Theatre Performance - see Tuesday's listing at 7:30 p.m.

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than December 11, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Gina Dunnett

Budget Assistant - Dean's Office, Atkinson College [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; some accounting courses required; 2 years' bookkeeping and secretarial experience; typing 40-45 wpm, accuracy essential; good oral and written communication skills; good organizational skills; demonstrated skill/ability in the following areas: wordprocessing and computerized spreadsheet skills; attending accurately to detail; working accurately with figures; working well under pressure of meeting deadlines; bookkeeping skills.) GRADE: 5 (\$25,222) JOB NO: 621D

Undergraduate Program Assistant - Social Science, Arts [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; some university courses preferred; 2 years' related experience (e.g., secretarial, administrative, preparing statistics, etc.), preferably in a post secondary environment; typing 45-50 wpm, accuracy essential; wordprocessing skills and microcomputing skills required; demonstrated skill/ability in the following areas: obtaining and relaying information accurately; working independently, setting priorities and meeting deadlines; dealing courteously and effectively with people; exercising tact and diplomacy; working accurately with figures; attending accurately to detail; good interpersonal skills; good written communication skills.) GRADE: 5 (\$25,222) JOB NO: 622D

Research Support Programmer - Computer Science, Science [Hours of work: 9:00 a.m.-5:00 p.m.] (Degree in Computer Science or related field or equivalent; 1-2 years' related programming experience, including software maintenance, with Unix and work stations preferred; problem solving and analytical skills; good oral communication skills; good written communication skills, including ability to document programs; basic knowledge of: Pascal, text processing (Latex, troff), microcomputers, Unix work stations, BSD system libraries, datacommunications and networking, microcomputers, peripheral devices related equipment for repair and overhaul, trouble shooting; intermediate knowledge of: C, Unix (ie. sh, csh, awk, sed), Unix system, network equipment. Please submit a resume when making an application.) GRADE: CS5 (\$31,397) JOB NO: 623D

Counsellor: Karen Wright

Administrative Assistant I - Service Excellence Program [Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 3-4 years' administrative and secretarial experience, including experience in dealing with a wide range of contacts, preferably in a university environment; basic typing skills; bookkeeping skills preferred or willingness to learn; computerized spreadsheet skills preferred or willingness to learn; database management skills; effective interpersonal skills; tact and diplomacy essential; demonstrated skill/ability in the following areas: working independently and setting priorities under pressure of high volume; dealing courteously and effectively with people; exercising initiative in providing a consistently high level of service; wordprocessing and microcomputing; minute taking; obtaining and providing accurate information in a clear and concise manner; excellent written communication skills; excellent organizational skills. Please submit a resume when making an application.) GRADE: 6 Provisional (\$27,692) JOB NO: 624E

*Receptionist/Wordprocessor - Employment Services, Human Resources [Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training, including additional courses in wordprocessing or equivalent; 2 years' related experience (e.g., reception, dealing with the public, front-line customer service) including using microcomputer, spreadsheet and database applications, in a public service environment; typing 40-50 wpm, accuracy essential; proficiency in wordprocessing and microcomputing required; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; working in a high volume environment with a strong service orientation; exercising tact and diplomacy; setting priorities; attending accurately to detail; excellent oral communication skills; excellent organizational skills.) GRADE: 4 (\$23,582) JOB NO: 625E

STAFF POSITIONS (cont.d)

Counsellor: Nancy Wallace

Fellows' Secretary - Bethune College/Arts/Science [Hours of work: 27.5 hours per week, 9:00 a.m.-3:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience; typing 40-50 wpm, accuracy essential; wordprocessing skills required; basic bookkeeping skills preferred; good oral communication skills; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; setting priorities.) GRADE: 3 (Based on an annual salary of \$22,466) JOB NO: 626H

Counsellor: Donna Robbins

Microcomputer Training Coordinator - Joint Training Committee [Hours of work: 8:30 a.m.-4:30 p.m.] (Post secondary graduation or equivalent; 3 years' microcomputer related experience (e.g., training, program design and course administration, etc.); working knowledge of a variety of software packages; supervisory skills; effective interpersonal skills; tact and diplomacy essential; demonstrated skill/ability in the following areas: microcomputing, wordprocessing and computerized spreadsheets; assessing learning needs, designing courses and evaluating programmes, preferably in adult education; working effectively with individuals at all levels within the organization; budgeting; working independently; excellent organizational skills; excellent oral and written communication skills, including making presentations. Please submit a resume when making an application. GRADE: 8 Provisional (\$34,939) JOB NO: 627K

*Production Manager - Theatre, Fine Arts (Minimum BFA/BA with speciality in theatre or equivalent experience in a professional theatre environment; several years' experience in theatre production, including minimum 1 year experience in theatre production management; demonstrated ability to organize, direct and liaise with diverse groups of people to coordinate related activities; excellent oral and written communication skills; demonstrated ability to communicate technical and production skills to others; proven ability to plan, manage and administer a budget; demonstrated ability in production scheduling; thorough knowledge of all areas of theatre production - including stage carpentry, properties, scenic painting, rigging, lighting, sound, special effects, costumes, publicity, box office and house and stage management; current knowledge of Ontario Occupational Health and Safety regulations; initiative; problem-solving ability; demonstrated supervisory skills; microcomputing skills required. Please submit a resume when making an application.) GRADE: P&M 5 Under Review (\$32,660-\$39,520) JOB NO: 628K

Assistant to the Director (Graduate) - Theatre, Fine Arts [Hours of work: 9:00 a.m.-5:00 p.m., evening hours may be required (High school graduation or equivalent; some post-secondary courses in theatre required; 2 years' related experience (e.g., professional theatre experience, administrative, coordinating program/special events, etc.); typing 45-50 wpm, accuracy essential; computerized spreadsheet skills preferred; tact and diplomacy essential; initiative; knowledge of theatre, theatre training and theatre language required; demonstrated skill/ability in the following areas: wordprocessing; dealing courteously and effectively with people at all levels; working independently, setting priorities and coordinating arrangements; working well under pressure of high volume; excellent organizational skills; effective oral and excellent written communication skills.) GRADE: 5 Under Review (\$25,222) JOB NO: 629K

York

BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Thursday, December 7 (12:00 noon) - Monday, December 11 (12:00 noon), 1989
Volume 9, Number 91

GENERAL:

Christmas Holidays: University offices will be closed from December 22, 1989 to Monday, January 1, 1990, inclusive.

