

Monday, October 1 (12:00 noon) - Tuesday, October 9 (12:00 noon), 1990
 Volume 10, Number 66

GENERAL:

**York Builds Days
 October 9&10
 Post Office Square,
 Ross Bldg.
 10 a.m. - 3 p.m.**

All members of the York community are invited to view displays on each of the building projects and learn more about York's Building Program.

Thanksgiving Holiday: University offices will be closed Monday, October 8.

York University Libraries will be open regular hours Saturday, October 6 and Sunday, October 7, but will be closed Monday, October 8.

The York Alumni Association presents the Homecoming '90 Dance, October 11 in the Founders Dining Hall, featuring "The Razorbacks." Tickets are \$4.00. Doors open at 9:00 p.m. For further information about this or other Homecoming events, call the Department of Alumni Affairs at -55010.

The Office of Research Administration wishes to notify researchers that the NSERC Form 115 has been updated and NSERC will accept only the 1990 version.

Please ensure that the Form 115 has the 1990 date on the bottom left corner prior to submission. Copies of this form are available from ORA, Room S414, Ross.

York University will present the Harry Crowe Memorial Lecture Series, October 14 in the Moot Court, Osgoode Hall Law School. The topic will be "The October Crisis: Twenty Years Later." The one-day conference will examine Quebec nationalism as it evolved since the FLQ Crisis in 1970 and Canada-Quebec relations in the wake of the failure of Meech Lake. For further information call the Division of Social Science at -55054.

The Office of the President, the Office of the Dean of Arts, York International, and Founders College will host the Canadian Association for Latin American and Caribbean Studies (CALACS) Annual Meeting, October 14-14 in the Senior Common Room, Founders College. The 1990 Annual Conference on "Forging Identities and Patterns of Development in Latin America and the Caribbean" will examine processes of socio-economic development in the two regions and the way in which these processes relate to the formation of political and cultural identities. For further information contact Liddy Gomes or Bice Manguashca, CERLAC, Room 204, Founders (local-55237).

The Faculty of Pure and Applied Science will present the inauguration of the Harold I. Schiff Lectureship Series, October 19 in the Senate Chamber (S915), Ross. The topic this year will be "Frontiers in Atmospheric Chemistry." This lectureship series is in recognition of Harold Schiff's founding role in the Faculty, his many important contributions to atmospheric chemistry and his considerable and lasting impact in the field, both in Canada and internationally. For further information call Carol Francis at -55586.

The Director of Operations, Physical Plant, on behalf of the Vice-President (Finance and Administration), is forming a Waste Reduction Advisory Committee with a mandate to facilitate planning and advise on the operation of the university-wide waste reduction programs. Anyone interested in serving on this Committee is asked to write Mr. Khursh Iranl, Director of Operations, Department of Physical Plant, Room 108, Construction Headquarters Building, no later than October 5, indicating interest, background and the constituency they are prepared to represent and/or deal with.

A farewell reception will be held to honour Fern Reiners on the occasion of her retirement after 23 years with the Faculty of Fine Arts at York. The reception will take place October 16 from 3:00 to 5:00 p.m. in the Fireside Lounge, Fine Arts Phase III. Contributions towards a gift can be forwarded to Marie Gonsalves, Dean's Office, Room 204, Fine Arts Phase II (local -33881).

Guidelines for the SCOTL Teaching-Learning Development Fund and Release Time Teaching Fellowships are available to members of the YUFA bargaining unit from Susan Terry at the Centre for the Support of Teaching, Room 140, Central Square (-33220). The deadline for applications is November 12.

EVENTS:

MONDAY, OCTOBER 1

11:00 a.m. - MSc Defence - [Graduate Program in Exercise and Sports Science] Steve Keith will defend his thesis entitled "Physiological Adaptations to Training at the Individual Anaerobic Threshold" - Room 258, Petrie

TUESDAY, OCTOBER 2

10:00 a.m. - Lecture - [CERLAC] "The Politics of Environmental Decline in Central America" by Jean Carriere, Senior Research Associate, CEDLA, Amsterdam - Room 306, Lumbers

12:00 noon - Lecture Series - [Faculty of Environmental Studies] on "The Social Engagement of Social Science" - the final lecture in this three-part series is entitled "The Socio-Ecological Perspective" with Eric Trist, a guest lecturer and authority in the field of organizational behaviour - for further information call -55285 - Room 306, Lumbers

2:00 p.m. - MSW Defence - [Graduate Program in Social Work] Vince Martorelli will defend his thesis entitled "The Development of Heritage Language in Ontario and Alberta: A Comparative Study" - Room N927, Ross

WEDNESDAY, OCTOBER 3

7:00 p.m. - Feminist Issues Lecture Series - [Master's Office and Women's Studies Program, Atkinson] the first lecture in a four-part series entitled "The Politics of Race, Class and Gender in the Women's Movement" with Linda Carty, Women's Studies, University of Toronto - Fellows' Lounge (004A), Atkinson

8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Dona, Barbara" (In Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

THURSDAY, OCTOBER 4

4:00 p.m. - Visiting Speaker - [Department of History/Division of Humanities/Program in Classical Studies] "Goddesses and Harlots: Excavations at Mytilene (Lesbos), 1984-90" by Prof. Hector Williams, University of British Columbia - Senior Common Room, McLaughlin

FRIDAY, OCTOBER 5

10:00 a.m. - PhD Defence - [Graduate Program in Sociology] Lorna Erwin will defend her dissertation entitled "The Politics of Anti-Feminism: The Pro-Family Movement in Canada" - Room S927, Ross

3:00 p.m. - Graduate Seminar - [Graduate Program in Exercise and Sports Science] "Values and Their Evaluation in Physical Education: Pleasure, Health and Fitness, Theoretical Knowledge, and Skill" with Dr. Peter J. Arnold, Director of BEd Studies, Morag House College, Scotland - Room 320, Norman Bethune

8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Macario" (In Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

STAFF POSITIONS:

Applications for internal transfers/promotions, should reach Human Resources no later than October 9, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Executive Officer - Office of the Dean, Faculty of Education (University degree or equivalent; minimum 5 years' of senior managerial experience in a university or comparable institutional environment; experience managing budgets or equivalent functions where independent decision-making, initiative and attention to detail is critical; broad understanding of the goals and objectives of a university would be an asset; excellent oral and written communication skills; excellent organizational and management skills; proven ability to exercise good judgement and initiative; superior skill in budgetary planning and control; analytical skills; ability to work accurately with details; demonstrated ability to deal effectively with a wide range of contacts; computerized spreadsheet skills preferred, or willingness to learn. Please submit a resume when making an application.) GRADE: P&M 10 (\$50,619-\$61,248) JOB NO: 453B

Counsellor: Karen Wright

Coordinator - Special Programs, Hospitality York, Business Operations [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; community college diploma in Hotel Management would be an asset; 3 years' related experience (e.g., planning and implementing a variety of projects simultaneously, conference administration, allocating accommodation, etc.), preferably in a strongly service oriented environment; microcomputing and wordprocessing skills required; computerized spreadsheet skills preferred; excellent organizational skills; initiative; demonstrated skill/ability in the following areas: obtaining and relaying accurate information clearly and concisely; attending accurately to detail; working independently; exercising good judgement; working cooperatively as part of a team and following tasks through to completion; working effectively under pressure of high volume; dealing courteously and effectively with people; good written communication. Knowledge of the Landlord and Tenant Act an asset. Please submit a resume when making an application.) GRADE: 6 Provisional (\$29,520) JOB NO: 454A

Secretary - School of Social Work, Atkinson College [Temporary: Present to April 30/91; Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, answering enquiries, dealing with people, etc.) typing 45-50 wpm; accuracy essential; wordprocessing skills required; microcomputing, database and computerized spreadsheet skills preferred; good organizational skills; tact and diplomacy essential; ability to work well independently; demonstrated skill/ability in the following areas: working accurately and effectively under pressure of high volume; dealing courteously and effectively with people; answering enquiries in a clear manner.) GRADE: 4 (Based on an annual salary of \$25,406) JOB NO: 455A

Secretary - Admissions, Atkinson College [Hours: 8:30 a.m.-4:30 p.m., overtime required during peak periods] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, answering enquiries, dealing with people, etc.), preferably in a student service area; typing 45-50 wpm, accuracy essential; tact and diplomacy essential; good organizational skills; ability to train and oversee the work of others; demonstrated skill/ability in the following areas: wordprocessing; obtaining and relaying information in a clear and concise manner; dealing courteously and effectively with people; working effectively under pressure of high volume and deadlines.) GRADE: 4 (\$25,406) JOB NO: 456A

Administrative Secretary - Administrative Studies, Atkinson College [Hours: 9:00 a.m.-5:00 p.m. and 11:00 a.m.-7:00 p.m. during peak periods] (High school graduation with secretarial training or equivalent; 2 years' related experience (e.g., secretarial, administrative, coordinating a major exercise, etc.), preferably in a student-related area; typing 45-50 wpm, accuracy essential; good written communication skills; demonstrated skill/ability in the following areas: wordprocessing and computerized spreadsheets; dealing courteously and effectively with people; providing information and answering enquiries in a clear manner; working independently and setting priorities; working accurately under pressure of high volume; excellent organizational skills.) GRADE: 5 (\$27,046) JOB NO: 457A

*Administrative Officer - Bookstore, Business Operations (University degree or equivalent combination of education, specialized training and experience in human relations/personnel field; minimum 3 years' administrative management experience with an emphasis on interpersonal/human resources functions; demonstrated high level of oral and written communication skills, including editorial ability; tact and diplomacy essential; excellent interpersonal/counselling skills; familiarity with staff relations in a unionized environment; excellent organizational skills including ability to work independently; exercising initiative, good judgement and discretion; dealing courteously and effectively with people; demonstrated supervisory skills including ability to train others; proven budgetary skills. Please submit a resume when making an application.) GRADE: P&M 5 Under Review (\$34,456-\$41,694) JOB NO: 458A

