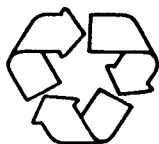


Monday, November 26 - Monday, December 3, 1990  
Volume 10, Number 74

### GENERAL:

In conjunction with "Customer Appreciation Days," November 26 to 30, Business Operations invites the York community to view their new video "Meeting the Challenge of the Nineties." The video describes what Business Operations is all about. There will also be an opportunity to ask questions about such ventures as the new York Lanes Bookstore. Showings have been arranged for the following times and locations: November 26 - Room 104, Vanier (12:30-1:30 p.m.); November 27 - Room 136A, Ross (12:00 noon-1:00 p.m.); November 28 - Room 001, Admin. Studies (12:30 -1:30 p.m.); November 29 - Room 221, Stong (12:00 noon-1:00 p.m.); and November 30 - East Bear Pit, Central Square (continuous showings from 11:00 a.m.-2:00 p.m.).



Members of the York community are reminded that the next pickup for disposal of confidential material will be the week of December 17. The material will be delivered to a paper recycling company, who will bale such material and deliver it to a paper mill. Users of this service should note the following: Before November 30 - Order cartons from Grounds & Vehicles (-55502); cartons will be delivered by December 7; By December 12 - Date to request pickup, giving location and number of cartons to be collected; Week of December 17 - Collection of confidential material.

Andrew Roberts, Lead Computer Systems Analyst at York, and former President of the Atkinson Chapter of the York Alumni Association, died suddenly while on vacation in Wales. At his memorial service in Toronto, plans were announced to establish the Andrew Roberts Memorial Scholarship Fund at Atkinson. Members of the York community wishing to honour Andrew's memory may make memorial gifts to the scholarship by sending a cheque, made payable to York to the Department of Private Funding, Suite A, WOB (Attention: Dianne Bates).

The Search Committee for a Director of the Centre for Research on Latin America and the Caribbean (CERLAC) invites applications and nominations of internal candidates. The successful candidate should have a distinguished record of scholarship and extensive knowledge of, or work experience in, the Latin American and Caribbean region, with fluency in Spanish or Portuguese and experience in academic administration. The appointment will be for a term of no less than three and no more than five years, beginning July 1, 1991. Applications and nominations (including curriculum vitae and names of three referees who may be contacted) should be submitted by January 25, 1991, to the Secretary of the Search Committee for a Director of CERLAC, Office of the Associate Vice-President (Research), Room S414, Ross.

The Search Committee for a Director of the Institute of Social Research (ISR) invites applications and nominations of internal candidates. The successful candidate should have a distinguished record of scholarship and experience in the collection and analysis of quantitative data in one of the Social Sciences. Experience in policy related research, the design and administration of sample surveys, and the preparation of research proposals would be a significant asset. The appointment will be for a term of no less than three and no more than five years, beginning July 1, 1991. Applications and nominations (including curriculum vitae and names of three referees who may be contacted) should be sent by January 25, 1991, to the Secretary of the Search Committee for a Director of ISR, Office of the Associate Vice-President (Research), Room S414, Ross.

The Search Committee for a Director of the York Centre for Health Studies invites applications and nominations of internal candidates. The successful candidate should be a member of the York faculty having a distinguished record of scholarship and strong research interests in social science and/or environmental perspectives on health, as well as the capacity to administer and develop the research, teaching, and community relations programs of this interdisciplinary unit. The appointment will be for a term of no less than two and no more than four years, beginning July 1, 1991. Applications and nominations (including curriculum vitae and suggested references) should be sent by January 25, 1991, to the Secretary of the Search Committee for a Director of YCHS, Office of the Associate Vice-President (Research), Room S414, Ross.

Applications are invited to the AUCC Micro-Fund No. 2 for follow-up projects (funds are limited to \$15,000). Applications and guidelines are available from York International, Room 110, Admin. Studies. The deadline for submitting applications for this competition is January 8, 1991.

Members of the York community are asked to note that the Department of Security & Parking Services has ceased to staff and collect fees in the reserved parking lots on Sundays. The Department reserves the right to change this decision for special events.

In order to tie the chilled water system to York Lanes and the New Academic Building, there will be a chilled water shutdown on November 26 from 8:00 a.m. to 6:00 p.m., affecting Scott Library, Ross, Fine Arts III, and Atkinson.

### EVENTS:

#### MONDAY, NOVEMBER 26

4:00 p.m. - Biology Seminar - "Minichromosome Segregation: The P1 Plasmid Partition Complex" with Barbara Funnell, Dept. of Medical Genetics, University of Toronto - Room 320, Farquharson

#### TUESDAY, NOVEMBER 27

10:00 a.m. - MSc Defence - [Graduate Program in Exercise and Sports Science] Sandra Onndracka will defend her thesis entitled "The Variability of Serum Ferritin and Other Iron Indices" - Room N927, Ross

12:00 noon - Graduate Program in Geography Colloquium - "Disturbance and Community Structure in Tropical Forests" with Nick Brokaw, Manomet Bird Observatory - Room S421, Ross

4:00 p.m. - Physics Seminar - "Polarized Electron Scattering Asymmetries From Open Shell Atoms" with Hans Geismann, University of Missouri, Rolla - Room 317, Petrie

6:00 p.m. - Yeowomen Volleyball - York Yeowomen vs. University of Toronto - Tait McKenzie Gym

8:00 p.m. - Yeomen Volleyball - York Yeomen vs. University of Toronto - Tait McKenzie Gym

### WEDNESDAY, NOVEMBER 28

- 12:00 noon - Lecture - [African Studies] "Human Rights in Nigeria and Indonesia: Methodological and Theoretical Issues" by Rhoda Howard, Editor, Canadian Journal of African Studies - Master's Common Room, Founders
- 12:00 noon - 2:00 p.m. - YUSA All-Candidates Meeting - Senate Chamber (S915), Ross
- 12:30 p.m. - CJRT Series - [Music Department] featuring Profs. David Mott (baritone saxophone) and Casey Sokol (piano), Adele Armin (violin), Shannon Peet (bassoon), Trevor Turesky (percussion), and Bruno Degazio (wind synthesizer) - DACARY, McLaughlin
- 12:30 p.m. - Prime Time Series - [Theatre Department] featuring Sally Clark, playwright, will speak on her work and playwriting in Canada - Burton Auditorium
- 3:00 p.m. - Graduate Program in Geography Colloquium - "Women's Employment and the Regulation of Labour Markets" with Prof. Susan Christopherson, Cornell University - Room S421, Ross
- 4:00 p.m. - Memorial Service - [Atkinson College] for Andrew Roberts, Lead Computer Systems Analyst at York, and former President of the Atkinson Chapter of the York Alumni Association, who died on October 10 - Fellows' Lounge, Atkinson
- 4:00 p.m. - Biology Seminar - "Ants, Plants and Blue Butterflies" with Naomi Pierce, Department of Evolution and Ecology, Princeton University - Room 320, Farquharson
- 7:30 p.m. - Wind Symphony Concert - [Music Department] DACARY, McLaughlin
- 7:30 p.m. - Yeowomen Hockey - York Yeowomen vs. University of Guelph - York Ice Arena

### THURSDAY, NOVEMBER 29

- 12:00 noon - 1:00 p.m. - YUSA All-Candidates Meeting - Senate Chamber, Glendon
- 12:00 noon - Distinguished York Faculty Speakers Series - [Faculty of Arts] "Fieldwork in Foreign Lands: The Observer and the Observed" with Prof. Judith Adler Hellman, Social and Political Science - Senate Chamber (S915), Ross
- 1:00 p.m. - Chemistry Seminar Series - "Old and New Views of the Amide Linkage" with Dr. Arthur Greenberg, Rutgers University - Room 317, Petrie
- 3:00 p.m. & 3:25 p.m. - Computer Science Seminars - 3:00 p.m. - "Efficient Motion Planning in the Presence of Parallel Ray Barriers" with graduate student Binhai Zhu; 3:25 p.m. - "Detection and Localization of Bar-Like Targets Using Gabor Filters" with graduate student Zhengyan Wang - Room S737, Ross
- 7:00 p.m. - Burton Dance Concert - tickets are \$7, \$5 for students - for information call -55137 - Burton 8:00 p.m. - Student Recital - [Music Department] featuring trumpeter Gregory Prosser - DACARY, McLaughlin

