

Monday, October 28 - Monday, November 4, 1991
Volume 11, Number 43

GENERAL:

Members of the York community are asked to note that **momentary power interruptions** will take place on the York campus as follows: **October 31 (between 6:00 and 8:00 a.m.)** - affecting McLaughlin College and Residence, Farquharson, Petrie, WOB, Tait McKenzie, Ice Arena, Stong, Bethune College and Residence, Calumet College and Residence, BSB, Stedman, Ross, #4 and #6 Assiniboine, Scott Library, Atkinson, Administrative Studies, and Passy Gardens Apts.; **November 4 (between 6:00 and 8:00 a.m.)** - affecting all campus buildings, Tennis Canada, Kinsmen, Computer Methods, Student Centre, and York Lanes (with the exception of Steacie and EOB); **November 9 (at 2:00 a.m.)** - affecting Steacie and EOB; and **November 11 (between 6:00 and 8:00 a.m.)** - affecting Stong College Kitchen and Residence, Kinsmen, Lumbers, Computer Methods, Ross, Central Square, Osgoode, Hart House, Hoover Homestead, Scott Library, Curtis, CUB, #2 and #8 Assiniboine, Fine Arts II and III, Burton Auditorium, Student Centre, Varf Hall, York Lanes and Atkinson Residence. There will also be another interruption **from 10:00 p.m. on October 31 until 6:00 a.m. on November 1**, affecting the Metro Toronto Track and Field Centre.

The Search Committee for a new **Master of Vanier College** is now receiving nominations and applications for the position of Master. Candidates should be members of the York academic community and are asked to supply a letter of application and curriculum vitae. Please address correspondence and/or enquiries to Debra Glass, Secretary of the Search Committee, Room 103, Central Square (-55144). The term of appointment begins July 1, 1992. The deadline for applications is November 11, 1991.

The Department of Postal Services has recently received a number of complaints regarding the circulation of **chain letters on campus**. The campus mail system is to be used for University business mail only.

The **Budget Department (Finance Division)** has relocated to Suite D, Room 74, in the East Office Building. Telephone numbers remain unchanged.

The Department of Physical Education, Recreation and Athletics will offer the following until November 11: Any holders of York campus recreation/athletics memberships may receive a 50% rebate on their current fee for each new applicant recruited who purchases a membership (to a maximum of two new purchasers). Non members may also receive a 50% rebate. When groups of two or more non-members purchase memberships together, each new member may receive a 50% rebate on their fee. Conditions apply. For further information call -22346 or -55185. In addition, 1/3 sized locker prices will be discounted by 1/3 during the same period.

The Retirement Centre will offer a workshop titled **"Introduction to Retirement Planning,"** November 7, 14, 21 and 28 from 9:00 a.m. to 4:00 p.m. in the Master's Dining Room, Founders. Topics covered include lifestyles, housing, legal issues, health, relationships, finance, and York's Pension Plan. To register, call the Retirement Centre at -66228 or PROFS at retirece@yorkvm2.

The Restaurant/Club in the Student Centre has been renamed **"The Underground."** It is open Monday-Wednesday, 8:00 a.m.-12:00 p.m.; Thursday & Friday, 8:00 a.m.-1:00 a.m.; and Saturday, 7:00 p.m.-1:00 a.m.

EVENTS:

MONDAY, OCTOBER 28

- 4:00 p.m. - **Biology Research Seminar** - "Plant Ecotones and Butterfly Hybrid Zones in the Great Lakes Region" with Mark Scriber, Michigan State University - Room 320, Farquharson
- 4:00 p.m. - **Harold Crowe Memorial Lecture Series** - continues as follows: "Case Studies of Heroism: The Courage and Morality of Rescuers" by Dr. Steven T. Katz - Moot Court, Osgoode Hall Law School