A reception will be held to honour Mike London, Director of Construction, who is retiring from York after 23 years of service. Mike will be leaving York on December 20, and the reception will be held February 8, 1990 at 3:00 p.m. in the Faculty Club, Ross. Friends and colleagues can forward gift contributions to Debbie Kee, Room 112, CHB (-5445), or Anna Grant, Room C21, EOB (-7611) by February 1, 1990.

Bookstore Hours (December 4-16)

York Campus

Monday-Thursday 9:30 a.m.-7:30 p.m.
Friday 9:30 a.m.-5:00 p.m.
Saturday Closed

Glendon Campus

Monday, Thursday, Friday 9:30 a.m.-5:00 p.m.
Tuesday & Wednesday 9:30 a.m.-7:00 p.m.
Saturday Closed

An Urban Studies Working Paper No. 11, entitled Social and Spatial Structures in a Suburbanizing Town: Woodbridge, Ontario, by Prof. Gerald Walker, Department of Geography, is now available and may be purchased from the Urban Studies Program Office, Room S757, Ross. The cost is \$6.

The Research Office of PhD Associates Inc. has an immediate opening for a Secretary/Receptionist. Duties include general reception, telephone, typing and filing duties. Good typing skills (50-60 wpm), word processing and spreadsheet experience required, as well as fluency in English and a polite telephone manner. Experience on Macintosh desirable. The position will be permanent after six months probation. For information on salary, call Julie Poore at -5295.

Students in a Nutrition and Health course at York are organizing a Christmas Food Drive for the North York Harvest Food Bank. Non-perishable food items can be left in affiliated or college offices. The food will be collected on December 8 and 15. Donations in lieu of food will be gladly accepted. Cheques can be made out to the North York Harvest Food Bank, 3640 Weston Road, Unit 11, North York M9L 1W2. Tax receipts will be issued.

Applications are invited to the AUC Micro-Fund for planning missions for the development of international projects. Funds are limited to \$5,000 for travel and living expenses. New applications and guidelines are available from York International, Room 110, Administrative Studies. The deadline for submitting applications to York International is January 5, 1990. Applications are also invited to the AUC Micro-Fund for follow-up missions to support post-project links. Funds are limited to \$15,000 and must be spent within the year following approval. Applications and guidelines are available from York International. The deadline for submitting applications to York International is also January 5, 1990.

EVENTS:

THURSDAY, DECEMBER 7

- 2:00 p.m. & 7:00 p.m. - York Dances - featuring York student dancers in a special presentation of a dozen new works created by York faculty and senior choreography students in the Dance Department - admission is a suggested donation of \$6, \$3 for students/seniors - Burton Auditorium
- 4:00 p.m. - Economics Seminar - "Incentive Compatible Contracts in Renewable Resources Industries" with Brenda Leith-Isberg - Room S839, Ross
- 4:00 p.m. - Mathematics Colloquium - "Sequential Estimation of Semi-Martingales With Applications to the Disorder Problem" with Prof. Alexander Melnikov, Steklov Institute, Moscow - Room S201, Ross
- 4:00 p.m. - 6:00 p.m. - P&M Christmas Party - for further information call Susan Herbertson at -3078 - Crowe's Nest, Atkinson
- 5:00 p.m. - End of Term Concert/Party - [Music Department] featuring the York Jazz Workshop Program - Senior Common Room, Winters
- 7:30 p.m. - Yeomen Hockey - York Yeomen vs. Ryerson - York Ice Arena
- 7:30 p.m. - Theatre Performance - "Red Devils," performed by York Theatre students - admission \$3 - Samuel Beckett Theatre, Stong

FRIDAY, DECEMBER 8

- 12:00 noon - Student Chamber Music Concert - [Music Department] featuring the York Percussion Ensemble - DACARY, McLaughlin
- 12:00 noon - York Dances - see Thursday's listing at 2:00 p.m.
- 2:00 p.m. - Theatre Performance - see Thursday's listing at 7:30 p.m.
- 3:00 p.m. - Graduate Seminar - [Graduate Program in Exercise and Sports Science] "Load Compensation and Goal Directed Arm Movements" with Dr. Otmar Bock, ISTS - Gallery (Room 320), Norman Bethune

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STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than December 14, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Management Development Training Coordinator - Staff Development, Human Resources [Secondment for a two year Term (University degree or equivalent; Progressive management and supervisory experience, including communicating at all levels within the organization; familiarity with academic and administrative policies and procedures; demonstrated ability in adult education techniques and principles: including facilitation skills, programme design, small group skills; excellent oral and written communication skills; demonstrated ability to plan and lead committees in task achievement; superior interpersonal skills, tact and diplomacy essential; problem-solving skills. Please submit a resume when making an application.) GRADE: P&M Ungraded JOB NO: 630B