Counsellor: Jennifer Hebert

*Administrative Assistant II - Office of the Associate Vice-President (Research) [Temporary: October 15/90 to February 8/91; Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; minimum 3 years' administrative experience, preferably in a university environment; typing 50 wpm, accuracy essential; microcomputing skills required; administration of budget; knowledge of French (oral, comprehension) an asset; shorthand skills an asset; supervisory skills preferred; demonstrated skill/ability in the following areas: working independently and setting priorities; maintaining confidentiality; working effectively in a high volume, high pressured environment; dealing courteously and effectively with people; providing information and answering enquiries in a clear and informed manner; excellent written communication skills; excellent organizational skills.) GRADE: 7 (Based on an annual salary of \$32,796) JOB NO: 459E

Counsellor: Michael Theall

- Microcomputer Representative - Micro York [Temporary: Present to September 30/91; Hours: 11:00 a.m.-7:00 p.m. (Monday-Thursday)] (Community College diploma or equivalent; minimum 3 months' experience in a microcomputer retail store; good customer service skills required; dealing courteously and effectively with people essential; good oral communication skills, basic knowledge of MS & PC DOS, Wordperfect, Macintosh software, detailed understanding of hardware product lines carried by Micro York, in particular IBM, apple, Sharp, Packard Bell and Hewlett Packard. Please submit a resume when making an application.) GRADE: CS4 (Based on an annual salary of \$30,318) JOB NO: 460F
- Administrative Secretary - Varsity Athletics, Recreation and Athletics, Physical Education [Temporary: October 11/90 to September 17/91; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; minimum 2 years' secretarial and administrative experience, preferably in a sports or athletic environment; typing 45-50 wpm, accuracy essential; good oral and written communication skills; minute taking skills required; excellent organizational skills; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; working effectively under pressure of high volume; working independently and setting priorities; attending accurately to detail; wordprocessing and microcomputing skills. Please submit a resume when making an application.) GRADE: 5 (\$27,046) JOB NO: 461F
- Photocopy Clerk - Office of the Dean, Environmental Studies [Hours: 9:00 a.m.-5:00 p.m. (winter) 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; minimum 6 months' related experience (e.g., general clerical, operating photocopying machinery, etc.); good oral communication skills; ability to lift heavy boxes; demonstrated skill/ability in the following areas: working accurately with figures; setting priorities; working effectively under pressure of high volume; working cooperatively and effectively with others; following tasks through to completion; manual dexterity; mechanical aptitude.) GRADE: 3 (\$24,290) JOB NO: 462F
- Administrative Assistant III, Institute for Social Research [Hours: 8:30 a.m.-4:30 p.m.] (University degree in one of the social sciences or equivalent; 3 years' related experience (e.g., social science research, writing reports/articles, coordinating projects, etc.); excellent written communication skills including writing and editing reports and publication materials required; analytical skills; tact and diplomacy essential; microcomputing skills preferred; demonstrated skill/ability in the following areas: obtaining and providing accurate information in a clear and concise manner; making presentations; working independently, setting priorities and meeting deadlines; exercising initiative; supervising; working effectively as part of a team; dealing courteously and effectively with people. Please submit a resume when making an application.) GRADE: 8 Provisional (\$37,245) JOB NO: 463F
- Secretary/Special Project Assistant - Office of the Associate Vice-President (Research) [Hours: 9:00 a.m.-5:00 p.m. (winter); 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 2 years' secretarial experience, preferably in a university research environment; typing 45-50 w.p.m., accuracy essential; good oral and written communication skills; pleasant telephone manner; ability to work independently; initiative; microcomputing skills required; demonstrated skill/ability in the following areas: advanced wordprocessing; bookkeeping; compiling and summarizing information; accurately coordinating a variety of tasks under pressure of high volume and changing priorities; dealing courteously and effectively with people; exercising tact and diplomacy; maintaining confidentiality; good organizational skills including setting priorities.) GRADE: 4 Provisional (\$25,406) JOB NO: 464F
- Academic Support Programmer - Computer Science [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (University degree in Computer Science or a related discipline, or equivalent combination of education and experience; 2 years' related work experience in software development, systems administration or systems support; good problem solving and analytical skills; good oral and written communication skills; dealing courteously and effectively with people; good interpersonal skills; demonstrated systems programming in C under UNIX; demonstrated ability to install, configure and maintain UNIX work stations; basic knowledge of: TeX, LaTeX and troff, VM/CMS systems, Systems Operation, Performance analysis and tuning, inventory and other administration; intermediate knowledge of Pascal, C, Unix systems, VAX/VMS systems, Networking, Documentation techniques. Please submit a resume when making an application.) GRADE: CS6 (\$37,718) JOB NO: 465F

Counsellor: Betty Vernassa

- Student Programs Secretary - Office of Student Programs, Glendon College [Temporary: Present to July 31/91; Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; 1-2 years' related experience (e.g., handling enquiries, reception, secretarial, etc.), preferably in a post-secondary environment; typing 40-45 wpm, accuracy essential; wordprocessing skills preferred; Bilingual Modules I (Advanced), II, III (Intermediate); demonstrated skill/ability in the following areas: dealing courteously and effectively with people; working effectively under pressure of high volume; answering enquiries and providing accurate information.) GRADE: 4L (Based on an annual salary of \$27,046) JOB NO: 466G
- Receptionist - Student Affairs, Glendon College [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; 1-2 years' related experience (e.g., reception, dealing with people, etc.), preferably in a public service area; typing 35-40 wpm; wordprocessing skills preferred; good organizational skills; pleasant telephone manner; tact and diplomacy essential; Bilingual Modules I (Advanced), II; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; providing information in a clear and concise manner; working effectively under pressure of constant interruptions; setting priorities.) GRADE: 3L (\$25,406) JOB NO: 467G
- Secretary - French Studies, Glendon College [Temporary: Present to June 17/91; Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, including dealing with the public; typing 35-40 wpm, accuracy essential; wordprocessing skills required; good organizational skills including ability to set priorities; Bilingual Modules I (Advanced), II, III (Intermediate), IV (Minimum); demonstrated skill/ability in the following areas: providing information and answering enquiries in a clear and concise manner; tact and diplomacy essential; flexibility in adapting to competing demands; working effectively under pressure of high volume; dealing calmly, courteously and effectively with people.) GRADE: 4L Provisional (Based on an annual salary of \$27,046) JOB NO: 468G

R6/14

YORK UNIVERSITY BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Tuesday, October 9 (12:00 noon) - Monday, October 15 (12:00 noon), 1990
Volume 10, Number 67

GENERAL:

**York Builds Days
October 9&10
Post Office Square,
Ross Bldg.
10 a.m. - 3 p.m.**
All members of the York community are invited to view displays on each of the building projects and learn more about York's Building Program.

A power interruption of one minute duration is scheduled for October 11 between 6:00 and 8:00 a.m. The following buildings will be affected: McLaughlin College and Residence; Farquharson; Petrie, WOB; Tait McKenzie; Ice Arena; Stong College and Residence; Norman Bethune College and Residence; Behavioural Sciences; Stedman; Ross and construction site at Ross; #4 and #6 Assiniboine; Scott; Atkinson; Admin. Studies; Passey Crescent Apts.; and Calumet construction site.

The Department of Private Funding requires student telephone canvassers to work from now until April 1991. The hourly rate is \$8 and hours are 6:30 p.m. to 9:30 p.m., Mondays, Tuesdays, and Wednesdays. Work study eligibility is essential. Interested persons should contact David Sioy or Elizabeth Webster at -55010.

Applications are now being accepted by the Financial Aid Office for the Alumni Silver Jubilee Scholarship. The York Alumni Association annually awards \$2,000 to an undergraduate who has an excellent academic average and who has demonstrated outstanding contribution to community life. For further information and/or an application form, please contact Linda Keith, Alumni Affairs at -55010. The deadline for applications is October 15.

The Office of Research Administration and the Office of the Associate Vice-President (Research) are organizing the collection of York publications which have been partially funded by SSHRC for a book display to be used during a SSHRC official visit on October 18. Members of the York community are invited to submit books for the purposes of display. All books will be returned. For information call Andrea Austen or Lynn Horwood at -55055.

SSHRC Research & Strategic Grant Applications: The Office of Research Administration will extend its office hours as follows: October 9-12, 9:00 a.m.-9:00 p.m.; October 13, 9:00 a.m.-5:00 p.m. The deadline date is October 15.

The Department of Human Resources announces the following appointments: Jean Riley, Artistic Director/Curator, Glendon College, effective September 1; Elizabeth Webster, Manager, Fundraising Programs (Alumni), effective September 6; Basher Amer, Construction Engineer, Construction Division, Physical Resources, effective September 10; Brenda Blackstock, Director of Internal Audit, effective September 10. The following transfers/promotions have also taken place: Dawn Richards, Employment Services Coordinator, Employment Services, Human Resources; and Weston Robinson, Area Supervisor, Housing Operations, Business Operations.

Recreation York presents Wellness Week, August 9-11, 10:00 a.m. to 3:00 p.m. in East and West Bear Pits of Central Square. Lecture presentations will include Relaxation Training, October 9, 1:00 p.m., Curtis Lecture Hall "E;" Creative Stress Management, October 10, 12:00 noon, Room S205, Ross; and Beyond Wellness: Health and the Environment, October 11, 12:00 noon, Curtis Lecture Hall "M." For information call -55184.

The Office of the President, the Office of the Dean of Arts, York International, and Founders College will host the Canadian Association for Latin American and Caribbean Studies (CALACS) Annual Meeting, October 11-14 in the Senior Common Room, Founders College. The 1990 Annual Conference on "Forging Identities and Patterns of Development in Latin America and the Caribbean" will examine processes of socio-economic development in the two regions and the way in which these processes relate to the formation of political and cultural identities. For further information contact Liddy Gomes or Bice Manguashca, CERLAC, Room 204, Founders (local-55237).