TUESDAY, OCTOBER 29

- 12:00 noon - **Brown Bag Lunch Seminar Series** - [Centre for Refugee Studies] "Politics in an American Life Boat: The Case of Laotian Refugees" by John Harles - Conference Room (3rd Floor), York Lanes
- 3:30 p.m. - **Computer Science Seminar Series** - "Sensor-Based Mobile Robotics: Qualitative Navigation" with Evangelos Milios, Computer Science - Room 312, Farquharson
- 4:00 p.m. - **Harry Crowe Memorial Lecture Series** - continues as follows: "From the Particular to the General: Philosophical, Ethical and Phenomenological Reflections on Moral Heroism" - Moot Court, Osgoode
- 6:00 p.m. - **Yeowomen Basketball** - York Yeowomen vs. Brock - Tait McKenzie
- 8:00 p.m. - **Yeomen Basketball** - York Yeomen vs. Wilfrid Laurier - Tait McKenzie

WEDNESDAY, OCTOBER 30

- 12:00 noon - **Weight Watchers' Meeting** - last day to register for the 10-week program - Room S537, Ross
- 1:30 p.m. - **Open Meeting** - [Senate Committee on Academic Computing and Vice-President, Academic Affairs] on the future of academic computing at York - background documentation is available in the University Secretariat (S945, Ross) as well as in Faculty Council offices - Senate Chamber (S915), Ross

THURSDAY, OCTOBER 31

- 2:00 p.m. - **Economics Seminar Series** - "The Evolution of Attitudes to Risk: Relative Wealth and Reckless Behaviour" with Prof. Arthur Robson, University of Western Ontario - Room S839, Ross

FRIDAY, NOVEMBER 1

- 9:00 a.m. - 4:00 p.m. - **Education Symposia Series** - [Centre for Continuing Education] "Whole Teaching" with Diane C. Lalonde, a teacher with the York Region Roman Catholic Separate School Board - registration is \$99; for information call -55804 - Ground Floor, Adm. Studies



3:00 p.m. - **Graduate Program In Exercise and Sports Science Seminar** - "Energy Expenditure and Metabolism In Bulimia and Anorexia Nervosa" with Dr. Richard Black, University of Toronto - Room 320, Norman Bethune

3:00 p.m. - **Psychology Colloquium** - "Colour Science and Perceptual Theory In the Eighteenth Century" with John Mollon, Cambridge University - Room 291, Behavioural Sciences

7:00 p.m. - 9:30 p.m. - **Career and Life Planning Weekend Seminar** - [Career and Placement Centre] "Taking Charge of Your Future" - for information call -55351 or drop by Room N108, Ross

SATURDAY, NOVEMBER 2

9:30 a.m. - 4:00 p.m. - **Career and Life Planning Weekend Seminar** - see Friday's listing for information

SUNDAY, NOVEMBER 3

10:00 a.m. - 6:00 p.m. - **Women's Self-Defence (Men-Do) Workshop** - [SHEACC, York Security, YFSI] to register, call -55324 - Vanier Dance Studio

3:00 p.m. - **Yeomen Hockey** - York Yeomen vs. Guelph - Ice Arena

MONDAY, NOVEMBER 4

12:00 noon - **James A. Beveridge Guest Lecture Series** - [Department of Film & Video] "Voyages of Discovery: The

Cinema of Frederick Wiseman" by Barry Grant, Brock University - Nat Taylor Cinema (N102, Ross)

4:00 p.m. - **Biology Research Seminar Series** - "Clonal Analysis of Germ Layer Formation and Early Organogenesis In the Mouse Embryo" with Kristie Lawson, Dutch Institute for Developmental Biology, - Room 320, Farquharson

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 4, 1991. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Jennifer Hebert

Bibliographic Assistant - Bibliographic Services, Scott Library, Libraries [Temporary to May 8, 1992; Hours:

9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 6 months' library experience, preferably in a cataloguing area; basic keyboard skills to operate a computer terminal required, accuracy essential; on-line bibliographic searching skills preferred; reading knowledge of one or more of the following languages preferred: French, German, Italian or Russian; demonstrated ability to attend accurately to detail; demonstrated ability to deal courteously and effectively with people.) **GRADE: 4 (Based on an annual salary of \$26,880) JOB NO: 338E**