Counsellor: Karen Wright

*Executive Secretary to Provost - Office of the Provost [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation plus formal secretarial training or equivalent; some post-secondary education preferred; 5 years' secretarial/administrative experience, including at least 3 years at a senior level and preferably in a post-secondary environment; typing 50-60 wpm, accuracy essential; wordprocessing and computerized spreadsheet skills required; microcomputing skills preferred or willingness to learn; budgetary skills; excellent interpersonal skills; ability to maintain confidentiality; ability to oversee the work of others; demonstrated skill/ability in the following areas: working independently, setting priorities, and working effectively under pressure; dealing courteously and effectively with people; exercising tact and diplomacy; excellent organizational skills; excellent oral and written communication skills. Please submit a resume when making an application.) GRADE: 6 (\$27,692) JOB NO: 631E

Alumni Records Clerk - Alumni Affairs [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 1-2 years' related experience (e.g., maintaining records, computer coding, etc.); typing 25-30 w.p.m., accuracy essential; wordprocessing skills preferred or willingness to learn; clear and effective oral communication skills to obtain accurate information on the telephone and in person; tact and diplomacy; demonstrated skill/ability in the following areas: accurate computerized coding and retrieval techniques; dealing courteously and effectively with people; attending accurately and meticulously to detail under pressure of high volume.) GRADE: 4 (\$23,582) JOB NO: 632E

Counsellor: Donna Robbins

Microcomputer Administrator/Trainer - Joint Training Committee [Hours of work: 8:30 a.m.-4:30 p.m.] (Some post-secondary courses or equivalent; 3 years' related experience (e.g., training, administrative, etc.); working knowledge of a variety of software packages; effective interpersonal skills; tact and diplomacy essential; demonstrated skill/ability in the following areas: microcomputing, wordprocessing and computerized spreadsheets; assessing learning needs, designing courses and evaluating programmes, preferably in adult education; working effectively with individuals at all levels within the organization; bookkeeping skills; working independently; good organizational skills; excellent oral communication skills, including making presentations; good written communication skills. Please submit a resume when making an application.) GRADE: 6 Provisional (\$27,692) JOB NO: 633K

Receptionist/Secretary - CERLAC, Office of Research Administration [Sessional from September 1 to June 30; Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial and reception experience; basic typing skills; wordprocessing skills; demonstrated skill/ability in the following areas: providing information and answering enquiries in a clear and concise manner; fluency in Spanish (oral and translation); dealing courteously and effectively with people; pleasant telephone manner.) GRADE: 3 Provisional (Based on an annual salary of \$22,466) JOB NO: 634K

Change to Bulletin of December 4, 1989

Counsellor: Nancy Wallace

Fellows' Secretary - Bethune College/Arts/Science [Sessional from September 1 to June 30; Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience; typing 40-50 wpm, accuracy essential; wordprocessing skills required; basic bookkeeping skills preferred; good oral communication skills; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; setting priorities.) GRADE: 3 (Based on an annual salary of \$22,466) JOB NO: 626H

Counsellor: Donna Robbins

Assistant to the Director (Graduate) - Theatre, Fine Arts [Hours of work: 9:00 a.m.-5:00 p.m.; evening hours may be required (High school graduation or equivalent; some post-secondary courses in theatre required; 2 years' related experience (e.g., professional theatre experience, administrative, coordinating program/special events, etc.); typing 45-50 wpm, accuracy essential; computerized spreadsheet skills preferred; tact and diplomacy essential; initiative; knowledge of theatre, theatre training and theatre language required; demonstrated skill/ability in the following areas: wordprocessing; dealing courteously and effectively with people at all levels; working independently, setting priorities and coordinating arrangements; working well under pressure of high volume; excellent organizational skills; effective oral and excellent written communication skills. Please submit a resume when making an application.) GRADE: 6 (\$27,692) JOB NO: 629K

Monday, December 11 (12:00 noon) - Thursday, December 14, 1989
Volume 9, Number 92**GENERAL:**

Christmas Holidays: University offices will be closed from December 22, 1989 to January 1, 1990, inclusive.

Memorial donations for the Gary D. MacDonald, Interlibrary Loans, Scott Library, will be accepted for the purchase of reference books for the Scott Library in Gary's memory. Tax receipts will be issued for donations over \$10. Donations can be made to Joan Carruthers, c/o Department of Private Funding, Suite A, WOB. For further information, call Bev Rice at -6592.

EVENTS:**MONDAY, DECEMBER 11**

- 1:00 p.m. - PhD Defence - [Graduate Program in Economics] Brian Kenneth MacLean will defend his dissertation entitled "Have Low Japanese Housing Investment Levels Been a Cause of High Japanese Growth Rates?"
- Room N927, Ross
- 3:30 p.m. - Economics Seminar - "Self-Selection and Optimal In-Kind Transfers" with Prof. Alistair Munro, McMaster University - Room S839, Ross
- 6:00 p.m. - Forum - [School of Translation] a workshop on poetry translation featuring poems of Roseann Runte and Myriam Waddington - Fireside Room (3rd floor), York Hall, Glendon

WEDNESDAY, DECEMBER 13

- 10:00 a.m. - PhD Defence - [Graduate Program in Sociology] Daphne Winland will defend her dissertation entitled "A Plea for Peoplehood: Religious and Ethnic Identity Continuity and Change Among the Mennonites of Kitchener-Waterloo" - Room N927, Ross
- 2:00 p.m. - PhD Defence - [Graduate Program in Social and Political Thought] Kenneth Stokes will defend his dissertation entitled "Towards a Political Economy for the Epoch of the Noosphere" - York Room (N927), Ross
- 4:00 p.m. - Earth and Atmospheric Science Seminar Series - "Mesoscale Convective Complexes: Ubiquitous Phenomena" with M. Fitsch, Pennsylvania State University - Room 317, Petrie
- 8:00 p.m. - Play - "Sarah, a Time with Madame Bernhardt," written and performed by San Nolte, Economics Department - admission \$3 - Samuel Beckett Theatre, Stong
- 8:00 p.m. - Christmas Concert - [La Maison de la Culture] featuring the Pro Amore Musicae Ensemble - admission \$5 - Glendon Hall, Glendon Campus