### FRIDAY, NOVEMBER 30

- 9:00 a.m. - Education Symposia Series - [Centre for Continuing Education] "Using Technology Creatively" with Julie Bowerman, Durham Board of Education; and "But I'm Not a Social Worker" - registration fee of \$95; for information call -55804 - Ground Floor, Admin. Studies
- 9:00 a.m. - 5:00 p.m. - Open House - [Hospitality York & Marriott Corporation] in conjunction with Business Operations' Customer Appreciation Days members of the York community are invited to view the Passy Garden guest apartments - 2 Passy Crescent, Units 306, 313 & 315 (located at the east side of Passy Gardens)
- 10:00 a.m. - PhD Defence - [Graduate Program in Sociology] Paul Nonnekes will defend his dissertation entitled "Wild Play Unbound: A Critical Investigation Into the Eccentricities of the Feral Child" - Room N927, Ross
- 12:00 noon - McLaughlin Public Policy Symposia - [Political Science Students Assoc.] "Trudeau, Meech Lake and the Future of Quebec" with Prof. Guy Laforest, Sciences politiques, Universite Laval - Junior Common Room, McLaughlin
- 12:00 noon - Student Concert Series - [Music Department] featuring chamber ensembles, the percussion ensemble and solo performances by York music students - DACARY, McLaughlin
- 2:00 p.m. - Graduate Program in Music Colloquium - "Arabesk and Turkish Nationalism" with Irene Markoff - Senior Common Room, Winters
- 2:00 p.m. - Psychology Colloquium - "Amplification and Simplification as Modes of Theoretical Analysis in Psychology" with Andre Kukla, University of Toronto - Room 291, Behavioural Sciences
- 2:00 p.m. & 7:00 p.m. - Burton Dance Concert - see Thursday's listing for information

### SATURDAY, DECEMBER 1

- 1:00 p.m. - Yeowomen Swim Meet - York Yeowomen vs. McMaster
- 8:00 p.m. - Yeomen Basketball - York Yeomen vs. McGill - Tait McKenzie Gym

### SUNDAY, DECEMBER 2

- 2:00 p.m. - York Yeomen Gymnastics Invitational - Tait McKenzie Gym

### MONDAY, DECEMBER 3

- 11:30 a.m. - 3:30 p.m. - YUSA Elections - West Bear Pit, Central Square
- 12:00 noon - 1:00 p.m. - YUSA Elections - Hearth Room, Glendon
- 4:00 p.m. - Board of Governors Meeting - Board/Senate Chamber, Glendon
- 4:00 p.m. - Biology Seminar - "Confessions of a Clock-Watcher: Biological Rhythms in Fruit Flies" with John Ringo, University of Maine - Room 320, Farquharson
- 8:00 p.m. - Music Concert - Orchestra York and the York University Chorus, under the direction of Prof. Kathleen Ash Barraclough, will perform Britten's "Ceremony of Carols" and Vivaldi's "Gloria" - tickets are \$6, \$4 for students and seniors - for information call -55186 - DACARY, McLaughlin

### STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than December 3, 1990. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

\*Director, Public Affairs - External Relations (University degree or equivalent; several years' progressive experience in public relations/public affairs; experience working in government would be an asset; excellent public relations skills; strong interpersonal and management skills; superior oral and written communication skills, including public speaking and writing reports; tact and diplomacy; proven ability to develop and maintain good internal/external relations; familiarity with the relationship of universities to external governments; fluency in both French and English would be an asset. Please submit a resume when making an application.) GRADE: P&M 11 Under Review (\$54,670-\$66,149) JOB NO: 536B

\*Executive Officer - Computing and Communication Services (University degree or equivalent; several years' senior administrative/managerial experience, including managing complex budgets or equivalent functions, in a university or comparable institution; experience in a computing centre preferred; excellent oral and written communication skills; working knowledge of computer and communications technology and industry; excellent organizational and management skills; proven ability to exercise good judgement and initiative;

superior skill in budgetary planning and control; analytical and problem solving skills; ability to attend accurately to detail essential; demonstrated ability to deal courteously and effectively with a wide range of contacts; high level of tact and diplomacy; computerized spreadsheet skills preferred; knowledge of facilities management would be an asset; broad understanding of the goals and objectives of a university would be an asset. Please submit resume when making an application.) GRADE: P&M 9 (Pay equity range \$50,169 - \$61,248) JOB NO: 537B

Counsellor: Jennifer Hebert

Secretary - Office of the University Librarian, Libraries [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; minimum 2 years' related secretarial experience (e.g. scheduling meetings and appointments, making arrangements, committee support including preparing and taking minutes, etc.), preferably in an educational environment; typing 50 w.p.m., accuracy essential; good organizational skills; tact and diplomacy essential; demonstrated skill/ability in the following areas: working accurately and effectively under pressure of high volume of work; dealing courteously and effectively with people; good oral and written communication skills; wordprocessing and computerized spreadsheet skills.) GRADE: 4 (\$25,406) JOB NO: 538E

Counsellor: Michael Theall

Office Supervisor - Hospitality York, Business Operations [Hours: 9:00 a.m.-5:00 p.m.] (Community College Diploma in Hotel Management/Hospitality or equivalent plus some accounting courses required; some microcomputing courses preferred; 3 years' related experience (e.g. front and back office operations, managing multi-unit accommodation, auditing, etc.), preferably in a strongly service oriented environment; excellent budgetary and accounting skills, including auditing; knowledge of microcomputing hardware configurations (e.g., modem hook-ups, parallel and serial ports, wiring, etc.; knowledge of computer concepts and fundamentals, including trouble shooting; good interpersonal skills; tact and diplomacy essential; excellent organizational skill, including setting priorities; demonstrated skill/ability in the following areas: obtaining and relaying accurate information in a clear and concise manner; exercising initiative and good judgement; attending accurately to detail; supervising, including ability to train others; providing a high level of service to a wide variety of clients; good written communication skills. Please submit a resume when making an application.) GRADE: 8 (\$37,245) JOB NO: 539F

Conference Coordinator - Hospitality York, Business Operations [Temp. to November 30, 1991; Hours: 9:00 a.m.-5:00 p.m., overtime may be required; must be available to work evenings and weekends; no vacation during May -September] (High school graduation or equivalent required; diploma in Hospitality or Sales and Service areas would be an asset; 2 years' related experience (e.g., implementing conference details, food service and conference sales, retail management, etc.); some night auditing experience preferred; demonstrated skill/ability in the following areas: wordprocessing, microcomputing and computerized spreadsheets; obtaining and relaying accurate information in a clear and concise manner; tact and diplomacy essential; exercising good judgement and initiative; attending accurately to detail; working both independently and as a team member; providing excellent customer service; flexibility in adapting to changing priorities; working effectively under pressure of high volume and meeting deadlines; working accurately with figures; training and overseeing work of others; good written communication skills; excellent organizational skills.) GRADE: 5 (Based on annual salary of \$27,046) JOB NO: 540F

Housing Assistant - Housing and Food Services, Business Operations [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with accounting courses or equivalent; 2 years' recent related experience (e.g. accounting, maintaining accurate records, dealing with the public, etc.) in a computerized accounting environment; experience working in a high volume environment with a strong service orientation required; basic typing skills, accuracy essential; microcomputing skills including working with a database; demonstrated skill/ability in the following areas: maintaining accurate computerized records; handling cash; obtaining and providing information in a clear and concise manner; dealing calmly, courteously and effectively with people in responding to a high volume of enquiries; exercising tact and diplomacy; attending accurately to detail and exercising initiative under pressure of high volume; setting priorities & working independently; good written communication skills; good organizational skills.) GRADE: 5 (\$27,046) JOB NO: 541F