***Secretary - Office of the Associate Vice-President (Research), Academic Affairs** [Temporary to February 28, 1992;

Hours: 8:30 a.m.-4:30 p.m., (summer); 9:00 a.m.-5:00 p.m. (winter)] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., writing, secretarial, wordprocessing, etc.); typing 45-50 wpm, accuracy essential; skill in transcribing from dictation equipment; demonstrated skill/ability in the following areas: proofreading; wordprocessing including ability to produce a wide range of documents using a variety of functions; maintaining a filing system; working quickly and effectively with a variety of assignments under pressure of high volume and changing priorities; maintaining confidentiality; attending accurately to detail; excellent written communication skills including the ability to organize and compose written material; clear and effective oral communication skills; exercising tact and diplomacy; accurate spelling and grammar; good organizational skills.) **GRADE: 4 Provisional (Based on an annual salary of \$26,880) JOB NO: 339E**

Counsellor: Dawn Richards

Secretary - Legal Research & Writing, Osgoode Hall Law School [Sessional: July 1 to April 30; Hours: 8:30 a.m.-

4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., organizing/arranging meetings, switchboard/reception, secretarial, etc.); typing 40-45 wpm, accuracy essential; skill in transcribing from dictation equipment; good written communication skills; pleasant telephone manner; demonstrated skill/ability in the following areas: obtaining and providing information in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; working effectively under pressure of high volume; attending accurately to detail; good organizational skills, including ability to work independently and set priorities.) **GRADE: 4 (Based on an annual salary of \$26,880) JOB NO: 340H**

Student Programs Assistant II "C", Office of Student Programs, Education [Temporary to September 30, 1992; Hours:

9:00 a.m.-5:00 p.m.] (High school graduation with one year university education or equivalent; minimum 2 years' related experience (e.g., assessing applications, advising students, overseeing the work of others, etc.), preferably in a student service area; basic keyboarding skills; demonstrated skill/ability in the following areas: supervising; good written communication skills; providing and explaining information in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; working accurately and effectively under pressure of high volume on a continuing basis; exercising initiative and good judgement; excellent organizational skills, including ability to work independently and set priorities.) **GRADE: 6 (Based on**

an annual salary of \$31,232) JOB NO: 341H

Departmental Secretary - School of Social Work, Atkinson College [Hours: 11:00 a.m.-7:00 p.m. (Monday to Thursday), 8:30 a.m.-4:30 p.m. (Friday)] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, answering complex enquiries, providing front-line service, etc.); typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing skills, including use of advanced functions; good oral communication to obtain and provide complex information in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; working accurately and effectively under pressure of high volume; good organizational skills, including ability to work independently and meet frequent deadlines.) **GRADE: 4 Provisional (\$26,880) JOB NO: 342H**

Counsellor: Paule Cotter

Departmental Secretary - French Studies, Glendon College [Hours: 8:30 a.m.-4:30 p.m. (summer); 9:00 a.m.-

5:00 p.m. (winter)] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., dealing with the public, arranging meetings, secretarial, etc.); typing 40-45 wpm, accuracy essential; wordprocessing skills required; Bilingual Modules I (Advanced), II, III (Intermediate), IV (Intermediate); demonstrated skill/ability in the following areas: providing information and answering enquiries in a clear and concise manner; dealing calmly, courteously and effectively with people; exercising tact and diplomacy; working effectively under pressure of high volume; attending accurately to detail; flexibility in adapting to competing demands; good organizational skills, including ability to set priorities; good oral and written communication skills in both French and English.) **GRADE: 4L (\$28,615) JOB NO: 343E**

Counsellor: Susan Lanoue

Faculty Secretary 'A' - French Studies/Languages, Literature and Linguistics, Arts [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 6-12 months' secretarial experience preferred; some reception experience an asset; typing 40-45 wpm, accuracy essential; wordprocessing skills required; ability to type in several foreign languages preferred or willingness to learn; demonstrated good oral communication skills to obtain and relay information accurately in French and English; demonstrated ability to deal courteously and effectively with people.) **GRADE: 3 (\$25,699) JOB NO 287L (Re-posting)**

GENERAL:

FALL CONVOCATION CEREMONIES

- Friday, November 8 at 10:00 a.m. - **McLaughlin, Vanier and Winters Colleges, and the Faculty of Fine Arts** - Udo Kasemets will be awarded an honorary Doctor of Letters degree
- Friday, November 8 at 2:30 p.m. - **Faculties of Pure and Applied Science, Administrative Studies and Environmental Studies, Glendon and Norman Bethune Colleges, and Osgoode Hall Law School** - Michael H. Kater, Department of History and David M. Regan, Department of Psychology, will receive Distinguished Research Professorships
- Saturday, November 9 at 10:30 a.m. - **Atkinson College** - Helen Lucas will receive an honorary Doctor of Letters degree
- Saturday, November 9 at 2:30 p.m. - **Founders, Stong and Calumet Colleges, and the Faculty of Education** - The Honourable John Edward Broadbent will be awarded an honorary Doctor of Laws degree

All ceremonies will take place in the Main Gymnasium, Tait McKenzie Physical Education Centre. Members of the York community who have not yet submitted their robe request form are asked to call the Convocation Office at -55325.

Members of the York community are advised that **Reserved Parking Lot CC** will be closed on November 8 & 9 due to the Fall Convocation Ceremonies.

The **back room of the Faculty Club** will be closed Friday, November 8 for the Chancellor's luncheon.

The Staff Development Office is still accepting applications for the following courses scheduled to begin in November. **"Planning for Change"** (November 14 and December 16) is open to the P&M group; and **"Managing Change"** (November 26 & 27) is open to all YUSA and CEYU staff. For further information, please refer to the Initiatives course calendar, or call -22597.

Applications are now being accepted for the 1992-93 academic year for Senior and Junior levels of the **Canada/USSR Academic Exchange Program**. Scholars active in all disciplines are encouraged to apply. Placements may be made at universities and research centres in all the Soviet Republics, with the exception of Latvia, Lithuania and Estonia, which are independent states. Application forms are available from York International, Room 110, Admin. Studies. For information call -55177.

The Vice-President (Academic Affairs), Stephen Fienberg, has arranged for a suggestion box for those with ideas relating to the **budget situation**. The box may be accessed via e-mail. The USERID is VPACAD @ VM2.

Employee Records, Department of Human Resources, will conduct a training session on **"How to Complete the Turnaround PAF for Support Staff"** on November 20 from 9:00 to 11:00 a.m. in the Master's Dining Room, Founders College. The session is especially for new administrative staff responsible for PAF completion. It is also being offered as a refresher course for employees who have had previous training. Anyone wishing to attend is asked to contact Paulette Wilson-Franks at -77566 or Pat Maunder at -33398.

Effective November 11, the hours of operation for the **York University Switchboard** will be as follows: Monday-Friday, 8:00 a.m.-10:00 p.m.; Saturday, Sunday, and statutory holidays, 9:00 a.m.-4:00 p.m.

The Department of Safety, Security & Parking Services advises members of the York community that **temporary overflow parking areas** may close at any time without prior notice depending on weather conditions.

EVENTS:

MONDAY, NOVEMBER 4

- 12:00 noon - **James A. Beveridge Guest Lecture Series** - [Department of Film & Video] "Voyages of Discovery: The Cinema of Frederick Wiseman" by Barry Grant, Brock University - Nat Taylor Cinema (N102, Ross)
- 4:00 p.m. - **Biology Research Seminar Series** - "Clonal Analysis of Germ Layer Formation and Early Organogenesis in the Mouse Embryo" with Kristie Lawson, Dutch Institute for Developmental Biology - Room 320, Farquharson
- 7:30 p.m. - **Theatre Performance Preview** - of "Good Person of Szechuan," featuring the Theatre Department's fourth year acting ensemble - tickets are \$4; for information call the Box Office at -55157 - Studio Theatre

TUESDAY, NOVEMBER 5

- 3:30 p.m. - **Computer Science Seminar Series** - "Sensor-Based Mobile Robotics: Perceptual Servoing" with Evangelos Milios, Computer Science - Room 312, Farquharson
- 6:00 p.m. - **Yeowomen Volleyball** - York Yeowomen vs. Ryerson - Tait McKenzie
- 7:00 p.m. - **Film Presentations** - [Slavic and East European Studies Group] Moscow film director Vlachoslav Lopatin will present his films "Politburo" (1989-90) and "Drugle i Stalin" (1989), both with English sound track - Curtis Lecture Hall "A"