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than December 18, 1989. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

- Computer Applications Clerk 'B' - Admissions [Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; some computer courses an asset; 2 years' related experience (e.g., reviewing applications, checking data, etc.), preferably in a post-secondary environment; basic typing skills, accuracy essential; on-line data entry skills required; clear and effective oral communication skills; knowledge of computerized record systems preferred; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; attending accurately to detail under pressure of high volume.) GRADE: 4 Provisional (\$23,582) JOB NO: 635E
- Enquiries Assistant 'A' - York Employee Services, Admissions [Temporary from January 2, 1990 to April 27, 1990; Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 2 years' related experience (e.g., answering a high volume of detailed enquiries, including dealing with the public, etc.), preferably in a student service area; basic typing skills, accuracy essential; accurate on-line data entry skills required; good organizational skills; good interpersonal skills; knowledge of undergraduate admissions requirements an asset; demonstrated skill/ability in the following areas: working calmly and effectively under pressure of high volume; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good oral communication skills to elicit accurate information and answer detailed enquiries; pleasant telephone manner.) GRADE: 5 (Based on an annual salary of \$25,222) JOB NO: 636E
- Circulation Coordinator - Government Documents/Administrative Studies Library, Libraries [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; some university courses preferred; 3 years' library experience including 1 year in circulation or reserves required; experience with an automated circulation system required; minimum 6 months supervisory experience required; working knowledge of circulation policies and procedures and automated circulation system required; demonstrated skill/ability in the following areas: supervising staff; good oral and written communication skills; effective interpersonal skills, tact and diplomacy; organizing and setting priorities; dealing courteously and effectively with a high volume of front-line enquiries. Please submit a resume when making an application.) GRADE: 6 (\$27,692) JOB NO: 637E

- continued

STAFF POSITIONS:

Counsellor: Nancy Wallace

Faculty Secretary - Osgoode [Temporary to October 31, 1990; Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; minimum 6 months secretarial experience; typing 40-50 wpm; good wordprocessing skills required; skill in transcribing from dictation equipment preferred; good oral communication skills; pleasant telephone manner; good organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with people.) GRADE: 3 (Based on an annual salary of \$22,466) JOB NO: 638H

Departmental Accounts Secretary - Biology, Science [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 2 years' secretarial experience including some bookkeeping and technical secretarial experience; typing 45-50 wpm, accuracy essential; good organizational skills; good oral and written communication skills; knowledge of computerized spreadsheets preferred; familiarity with electronic mail via mainframe an asset; demonstrated skill/ability in the following areas: wordprocessing, including technical wordprocessing; bookkeeping; attending to detail and working accurately under pressure of high volume.) GRADE: 5 (\$25,222) JOB NO: 639H

Counsellor: Gina Dunnett

*Interdisciplinary Studio Technician - Visual Arts, Fine Arts [Part-time, Sessional from August 15 to May 15; 17.5 hours per/week to be arranged depending on schedule] (Two years community college education or equivalent, including courses in film, video and fine arts computer applications; 2 years' related experience (e.g., demonstration, monitoring inventory, scheduling, evaluating equipment, etc.); thorough working knowledge of film and video equipment and techniques, including editing; basic knowledge of video and film lighting equipment and techniques; working knowledge of audio recording equipment; working knowledge of fine arts computer applications (i.e. imaging, titling and editing); good organizational skills; good written communication skills; good oral communication skills to make presentations and explain techniques and procedures, including safety procedures; demonstrated ability to deal courteously and effectively with people. Please submit a resume when making an application.) GRADE: MOT 3 (Based on an annual salary of \$32,031) JOB NO: 640D

Thursday, December 14 (12:00 noon) - Monday, December 18 (12:00 noon), 1989
Volume 9, Number 93

GENERAL:



Construction is underway to build a temporary parking lot at the south side of Vanier and Winters Colleges. The parking lot is intended to bring some relief for parking that will be lost by other imminent construction projects in the area. It will be operated as a "daily fees only" lot, and a truck service lane will be included to facilitate service access to the Student Centre. The lot will likely operate in its temporary, gravelled state until next summer, when it is planned to be rebuilt to final grades. The lot is expected to be completed and operational early in the new year. The Construction Division regrets any inconvenience which may be caused by construction activities.

Members of the York community are asked to note that the December bank deposit date for monthly salaried employees will be December 19.

Christmas Holidays: University offices will be closed from Friday, December 22, 1989 to Monday, January 1, 1990, inclusive.

Bookstore Hours (December 18-21):

York and Glendon Campus

Monday-Thursday 9:30 a.m.-5:00 p.m.

The Tait McKenzie Pool will be closed from December 18 to January 2, 1990, inclusive. The pool will be open for recreational swimming on January 3, 1990. The main gym, fitness room and squash courts will close at 11:00 p.m. on December 21 and will re-open at 8:30 a.m. on January 2, 1990. All other gymnasia are currently closed for examination use and will be accessible again beginning January 2, 1990. The Ice Arena closes at 3:00 p.m. on December 23 and will resume regularly scheduled activities on January 2, 1990. Please consult the posted schedules in the Tait McKenzie foyer for further scheduling details.

Telecommunications has set up a Phonemail Box explaining in further detail the reasons why York will convert to five-digit extension numbers on December 21 (after 6:30 p.m.). The number to call is -2844.

The Department of Human Resources reminds all employees to inform Employee Records of any change in home mailing address. If any employee has recently moved, they should send their new mailing address to Employee Records, Department of Human Resources, East Office Building.

Members of the York community are asked to note that an interruption of chilled water to all buildings will take place December 18 between the hours of 6:00 a.m. and 12:00 midnight.