The Retirement Consultation Centre will present a seminar on "Planning Ahead: Long Term Financial Planning" with Janet Rowe, York Pensions & Benefits. The seminar will take place October 25 from 9:00 a.m. to 12:30 p.m. The program will address the York University Pension Plan, the Canadian Pension Plan, and a variety of financial investment issues. For information and to register, call -66228.

Guidelines for the SCOTL Teaching-Learning Development Fund and Release Time Teaching Fellowship are available to members of the YUFA bargaining unit from Susan Terry, Centre for the Support of Teaching, Room 140, Central Square (local -33220). The deadline for applications is November 12.

In 1979, President Ian Macdonald established The Ronald Kent Medal, in memory of Ron Kent, and his many years of devoted service to York. The medal is awarded periodically to honour unusual service to the University by a member of non-academic staff. Its recipients thus far have been Ron Kent (posthumously), Olga Cirak, Roy Witty, Joan Young, Nancy Accinelli, and Frank Jarvis. A selection committee chaired by Vice-President W.D. Farr receives nominations and makes recommendations to the President as to suitable recipients of the Medal. It is intended to award the Medal this winter. Members of the York community are invited to submit nominations for the award to Billie Mullick, Room S958A, Ross by Wednesday, October 31.

Art Galleries/Displays: The Glendon Gallery presents "Structure and Mechanic - Mechanic Organic" by Reinhard Reitzenstein. The exhibition opens October 11 at 7:00 p.m. For regular gallery hours call -66721.
- La Maison de la Culture presents "Artic Tonalities," recent works by Christopher Adeney. The exhibition continues until October 12. For gallery hours call 487-6730.
- The 35th Anniversary Juried Art Exhibition by the Society of Estonian Artists in Toronto is taking place at the Samuel J. Zacks Gallery, Stong College. Thirty-six artists are exhibiting paintings and sculptures in various media. The exhibition continues until October 31. For gallery hours and information call 489-0768 or 425-7674.
- The IDA Gallery (Fine Arts Phase II) presents a group exhibition of recent work by Visual Arts graduate students, until October 12. Gallery hours are 10:00 a.m.-5:00 p.m.

GENERAL (cont'd.)

A University department has for sale: SF 825 Sharp Photocopier with enlarging/reducing and colour capability. All offers will be considered. For information call Marika at 487-6709.

Members of the York community are asked to note the following additions to the York Internal Directory:

David Dusseldorp	736-5255 (-22726)	DAVIDD2YORKVM2
Richard Catahan	736-5255 (-22719)	RCATAHAN@YORKVM2
Simon Spanchak	736-5257 (-20477)	SIMON@YORKVM2
Michael Sniezek	736-5257 (-22692)	MICHAEL@YORKVM2
Michael Wallace	736-5255 (-20199)	MWALLACE@YORKVM2
Terry Leung	736-5255 (-22734)	

EVENTS:

TUESDAY, OCTOBER 9

2:00 p.m. - MEd Defence - [Graduate Program in Education] Arlene Callaghan will defend her thesis entitled "A Study of Patterns of Verbal Interaction Between Regular Classroom Teachers and Integrated Learning" - Room N927, Ross

WEDNESDAY, OCTOBER 10

12:00 noon - Dean's Hour Lecture Series - [Faculty of Fine Arts] featuring a report on the inaugural session of a new bilingual exchange course in interdisciplinary fine arts studio - a short dance animation by student filmmaker Thomas Wallner and a video created on-site by York and UQAM students enrolled in the course, will also be featured - Faculty Common Room (2nd floor), Fine Arts Phase II

12:30 p.m. - Concert - [York-Scandinavian Exchange Program and Department of Music] featuring Lystedt Jazz Power, one of Sweden's leading jazz ensembles - DACARY Hall, McLaughlin

1:00 p.m. - Guest Speaker - [Retirement Consultation Centre] "Physical Activity, Nutrition and Well-Being in the Pre-Retirement Years" with Dana Bach, Fitness Consultant, Baycrest Centre for Geriatric Care - Senate Chamber (Room S915), Ross

3:30 p.m. - Farewell Reception - to honour Marjorie Birt on the occasion of her retirement from York - contributions towards a gift can be forwarded to Sara Costantini in Room S756, Ross or Lillian Lerman, Room S754, Ross - Faculty Club, Ross

4:00 p.m. - Book Launch - [ECW Press and Roberts Centre for Canadian Studies] Two new books will be launched: Canadian Literary Prose: A Preliminary Stylistic Atlas by Robert Cluett, and As Canadian As...Possible... Under the Circumstances! by Linda Hutcheon - RSVP to Krystyna Tarkowski at -55499 - Senior Common Room, McLaughlin

7:30 p.m. - Guest Speaker - [Atkinson Students Association] "The Future of Trade, Industry and Technology Amidst the Impact of Free Trade, and the G.S.T." with The Hon. Monte Kwinter, MPP for Wilson Heights - for information call -55880 - Fellows' Lounge (004A), Atkinson

7:30 p.m. - Lecture - [Glendon] by R. Mougeon - Senate Chamber (York Hall), Glendon

8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "La Ilusion Viaja en Tranvia" (in Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

9:30 p.m. - Concert - [Glendon] featuring a Umeo sextet - Glendon Hall

THURSDAY, OCTOBER 11

10:00 a.m. - Forum - [York University Faculty Association] "Oka: The Conflict Continues" - Senate Chamber, Ross

2:30 p.m. - Farewell Reception - to honour Muriel Myers who retired from Scott Library in July, after 21 years at York - for further information call Barbara at -22274 - Staff Lounge, Scott

4:00 p.m. - Council of the Faculty of Arts Meeting - Senate Chamber (S915), Ross

4:00 p.m. - Seminar Presentation - [Interdisciplinary Studies] "Persistence of the Goddess: Re-Membering the Feminine" by Sherry Rowley, Graduate Program in Interdisciplinary Studies - Senior Common Room, Vanier

6:00 p.m. - Concert - see Wednesday's listing at 12:30 p.m. for information - Senior Common Room, Winters

9:00 p.m. - Homecoming '90 Dance - [York Alumni Association] featuring "The Razorbacks" - tickets are \$4.00, door prizes available to be won - for information about this and other Homecoming events, call Alumni at -55010 - Founders Dining Hall

FRIDAY, OCTOBER 12

10:00 a.m. - MSc Defence - [Graduate Program in Biology] Bing Li will defend her thesis entitled "Role of Contractile Activity and Thyroid Hormone in Regulating Biochemical Character of Cultured Neonatal Rat Heart Myocytes" - Room 203, Lumbers

2:00 p.m. - Graduate Program in Music Colloquium - "Melodic Interval Labeling Among Trained Musicians: Implications for the Theory and Practice of Music" with Dr. Jay Rahn, Atkinson

2:00 p.m. - Psychology Colloquium - "Human Development in the Albanian Family" with Hamid Beqja University of Tirana, Albania - Room 291, Behavioural Sciences

8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Los Olvidados" (in Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

9:30 p.m. - Concert - see Wednesday's listing at 12:30 p.m. for information - Grad Pub, Ross

SATURDAY, OCTOBER 13

9:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Frida" (in Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

SUNDAY, OCTOBER 14

10:15 a.m. - 5:00 p.m. - Harry Crowe Memorial Lecture Series - "The October Crisis: Twenty Years Later," a one-day conference to examine Quebec nationalism as it evolved since the FLQ Crisis in 1970 and Canada-Quebec relations in the wake of the failure of Meech Lake - program as follows: 10:15 a.m.-12:00 noon - "The October Crisis: A Retrospective" with Jerome Choquette, Mayor of Outremont, Quebec Minister of Justice in FLQ Crisis; York Prof. Ramsay Cook; and Marc Laurendeau, journalist/author, Radio Canada; 1:15 p.m.-3:00 p.m. - "The Evolution of Quebec Nationalism Over the Past 20 Years" with Richard Handler, University of Virginia; Alain G. Gagnon, McGill University; and York Prof. Kenneth McRoberts; 3:15 p.m.-5:00 p.m. - "Current Quebec - Canada Relations" with Chantal Hebert, Le Devoir; York Prof. Reg Whitaker; and Rene Durocher, Montreal - for further information call Social Science at -55054 - Moot Court, Osgoode Hall Law School

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than October 16, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Conference Coordinator - Hospitality York, Business Operations [Hours: 9:00 a.m.-5:00 p.m.; overtime may be required. Must be available to work evenings and weekends. No vacation during May-September] (High school graduation or equivalent required; diploma in Hospitality or Sales and Service areas would be an asset; 2 years' related experience (e.g., implementing conference details, food service and conference sales, retail management, etc.); demonstrated skill/ability in the following areas: wordprocessing, microcomputing and computerized spreadsheet skills; obtaining and relaying accurate information in a clear and concise manner; tact and diplomacy essential; exercising good judgement and initiative; attending accurately to detail; working both independently and as a team member; providing excellent customer service; flexibility in adapting to changing priorities; working effectively under pressure of high volume and meeting deadlines; good written communication skills; excellent organizational skills.) GRADE: 5 (\$27,046) JOB NO: 469A

Parking Violations Clerk - Security and Parking Services [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' related experience (e.g., maintaining accurate records, handling transactions, dealing with people, etc.); experience in accounts collection an asset; typing 35-40 wpm, accuracy essential; microcomputing skills preferred; good oral and written communication skills; pleasant telephone manner; demonstrated skill/ability in the following areas: dealing calmly, courteously and effectively with people under stressful conditions; exercising tact and diplomacy in dealing with irate customers; providing excellent service; working accurately with figures; attending accurately to detail under pressure of high volume.) GRADE: 4 (\$25,406) JOB NO: 470A