Housing Assistant - Housing and Food Services, Business Operations [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with accounting courses or equivalent; 2 years' recent related experience (e.g. accounting, maintaining accurate records, dealing with the public, etc.) in a computerized accounting environment; experience working in a high volume environment with a strong service orientation required; basic typing skills, accuracy essential; microcomputing skills including working with a database; demonstrated skill/ability in the following areas: maintaining accurate computerized records; handling cash; obtaining and providing information in a clear and concise manner; dealing calmly, courteously and effectively with people in responding to a high volume of enquiries; exercising tact and diplomacy; attending accurately to detail and exercising initiative under pressure of high volume; setting priorities & working independently; good written communication skills; good organizational skills.) GRADE: 5 (\$27,046) JOB NO: 542F

Counsellor: Dawn Richards

Secretary/Receptionist - Office of the Dean, Atkinson College [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g. secretarial, reception, dealing with the public, etc.); typing 40-45 wpm, accuracy essential; wordprocessing skills required; good written and oral communication skills; tact and diplomacy essential; good organizational skills; demonstrated skill/ability in the following areas: dealing calmly, courteously and effectively with people; pleasant telephone manner; maintaining confidentiality.) GRADE: 4 Provisional (\$25,406) JOB NO: 543H

Counsellor: Donna Robbins

Secretary (Pre-Service) - Office of the Dean, Education [Sessional: August 1 to June 30; Part-time: 4 days/week, Monday-Thursday; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g. secretarial, making arrangements, dealing with the public, etc.) preferably in an educational environment; typing 40-45 wpm, accuracy essential; good organizational skills including ability to set priorities and meet deadlines; wordprocessing skills required; good oral communication skills to answer enquiries and provide accurate information; tact and diplomacy essential; good written communication skills; demonstrated skill/ability in the following areas: following tasks through to completion; working independently; working effectively under pressure of constant interruptions; dealing courteously and effectively with people.) GRADE: 4 (Based on an annual salary of \$25,406) JOB NO: 544K

Correction to Bulletin of November 19, 1990

Counsellor: Paule Cotter

\*Faculty Secretary - French Studies, Glendon College [Sessional: August 15 to April 15; Part-time: Monday-Thursday, 14 hours per week; Hours: 8:30 a.m.-12:00 noon] (High school graduation or equivalent; 1-2 years' secretarial experience; typing 40-45 wpm, accuracy essential; wordprocessing skills preferred; good organizational skills; good oral communication skills; demonstrated ability to work effectively under pressure of high volume; demonstrated ability to deal courteously and effectively with people; Bilingual Modules I (Advanced), II, III (Intermediate).) GRADE: 3L (Based on an annual salary of \$25,406 p.a.) JOB NO: 534G

Monday, December 3 - Monday, December 10, 1990  
Volume 10, Number 75

### GENERAL:

Christmas Holidays: University offices will be closed Monday, December 24, 1990 to Tuesday, January 1, 1991, inclusive.

Members of the York community are asked to note that power interruptions of two minutes in duration will occur on the following dates: Thursday, December 6 between 6:00 and 8:00 a.m. affecting McLaughlin College & Residence; Farquharson, Petrie, WOB, Tait McKenzie, and Ice Arena; Saturday, December 8 at 12:15 a.m. affecting Steacie and EOB; Monday, December 10 between 6:00 and 8:00 a.m. affecting McLaughlin College & Residence, Farquharson, Petrie, WOB, Tait McKenzie, Ice Arena, Stong College, Residence & Kitchen, Norman Bethune College, Residence & Kitchen, Kinsmen, Computer Methods, Lumbers, Winters College & Residence, Vanier College & Residence, and Founders College & Residence; and Thursday, December 13 between 6:00 and 8:00 a.m. affecting Founders College & Residence, Vanier College & Residence, Winters College & Residence, Stong College, Residence & Kitchen, Kinsmen, Computer Methods, and Lumbers.

Members of the York community are asked to note that as a result of construction and road changes around the campus, the York and Glendon campus maps have been revised. They will be distributed the week of December 10. For further information, call Kasandra Sharpe at -55010.

Applications for the position of Residence Tutor, Vanier College are being received. Candidates should have an employment or study focus at York and have shown an interest in study development work; most likely the applicant is a graduate student or a member of the part-time faculty or staff at the University. The term of employment for this part-time, contractual position will be on an annual basis, commencing January 15, 1991 to June 30, 1991, and is subject to a bi-annual review. A letter of application with curriculum vitae should be sent to the Search Committee, Office of the Master, Room 254, Vanier. Three letters of reference are required. The deadline for receipt of applications is December 18, 1990. The job description is available from Sherma Mitchell at -77392.

Art Galleries/Displays: The Art Gallery of York University presents "The Wedding: A Ceremony, or Thoughts About an Indecisive Reunion Revisited" until December 14. For gallery hours call -55169.

- The Samuel J. Zacks Gallery (Room 109, Stong) presents recent paintings by Rodolfo A. Ramos from December 3-7. Gallery hours are 12:00 noon to 5:00 p.m. An opening reception will take place December 4 at 7:00 p.m.
- The IDA Gallery presents an exhibition by Eden Bender and Therese A. Masatrolacovo from December 3-7. Gallery hours are 10:00 a.m.-5:00 p.m.
- La Maison de la Culture presents an exhibition of prints titled "Quebec Since 1960" until December 14. For gallery hours call -66730.

The York University Alumni Association announces a contest for the creation of a new logo for the Association. The contest is open to York students, staff, faculty and alumni. Additional information is available by writing to: Don Lynch, c/o Alumni Affairs, Suite A, WOB or by calling Alumni Affairs at -55010. Prizes will be awarded for winning entries. The deadline for requesting further information is January 31, 1991. The deadline for final submissions is March 8, 1991.

The Staff Development Office reminds all staff that application forms for the 1991 Administrative and Senior Travelling Fellowships are now available. For further information, call Margaret Miceli at -20295.

A therapist-led Group for Women Sexually Abused as Children will begin January 10 from 4:00 to 6:00 p.m. To register, call Dr. Karen Solomon at the Counselling and Development Centre (-55297).

Andrew Roberts, Lead Computer Systems Analyst at York, and former President of the Atkinson Chapter of the York Alumni Association, died suddenly while on vacation in Wales. At his memorial service in Toronto, plans were announced to establish the Andrew Roberts Memorial Scholarship Fund at Atkinson. Members of the York community wishing to honour Andrew's memory may make memorial gifts to the scholarship by sending a cheque, made payable to York to the Department of Private Funding, Suite A, WOB (Attention: Dianne Bates).

Applications are invited to the AUCC Micro-Fund No. 2 for follow-up projects (funds are limited to \$15,000). Applications and guidelines are available from York International, Room 110, Admin. Studies. The deadline for submitting applications for this competition is January 8, 1991.

Glendon College and the Department of Physical Plant will host a farewell reception for Ed Parker who is retiring from York University. For information concerning contributions/gifts, please call Connie at 487-6734.

York's Astronomical Observatory will begin its winter public viewing program this month. The observatory is open every Wednesday, through to the end of March, from 6:00 to 8:00 p.m. Along with telescope viewing, there will be a slide show, a spectroscopy display and a variety of astronomy-related documentary videos shown. Except for telescope viewing, the program runs rain or shine.