7:30 p.m. - **Theatre Performance** - "Good Person of Szechuan," featuring the Theatre Department's fourth year acting ensemble - tickets are \$10, students/seniors \$7; for information call the Box Office at -55157 - Studio Theatre

8:00 p.m. - **Yeomen Volleyball** - York Yeomen vs. Ryerson - Tait McKenzie

WEDNESDAY, NOVEMBER 6

10:00 a.m. - **Seminar** - [Faculty of Pure and Applied Science] "Understanding Media Coverage of Scientific and Technical Issues" and "How to Cope with Being Interviewed" with Journalist Lydia Dotto - Gallery, Bethune

1:00 p.m. & 7:30 p.m. - **Theatre Performance** - see Tuesday's listing at 7:30 p.m.

THURSDAY, NOVEMBER 7

1:00 p.m. - **Guest Speaker** - [York Centre for Feminist Research] "Female Academics Cackling Away in Three Continents" by Isobel Grundy and Patricia Clements - Senate Chamber (S915), Ross

2:00 p.m. - **Economics Seminar Series** - "Household Expenditures, Child Anthropometric Status, and the Intra-Household Division of Income: Evidence from the Cote D'Ivoire" by Prof. John Hoddinott, Princeton and Oxford Universities - Room S839, Ross

4:00 p.m. - **Joint Seminar Series** - [Swedish Canadian Academic Foundation-York Centre for Health Studies] "Medicine and Democracy" with York Prof. Joseph Agassi - Room 305A, York Lanes

4:00 p.m. - **History of Economic Thought Seminar** - "Wage and Price Stickiness in Macroeconomics: An Historical Perspective" with David Laidler, University of Western Ontario - Room S839, Ross

7:30 p.m. - **Theatre Performance** - see Tuesday's listing at 7:30 p.m.

FRIDAY, NOVEMBER 8

9:00 a.m. - 4:00 p.m. - **Education Symposia Series** - [Centre for Continuing Education] "Constructive Conflict Resolution in the Schools" with Barbara Landau, a psychologist, lawyer and mediator in private practice - registration is \$99; for information call -55804 - Ground Floor, Admin. Studies

1:00 p.m. & 7:30 p.m. - **Theatre Performance** - see Tuesday's listing at 7:30 p.m.

2:00 p.m. - **Psychology Colloquium** - "The Irremovable Subjective Factor in Decision Making" with Anatol Rapoport, University of Toronto - Room 291, Behavioural Sciences

SATURDAY, NOVEMBER 9

10:15 a.m. & 4:30 p.m. - **Yeowomen Waterpolo** - York Yeomen vs. Ottawa at 10:15 a.m. and Carleton at 4:30 p.m. - Tait
7:30 p.m. - **Theatre Performance** - see Tuesday's listing at 7:30 p.m.

MONDAY, NOVEMBER 11

4:00 p.m. - **Biology Research Seminar** - "Foraging and Thermoregulatory Strategies in Hoary Bats" with Brian Hickey, Biology - Room 320, Farquharson

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 11, 1991.

Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Dawn Richards

Faculty Secretary - Osgoode Hall Law School [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, wordprocessing, etc.); typing 40-45 wpm, accuracy essential; demonstrated wordprocessing skills required; skill in transcribing from dictation equipment preferred; good oral communication skills; pleasant telephone manner; good organizational skills; tact & diplomacy essential; demonstrated ability to deal courteously & effectively with people.) **GRADE: 3 (\$25,699) JOB NO: 344H**