Secretary - Canadian Studies, Atkinson College [Temporary to August 31, 1991; Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer); overtime requested during peak periods] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, dealing with people, answering enquiries, etc.); typing 45-50 wpm; wordprocessing skills required; tact and diplomacy essential; reading knowledge of French would be an asset; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; providing information in a clear and concise manner; working independently and setting priorities; working effectively under pressure of high volume; good organizational and written communication skills.) GRADE: 4 (Based on annual salary of \$25,406) JOB NO: 471A

Counsellor: Michael Theall

College Receptionist - Office of the Master, Founders College [Temporary to March 15, 1991; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1 year's related experience (e.g., reception, answering enquiries, clerical, etc.); basic typing skills, accuracy essential; wordprocessing skills preferred; good oral communication skills to obtain and relay information accurately; pleasant telephone manner; good organizational skills; demonstrated ability to deal courteously and effectively with people; demonstrated ability to work effectively under pressure of high volume.) GRADE: 3 (Based on an annual salary \$24,290) JOB NO: 472F

Research Assistant - Technical Services, Institute for Social Research [Hours: 8:30 a.m.-4:30 p.m.] (University degree in Computer Science with some Social Science courses or equivalent; 1-2 years' experience in dataset creation, programming and file management, including 1 year's practical experience in microcomputing and mainframe computing required; experience moving data between computing systems and software packages; good oral communication skills, including ability to make presentations and train others; good written communication skills; demonstrated ability to deal courteously and effectively with people; familiarity with social science research preferred. Basic knowledge of DOS, Line Editor, Wordprocessing (e.g., WordPerfect 5.0), Telecommunications Software (e.g., Y-Term, Kermit), Graphics Package (e.g., Harvard Graphics), Spreadsheet (e.g., Lotus), Intermediate knowledge of SPSS, SAS, SPSS/PC, SAS/PC, CMS (including XEDIT, RSCS, PC Trans, ROSCOE, VM Secure), MVS (JCL, utilities, TMS), Utilities (e.g., Norton). Please submit a resume when making an application.) GRADE: CS6 (\$37,718) JOB NO: 473F

Counsellor: Dawn Richards

Administrative Assistant - Office of the Dean, Osgoode [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 3 years' administrative experience, including some secretarial experience, preferably in a university environment; recent computerized budgeting and bookkeeping experience required; typing 45-50 wpm, accuracy essential; good interpersonal skills; excellent organizational skills; demonstrated skill/ability in the following areas: bookkeeping and budgeting; obtaining and providing accurate information in a clear and concise manner; tact and diplomacy essential; advanced wordprocessing and computerized spreadsheet skills; supervising including ability to train others; exercising good judgement and initiative; adapting to constantly changing priorities and working independently; dealing courteously and effectively with people; good written communication skills. Please submit a resume when making an application.) GRADE: 6 (\$29,520) JOB NO: 474H

Secretary to the Dean - Office of the Dean, Osgoode [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 3 years' senior secretarial experience, including some administrative experience, preferably in a university faculty environment; legal secretarial experience would be an asset; typing 50 wpm, accuracy essential; skill in transcribing from dictation equipment required; shorthand skills an asset; pleasant telephone manner; demonstrated skill/ability in the following areas: wordprocessing; obtaining and providing information in a clear and concise manner; exercising good judgement and discretion; maintaining confidentiality; exercising tact and diplomacy; dealing courteously and effectively with people; working accurately and effectively under pressure; excellent organizational skills, including ability to set priorities and work independently; good oral and written communication skills.) GRADE: 5 (\$27,046) JOB NO: 475H

Faculty Secretary - Pre-Service, Education [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; minimum 1 year's secretarial and reception experience; typing 45-50 wpm, accuracy essential; wordprocessing skills required; good oral communication skills; pleasant telephone manner; demonstrated ability to deal courteously and effectively with people; demonstrated ability to accurately handle a high volume of work on a continuing basis; good organizational skills.) GRADE: 3 (\$24,290) JOB NO: 476H

Counsellor: Betty Gunning

*Night Supervisor - Caretaking Services, Physical Resources [Hours: 11:00 p.m.-7:30 a.m., 40 hours/week] (High school graduation or equivalent; minimum 3 years' related experience in a caretaking operation, including supervisory experience; well developed knowledge of cleaning techniques, equipment and cleaning compounds; general knowledge of management principles, including supervisory skills in a unionized environment; good oral and written communication skills; good organizational skills; demonstrated ability to provide a high level of service. Please submit a resume when making an application.) GRADE: P&M Ungraded JOB NO: 477J

York

BULLETIN

UNIVERSITY

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, October 15 (12:00 noon) - Monday, October 22 (12:00 noon), 1990
Volume 10, Number 68

GENERAL:

The Employment Section of Human Resources will hold an Open House, Saturday, October 20 from 9:30 a.m. to 1:30 p.m. in Suite A of the East Office Bldg. Individuals with word processing skills, preferably WordPerfect, who would like to work on a temporary or regular basis, are invited to attend. Counsellors will be available to discuss the full-time and temporary vacancies in a variety of areas.

The Sexual Harassment Education and Complaint Centre (SHEACC) is organizing Wen-do Women's Self Defence courses for the fall and winter terms. Cost is minimal as the workshops are partially subsidized by the Department of Security and SHEACC. Anyone wishing to register for the first course which will take place Saturday, October 20 and Sunday, October 28, is asking to call -55500.

Effective immediately, anyone wishing to book Stong College facilities (Master's Dining Room, Main Dining Hall, Sylvester's, Guest Suite, and the Committee Room) should contact Sheila Herbert, Room 313, Stong (-33315).

EVENTS:**MONDAY, OCTOBER 15**

4:00 p.m. - Board of Governors Meeting - Board/Senate Chamber, Glendon

4:00 p.m. - Biology Seminar Series - "Physiological Bases For Visually Meaningful Chromatic Light Measurements" by Peter Kaiser, Department of Psychology - Room 320, Farquharson

TUESDAY, OCTOBER 16

3:00 p.m. - 5:00 p.m. - Farewell Reception - In honour of Fern Reiners on the occasion of her retirement after 23 years with the Faculty of Fine Arts - contributions towards a gift can be forwarded to Marie Gonsalves, Room 204, Fine Arts Phase II (local -33881) - Fireside Lounge, Fine Arts Phase III

WEDNESDAY, OCTOBER 17

12:00 noon - 6:00 p.m. - Sixth Annual Open House - [Retirement Consultation Centre] for information call -66228 - Room D131, WOB

4:00 p.m. - Guest Speaker - [Departments of Philosophy, Faculty of Arts, Glendon and Atkinson, and Graduate Program in Philosophy] "Telling the Truth to Patients" with Jennifer Jackson, Centre for Business, University of Leeds, England - Senior Common Room, Vanier

7:00 p.m. - Feminist Issues Lecture Series - [Master's Office and Women's Studies Program, Atkinson] the second lecture in a four-part series entitled "What is This Thing Called Feminism?" with Meg Luxton, Women's Studies, Atkinson - Fellows' Lounge (004A), Atkinson

8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Cadena Perpetua" (In Spanish with French subtitles) - Nat Taylor Cinema (N102), Ross

THURSDAY, OCTOBER 18

9:00 a.m. - MEd Defence - [Graduate Program in Education] John Ronald McKelvey will defend his thesis entitled "Developing Literacy, Developing Learners: The Role of the Elementary School Principal in Implementing Whole Language" - Room N831, Ross

9:00 a.m. - 4:00 p.m. - Atmospheric Chemistry Workshops - [Faculty of Pure and Applied Science] 9:00 a.m. - "Atmospheric Oxidant Chemistry: Eulerian Evaluation Field Study"; 2:00 p.m. - "Atmospheric Methane: Northern Wetlands Study" - Atmospheric Environment Services (3rd Fl. Training Classroom), 4905 Dufferin St.

12:00 noon & 1:00 p.m. - YUSA General Membership Meeting - must bring membership card - Stedman Lecture Hall "E"

4:00 p.m. - Scandinavian Seminar Series - [Scandinavian Exchanges Program] "Politicians, Power and Political Participation in Today's Sweden" - the first lecture in this series to be given by His Excellency Dr. Hakan Berggren, Swedish Ambassador to Canada - for information call -55499 - Room 306, Lumbers

4:00 p.m. - Seminar Presentation - [Graduate Program in Interdisciplinary Studies] "The Politics of Pap Smears: A Feminist Critique of the Medical Approach to Cervical Cancer" by Jan Darby, Graduate Program in Interdisciplinary Studies - Senior Common Room, Vanier

FRIDAY, OCTOBER 19

9:00 a.m. - Symposium - [Faculty of Pure and Applied Science, Department of Chemistry, Centre for Atmospheric Chemistry, Canadian Institute for Research in Atmospheric Chemistry] "Frontiers in Atmospheric Chemistry" - Inauguration of the Harold I. Schiff Faculty of Pure and Applied Science Lectureship Series - program as follows: 9:15 a.m. - "Changes in the Oxidative Power of the Atmosphere Due to Human Activities;" 10:15 a.m. - "Measurements and Implications of Photochemically Active Trace Species in the Remote Atmosphere;" 11:15 a.m. - "Regional Ozone Production;" 2:00 p.m. - "Studies of the NO₂-NO₃-N₂O₅ System;" 3:00 p.m. - "Isotopes in Stratospheric Ozone;" and 4:00 p.m. - "The Walls Around Atmospheric Chemistry Have to Come Down" with York Prof. Harold I. Schiff - for information call Carol Francis at -55586 - Senate Chamber (S915), Ross

9:00 a.m. - 4:00 p.m. - Education Symposia Series - [Centre for Continuing Education] "Manipulative Mathematics in the Junior Division" with Julie Boucher, Sudbury Board of Education; and "Partnership: Communication Between Parents and Educators" with Linda Arlidge, Glenn DiPasquale and Lynn Ziraldo of the York Region Board of Education - registration fee of \$95; for information call -55804 - Ground Floor, Admin. Studies