### EVENTS:

#### MONDAY, DECEMBER 3

- 10:00 a.m. - MA Defence - [Graduate Program in Psychology] Peter Sheridan will defend his thesis entitled "Effects of Demographic, Academic and Financial Variables on Graduate-Student Persistence, Withdrawal and Degree Progress at York University" - Room N927, Ross
- 4:00 p.m. - Board of Governors Meeting - Board/Senate Chamber, Glendon
- 4:00 p.m. - Biology Seminar - "Confessions of a Clock-Watcher: Biological Rhythms in Fruit Flies" with John Ringo, University of Maine - Room 320, Farquharson

**EVENTS** (Monday, December 3, cont'd.)

8:00 p.m. - Music Concert - Orchestra York and the York University Chorus, under the direction of Prof. Kathleen Ash Barraclough, will perform Britten's "Ceremony of Carols" and Vivaldi's "Gloria" - tickets are \$6, \$4 for students and seniors - for information call -55186 - DACARY, McLaughlin

**TUESDAY, DECEMBER 4**

2:00 p.m. - PhD Defence - [Graduate Program in Biology] John Steven Cole de Belle will defend his dissertation entitled "Genetic Analysis of Foraging: A Behavioural Gene in Drosophila" - Room 203, Lumbers Museum  
3:00 p.m. - Physics Seminar - "Supercomputers versus High Temperature Superconductivity" with Dr. Ted Barnes, University of Knoxville, Tennessee - Room 317, Petrie  
5:00 p.m. - Special Lecture - [School of Translation] "Can We Describe Translation Competence?" by Stuart J. Campbell, School of Education and Language Studies, University of Western Sydney, Australia - Room 204, York Hall, Glendon  
8:00 p.m. - French Reading - [La Maison de la Culture] featuring four women writers: Cecile Cloutier, Roseann Runte, Mireille Desjarlais-Heynemann, and Micheline St-Cyr. - La Maison de la Culture, Glendon

**WEDNESDAY, DECEMBER 5**

12:00 noon - Choreographic Workshop - [Dance Department] for information call -55137 - CFA II, Studio 1

**THURSDAY, DECEMBER 6**

1:00 p.m. - PhD Defence - [Graduate Program in Psychology] Laurie Gillies will defend her dissertation entitled "The Immediate Effects of Specialized Therapist Interventions on the Vocal Quality of Patient Speech in Brief, Psychodynamic Psychotherapy" - Room N927, Ross  
3:00 p.m. - Computer Science and Mathematics Seminar - "Data Protection Versus Freedom of Information" with Dr. Edeltraud Egger, Technical University of Vienna - Room S737, Ross  
4:00 p.m. - Scandinavian Seminar Series - "Can the Welfare State Be Instrumental of Gender Equality?" with Judith Buber Agassi, Adjunct Professor of Social Science - Room S737, Ross  
4:00 p.m. - Economics Seminar Series - "Limited Liability and a Measure of Information Efficiency" with Prof. Dominique Demougin, University of Toronto - Room S839, Ross  
4:30 p.m. - Faculty of Graduate Studies Council Meeting - Senate Chamber (Room S915), Ross  
5:30 p.m. - End of Term Jazz Bash - for information call -55186 - Senior Common Room, Winters

**FRIDAY, DECEMBER 7**

10:00 a.m. - PhD Defence - [Graduate Program in Psychology] Adrienne Perry will defend her dissertation entitled "An Empirical Test of a New Theoretical Model of Stress in Families of Children With Autism" - Room 203, Behavioural Sciences  
10:00 a.m. - MA Defence - [Graduate Program in Psychology] Susan Souter will defend her thesis entitled "Anticipatory Grief as Determinant of Bereavement Outcome" - Room 204, Behavioural Sciences  
12:00 noon - Guest Speaker - [Faculty of Administrative Studies] "Hazardous to Organizational Health: Innovating the Semiconductor Industry" with Dr. John Freeman, Cornell University - Dean's Conference Room (4th floor), Admin. Studies  
2:00 p.m. - Chemistry Seminar Series - "Resonance Raman Spectra of High-Valent Iron (IV, V) Porphyrins and Their Biological Significance" with Prof. Kazuo Nakamoto, Marquette University - Room 320, Farquharson  
2:00 p.m. - Public Lecture - [Centre for the Philosophy of Science] "Truth, Paradox and Godel's Theorem" by W.V. Quine, Harvard University - Moot Court, Osgoode Hall Law School  
3:30 p.m. - PhD Colloquium - [Graduate Program in Psychology] PhD candidate, Michael Hilton Hall will present his colloquium entitled "Leisure Participation: Subjective and Objective Ethnicity, Psychological and Sociodemographic Factors" - Room S501, Ross

**MONDAY, DECEMBER 10**

10:00 a.m. - PhD Defence - see Friday's listing at 3:30 p.m. for title - Room 328A, Behavioural Sciences  
3:00 p.m. - PhD Colloquium - [Graduate Program in Psychology] PhD candidate Catherine Classen, will present her colloquium entitled "Self Disembedding: A Constructivist View of Insight in Psychotherapy" - Room S501, Ross

**STAFF POSITIONS:**

Applications for internal transfers/promotions should reach Human Resources no later than December 10, 1990. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

\*Employment Counsellor - Employment Services, Human Resources [Hours: 8:30 a.m.-4:30 p.m.] (Community college certificate in personnel management or equivalent; minimum 3 years' related personnel experience with emphasis in the employment area, preferably in a unionized environment; excellent interpersonal skills, including sensitivity to employment equity issues; tact and diplomacy essential; demonstrated skill/ability in the following areas: coping effectively in a high volume environment with strong service orientation; attending accurately to detail; interviewing; exercising good judgement and initiative; dealing courteously and effectively with people; excellent communication skills and writing ability; excellent organizational skills. Please submit a resume when making an application.) GRADE: 7 (Pay Equity rate \$34,875) JOB NO: 545B

Counsellor: Gina Dunnett

Student Programs Assistant II "D" - Office of Student Programs, Science [Temporary to May 31, 1991; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with one year university education or equivalent; 2 years' related experience (e.g., answering enquiries, assessing student records, dealing with competing priorities, etc.) in a student service area; typing 45-50 wpm, accuracy essential; wordprocessing skills required; data entry skills preferred; demonstrated skill/ability in the following areas: obtaining accurate information and answering detailed enquiries clearly and concisely; exercising tact and diplomacy; working accurately and quickly under constant pressure; attending to detail; working independently and setting priorities; exercising initiative and good judgement; dealing courteously and effectively with people; excellent interpersonal skills; good written communication skills; good organizational skills. Please submit a resume when making an application.) GRADE: 6 (Based on an annual salary of \$29,520) JOB NO: 546D

Counsellor: Jennifer Hebert

Reference Secretary - Reference, Scott Library, Libraries [Hours: 8:30 a.m.-4:30 p.m. preferred, 9:00 a.m.-5:00 p.m. acceptable] (High school graduation with secretarial training or equivalent; minimum 1 year's secretarial experience with some public service experience required; budget preparation experience preferred; previous library experience preferred; typing 45-50 wpm, accuracy essential; good organizational skills; good written communication skills; bookkeeping skills preferred; computerized spreadsheet skills preferred; demonstrated skill/ability in the following areas: wordprocessing; working accurately with figures; dealing calmly, courteously and effectively with a high volume of enquiries in person and on the telephone; answering enquiries and providing information in a clear and concise manner.) GRADE: 4 (\$25,406) JOB NO: 547E

Serials Assistant II - Acquisitions, Law Library, Libraries [Part-time: 25 hours/week; Hours: 8:30 a.m.-2:30 p.m. (Mon-Fri) (some flexibility allowed)] (High school graduation or equivalent; 1-2 years' related library experience (e.g., serials, bibliographic searching, etc.); experience with MARC coding procedures preferred; basic keyboarding skills required; basic knowledge of computerized library systems preferred; reading comprehension (equivalent to high school graduation level) of French preferred; demonstrated skill/ability in the following areas: attending accurately to detail under pressure of high volume; working accurately with figures; dealing courteously and effectively with people; good oral communication skills; good organizational skills.) GRADE: 4 (Based on an annual salary of \$25,406) JOB NO: 548E