Counsellor: Susan Lanoue

***Administrative Secretary - Ontario/Baden-Wurttemberg Student Exchange, Arts** [Hours: Flexible, 21 hours/week] (High school graduation with secretarial training or equivalent; minimum 2 years' related experience (e.g., bookkeeping, filing, coordinating events, advising students, etc.), preferably in a governmental or post secondary environment; typing 40-45 wpm, accuracy essential; wordprocessing & computerized spreadsheet skills required; minute taking skills; demonstrated skill/ability in the following areas: bookkeeping; working with figures; good oral communication skills to elicit information & answer detailed enquiries in both German and English; good written communication skill in both English & German; effective interpersonal skills; exercising initiative & good judgement; exercising tact & diplomacy; working effectively under pressure of high volume; maintaining confidentiality; good organizational skills, including ability to set priorities & work independently.) **GRADE: 5 Provisional (Based on an annual salary of \$28,615) JOB NO: 345L**

Educational Support Coordinator - Secretarial Services, Arts [Temporary: November 18, 1991 to November 17, 1992; Hours: 8:30 a.m.-4:30 p.m.] (Post secondary graduation or equivalent with courses in adult education or other preparation in adult teaching methods; 3 years' related microcomputer experience, including training, program design & assessment, application development, software use evaluation, course administration; knowledge of Macintosh computers or willingness to learn; effective interpersonal skills, tact & diplomacy; demonstrated skill/ability in the following areas: microcomputing, wordprocessing, spreadsheets and database in an MS-DOS/PC-DOS environment; assessing learning needs; designing courses & evaluating programs, preferably in adult education; working effectively with individuals at all levels within the organization; working independently; working effectively & meeting deadlines under pressure of high volume; ascertaining, providing & explaining information in a clear & informed manner; training using flexible & varied methods & approaches; presentation skills; excellent written communication skills, including writing training manuals; excellent organizational skills. Please submit a resume when making an application.) **GRADE: 8 Provisional (Based on an annual salary of \$39,405) JOB NO: 346L**

Correction to Bulletin of October 28, 1991

***Secretary - Office of the Associate Vice-President (Research), Academic Affairs** [Temporary to February 28, 1992; Hours: 8:30 a.m.-4:30 p.m., (summer); 9:00 a.m.-5:00 p.m. (winter)] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., writing, secretarial, wordprocessing, etc.); typing 45-50 wpm, accuracy essential; skill in transcribing from dictation equipment; demonstrated skill/ability in the following areas: proofreading; wordprocessing including ability to produce a wide range of documents using a variety of functions; maintaining a filing system; working quickly & effectively with a variety of assignments under pressure of high volume & changing priorities; maintaining confidentiality; attending accurately to detail; excellent written communication skills including the ability to organize & compose written material; clear & effective oral communication skills; exercising tact and diplomacy; accurate spelling and grammar; good organizational skills.) **GRADE: 4 Provisional (Based on an annual salary of \$26,549) JOB NO: 339E**

Secretary - Legal Research & Writing, Osgoode Hall Law School [Seasonal: July 1 to April 30; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., organizing/arranging meetings, switchboard/reception, secretarial, etc.); typing 40-45 wpm, accuracy essential; skill in transcribing from dictation equipment preferred; good written communication skills; pleasant telephone manner; demonstrated skill/ability in the following areas: wordprocessing; obtaining & providing information in a clear & concise manner; dealing courteously & effectively with people; exercising tact and diplomacy; working effectively under pressure of high volume; attending accurately to detail; good organizational skills, including ability to work independently & set priorities.) **GRADE: 4 (Based on an annual salary of \$26,880) JOB NO: 340H**

Monday, November 11 - Monday, November 18, 1991
Volume 11, Number 45

GENERAL:

**PRESIDENTIAL SEARCH
OPEN FORUM**
for faculty and staff
Wednesday, November 13
2:00-3:00 p.m.
Senate Chamber (S915), Ross



Thank you to all donors to this year's **United Way Campaign** at York. In order to give everyone the opportunity to send their donations in, the campaign will be extended to November 29. Please send in pledges as soon as possible.

The **Reserves Library will be closed** Saturday November 16. The main library entrance, through Central Square will also be temporarily re-routed on November 16 to the second floor podium level. All other departments in Scott and branch libraries will be open normal weekend hours.