The submission date for the Centres of Excellence Program for the Advancement of International Development, Round Two, has been postponed to March 1, 1990. A program guide is available from the Office of York International, Room 110, Admin. Studies Bldg. (-5177), or from the Office of Research Administration, Room S414, Ross (-5055). Submissions should be received by York International, in draft form, by January 15, 1990, in order that they can be reviewed by the Advisory Committee on International Exchanges, Linkages and Development Agreements at its meeting on January 25 and then prepared for final consideration by the Advisory Committee at its meeting on February 22, 1990.

EVENTS:

THURSDAY, DECEMBER 14

8:00 p.m. - Play - "Sarah, a Time With Madame Bernhardt," written and performed by San Nolte, Department of Economics - admission \$3 - Samuel Beckett Theatre, Stong

FRIDAY, DECEMBER 15

12:00 noon - Memorial Service - in memory of the women killed at the University of Montreal on Wednesday, December 6 - Scott Religious Centre

12:00 noon - PhD Colloquium - [Graduate Program in Psychology] PhD candidate Deborah E. Giaschi, will present her colloquium entitled "Sustained and Transient Channels in Human Spatial Vision Revealed By Adaptation to Flicker" - Room 061, Behavioural Sciences

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than December 21, 1989. Application forms are available from Human Resources. *indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Enquiries Assistant 'A' - York Enquiry Service, Admissions [Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 2 years' related experience (e.g., answering a high volume of detailed enquiries, dealing with the public, etc.), preferably in a student service area; basic typing skills, accuracy essential; accurate on-line data entry skills required; good organizational skills; good interpersonal skills; demonstrated skill/ability in the following areas: working calmly and effectively under pressure of high volume; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good oral communication skills to elicit accurate information and answer detailed enquiries; pleasant telephone manner.) GRADE: 5 (\$25,222) JOB NO: 641E

Hospitality Coordinator - Business Operations, Glendon College [Hours of work: 9:00 a.m.-5:00 p.m.; overtime required - must be available to work evenings and weekends] (Post-secondary graduation or equivalent; minimum 1 year related experience (e.g., conference planning and implementation, hotel front desk coordination, sales and marketing, etc.) preferably in a hospitality industry; typing 40-45 wpm, accuracy

STAFF POSITIONS (cont'd.)

essential; tact and diplomacy essential; database and computerized reservation booking system skills preferred; Bilingual Modules I (Intermediate), III (Intermediate), and IV (Advanced); demonstrated skill/ability in the following areas: customer service; dealing courteously and effectively with people; working effectively under pressure of high volume; report writing and minute taking; budgeting, record-keeping, and accounting; supervising others; working independently, setting priorities and meeting deadlines; microcomputing, wordprocessing, computerized spreadsheets; good oral and written communication; good grammatical and spelling in French and English; good interpersonal skills; good organizational skills. Please submit a resume when making an application.) GRADE: 6L Provisional (\$30,766) JOB NO: 643E (Formerly posted as Job No. 329F)

Counsellor: Nancy Wallace

Registration Assistant - Osgoode [Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation plus 1 year post-secondary education or equivalent; 3 years' recent related experience (e.g., coordinating and scheduling major activities, front-line contact in a student or public service area, administrative, supervisory, etc.), preferably in a university environment; typing 40 wpm and data entry skills, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing and computerized spreadsheet proficiency; dealing courteously and effectively with people; exercising tact, diplomacy and good judgement; working independently, setting priorities and meeting deadlines; working accurately, quickly and effectively under pressure; overseeing the work of others; accurately obtaining and relaying information in a clear and concise manner; effective telephone manner; good written communication skills; excellent organizational skills. Please submit a resume when making an application.) GRADE: 6 Provisional (\$27,692) JOB NO: 644H

Student Programs Assistant 'A' - Office of Student Programs, Science [Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation with one year university education or equivalent; 2 years' related experience (e.g., answering enquiries, assessing student records, dealing with competing priorities, etc.) in a student service area; typing 45-50 wpm, accuracy essential; wordprocessing skills required; on-line data entry skills preferred; demonstrated skill/ability in the following areas: obtaining accurate information and answering detailed enquiries clearly and concisely; working accurately and quickly under constant pressure; attending to detail; working independently and setting priorities; exercising initiative and good judgement; exercising tact and diplomacy; dealing courteously and effectively with people; excellent interpersonal skills; good written communication skills; good organizational skills. Please submit a resume when making an application.) GRADE: 6 (\$27,692) JOB NO: 645H

Counsellor: Betty Gunning

*Coordinator, Student Security - Security and Parking Services (University degree or equivalent preferred; 2-3 years' related experience, preferably in a university environment, including one year's supervisory experience; proven facilitative leadership, personnel and financial management skills; excellent organizational skills; effective oral and written communication skills; demonstrated ability to exercise sound judgement, tact and initiative; commitment to providing a high level of service to the University community; willingness to learn the policies and procedures relative to York's student security and parking section. Please submit a resume when making an application.) GRADE: P&M 3 (\$28,000-\$33,880) JOB NO: 642J

Counsellor: Donna Robbins

Budget Assistant - Dean's Office, Environmental Studies [Hours of work: 9:00 a.m.-5:00 p.m.; summer, 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; some post-secondary accounting and bookkeeping courses required; 3 years' administrative experience, including some bookkeeping in a service oriented environment; basic typing skills, accuracy essential; familiarity with computerized accounting systems preferred; demonstrated skill/ability in the following areas: microcomputing, wordprocessing and computerized spreadsheet skills; knowledge of bookkeeping and accounting principles; working accurately with figures; working accurately and quickly in a high volume environment; maintaining up-to-date accurate records; overseeing the work of others; dealing courteously and effectively with people; excellent organizational skills, including working independently, setting priorities and meeting deadlines; excellent oral and good written communication skills. Please submit a resume when making an application.) GRADE: 6 Provisional (\$27,692) JOB NO: 646K