\*Records Clerk 'B' - Employee Records Information Centre, Dept. of Human Resources [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' experience in a computerized records area; typing 30 wpm, accuracy essential; demonstrated skill/ability in the following areas: attending accurately and meticulously to detail; computerized coding and retrieval techniques; exercising tact and diplomacy; working accurately with figures; dealing courteously and effectively with people; maintaining confidentiality; good oral communication skills; good organizational skills.) GRADE: 4 (Pay equity rate based on an annual salary of \$25,406) JOB NO: 549E

Counsellor: Dawn Richards

\*Manager, Administrative Computing and Telecommunication Services, Facilities, Atkinson College [Limited Term: 1 year] (University degree or equivalent; 2 years' administrative experience in a service oriented area, preferably in a university or other academic environment; some experience in microcomputing systems research and training; demonstrated familiarity and aptitude in microcomputing/mainframe hardware and software development and application, including evaluation; excellent organizational and administrative skills; ability to develop and manage information and inventory control systems; decision-making skills; strong interpersonal skills; proven ability to set priorities and handle several concurrent projects; analytical and problem solving skills; ability to deal courteously and effectively with people at all levels; proven ability to develop and implement policies and procedures; sound supervisory and budgetary skills; familiarity with quality of working life and technological change issues. Please submit a resume when making an application.) GRADE: P&M 4 Under Review (\$31,903-\$38,602) JOB NO: 550H

Change to Bulletin of November 26, 1990

Counsellor: Michael Theall

Supervisor, Finance & Operations - Hospitality York, Business Operations [Hours: 9:00 a.m.-5:00 p.m.] (Community College Diploma in Hotel Management/Hospitality or equivalent plus some accounting courses required; some microcomputing courses preferred; 3 years' related experience (e.g. front and back office operations, managing multi-unit accommodation, auditing, etc.), preferably in a strongly service oriented environment; excellent budgetary and accounting skills, including auditing; knowledge of microcomputing hardware configurations (e.g., modem hook-ups, parallel and serial ports, wiring, etc.; knowledge of computer concepts and fundamentals, including trouble shooting; good interpersonal skills; tact and diplomacy essential; excellent organizational skill, including setting priorities; demonstrated skill/ability in the following areas: obtaining and relaying accurate information in a clear and concise manner; exercising initiative and good judgement; attending accurately to detail; supervising, including ability to train others; providing a high level of service to a wide variety of clients; good written communication skills. Please submit a resume when making an application.) GRADE: 8 (\$37,245) JOB NO: 539F

Conference Coordinator - Hospitality York, Business Operations [Hours: 9:00 a.m.-5:00 p.m., overtime may be required; must be available to work evenings and weekends; no vacation during May-September] (High school graduation or equivalent required; diploma in Hospitality or Sales and Service areas would be an asset; 2 years' related experience (e.g., implementing conference details, food service and conference sales, retail management, etc.); some night auditing experience preferred; demonstrated skill/ability in the following areas: wordprocessing, microcomputing and computerized spreadsheets; obtaining and relaying accurate information in a clear and concise manner; tact and diplomacy essential; exercising good judgement and initiative; attending accurately to detail; working both independently and as a team member; providing excellent customer service; flexibility in adapting to changing priorities; working effectively under pressure of high volume and meeting deadlines; working accurately with figures; training and overseeing the work of others; good written communication skills; excellent organizational skills.) GRADE: 5 (\$27,046) JOB NO: 540F

Counsellor: Donna Robbins

Secretary (Pre-Service) - Office of the Dean, Education (Off-Campus Location) [Sessional: August 1 to June 30; Part-time: 4 days/week, Monday-Thursday; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g. secretarial, making arrangements, dealing with the public, etc.) preferably in an educational environment; typing 40-45 wpm, accuracy essential; good organizational skills including ability to set priorities and meet deadlines; wordprocessing skills required; good oral communication skills to answer enquiries and provide accurate information; tact and diplomacy essential; good written communication skills; demonstrated skill/ability in the following areas: following tasks through to completion; working independently; working effectively under pressure of constant interruptions; dealing courteously and effectively with people.) GRADE: 4 (Based on an annual salary of \$25,406) JOB NO: 544K



# YORK UNIVERSITY

## BULLETIN

Published by  
the Communications  
Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Monday, December 10 - Monday, December 17, 1990  
Volume 10, Number 76

### GENERAL:

Christmas Holidays: University offices will be closed Monday, December 24, 1990 to Tuesday, January 1, 1991, inclusive.

Attention Members of the York Community: New standards at all crosswalks around Fraser Drive are expected to be operational in approximately two weeks. A pushbutton device will activate overhead, flashing, amber beacons in order that drivers will have advanced warning of pedestrians crossing.

### Bookstore Hours (York and Glendon Campus):

December 17-21                      Monday-Friday                      9:30 a.m.-5:00 p.m.

A limited number of "HH" reserved parking decals are now available from the Parking Office at the reduced January 1991 rates. They will be sold on a first come, first served basis.

Members of the York community are reminded that the University may only issue 1990 charitable tax receipts for gifts or donations received during the 1990 calendar year. To provide for the closing of the University in December and to allow for a reasonable delay in internal and external mail systems, the office of Private Funding (Suite A, WOB) will accept any monetary donations up to the end of the first full week of business in January (Friday, January 11, 1991) as being contributions in the 1990 tax year, provided cheques are dated in December 1990 and externally mailed envelopes bear a 1990 post mark. Donations received after January 11, 1991 will be assumed to relate to the 1991 tax year.

The Department of Human Resources announces the following appointments: Philip Cutajar, Senior Software Programmer (Security), Information Systems Support, Computer and Communications Services, effective November 12; Bruce Dickison, Area Supervisor, Housing Operations, effective November 15; Varda Kernerman, Special Projects Coordinator, Furnishing & Space Planning, Physical Plant, effective November 26; Magda Szaki, Administrative Officer, Administrative Studies, effective November 12; Gregory Wooster, Special Projects Coordinator, Furnishing & Space Planning, Physical Plant, effective December 10. The following promotions/transfers have also taken place: Mary Malyk, Administrative Officer, Bookstores, effective December 10; Terry Wright, Crime Prevention Officer/Alarm Systems Specialist, Security & Parking Services, effective October 11.

Art Galleries/Displays: The Art Gallery of York University presents "The Wedding: A Ceremony, or Thoughts About an Indecisive Reunion Revisited" until December 14. For gallery hours call -55169.

- The Samuel J. Zacks Gallery (Room 109, Stong) presents recent paintings by Rodolfo A. Ramos from December 3-7. Gallery hours are 12:00 noon to 5:00 p.m. An opening reception will take place December 4 at 7:00 p.m.

- The IDA Gallery presents an exhibition by Eden Bender and Therese A. Masatrolacovo from December 3-7. Gallery hours are 10:00 a.m.-5:00 p.m.

- La Maison de la Culture presents an exhibition of prints titled "Quebec Since 1960" until December 14. For gallery hours call -66730.

- The Glendon Gallery presents a film exhibition screening until December 20. The films "Canadian Pacific" by David Rimmer and "Moving Bicycle" by Jim Anderson will be shown. For gallery hours call 487-6721.

Applications for the position of Residence Tutor, Vanier College are being received. Candidates should have an employment or study focus at York and have shown an interest in study development work; most likely the applicant is a graduate student or a member of the part-time faculty or staff at the University. The term of employment for this part-time, contractual position will be on an annual basis, commencing January 15, 1991 to June 30, 1991, and is subject to a bi-annual review. A letter of application with curriculum vitae should be sent to the Search Committee, Office of the Master, Room 254, Vanier. Three letters of reference are required. The deadline for receipt of applications is December 18, 1990. The job description is available from Sherma Mitchell at -77392.

The York University Alumni Association announces a contest for the creation of a new logo for the Association. The contest is open to York students, staff, faculty and alumni. Additional information is available by writing to: Don Lynch, c/o Alumni Affairs, Suite A, WOB or by calling Alumni Affairs at -55010. Prizes will be awarded for winning entries. The deadline for requesting further information is January 31, 1991. The deadline for final submissions is March 8, 1991.