12:00 noon - YUSA General Membership Meeting - must bring membership card - Senate Chamber, Glendon

2:00 p.m. - Psychology Colloquium - "Race and Racism in Psychology" with Leon Kamin, Northeastern University - Room 291, Behavioural Sciences

8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "En la Trampa" (In Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

MONDAY, OCTOBER 22

12:00 noon - Public Lecture - [Department of History] "From Agriculture to Industry: The Transformation of the French Textile Industry, 1500-1850" by Prof. Serge Chassagne, University of Rouen - Room 137, Winters

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than October 22, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Accounting Clerk/Floater - Office of the Comptroller, Finance [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' related experience (e.g., processing cheques/invoices, bookkeeping, reconciliation, accounts payable/receivable, etc.); basic typing skills, accuracy essential; bookkeeping and computerized spreadsheet skills required; good oral communication skills; wordprocessing skills preferred or willingness to learn; demonstrated skill/ability in the following areas: working accurately and effectively under pressure of changing priorities and high volume; attending accurately to detail; adapting readily to changing work environments and assignments; good organizational skills; dealing courteously and effectively with people.) GRADE: 4 Provisional (\$25,406) JOB NO: 478A

Budget Assistant - Office of the Dean, Atkinson College [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; some accounting courses required; 2 years' bookkeeping experience with some secretarial experience, preferably in a computerized environment; typing 40-45 wpm, accuracy essential; wordprocessing skills required; good oral and written communication skills; good organizational skills; good telephone manner; demonstrated skill/ability in the following areas: attending accurately to detail; working accurately with figures; working well under pressure to meet deadlines; dealing courteously and effectively with people; computerized spreadsheet and bookkeeping skills.) GRADE: 5 (\$27,046) JOB NO: 479A

Accounts Payable Clerk II - Accounts Payable, Office of the Comptroller, Finance [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' recent general accounting experience, including some accounts payable experience, preferably in a computerized area; basic typing skills; on-line data entry skills preferred; good oral communication skills; tact and diplomacy essential; initiative; good organizational skills; demonstrated skill/ability in the following areas: working accurately and quickly in a high volume area; attending accurately to detail.) GRADE: 4 (\$25,406) JOB NO: 480A

Counsellor: Dawn Richards

Faculty Secretary - Osgoode Hall Law School [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience; typing 45-50 wpm; good wordprocessing skills required; skill in transcribing from dictation equipment preferred; good oral communication skills; pleasant telephone manner; good organizational skills; tact and diplomacy essential; demonstrated ability to deal courteously and effectively with people.) GRADE: 3 (\$24,290) JOB NO:481H

Counsellor: Donna Robbins

Administrative Secretary - Office of the Registrar [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with formal secretarial training or equivalent; minimum 2 years' administrative and secretarial experience, including experience working with computerized budgets, preferably in a post-secondary environment; typing 50-55 wpm, accuracy essential; shorthand skills required; excellent organizational and record-keeping skills; excellent written communication skills; tact and diplomacy essential; computerized spreadsheet skills preferred; demonstrated skill/ability in the following areas: wordprocessing and microcomputing; bookkeeping; dealing courteously and effectively with people; answering queries and providing information in a clear manner; setting priorities and working independently; working effectively under pressure of high volume and adhering to tight deadlines; attending accurately to detail; maintaining confidentiality.) GRADE: 5 (\$27,046) JOB NO: 482K Previously posted as Job #420K.

Counsellor: Betty Vernassal

Administrative Secretary - Cultural and Artistic Affairs, Student Affairs, Glendon College [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m., (summer); overtime required 2-3 evenings per month] (High school graduation with secretarial training or equivalent; 2 years' secretarial experience; some administrative experience including bookkeeping required; typing 40-45 wpm, accuracy essential; wordprocessing skills required; desktop publishing and computerized spreadsheet skills preferred; minute taking skills preferred; basic bookkeeping skills required; budgetary skills required; tact and diplomacy essential; good written communication skills; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; providing information in a clear and concise manner; setting priorities; working effectively under pressure to meet deadlines; Bilingual Modules I (Advanced), II, III (Advanced). GRADE: 5L Provisional (\$29,520) JOB NO:483G

CALL FOR PRESENTATION OR SUBMISSION

The Commission of Inquiry on Canadian University Education, an organization whose mandate includes examining the quality of university education and the relevance of teaching programs, will be holding public hearings in several Canadian cities.



Schedule of Hearings

Quebec City	October 17	Edmonton	November 8
St. John's	October 19	Saskatoon	November 9
Montreal	October 22-23	Winnipeg	November 20
Halifax	October 25	Toronto	November 22-23
Vancouver	November 6	Ottawa	December 4-5

In Quebec City and Montreal, the hearings will be conducted in French; in Ottawa, they will be bilingual; elsewhere, English will be used. At all meetings, briefs will be accepted in either official language, and people will be free to make presentations and answer questions in the language of their choice. There will be no simultaneous translation, however.

The Commission will schedule up to 10 minutes for presentation and up to 20 minutes for discussion with the Commissioner for each confirmed speaker or group. Presenters are urged to summarize their material rather than read it.

If you have other submissions, please send them to the Commission before December 30, 1990, at 280 Albert Street, Ottawa, Ontario K1P 5G8. Where possible, the Commission would appreciate receiving your views not only on paper but also on diskette (5 1/4 inch, WordPerfect).

If you wish to make a presentation to the Commission at one of its hearings this fall, please contact Jeffrey Holmes no later than two weeks before the hearing at which you want to appear. Tel.: (613) 238-5778, Fax: (613) 235-8237.

R6 1/4

YORK UNIVERSITY BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, October 22 - Monday, October 29, 1990
Volume 10, Number 69

GENERAL:

A power interruption of two minutes duration will take place Thursday, October 25 between 6:00 and 8:00 a.m. The following buildings will be affected: Founders College & Residence; Vanier College & Residence; Winters College & Residence; Stong College & Residence; Kinsmen; Computer Methods; Ross and construction sites east of Ross; Central Square; Osgoode; Hart & Passey House; Scott; Curtis; #2 & #8 Assiniboine Road; Fine Arts; Atkinson Residence; Construction Headquarters; Physical Plant Workshops; Central Utilities; and Tennis Canada facilities. In order to restore the campus electrical distribution to normal, there will be a power interruption of two minutes duration on October 30 between 6:00 and 8:00 a.m. The buildings listed above will again be affected.

CUEW and the Centre for the Support of Teaching will present a workshop on Lecturing Skills/Alternatives to Lecturing, October 24 from 12:00 noon to 2:00 p.m. in the Vanier Senior Common Room. Les Green and Pat Rogers will facilitate the workshop. For further information call the Centre for the Support of Teaching at -55754.

The Retirement Centre is now accepting registration for "Looking Forward: The Comprehensive Retirement Planning Program," to be held November 16, 23 and 30. This 2 1/2 day program is for York employees within 10 years of normal retirement. For information call -66228.

Art Galleries/Displays: The Glendon Gallery presents "Structure and Mechanic - Mechanic Organic" by Reinhard Reitzenstein until November 1. For gallery hours call -66721.

- The 35th Anniversary Juried Art Exhibition by the Society of Estonian Artists in Toronto is taking place at the Samuel J. Zacks Gallery, Stong College. Thirty-six artists are exhibiting paintings and sculptures in various media. The exhibition continues until October 31. For gallery hours and information call 489-0768 or 425-7674.

- The IDA Gallery (Fine Arts Phase II) presents recent work of MFA students from October 22 to 26. Gallery hours are 10:00 a.m. to 5:00 p.m.

A Red Cross Blood Donor Clinic will take place October 29 to November 1, from 10:00 a.m. to 4:00 p.m. daily in the East Bear Pit, Central Square.

Atkinson College will hold a garage/auction sale to dispose of old surplus college equipment and furnishings (e.g. typewriters, audio-visual, electronics and computing equipment, desks, and chairs). The sale will take place November 3, 12:00 noon to 4:00 p.m., in the Atkinson Cafeteria. All items will be tested prior to the sale and sold "as is." Proceeds will go to general college revenues. For information call Amy Altomare at -55223.

EVENTS:

MONDAY, OCTOBER 22

- 12:00 noon - Public Lecture - [Department of History] "From Agriculture to Industry: The Transformation of the French Textile Industry, 1500-1850" by Prof. Serge Chassagne, University of Rouen - Room 137, Winters
- 3:00 p.m. - Guest Speaker - [Faculty of Environmental Studies, Department of Anthropology & University of Toronto] "Native Concepts of Health and Disease" by Prof. John Mohawk, University of New York (Buffalo Campus) - Room 306, Lumbers
- 4:00 p.m. - Biology Seminar Series - "Sperm Swimming, Axons Transporting and Cells Dividing; Common Microtubule Based Motility Mechanisms" by Derek van der Kooy, Department of Anatomy, University of Toronto - Room 320, Farquharson
- 4:00 p.m. - Career Development Series - [Faculty of Arts] "Getting Into Education Programs" - Louise Lewin, Assoc. Dean of the Faculty of Education will talk about teacher training programs at York and elsewhere in Ontario, and will explain the admissions process for York's Concurrent and Consecutive Education programs - Senate Chamber (Room S915), Ross

TUESDAY, OCTOBER 23

- 10:00 a.m. - 12:00 noon - Demonstration & Slide Lecture - [Graduate Program in Visual Arts] a printmaking demonstration by visiting graphic artist Xing-Yu Zhang, master woodcut printmaker from China, will take place from 10:00 to 11:00 a.m. in the Graphic Studio (CFA Phase II); followed by a slide lecture from 11:00 a.m. to 12:00 noon in the Faculty Lounge (CFA Phase II)
- 12:00 noon - Graduate Program in Geography Colloquium - "The Psychosocial Effects of Exposure to Environmental Contaminants" - Room S421, Ross
- 7:30 p.m. - Annual Political Science Lecture - "Promise and Paradox: Women and Democratic Citizenship" by Carole Pateman, currently a professor at the University of California at Los Angeles - Moot Court, Osgoode