Production Secretary - Theatre, Fine Arts [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., bookkeeping, reception, secretarial, etc.); typing 40-45 wpm, accuracy essential; bookkeeping required; computerized spreadsheet skills preferred; minute taking skills preferred; good written communication skills; demonstrated skill/ability in the following areas: wordprocessing; working accurately with figures; setting priorities; providing information and answering enquiries in a clear and concise manner; dealing courteously and effectively with people; working knowledge of the theatre preferred.) GRADE: 4 (\$23,582) JOB NO: 647K

Counsellor: Betty Vernassal

Secretary - Advising and Liaison, Glendon College [Hours of work: 9:00 a.m.-5:00 p.m.; summer, 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g. secretarial, reception, front-line customer service, dealing with the public, etc.), preferably in a university environment; typing 40-45 wpm, accuracy essential; wordprocessing skills required; computerized data entry and retrieval techniques preferred; Bilingual Modules I (Advanced), II & III (Advanced); demonstrated skill/ability in the following areas: answering enquiries in a clear and concise manner; dealing courteously and effectively with people; pleasant telephone manner; working independently in a high volume environment with a strong service orientation; good organizational skills, including ability to meet deadlines.) GRADE: 4L (\$25,222) JOB NO: 648G

Correction to Bulletin of December 11, 1989

Counsellor: Karen Wright

Enquiries Assistant 'A' - York Enquiry Service, Admissions [Temporary from January 2 to April 27, 1990; Hours of work: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 2 years' related experience (e.g., answering a high volume of detailed enquiries, including dealing with the public, etc.), preferably in a student service area; basic typing skills, accuracy essential; accurate on-line data entry skills required; good organizational skills; good interpersonal skills; knowledge of undergraduate admissions requirements an asset; demonstrated skill/ability in the following areas: working calmly and effectively under pressure of high volume; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good oral communication skills to elicit accurate information and answer detailed enquiries; pleasant telephone manner.) GRADE: 5 (Based on an annual salary of \$25,222) JOB NO: 636E

YORK UNIVERSITY BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, December 18 (12:00 noon) - Thursday, December 21 (12:00 noon), 1989
Volume 9, Number 94

GENERAL:

Christmas Holidays: University offices will be closed from December 22, 1989 to January 1, 1990, inclusive.

Members of the York community are reminded that the University may only issue 1989 charitable tax receipts for gifts or donations received during the 1989 calendar year. To provide for the closing of the University in December and to allow for a reasonable delay in internal and external mail systems, the office of Private Funding (Suite A, WOB) will accept any monetary donations up to the end of the first full week of business in January (Friday, January 12, 1990) as being contributions in the 1989 tax year. Donations received after that date will be assumed to relate to the 1990 tax year.

Telecommunications has set up a Phonemail Box with a message that gives out directions to York Campus via car and public transit. Anyone calling into the University requesting directions can be transferred to extension -2727.

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EVENTS:

TUESDAY, DECEMBER 19

10:00 a.m. - PhD Defence - [Graduate Program in Psychology] Deborah Eileen Giaschi will defend her dissertation entitled "Sustained and Transient Channels in Human Spatial Vision Revealed By Adaptation to Flicker" - Room N927, Ross

8:00 p.m. - Play - "Sarah, a Time With Madame Bernhardt," written and performed by San Nolte, Department of Economics - admission \$3 - Samuel Beckett Theatre, Stong

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 3, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Gina Dunnett

*Senior Software Programmer (CICS) - Computing Services (University degree or community college diploma in Computer Science, or equivalent; minimum 1 year as a Software Programmer 5 OR 4 years' MVS system programming experience that includes CICS installation, tuning and debugging; excellent oral and written communication skills; proven analytical and problem-solving ability; demonstrated ability to work independently; Basic knowledge of: SAS, CICS Command Level Coding, DB/2, TOTAL, TASK/MASTER, TMS, VM/CMS Externals, Micro Support; Intermediate knowledge of: Assembler, COBOL, MVS/XA Structure & Logic, Data Management Access Methods (including VSAM), Communications Software, SMP/E, ROSCOE, TSO/ISPF, System Operation; Advanced knowledge of: MVS Externals & JCL, CICS Administration, CICS Internals & Debugging, CICS Performance. Please submit a resume when making an application.) GRADE: P&M 7 (\$38,090-\$46,090) JOB NO: 649D

*Senior Software Programmer (DB2) - Computing Services (University degree or community college diploma in Computer Science, or equivalent; minimum 1 year as a Software Programmer 5 OR 4 years' MVS system programming experience that includes DB2 installation, maintenance and administration; some experience in CICS technical support; excellent oral and written communication skills; proven analytical and problem-solving skills; demonstrated ability to work independently; training skills preferred; Basic knowledge of: Security Software, Statistical Software (SAS), CICS Internals & Debugging, CICS Performance, QMF installation, Administration, CSP Installation, Tape Management System (eg. CA-1), VM/CMS Externals; Intermediate knowledge of: MVS/JES2 Structure & Logic, High Level Programming Languages (at least one: PL/1, COBOL), Communications Software, CICS System Administration, Interactive Programming Facility (eg. TSO/ISPF, ROSCOE), System Operations, VM/CMS Externals; Advanced knowledge of: IBM Hardware, MVS Externals and JCL, Assembler, Data Management Access Methods (including VSAM), DB2 Installation, Maintenance, DB2 System Administration, SMP/E. Please submit a resume when making an application.) GRADE: P&M 7 (\$38,090-\$46,090) JOB NO: 650D

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STAFF POSITIONS (cont'd.)