Applications are invited to the AUCC Micro-Fund No. 2 for follow-up projects (funds are limited to \$15,000). Applications and guidelines are available from York International, Room 110, Admin. Studies. The deadline for submitting applications for this competition is January 8, 1991.

A research group at York requires male and female participants aged 40-50 for a Health Psychology Study. The study requires approximately one hour of time, for which volunteers will receive \$10. For information, leave name and telephone number with Monica Hamilton at -55728.

### EVENTS:

#### MONDAY, DECEMBER 10

10:00 a.m. - PhD Defence - see Friday's listing at 3:30 p.m. for title - Room 328A, Behavioural Sciences

10:30 a.m. - Philosophy Colloquium - "Hume on Justice: A Non-Contractarian Interpretation" with Susan Dimock, Dalhousie University - Senior Common Room, Founders

11:30 a.m. - 3:30 p.m. - Rescheduled YUSA Elections - East Bear Pit, Central Square

12:00 noon - 1:00 p.m. - Rescheduled YUSA Elections - Outside Hearth Room, Glendon Campus

**EVENTS** (Monday, December 10, cont'd.)

3:00 p.m. - PhD Colloquium - [Graduate Program in Psychology] PhD candidate Catherine Classen, will present her colloquium entitled "Self Disembedding: A Constructivist View of Insight in Psychotherapy" - Room S501, Ross

**TUESDAY, DECEMBER 11**

3:00 p.m. - PhD Defence - [Graduate Program in Psychology] Catherine Classen will defend her dissertation entitled "Self Disembedding: A Constructive View of Insight in Psychotherapy" - Room N927, Ross

**WEDNESDAY, DECEMBER 12**

9:00 a.m. - MSc Defence - [Graduate Program in Biology] Shelley MacDougall will defend her thesis entitled "Serum Lipoproteins in Mice With Hereditary Muscular Dystrophy" - Room 320, Farquharson

3:00 p.m. - 6:00 p.m. - Farewell Reception - for Ed Parker, Department of Physical Plant, Glendon College - anyone planning to attend is asked to call Connie at 487-6734 - Glendon Hall

**THURSDAY, DECEMBER 13**

10:00 a.m. - MA Defence - [Graduate Program in Psychology] Susan Elizabeth Mockler will defend her thesis entitled "Parenting Stress of Single Mothers" - Room N927, Ross

10:00 a.m. - Economics Seminar - "Is Socialism Economically Feasible: Analysis of Answers in the History of Marxian Political Economy" with Michael Howard, University of Waterloo - Room S839, Ross

10:30 a.m. - Philosophy Colloquium - "Infinity, Theology and Mathematics" with Jill LeBlanc, McMaster University - Senior Common Room, Vanier

1:30 p.m. - Economics Seminar - "Customs Unions Versus Free Trade" with Prof. Anette Gehrig, University of Munich/University of Western Ontario - Room S839, Ross

2:00 p.m. - PhD Defence - [Graduate Program in Biology] Bruce Charles Wainman will defend his thesis entitled "Seasonal Trends in Planktonic Lipid" - Room 203, Lumbers Museum

4:00 p.m. - Senate Meeting - Senate Chamber (S915), Ross

**FRIDAY, DECEMBER 14**

10:30 a.m. - Philosophy Colloquium - "Concepts of Nature in Mill's Political Economy" with Margaret Schabas, University of Wisconsin - Senior Common Room, Vanier

12:30 p.m. - MA Defence - [Graduate Program in Psychology] Elizabeth Ralevski will defend her thesis entitled "Recognition Memory as a Function of Differences in Classification of Color Material" - Room S910, Ross

3:00 p.m. - MSc Defence - [Graduate Program in Exercise and Sports Science] Christopher Montgomery will defend his thesis entitled "Myocardial Energy Status During Rapid Cardiac Pacing" - Room N927, Ross

**MONDAY, DECEMBER 17**

10:00 a.m. - PhD Defence - [Graduate Program in Sociology] Jonathan Caulfield will defend his dissertation entitled "City Form and Everyday Life: The Case of 'Gentrification' in Toronto, Canada" - Room N927, Ross

10:30 a.m. - Philosophy Colloquium - with Marilyn Friedman, Purdue University - Senior Common Room, Vanier (topic t.b.a.)

**STAFF POSITIONS:**

Applications for internal transfers/promotions should reach Human Resources no later than December 17, 1990. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

Counsellor: Gina Dunnett

Academic Support Programmer I - Computer Science, Science [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (University degree in Computer Science or a related discipline, or equivalent combination of education and experience; 1-2 years' related experience in software development, systems administration or systems support; good problem solving and analytical skills; good oral and written communication skills; dealing courteously and effectively with people; good interpersonal skills; demonstrated systems programming in C under UNIX; demonstrated ability to install, configure and maintain UNIX work stations; basic knowledge of: Pascal, TeX, LaTeX and troff, VM/CMS systems, system operation, performance analysis and tuning, inventory and other administration; intermediate knowledge of: C, UNIX systems, Networking, Documentation techniques. Please submit a resume when making an application.) GRADE: CS5 (\$33,469) JOB NO: 551D

Counsellor: Jennifer Hebert

\*Parking Control Supervisor - Parking, Security and Parking Services (High school graduation or equivalent combination of training and experience; 3 years' supervisory experience, including some administrative experience; experience handling cash required; demonstrated excellent interpersonal skills; tact and diplomacy essential; proven facilitative leadership ability; skill in exercising good judgement; ability to work independently; good oral and written communication skills; ability to work accurately with figures and attend to detail; demonstrated ability to provide a consistently high level of service to members of the community; valid Ontario Driver's licence required; knowledge of parking planning preferred; valid First Aid certificate and Defensive Driver's Course preferred or willingness to undergo training. Please submit a resume when making an application.) GRADE: P&M 3 (\$29,540-\$35,743) JOB NO: 552E

Serials Assistant II (Kardex) - Acquisitions and Processing, Scott Library, Libraries [Hours: 9:00 a.m.-5:00 p.m.] [High school graduation or equivalent; 1-2 years' related library experience (e.g., serials, bibliographic searching, etc.); experience with on-line library systems preferred; basic typing skills; demonstrated skill/ability in the following areas: attending accurately to detail under pressure of high volume; working accurately with figures; dealing courteously and effectively with people; good oral communication skills; good organizational skills.] GRADE: 4 (\$25,406) JOB NO: 553E

Counsellor: Michael Theall

Program Secretary - Centre for Continuing Education [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, coordinating arrangements, administrative, dealing with a variety of contacts, etc.); typing 45-50 wpm, accuracy essential; wordprocessing skills required; clear oral communication to obtain and provide accurate information; good written communication skills; pleasant telephone manner; tact and diplomacy; ability to work independently and attend accurately to detail; demonstrated ability to deal courteously with people; skill in note taking; good organizational skills, including ability to set priorities.) GRADE: 4 Provisional (\$25,406) JOB NO: 554F