WEDNESDAY, OCTOBER 24

- 11:30 a.m. - Seminar - [Centre for Refugee Studies] "Military Intervention in Ghana and the Influx of Refugees into Canada" by Edward Opoku-Dapaah, a graduate student in the Dept. of Sociology - Room 234, Admin. Studies
- 4:00 p.m. - Guest Speaker - [Depts. of Philosophy, Arts, Glendon & Atkinson, Graduate Program in Philosophy] "The Naturalization of Reason" with Clifford Hooker, University of Newcastle, Australia - Room 320, Norman Bethune
- 7:00 p.m. - Feminist Issues Lecture Series - [Master's Office and Women's Studies Program, Atkinson] the third lecture in a four-part series entitled "Indian Women and Aboriginal Issues" with Sylvia Maracle, Executive Director, Ontario Federation of Indian Friendship Centres - Fellows' Lounge (004A), Atkinson
- 8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Retrato de Una Mujer Casada" (In Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

THURSDAY, OCTOBER 25

- 10:00 a.m. - MA Defence - [Graduate Program in Social Anthropology] Mona Perusse will defend her dissertation "The Dispute Over Housing for Consumers of Mental Health Services in a Toronto Neighbourhood" - Room S713, Ross

EVENTS (Thursday, October 25, cont'd.)

- 3:00 p.m. - Computer Science Seminar - "Anti-aliasing of Interlaced Video Animation" with York Prof. John Amanatides - Room S737, Ross
- 3:00 p.m. - MSc Defence - [Graduate Program in Biology] Harley Eklove will defend his thesis entitled "Glutamate-like Immunoreactivity and the Effect of L-Glutamate and Related Agents on Adenylate Cyclase in the Cestode *Hymenolepis diminuta*" - Room 320, Farquharson
- 4:00 p.m. - Senate Meeting - Senate Chamber (S915), Ross
- 7:00 p.m. - Special Lecture - [Osgoode Hall Law School] "He Is Their Father Afterall: The Legal and Moral Ordering of Child Custody" by Visit. Prof. Carol Smart, University of Warwick, England - Moot Court, Osgoode

FRIDAY, OCTOBER 26

- 9:00 a.m. - Education Symposia Series - [Centre for Continuing Education] "Learning to Cooperate: Cooperating to Learn" with Gail Lennon, Lambton County Board of Education; and "Drug Education Across the Curriculum" with Margaret Sheppard, York Region Board of Education - registration fee of \$95; for information call -55804 - Ground Floor, Admin. Studies
- 12:00 noon - McLaughlin Public Policy Symposia - [Department of Economics, Association of Economics Students] "Behavioural Anomalies and Institutions" with Prof. Bruno Frey, University of Zurich and Visiting Professor, University of Chicago - Senior Common Room, McLaughlin
- 2:00 p.m. - Psychology Colloquium - "The Enigma of the Stigma of ECT: 50 Years of Myth and Misrepresentation" with Donald Hay, University of Wisconsin Medical School - Room 291, Behavioural Sciences
- 8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Estas Ruinas Que Ves" (In Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

MONDAY, OCTOBER 29

- 10:00 a.m. - 4:00 p.m. - Red Cross Blood Donor Clinic - East Bear Pit, Central Square
- 12:00 noon - Distinguished York Faculty Speakers Series - [Faculty of Arts] "The Love of Beauty and the Search for Truth: A Peregrine in Academe" with Meyer Burstein, Professor of Economics - Senate Chamber (S915), Ross
- 4:00 p.m. - Biology Seminar - "Species Coexistence: A Plant's Eye View" with Lonnie Aarssen, Queen's University - Room 320, Farquharson

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than October 29, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

*Assistant Director - Physical Plant, Glendon (Post-secondary graduation or equivalent in Engineering or Applied Science; eligibility for membership in professional association (APEO) is desirable; several years' related experience in the operation and maintenance of buildings, equipment and grounds; at least 5 years' supervisory experience in a senior maintenance management position required; well developed knowledge of engineering principles; thorough knowledge of building, equipment, grounds and cleaning trades; knowledge of energy conservation practices; working knowledge of building codes and regulations; proven ability to manage and monitor a variety of areas; good oral and written communication skills; budgetary and costing skills; demonstrated supervisory skills; demonstrated ability to provide a high level of service to the community; microcomputing skills essential. Fluency in both French and English is desirable. Please submit a resume when making an application.) GRADE: P&M 9 (\$46,874-\$56,717) JOB NO: 485B

Counsellor: Karen Wright

*Project Coordinator - Renovations, Physical Plant (Post-secondary education in Engineering Technology or equivalent combination of education and work experience; formal training and/or experience with interior design finishes required; several years' construction and/or maintenance experience in institutional buildings or similar complex; some estimating or tendering experience required; thorough knowledge of specification preparation; demonstrated ability to read architectural drawings and prepare sketches; current knowledge of engineering principles, construction practices and regulatory codes; ability to perform inspections and adhere to current occupational health and safety codes and regulations; general knowledge of skilled trades; effective oral and written communication skills; good organizational skills; demonstrated ability to deal effectively with all levels of the community to provide excellent service. Please submit a resume when making an application.) GRADE: P&M 5 (\$34,456-\$41,694) JOB NO: 486A

Secretary/Receptionist - Office of the Assistant Vice President, Finance [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience in an accounting environment; experience dealing with the public required; typing 45-50 wpm, accuracy essential; wordprocessing and computerized spreadsheet skills required; pleasant telephone manner; tact and diplomacy essential; skill in transcribing from dictation equipment; demonstrated skill/ability in the following areas: maintaining confidentiality; accurately obtaining and relaying information in a clear and concise manner; working independently and setting priorities; working accurately with figures; dealing courteously and effectively with people; good organizational skills.) GRADE: 4 Provisional (\$25,406) JOB NO: 487A

Counsellor: Mary Malyk

Typist/Receptionist/Floater - Employment Services, Department of Human Resources [Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m., according to assignment] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial and clerical experience required; typing 40-45 wpm, accuracy essential; wordprocessing skills required; good oral communication skills; pleasant telephone manner; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; adapting readily to changing work environments and assignments.) GRADE: 3 (\$24,290) JOB NO: 488C

Counsellor: Jennifer Hebert

Circulation Assistant - Circulation, Scott Library, Libraries [Sessional: September 1 to April 30; Hours: 8:00 a.m.-4:00 p.m.] (High school graduation or equivalent; 1-2 years' experience in providing front-line public service in a high volume area; previous library experience preferred; basic keyboard skills to operate a computer terminal required, accuracy essential; knowledge of computerized on-line systems preferred; customer service skills required; demonstrated skill/ability in the following areas: dealing calmly, effectively and courteously with a high volume of enquiries in person and by telephone; answering enquiries clearly and concisely; attending accurately to detail.) GRADE: 4 (Based on an annual salary of \$25,406) JOB NO: 489E

Stacker - Circulation, Government Documents/Administrative Studies Library, Libraries [Sessional: September 1 to April 30; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1 year's library experience or 1 year's general office experience including use of complex filing systems; good oral communication skills; ability to lift and bend while shelving books and to push heavy book trucks; manual dexterity and basic mechanical ability to operate and maintain equipment preferred; demonstrated ability to deal calmly, effectively and courteously with people; demonstrated ability to attend accurately to detail.) GRADE: 2 (Based on an annual salary of \$23,106) JOB NO: 490E

Stacker (Acquisitions Lists) - Circulation, Osgoode Law Library, Libraries [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 1 year's library experience or 1 year's general office experience including use of complex filing systems; good oral communication skills; good organizational skills; ability to lift and bend while shelving materials; ability to push heavy book trucks; demonstrated ability to deal calmly, courteously and effectively with people; demonstrated ability to attend accurately to detail.) GRADE: 3 (\$24,290) JOB NO: 491E

Exit Control Clerk - Circulation, Osgoode Law Library, Libraries [Hours - Academic year: Alternating shifts as follows: Sunday, 1:00 p.m.-9:00 p.m.; Monday to Thursday, 3:15 p.m.-11:15 p.m; and Monday to Thursday, 7:45 a.m.-3:45 p.m.; Friday, 7:45 a.m.-5:00 p.m.; Saturday, 9:00 a.m.-5:00 p.m.; Summer Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1 years' related experience (e.g., general library, clerical, etc.) including front-line public service experience; good record keeping skills preferred; tact and diplomacy essential; manual dexterity including ability to lift heavy materials preferred; demonstrated skill/ability in the following areas: dealing calmly, courteously and effectively with people; handling cash and accuracy with figures; good oral communication skills; sense of responsibility.) GRADE: 4 (\$25,406) JOB NO: 492E

Counsellor: Michael Theall

*Manager - Information Systems Security, Computing and Communications Services (University degree in Computer Science or Business Administration or equivalent; 7 years' related experience in on-line management information systems including 3 years' experience managing information system security and the tools/systems which support security administration in a large mainframe-based environment; proven ability to provide mainframe-based technical support (e.g., MVS with CICS, DB2, TSO, etc.) preferred; experience in an academic environment preferred; knowledge of administrative systems development methodologies in an integrated database environment required; basic knowledge of microcomputers essential; management skills including ability to train and supervise others; superior oral and written communication skills; proven ability to make presentations; analytical skills; demonstrated ability to exercise initiative, creativity and good judgement; proven ability to work under pressure of high volume; knowledge of microcomputer-based applications an asset. Please submit a resume when making an application.) GRADE: P&M 9 (\$46,874-\$56,717) JOB NO: 484F