Software Programmer 3 - Computing Services [Hours of work: 8:30 a.m.-4:30 p.m.] (University degree or community college diploma in Computer Science, preferably VMS or Unix based; 2 years' system programming experience in a Unix and/or VMS environment required: experience in a large networked environment consisting of multi-vendor equipment: good oral communication skills, including ability to advise in a clear and concise manner; good written communication skills, including ability to document programs; demonstrated ability to deal courteously and effectively with people; good problem solving skills; ability to work under pressure and to meet deadlines; Basic knowledge of: DEC Hardware, SUN Hardware, MIPS Hardware, VAX Assembly Language, VAX/VMS Internals, VAX/VMS Tuning, Unix Internals, Unix Tuning, A Unix Assembler, Communications/networking, TCP/IP, DECnet, Communications Hardware; Intermediate knowledge of: other languages (eg. LISP, PASCAL), Software Analysis & Design, VAX/VMS Externals, System V, Berkeley 4.x, Unix Externals; Advanced knowledge of: C, Documentation Skills. Please submit a resume when making an application.) GRADE: CS7 (\$39,372) JOB NO: 651D

Software Programmer 1 (MVS) - Computing Services [Hours of work: 8:30 a.m.-4:30 p.m.] (University degree or community college diploma in Computer Science, or equivalent; 1 year MVS data processing experience; good oral and written communication skills, including documenting programs; analytical and problem-solving ability; demonstrated ability to deal courteously and effectively with people; Basic knowledge of: Assembler, PL/1, FORTRAN, SAS, MVS Externals & JCL, MVS/XA Architecture, Data Management Access Methods (including VSAM), Communications Software, CICS, Interactive Programming Facility (eg. ROSCOE, TSO/ISPF), Tape Management System (eg. CA-1), SMP/E, Performance Software, VM/CMS Externals, System Operation. Please submit a resume when making an application.) GRADE: CS5 (\$31,397) JOB NO: 652D

Counsellor: Karen Wright

Bookstore Clerk 1 (Stationery/Sundries) - Bookstores, Business Operations [Hours of work: 9:00 a.m.-5:00 p.m.; Summer, 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 6-12 months' sales clerk experience, including some cashier experience; ability to operate a computerized cash register preferred; clear and courteous oral communication skills; good organizational skills; demonstrated skill/ability in the following areas: working accurately with cash; lifting and bending on a regular basis while shelving merchandise; dealing courteously and effectively with people.) GRADE: 3 (\$22,466) JOB NO: 653E

Counsellor: Nancy Wallace

Technical Secretary - E.A.T.S., Science [Hours of work: 9:00 a.m.-5:00 p.m.; Summer, 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, including some technical secretarial experience; typing 40-45 wpm, accuracy essential; technical wordprocessing skills, including text formatting; wordprocessing skills; computer communications skills preferred or willingness to learn; good oral communication skills; pleasant telephone manner; demonstrated skill/ability in the following areas: attending accurately to detail and working effectively under pressure of high volume; dealing courteously and effectively with people.) GRADE: 4 (\$23,582) JOB NO: 654H

Thursday, December 21 (12:00 noon), 1989 - Monday, January 8 (12:00 noon), 1990
Volume 9, Number 95

GENERAL:

Christmas Library Hours:

Scott Library

Circulation Services and Reserves

December 22-27	Closed
December 28 & 29	9:00 a.m.-5:00 p.m.
December 30 - January 1	Closed

Reference, Film Library, Map Library,
Sound Recordings Library, Frost Library
Archives & Special Collections

December 22 - January 1	Closed
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Government Documents/Administrative Studies

December 22-27	Closed
December 28 (Circulation & Reading Room only)	9:00 a.m.-5:00 p.m.
December 29 - January 1	Closed

Steacie Science Library

December 22-27	Closed
December 28-29	9:00 a.m.-5:00 p.m.
December 30 - January 1	Closed

Law Library

December 22 (Circulation only)	8:00 a.m.-1:00 p.m.
December 23 - January 1, 6-7	Closed
January 2-5	9:00 a.m.-5:00 p.m.

The York Bookstores will be closed from December 22, 1989 to January 1, 1990.

The Tait McKenzie Pool will be closed until January 2, 1990. The pool will be open for recreational swimming on January 3, 1990. The main gym, fitness room and squash courts will close at 11:00 p.m. on December 21 and will re-open at 8:30 a.m. on January 2, 1990. All other gymnasia are currently closed for examination use and will be accessible beginning January 2, 1990. The Ice Arena will close at 3:00 p.m. on December 23 and will resume regularly scheduled activities on January 2, 1990. For further scheduling details, consult the posted schedules in the Tait McKenzie foyer.

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The Assistant Vice-President, Finance, has announced the appointment of Ms Ester Stoch as Manager of the Research Accounting Department, effective January 1, 1990. Ms Stoch's priority will be to ensure that the department responds directly to the financial accounting and reporting needs of the University's research community. The new department will be located in Suite B, EOB.

The January 4, 1990 meeting of the Faculty of Graduate Studies is cancelled.

The submission date for the Centres of Excellence Program for the Advancement of International Development, Round Two, has been postponed to March 1, 1990. A program guide is available from the Office of York International, Room 110, Admin. Studies Bldg. (-5177), or from the Office of Research Administration, Room S414, Ross (-5055). Submissions should be received by York International, in draft form, by January 15, 1990, in order that they can be reviewed by the Advisory Committee on International Exchanges, Linkages and Development Agreements at its meeting on January 25 and then prepared for final consideration by the Advisory Committee at its meeting on February 22, 1990.