## STAFF POSITIONS (cont'd.)

- \*Project Administrator - Construction, Physical Plant [Limited term: to March 10, 1992] (University degree in Engineering or equivalent with eligibility to obtain a licence from APEO; several years' related experience in construction design, development and administration, preferably in a institutional, municipal or consulting environment; sound knowledge of modern building technology and principles including mechanical, electrical, and structural systems; well developed knowledge of engineering principles and their application to the construction of institutional buildings; demonstrated ability to direct and manage projects under pressure of deadlines; good oral and written communication skills; strong interpersonal skills; strong supervisory skills; excellent administrative and analytical skills; demonstrated ability to deal effectively with all levels of the community and to provide excellent service; knowledge of scheduling and use of computer spreadsheets is desirable. Please submit a resume when making an application.) GRADE: P&M 8 (\$43,403-52,518) JOB NO: 555F
- Assistant to Textbook Buyer I - Bookstore, Business Operations [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer); required to work 1 or 2 nights per week from 11:30 a.m.-7:30 p.m. during rush periods (May, September, January); required to work 1 or 2 nights per week from 1:00 p.m.-9:00 p.m.] (High school graduation or equivalent; 1-2 years' related experience (e.g., processing book orders, purchasing, answering enquiries, etc.), preferably in a bookstore or library environment; basic typing skills; microcomputing skills preferred; good oral and written communication skills; good organizational skills; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; working effectively under pressure of high volume; setting priorities.) GRADE: 4 (\$25,406) JOB NO: 556F
- Accounting Clerk II A - Bookstore, Business Operations [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; 1-2 years' experience in a computerized accounts payable environment; basic typing skills; data entry skills preferred; good written communication skills; demonstrated skill/ability in the following areas: basic bookkeeping; working accurately with figures; attending accurately to detail; working accurately and quickly under pressure of high volume; dealing courteously and effectively with people; good oral communication skills; good organizational skills, including ability to meet deadlines.) GRADE: 4 (\$25,406) JOB NO: 557F
- Receptionist II - Bookstore, Business Operations [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; 1-2 years' related experience (e.g., receptionist, dealing with people, answering enquiries, etc.); typing 35 wpm; pleasant telephone manner; good organizational skills; demonstrated good oral communication skills; demonstrated ability to deal courteously and effectively with people.) GRADE: 3 (\$24,290) JOB NO: 558F

### Counsellor: Dawn Richards

- Secretary/Floater - Office of the Dean, Administrative Studies [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 2 years' secretarial and clerical experience, preferably in an educational environment; typing 40-45 wpm, accuracy essential; computerized spreadsheet or database skills an asset; bookkeeping skills an asset; technical wordprocessing/typing skills preferred or willingness to learn; demonstrated skill/ability in the following areas: wordprocessing; adapting readily to frequent change in work environments and assignments; working accurately and effectively under pressure of changing priorities and high volume; obtaining and providing information in a clear and concise manner; dealing courteously and effectively with people; good written communication skills; good organizational skills, including setting priorities and meeting deadlines.) GRADE: 4 Provisional (\$25,406) JOB NO: 559H
- Administrative Secretary - English, Atkinson College [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 2 years' related experience (e.g., secretarial, administrative, mailings, scheduling appointments, etc.), preferably in a university environment; typing 45-50 wpm; wordprocessing and computerized spreadsheet skills required; tact and diplomacy essential; excellent written communication skills; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; providing information and answering enquiries in a clear and concise manner; overseeing the work of others; good organizational skills.) GRADE: 5 (\$27,046) JOB NO: 560H
- Mover - Facilities, Atkinson College [Hours: 8:30 a.m.-4:30 p.m.] (Minimum grade 10 high school education or equivalent; previous related experience (e.g., packing/moving, shipping/receiving, materials handling, etc.) preferred; good oral communication skills; good coordination in working with several detailed manual operations (e.g., sorting and packing); ability to respond to changing priorities; demonstrated skill/ability in the following areas: lifting heavy materials; working accurately and effectively under pressure of high volume; dealing courteously and effectively with people.) GRADE: 2 (\$23,106) JOB NO: 561H
- Secretary/Typist - Osgoode Hall Law School [Temporary from January 7, 1991 to July 12, 1991; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience; typing 45-50 wpm, accuracy essential; skill in transcribing from dictation equipment required; good organizational skills; good oral communication skills; demonstrated skill/ability in the following areas: wordprocessing; dealing courteously and effectively with people.) GRADE: 3 (Based on an annual salary of \$24,290) JOB NO: 562H

### Counsellor: Donna Robbins

- Mail/Filing Clerk - Admissions [Sessional: January 3 to August 30; Hours: 8:30 a.m.-4:30 p.m. (Overtime required during peak periods)] (High school graduation or equivalent; 1 year's filing and basic clerical experience required; good organizational skills; proofreading skills; demonstrated skill/ability in the following areas: attending accurately to detail; working under pressure of large volume and deadlines; accurate filing.) GRADE: 3 Provisional (Based on an annual salary of \$24,290) JOB NO: 563K

### Change to Bulletin of December 3, 1990

- \*Records Clerk 'B' - Employee Records Information Centre, Department of Human Resources [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' experience in a computerized records area; typing 30 wpm, accuracy essential; demonstrated skill/ability in the following areas: attending accurately and meticulously to detail; computerized coding and retrieval techniques; exercising tact and diplomacy; working accurately with figures; dealing courteously and effectively with people; maintaining confidentiality; good oral communication skills; good organizational skills.) GRADE: 4 (Pay Equity rate \$28,345) JOB NO: 549E

# YORK UNIVERSITY BULLETIN

Published by  
the Communications  
Department,  
Suite A  
West Office Building,  
(416) 736-5010.

Monday, December 17, 1990 - Monday, January 7, 1991  
Volume 10, Number 77

## GENERAL:

Christmas Holidays: University offices will be closed Monday, December 24, 1990 to Tuesday, January 1, 1991.

The Tait McKenzie Building will be closed to the York community for the holiday season commencing at 2:30 p.m. on December 21, 1990. The building will re-open January 2, 1991 (regular hours). The Ice Arena closes for recreational use at 12:00 noon on December 21, 1990 and will re-open January 2, 1991 (regular hours). The Metro Toronto Track & Field Centre will be open the following hours: December 21 - 9:00 a.m.-3:00 p.m.; December 24 - 9:00 a.m.-12:00 noon; December 27 & 28 - 9:00 a.m.-3:00 p.m.; and December 31 - 9:00 a.m.-12:00 noon. The Track Centre will resume regular hours on January 2, 1991. Members of the York community are reminded that athletic memberships for the Physical Education facilities will be on sale again beginning January 2, 1991.

The York Bookstores will be closed December 22, 1990 to January 1, 1991 for the holiday season.

Effective January 1, dental claims for all groups covered by Lonlife Financial Services will be paid, based on the increased 1991 Ontario Dental Association Fee Guide for general practitioners.

The regularly scheduled meeting of the Faculty of Graduate Studies Council which was to take place January 3, has been cancelled due to an insufficient number of items to warrant an agenda.

Members of the York community are reminded that the University may only issue 1990 charitable tax receipts for gifts or donations received during the 1990 calendar year. To provide for the closing of the University in December and to allow for a reasonable delay in internal and external mail systems, the office of Private Funding (Suite A, WOB) will accept any monetary donations up to the end of the first full week of business in January (Friday, January 11, 1991) as being contributions in the 1990 tax year, provided cheques are dated in December 1990 and externally mailed envelopes bear a 1990 post mark. Donations received after January 11, 1991 will be assumed to relate to the 1991 tax year.

## MONDAY, DECEMBER 17

- 10:00 a.m. - PhD Defence - [Graduate Program in Sociology] Jonathan Caulfield will defend his dissertation entitled "City Form and Everyday Life: The Case of 'Gentrification' in Toronto, Canada" - Room N927, Ross  
2:00 p.m. - Computer Science Seminar - "Parallel Database Join Algorithms for Flat and Nested Relations" with V. Deshpande, University of Waterloo - Room S577, Ross

## TUESDAY, DECEMBER 18

- 4:00 p.m. - Physics Seminar - "Formation of Positronium Atom in Positron-Atom Scattering" with Dr. A.S. Ghosh, Indian Association for the Cultivation of Sciences, Calcutta, India - Room 317, Petrie

## WEDNESDAY, DECEMBER 19

- 10:00 a.m. - MSc Defence - [Graduate Program in Biology] Lalita Acharya will defend her thesis entitled "What Information Do Feeding Buzzes Provide About Bat Foraging Behaviour?" - Room 203, Lumbers Museum  
10:30 a.m. - Philosophy Colloquium - with Marilyn Friedman, Purdue University - Senior Common Room, Vanier  
1:00 p.m. - MA Defence - [Graduate Program in Exercise and Sports Science] Medeleine Brabant will defend her thesis entitled "Investigating the Relationship Between P300 and Long-Term Memory By Means of a Memory Scanning Paradigm and Nitrous Oxide" - Room N927, Ross

## THURSDAY, DECEMBER 20

- 10:00 a.m. - MA Defence - [Graduate Program in Psychology] Sharon McFadden will defend her thesis entitled "Discrimination of Colours Presented Against Different Coloured Backgrounds" - Room N927, Ross

## STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than January 2, 1991. Application forms are available from Human Resources. \*Indicates position is exempt from bargaining unit.