*Coordinator - Office of Student Affairs (University degree or equivalent; 3 years' administrative experience including budgetary and strong supervisory experience, preferably in a high volume student contact area; familiarity with an academic environment, including policy setting bodies and procedures, and academic and non-academic policies and regulations; some public speaking experience required; demonstrated excellent oral and written communication skills; excellent interpersonal skills including advising/counselling; tact and diplomacy essential; proven ability to work effectively under pressure of high volume and meeting deadlines; mediation/negotiation skills; demonstrated ability to make good decisions quickly; budgetary skills; excellent organizational and management skills; demonstrated skill in working calmly, courteously and effectively with people; computerized spreadsheet and wordprocessing skills an asset. Please submit a resume when making an application.) GRADE: P&M 6 Under Review (\$37,210-\$45,022) JOB NO: 494F

Counsellor: Dawn Richards

Coordinator, Special Programs - Hospitality York, Business Operations [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; community college diploma in Hotel Management would be an asset; 3 years' related experience (e.g., planning and implementing a variety of projects simultaneously, conference administration, allocating accommodation, budget planning, etc.), preferably in a strongly service oriented environment; microcomputing and wordprocessing skills required; computerized spreadsheet skills preferred; excellent organizational skills; initiative; demonstrated skill/ability in the following areas: obtaining and relaying accurate information clearly and concisely; attending accurately to detail; working independently; training and overseeing the work of others; exercising good judgement; working cooperatively as part of a team and following tasks through to completion; working effectively under pressure of high volume; dealing courteously and effectively with people; good written communication. Knowledge of the Landlord and Tenant Act an asset. Please submit a resume when making an application.) GRADE: 6 Provisional (\$29,520) JOB NO: 495H (Previously posted as Job # 454A)

Counsellor: Donna Robbins

Secretary - McLaughlin College, Faculty of Arts [Sessional - September 1 to June 30; Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience; some reception experience would be preferred; typing 45-50 wpm, accuracy essential; wordprocessing skills required; knowledge of computerized spreadsheets an asset; good written communication skills; pleasant and effective telephone manner; demonstrated skill/ability in the following areas: explaining information in a clear and concise manner; dealing calmly, courteously and effectively with people; excellent organizational skills including setting priorities and meeting deadlines.) GRADE: 4 Provisional (Based on an annual salary of \$25,406) JOB NO: 493K

Enquiries Assistant - York Enquiry Service, Admissions/Liaison [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 2 years' related experience (e.g., answering a high volume of detailed enquiries, dealing with the public, etc.), preferably in a student service area; wordprocessing skills required, accuracy essential; accurate on-line data entry skills required; good organizational skills; good interpersonal skills; demonstrated skill/ability in the following areas: working calmly and effectively under pressure of high volume; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good oral communication skills to elicit accurate information and answer detailed enquiries; pleasant telephone manner.) GRADE: 5 (\$27,046) JOB NO: 496K

R6 1/4

York

UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, October 29 - Monday, November 5, 1990
Volume 10, Number 70

GENERAL:



The 1990 United Way campaign is now underway at York with a fundraising goal of \$100,000. Members of the York community may use the convenient pledge card to donate to any area United Way, registered charity, or federated charitable drive such as Share Life or the United Jewish Community Fund. All donors will automatically qualify for raffle prizes including a "dinner for two" at Chi Chi's, Patti's, and Crystal Court, and "weekends for two" at Novotel North York, and Triumph Hotel.

Please support the United Way by donating promptly to the designated volunteers in your area. For more information, please call Community Relations at -55010.

The Faculty of Graduate Studies Council meeting, scheduled for November 1 is cancelled, due to a lack of sufficient business to warrant an agenda.

The Office of Research Administration would like to inform faculty of the upcoming deadline for the President's NSERC Fund. Requests for the following types of support will normally be considered: limited emergency funds; seed money; assistance for research fellowships (no stipend); travel grants (usually to present papers at conferences); supplementary funding (applications in this category may be given a lower priority). Applications must be received by ORA by November 15. For further information or an application form, call ORA at -55055.

Members of the York community are asked to note that the Department of Facilities Planning and Operations, Atkinson College, has been renamed the Department of Facilities and Support Services (Planning & Operations).

Art Galleries/Displays: La Maison de la Culture presents an exhibition of prints titled "Quebec Since 1960." The exhibition which opens November 1 at 5:30 p.m. and continues until December 14, is composed of works by Pellian, Riopelle, Gaucher, McEwen, Tousignant, Hurtubise, Molinari, Letendre and Goodwin. Gallery hours are Monday-Friday, 11:00 a.m.-4:00 p.m. For information call 487-6730.

- The IDA Gallery presents the 8th Annual Aid to the Arts of Nicaragua benefit and sale, October 29-November 2. The exhibition features donations of art by faculty and graduate students. Gallery hours are 10:00 a.m.-5:00 p.m.

A research group at York requires male and female participants aged 40-59 for a Health Psychology Study. It requires approximately one hour of time, for which volunteers will receive \$10. For information leave name and telephone number with Monica Hamilton at -55728.

EVENTS:

MONDAY, OCTOBER 29

- 10:00 a.m. - 4:00 p.m. - Red Cross Blood Donor Clinic - East Bear Pit, Central Square
- 12:00 noon - Distinguished York Faculty Speakers Series - [Faculty of Arts] "The Love of Beauty and the Search for Truth: A Peregrine in Academe" with Prof. Meyer Burstein - Senate Chamber (S915), Ross
- 3:00 p.m. - Information Session - [Foreign Student and Exchanges Office] for those interested in an international exchange program with Konstanz University in Germany; for information call -55028 - Room S169, Ross
- 4:00 p.m. - Biology Seminar - "Species Coexistence: A Plant's Eye View" with Lonnie Aarssen, Queen's University - Room 320, Farquharson

TUESDAY, OCTOBER 30

- 10:00 a.m. - 4:00 p.m. - Red Cross Blood Donor Clinic - East Bear Pit, Central Square
- 12:00 noon - Graduate Program in Geography Colloquium - "Geographical Impacts of School Closures in the Windsor Area" with Prof. Alan Phipps, University of Windsor - Room S421, Ross
- 4:00 p.m. - Special Lecture/Reception - [York Libraries and Robarts Centre for Canadian Studies] "Original Instructions and Crisis Management: The First Nations Before and After Meech Lake" by Michael Posluns - to mark the donation of the Posluns Collection to the York Archives - Staff Lounge (Room 107), Scott Library
- 4:00 p.m. - Information Session - [Foreign Student and Exchanges Office] for those interested in an international exchange program with the University of York in England; for information call -55028 - Room S171, Ross
- 4:00 p.m. - Physics Seminar Series - "The Stability of the Planetary, Triangular Lagrange Points: An Interesting History of the Complex Path of Scientific Theory, Observation and Intuition" with York Prof. Kim Innanen - Room 317, Petrie

WEDNESDAY, OCTOBER 31

- 10:00 a.m. - 4:00 p.m. - Red Cross Blood Donor Clinic - East Bear Pit, Central Square
- 12:00 noon - Refugee Awareness Seminar Series - Ogenga Otunnu will present a paper titled "Community Participation in Development Projects" - Room 234, Admin. Studies
- 3:00 p.m. - Information Session - [Foreign Student and Exchanges Office] for those interested in an international exchange program with Umea University in Sweden or the University of Copenhagen; for information call -55028 - Room S169, Ross
- 4:00 p.m. - Guest Speaker - [Departments of Philosophy, Faculty of Arts, Glendon & Atkinson, Graduate Program in Philosophy] "The Law of Epigony: How All Things Good and Noble are Corrupted By Their Defenders" with Richard Taylor, Union College, Schenectady, New York - Senior Common Room, Vanier
- 8:00 p.m. - Mexican Film Series - [Atkinson Hispanic Community Initiatives, Latin American and Caribbean Studies Program] "Vidas Errantes" (In Spanish with English subtitles) - Nat Taylor Cinema (N102), Ross

THURSDAY, NOVEMBER 1

- 10:00 a.m. - 4:00 p.m. - Red Cross Blood Donor Clinic - East Bear Pit, Central Square
- 12:00 noon - McLaughlin Public Policy Symposia - [Public Policy and Administrative Students Association] "Continuity and Change in Germany's Future Position in Europe" with Dr. Helmut Frick, Attache, German Federal Republic - Junior Common Room, McLaughlin

EVENTS (Thursday, November 1, cont'd.)

- 1:00 p.m. - Chemistry Seminar Series - "Dynamical Steric Effects In Molecule-Surface Collisions" with Dr. Gregory Corey, University of Montreal - Room 317, Petrie
- 3:00 p.m. - Information Session - [Foreign Student and Exchanges Office] for those interested in an international exchange program with the University of Calabria in Italy; for information call -55028 - Room S171, Ross

FRIDAY, NOVEMBER 2

- 9:00 a.m. - Education Symposia Series - [Centre for Continuing Education] "Resourcefully Yours" with Jack Garland and Wendy Young, Wellington County Board of Education; and "Exploring Media Literacy" with Oksana Kuryliw, Metropolitan Separate School Board - registration fee of \$95; for information call -55804 - Ground Floor, Admin. Studies
- 8:00 p.m. - Yeomen Basketball - York Yeomen vs. Waterloo - Tait McKenzie Gym

SATURDAY, NOVEMBER 3

- 10:00 a.m. - 3:30 p.m. - 1st Symposium of Hispanic-Canadian Women Writers - [Department of Hispanic Studies, Glendon, Department of Languages, Literatures & Linguistics] featuring guest speaker: Heather Robertson, writer; a Presentation of Participating Writers and Presentation of Awards; Launching of Hispanic-Canadian Women Writers Guild; Readings and Discussion - for information call 487-6777 - Glendon College
- 12:00 noon - 4:00 p.m. - Garage/Auction Sale - [Atkinson] to dispose of old surplus college equipment and furnishings - all items will be tested prior to the sale and sold "as is" - for information call Amy Altomare at -55223 - Atkinson Cafeteria