Telecommunications has set up a Phonemail Box with a message that gives out directions to York Campus via car and public transit. Anyone calling into the University requesting directions can be transferred to extension -2727. Telecommunications has also set up a Phonemail Box explaining in further detail the reasons why York will convert to five-digit extension numbers on December 21 (after 6:30 p.m.). The number to call is -2844.

Recreation York will offer the following classes beginning in January: New Revised Drop-in Fitness Class - details in the January 15, 1990 issue of Excalibur (Early-Bird registration for Winter Session will be held January 2-5, 1990, 11:00 a.m.-2:00 p.m. in the East Bear Pit, Central Square); Free Noon Aerobic Classes - January 2-5, 1990, 12:15 p.m.-12:45 p.m., Tait McKenzie Main Gym; Free Noon Aquacise Classes, January 2-4, 12:15 p.m.-12:45 p.m., Tait McKenzie Pool; and Free "Stretch It To Your Limit" Classes, January 9 & 11, 12:15 p.m.-12:45 p.m., Metro Toronto Track & Field Centre.

GENERAL (cont'd.)

Members of the York community are asked to note the following change to the York Telephone Directory:

York University Student Centre Corporation, N114 Ross
General Manager, Robert Castle *736-5658
Exec. Asst. to General Manager, Laurie Montgomery *736-5658
Chairperson, Lee Wiggins *736-5658

EVENTS:

THURSDAY, JANUARY 4

1:00 p.m. - Chemistry Seminar Series - "Design and Chance in the Synthesis of New Inclusion Systems" with Dr. Roger Bishop, University of New South Wales - Room 317, Petrie

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than January 8, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Gina Dunnett

Departmental Secretary - Sociology, Atkinson [Hours of work: 9:00 a.m.-5:00 p.m.; Temporary from January 8, 1990 to May 7, 1990] (High school graduation with secretarial training or equivalent; 2 years' related experience (e.g. secretarial, wordprocessing, answering enquiries, etc.) preferably in a post-secondary environment; basic typing skills, accuracy essential; wordprocessing and data entry skills required; knowledge of computer concepts and fundamentals; skill in transcribing from dictation equipment; good oral communication skills; good interpersonal skills; demonstrated skill/ability in the following areas: microcomputing; working independently, setting priorities and meeting deadlines; attending accurately to detail; maintaining confidentiality; dealing courteously and effectively with people; good organizational skills.) GRADE: 4 (Based on an annual salary of \$23,582) JOB NO: 655D

Student Programs Assistant II (Advanced Standing) - Office of Student Programs, Atkinson [Hours of work: 9:00 a.m.-5:00 p.m. and flexible hours required during registration periods] (University degree or equivalent; 2 years' related experience (e.g., assessing student records, advising, etc.) in an academic program office or student service area; data entry skills required; wordprocessing skills preferred; demonstrated skill/ability in the following areas: advising; interpersonal skills; exercising good judgement and initiative; obtaining, providing and explaining detailed information in a clear and concise manner; working independently, setting priorities and meeting deadlines under pressure of high volume; attending accurately to detail; dealing courteously and effectively with people; exercising tact and diplomacy; good written communication skills. Please submit a resume when making an application.) GRADE: 6 (\$27,692) JOB NO: 656D

Department Secretary - French, Atkinson [Hours of work: 9:00 a.m.-5:00 p.m.; may be required to work one day/week from 10:00 a.m.-6:00 p.m.] (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university environment; typing 45-50 wpm, accuracy essential; demonstrated excellent oral and written French and English communication skills; basic knowledge of Italian and/or Spanish an asset; ability to type in several languages (ie. French, Italian, Spanish) required; wordprocessing and microcomputing skills required; demonstrated ability to deal courteously and effectively with people; good organizational skills; demonstrated ability to work independently.) GRADE: 4 Provisional (\$23,582) JOB NO: 657D

Counsellor: Karen Wright

Secretary 'B' - Facilities Planning & Management [Hours of work: 8:30 a.m.- 4:30 p.m.] (High school graduation with secretarial training or equivalent; 1 year related experience (e.g., secretarial, dealing with the public, data entry, etc.); experience in an architectural/construction/engineering environment would be an asset; typing 45-50 wpm, accuracy essential; wordprocessing and data entry skills required; skill in transcribing from dictation equipment; clear and effective oral communication skills; demonstrated ability to work accurately and effectively under pressure of high volume and deadlines; demonstrated ability to deal courteously and effectively with people.) GRADE: 3 (\$22,466) JOB NO: 658E

*Ergonomic Assistant - Occupational Health and Safety [Temporary 4 month position] (BSc degree in Kinesiology, Physical Sciences, Engineering or equivalent; 1-2 years' related experience in an institutional, consulting or government environment, including ergonomic experience and conducting workplace surveys; extensive knowledge of ergonomic principles and design strategies; sound biomechanical technical skills; broad product knowledge of computer hardware and office furnishings; proven analytical/investigative skills; excellent oral and written communication skills, including ability to conduct presentations; excellent interpersonal skills; tact and diplomacy essential. Please submit a resume when making an application.) GRADE: P&M Ungraded JOB NO: 659E

Counsellor: Nancy Wallace

Administrative Assistant to Associate Dean - Dean's Office, Science [Hours of work: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 3 years' related experience (e.g., technical secretarial, administrative, arranging functions and events, etc.), preferably in a university environment; typing 45-50 wpm, accuracy essential; familiarity with communication functions of computers; basic bookkeeping skills; good organizational skills; pleasant telephone manner; training skills preferred; demonstrated skill/ability in the following areas: wordprocessing; technical wordprocessing, including computerized typesetting coding; clear and effective oral communication; working independently and setting priorities; working under pressure of high volume; dealing courteously and effectively with people; exercising tact and diplomacy; excellent written communication skills. Please submit a resume when making an application.) GRADE: 6 Provisional (\$27,692) JOB NO: 660H