### Counsellor: Gina Dunnett

Laboratory Technician IV - Biology, Science [Temporary until Dec. 20, 1991; Hours: 8:30 a.m.-4:30 p.m. (summer), 9:00 a.m.-5:00 p.m. (winter); overtime required during peak periods] (B.Sc. in Biology, Biochemistry or equivalent experience; minimum 3 years' related experience (e.g., assembly, testing and usage of laboratory equipment, ordering laboratory equipment and supplies, assessing results of experiments, etc.) in a laboratory setting; good oral and written communication skills; good organizational skills; ability to maintain a budget required; skilled operational knowledge of the following: laboratory safety and government guidelines pertaining thereto; media preparation; animal/aquarium maintenance and handling; sterile techniques; demonstrated skill/ability in the following areas: dealing courteously and effectively with others; exercising good judgement; attending accurately to detail; working independently and setting priorities; planning and executing complex tasks under pressure of deadlines; supervising. Please submit a resume when making an application.) GRADE: Lab Tech IV (Based on an annual salary of \$38,121) JOB NO: 564D

Programmer II (MICRO-VRS) - Information Systems, Computing & Communications Services [Hours: 8:30 a.m.-4:30 p.m.] (University or community college diploma in Computer Science or equivalent, including courses in micro-computing/processors; 2 years' related programming experience, including the development and modification of application programs; good problem solving and analytical skills; good oral communication skills; good written communication skills, including documentation techniques; dealing courteously and effectively with people; good interpersonal skills, including working in a team environment; ability to translate user needs into technical requirements; demonstrated knowledge of voice response concept and design technology; basic knowledge of: Local Area Networks and associated software (i.e. Token Ring, Novell, etc.), On-line protocols, Telecommunications, and variety of software, including PC utilities; Intermediate knowledge of: Variety of programming languages including C and BASIC, PC DOS, Microcomputer hardware and peripherals. Please submit a resume when making an application.) GRADE: CS6 (\$37,718) JOB NO: 565D

## STAFF POSITIONS (cont'd.)

Software Programmer IV - VMS/UNIX Technical Support, Computing and Communications Services [Hours: 8:30 a.m.-4:30 p.m.] (University or community college diploma in Computer Science or equivalent; 3-4 years' experience as a system administrator or programmer in a Unix environment; strong demonstrable system management background in addition to experience in a large networked environment consisting of multi-vendor equipment required; excellent oral and written communication skills; demonstrated ability to exercise good judgement; demonstrated ability to deal courteously and effectively with people; knowledge of computer and digital communications and hardware an asset; basic knowledge of: DEC hardware; MIPS hardware; VAX Assembly language; VAX/VMS Internals; VAX/VMS Tuning; Unix Assembler; DECnet; Communications hardware; Intermediate knowledge of: High level languages (e.g. LISP, PASCAL, etc.); software analysis and design techniques (e.g. YOURDON, object oriented, etc.); SUN hardware; VAX/VMS Externals; Unix Externals; Unix Tuning; communications/networking; TCP/IP; Advanced knowledge of: C Language; documentation skills; Systems V/system management; Berkeley 4.x/system management; Unix Internals. Please submit a resume when making an application.) GRADE: CS8 (\$46,225) JOB NO: 566D

\*Receptionist/Secretary - Institute for Social Research [Part-time: 21 hours/week; Hours: 8:30 a.m.-4:30 p.m., Tuesday, Thursday and Friday] (High school graduation with secretarial training or equivalent; minimum 1 year's secretarial and reception experience; typing 35-40 wpm, accuracy essential; wordprocessing skills required; text editing and document formatting skills preferred; clear oral communication to obtain and relay accurate information; pleasant telephone manner; demonstrated ability to deal courteously and effectively with people.) GRADE: 3 Provisional (Based on an annual salary of \$24,290) JOB NO: 567D

Counsellor: Jennifer Hebert

\*File Clerk - Payroll, Human Resources [Part-time: 14 hours/week; Hours: 8:30 a.m.-4:30 p.m., Wednesday and Thursday (flexible)] (Minimum grade 10 high school education or equivalent; previous filing experience preferred; good oral communication skills; good organizational skills; ability to attend accurately to detail; ability to deal courteously and effectively with people.) GRADE: 2 Provisional (Based on an annual salary of \$23,106) JOB NO: 568E

Counsellor: Michael Theall

Collection Clerk - Housing Administration, Business Operations [Temporary to April 30, 1991; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; some accounting courses preferred; 2 years' related experience (e.g., debt collection, handling overdue accounts, dealing with the public, etc.) in a computerized accounting environment; experience working in a high volume environment with a strong service orientation required; basic typing skills, accuracy essential; demonstrated skill/ability in the following areas: maintaining accurate records; obtaining and providing information in a clear and concise manner; dealing calmly, courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail and exercising initiative; setting priorities and working effectively under pressure of high volume; good written communication skills; good organizational skills.) GRADE: 4 Provisional (Based on an annual salary of \$25,406) JOB NO: 569F

Counsellor: Dawn Richards

Admissions Assistant 'C' - Admissions, Atkinson College [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 2 years' related experience (e.g., data entry, dealing with the public, etc.), preferably in a student service area; typing 40-45 wpm, accuracy essential; wordprocessing an asset; data entry skills; knowledge of a computerized records system; demonstrated skill/ability in the following areas: attending accurately to detail; obtaining and providing accurate information in a clear manner; dealing courteously and effectively with people; working accurately under pressure of high volume and deadlines; good organizational skills including setting priorities.) GRADE: 4 Provisional (\$25,406) JOB NO: 570H

Counsellor: Donna Robbins

Faculty Secretary - Physical Education, Arts [Temporary to June 30, 1991; Hours: Mondays and Fridays, 28 hours/week; 9:30 a.m.-3:00 p.m., Tuesdays-Thursdays, 9:00 a.m.-4:00 p.m.] (High school graduation or equivalent; 1-2 years' secretarial experience including some reception experience; typing 45-50 wpm, accuracy essential; good organizational skills; pleasant and effective telephone manner; demonstrated skill/ability in the following areas: wordprocessing; explaining information in a clear and concise manner; working calmly and effectively under pressure of frequent interruptions; setting priorities and meeting deadlines; dealing courteously and effectively with people.) GRADE: 3 (Based on an annual salary of \$24,290) JOB NO: 571K

Admissions Liaison Officer - Admissions [Temporary to April 30, 1991; Hours: 8:30 a.m.-4:30 p.m. (flexible) including some weekend and evening hours] (University degree or equivalent; 2 years' related experience (e.g., public relations, liaison, making presentations, advising, etc.), preferably in a university environment; some secondary schools liaison experience required; excellent interpersonal skills; tact and diplomacy essential; excellent written communication skills; effective public relations skills; familiarity with Ontario secondary school education system preferred; valid 'G' drivers' licence with proven good driving record, and own car required; knowledge of computerized records system; analytical skills; demonstrated skill/ability in the following areas: knowledge of university admission requirements and the provincial admissions system; knowledge of York University programmes, services and admissions criteria; exercising good judgement and initiative; attending accurately to detail; working effectively under pressure of time constraints; obtaining detailed information and answering enquiries in a clear and concise manner; public speaking; working independently and setting priorities; dealing courteously and effectively with people; excellent organizational skills including ability to manage a number of projects simultaneously and respond to changing priorities. Please submit a resume when making an application.) GRADE: 7 Provisional (Based on an annual salary of \$32,796) JOB NO: 572K