MONDAY, NOVEMBER 5

- 4:00 p.m. - Biology Seminar - "Fanconi's Anemia, Genetic and Molecular Features" with Ethel Moustacchi, Institut Curie, Section de Biologie, Paris - Room 320, Farquharson

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 5, 1990. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Jennifer Hebert

Stacker/Floater - Library Facilities, Libraries [Sessional: October 1 to May 31; Hours: 8:00 a.m.-4:00 p.m., may be required to work an occasional evening shift.] (High school graduation or equivalent; 1 year's general office experience including experience in use of complex filing systems OR 6 months' library experience; some library experience preferred; experience in handling cash transactions preferred; ability to lift and bend while shelving books and to push heavy book trucks; good oral communication skills; ability to handle cash transactions; demonstrated ability to attend accurately to detail; demonstrated ability to deal calmly, courteously and effectively with people.) GRADE: 2 Provisional (Based on an annual salary rate of \$23,106) JOB NO: 497E

Serials Assistant II (Kardex) - Acquisitions and Processing, Scott Library, Libraries [Temporary from January 2, 1991 to August 1, 1991; Hours: 8:00 a.m.-4:00 p.m.] (High school graduation or equivalent; 1-2 years' related library experience (e.g., serials, bibliographic searching, etc.); experience with on-line library systems preferred; basic typing skills; demonstrated skill/ability in the following areas: attending accurately to detail under pressure of high volume; working accurately with figures; dealing courteously and effectively with people; good oral communication skills; good organizational skills.) GRADE: 4 (Based on an annual salary of \$25,406) JOB NO: 498E

*Senior Auditor - Internal Audit (University degree in Accounting/Business Administration or related discipline or equivalent combination of education and experience; a combination of five years' audit and/or related experience, preferably in a university environment or large, highly computerized institution or commercial organization; EDP audit experience preferred; knowledge of accounting and auditing principles and their practical application; working knowledge of computerized systems and ability to interpret and analyze systems data; basic knowledge of statistical sampling techniques; familiarity with the use of microcomputers and computer applications; ability to establish and maintain effective working relationships; excellent interpersonal skills; effective oral and written communication; tact and diplomacy essential; proven ability to exercise initiative and good judgement; ability to supervise staff. Please submit a resume when making an application.) GRADE: P&M 7 (\$40,185-\$48,652) JOB NO: 499E

Counsellor: Michael Theall

*Utilities and Maintenance Engineer - Operations, Physical Plant (University degree in Engineering or Applied Science (Engineering) with eligibility for membership in APEO; 2-3 years' experience in energy management and conservation and maintenance support, including microcomputer systems development, in an institutional or commercial environment; sound knowledge of engineering principles, construction codes and regulations and specification writing; demonstrated ability to develop, install and operate energy management programs and strategies; sound knowledge of the operation of heating, ventilating and air conditioning systems; good oral and written communication skills, including ability to write reports; proven project management expertise; analytical skills; strong planning and organizational skills; proven ability to monitor budgets; demonstrated ability to deal effectively with people at all levels and provide excellent service to the York community. Please submit a resume when making an application.) GRADE: P&M 8 Under Review (\$43,403-\$52,518) JOB NO: 500F

*Special Projects Coordinator - Furnishings and Space Planning, Physical Plant [Limited Term: 1 year] (University degree or community college diploma in Industrial Design, or equivalent; several years' related furnishings experience, including design, fabrication and space planning, preferably in an institutional environment; excellent design skills, including furniture and furnishings layouts, colour and material usages; working knowledge of architectural design, space planning and alterations within new and existing structures with reference to space relationships, material, construction techniques and both interior and exterior aesthetics; demonstrated ability to prepare specifications, drawings and contractual documents; budgetary skills; ability to make presentations; proven ability to direct or supervise constructions or installations related to building alterations or furniture/furnishing provision; excellent oral and written communication skills including ability to liaise in a tactful and professional manner with people at all levels; supervisory skills; commitment to providing excellent service to the community; knowledge of microcomputers and their applications. A Portfolio is required. Please submit a resume when making an application.) GRADE: P&M 5 (\$34,456-\$41,694) JOB NO: 501F

Administrative Secretary - Student Services, Campus Life and Student Affairs [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; minimum 2 years' related experience (e.g., secretarial, administrative, answering enquiries, etc.), preferably in a student-centered area; typing 35-40 wpm; wordprocessing skills required; excellent written communication skills; proofreading skills required; demonstrated skill/ability in the following areas: providing information and answering enquiries in a clear and concise manner; exercising tact and diplomacy; dealing courteously and effectively with people; working effectively under pressure of high volume and conflicting demands; working independently and setting priorities; attending accurately to detail; assembling, investigating and summarizing information; pleasant telephone manner.) GRADE: 5 Provisional (\$27,046) JOB NO: 502F

Administrative Assistant, Office of the Assistant Vice-President, Campus Life and Student Affairs [Hours: 8:30 a.m. to 4:30 p.m.] (High school graduation with formal secretarial training or equivalent; 3 years' secretarial and administrative experience in a student oriented environment; typing 35-40 wpm, accuracy essential; wordprocessing and computerized spreadsheet skills required; demonstrated skill/ability in the following areas: obtaining and providing accurate information in a clear and concise manner; tact and diplomacy essential; working independently and setting priorities; attending accurately to detail; budgeting; maintaining confidentiality; minute taking; initiative; dealing courteously and effectively with people; assembling, investigating and summarizing information; excellent organizational skills; excellent written communication skills. Please submit a resume when making an application.) GRADE: 6 Provisional (\$29,520) JOB NO: 503F

Counsellor: Betty Gunning

*Security Supervisor - Security and Parking Services [12 hour shifts alternating every 2 weeks from days to nights] (High school graduation or equivalent and willingness to undertake specialized training as required; 5 or more years' related experience in a police, security or military environment; or graduation from a community college security and law enforcement program with a minimum of 3 years' practical experience; excellent interpersonal skills; tact and discretion; good knowledge of crime prevention and physical security; sound knowledge of investigative techniques; excellent oral and written communication skills; good organizational skills; demonstrated skill/ability in the following areas: managing and leading personnel in their areas of responsibility; exercising sound judgement; training and supervising staff in a manner that will ensure excellent public relations. Please submit a resume when making an application. GRADE: P&M Ungraded (\$35,621) JOB NO: 504J

Counsellor: Dawn Richards

Student Programs Assistant I (In-Service) - Office of Student Programs, Education [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; one year post-secondary education preferred; 2 years' related experience (e.g., assessing, answering enquiries, accessing and maintaining computerized records, etc.) in a student service area; typing 40-45 wpm, accuracy essential; data entry skills required; demonstrated skill/ability in the following areas: attending accurately to detail; obtaining and providing accurate information in a clear manner; exercising tact and diplomacy; dealing courteously and effectively with people; working cooperatively and effectively with co-workers; following tasks through to completion; working accurately and effectively under pressure of high volume on a continuing basis; good organizational skills including ability to work independently; good written communication skills.) GRADE: 5 (\$27,046) JOB NO: 505H

Student Programs Clerk/Wordprocessor (In-Service) - Office of Student Programs, Education [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' related experience (e.g., maintaining accurate records, dealing with the public, etc.) preferably in a public service area; typing 40-45 wpm, accuracy essential; data entry skills required; wordprocessing skills required; demonstrated skill/ability in the following areas: answering enquiries and providing information in a clear and accurate manner; exercising tact and diplomacy; dealing courteously with people; working co-operatively and effectively with co-workers; working independently and under pressure to handle a high volume of work on a continuing basis; working effectively and maintaining concentration with constant interruptions; attending accurately to detail; maintaining accurate records; good organizational skills.) GRADE: 4 (\$25,406) JOB NO: 506H

Counsellor: Donna Robbins

Office Clerk - Centre for Continuing Education [Temporary from November 12, 1990 to June 28, 1991; Hours: 8:30 a.m.-4:30 p.m.] High school graduation or equivalent; no previous related work experience is required; typing 35-40 wpm, accuracy essential; data entry skills preferred; pleasant telephone manner; good oral communication skills; good organizational skills; demonstrated ability to attend accurately to detail.) GRADE: 3 Provisional (Based on an annual salary of \$24,290) JOB NO: 507K

*Interdisciplinary Studio Technician - Visual Arts, Fine Arts [Sessional from August 15 to May 15; Hours: 17.5 hours per week - to be arranged depending on schedule.] (2 years community college education or equivalent, including courses in film, video, and fine arts computer applications; 2 years' related experience (e.g., demonstration, monitoring inventory, scheduling, evaluating equipment, etc.); thorough working knowledge of film and video equipment and techniques, including editing; basic knowledge of video and film lighting equipment and techniques; working knowledge of audio recording equipment; working knowledge of fine arts computer applications (i.e. imaging, titling and editing); good organizational skills; good written communication skills; good oral communication skills to make presentations and explain techniques and procedures, including safety procedures; demonstrated ability to deal courteously and effectively with people. Please submit a resume when making an application.) GRADE: MOT III (Based on an annual salary rate of \$34,145) JOB NO: 508K

Counsellor: Paule Cotter

*Student Programs Officer - Office of Student Programs, Glendon (University degree or equivalent; minimum 3-4 years' experience in administration of academic programs or student services in an educational setting; excellent oral and written communication skills in both French and English; excellent personnel management skills; proven analytical and planning skills; demonstrated ability to exercise initiative and good judgement; skill in directing and coordinating a variety of activities; excellent interpersonal/advising skills; tact and diplomacy essential; strong organizational skills; demonstrated ability to attend accurately to detail and work effectively under pressure to meet strict deadlines; budgetary skills. Please submit a resume when making an application.) GRADE: P&M 7 (pay equity salary range \$43,503 - \$52,518) JOB NO: 509G