Applications and nominations are invited for the position of **Dean of Students/Master of Residence, Glendon College**. Applicants and nominees should be bilingual, tenured members of the Glendon Faculty. Applicants should provide a statement of interest and a curriculum vitae. Applications and nominations should be sent to Ms Birgit Langwisch, Search Committee, Room S920, Ross. The deadline for applications is December 6.

Printing Services (formerly in Room N116, Ross) has moved their assembly, camera, press and bindery operations to Room 010B, Central Square (adjacent to the Scott Loading Dock). The supervisor is Paul Harrison at -33617.

Security Reminder: Thefts of University parking decals from vehicles are occurring at an alarming rate. Please ensure that vehicles are locked and that decals are affixed firmly to the windshield. Failure to affix a parking decal is an offense under the York University Parking Regulations and is subject to a fine. The Parking Office is the only authorized retailer of parking decals. To help reduce decal thefts, report suspicious activity to York Security at -33333 or by using the nearest Emergency Blue Light Telephone.

Art Galleries/Displays: The Art Gallery of Ontario is presenting an exhibition entitled "The Pear and Its Pips: Auguste Bouquet and La Caricature" at the Glendon Gallery until December 13.

- The Samuel J. Zacks Gallery presents the hidden works of artist Andy Knight. The multimedia exhibition continues until November 15. The gallery is located in Room 109, Stong. For gallery hours call -55132.
- The IDA Gallery in the Centre for Fine Arts presents an exhibition of recent work by Lisa Cholowski and David Kupena from November 11-15.

The Institute for Space and Terrestrial Science has immediate openings for the following positions:

Communications Officer - Qualifications include a university degree with special training in journalism or its equivalent; seven to ten years of experience in science and technology journalism, public relations and publications; computing and desktop publishing skills; knowledge of photography and/or related multi-media; familiarity with local and national media contacts; ability to write about technical subjects for a lay audience; ability to set objectives, deal with schedules and priorities and to plan, budget and coordinate special events; excellent oral and written communication skills; good organizational skills; tact and diplomacy essential. Salary: \$35,000-\$40,000 per annum depending on qualifications. Please quote reference number ADM-9111. Shortlisted candidates will be required to provide portfolio of previous accomplishments.

Senior Accounting Clerk - Qualifications include high school graduation with commercial courses and two years of post-secondary education in business or its equivalent; four to five years' accounting experience, preferably in a computerized area; experience using spreadsheet programs; experience on a payroll system; must work accurately with figures; ability to attend to details; enrolment in level two of an accounting program would be an asset. Salary: \$25,000-\$28,000 per annum depending on qualifications. Please quote reference number ADM-9111a. Interested applicants for both positions should forward resumes to the Director, Human Resources, ISTS, 4850 Keele Street, 2nd Floor, North York M3J 3K1 no later than November 15.

The deadline for applications to the **Teaching-Learning Development Fund** and **Release Time Teaching Fellowships** is November 15. Members of the YUFA bargaining unit are eligible to apply. For information, call Susan Terry at -55754.

Applications for the **Canada-United States Fulbright Program** are available from York International (Room 110, Admin. Studies). The deadline for applications is November 30. Faculty and graduate students are invited to apply. The program is to enhance the study of Canada and the United States in all fields at universities in the two countries as well as to encourage and broaden research efforts in subjects pertaining to the relationship between Canada and the United States.



Applications for the **CIDA Professional Awards Program** are available from York International (Room 110, Admin. Studies). The annual application deadlines are January 15 and April 30 of 1992. Award announcements will be made April 1 and June 30. Applicants are asked to develop their own work-study project, for a two-to-six month time period, in a developing world country. The project should be designed with a focus on utilizing skills and interests of the applicant and to meet a development need of the proposed host country.

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Recreation York offers **Massage Therapy**, Tuesdays from 11:00 a.m.-2:00 p.m.; and Thursdays from 11:00 a.m.-3:00 p.m. Members' fees are \$35 for 1/2 hour or \$45 for 1 hour. (Non-members' fee will be members' fee plus \$10). Call -55184 to book an appointment. The Staff/Faculty York University Health Insurance Plan covers massage therapy pending physician's referral. Recreation York is sponsoring a **Food Drive**. Donations will go to the Daily Bread Food Bank. Anyone can bring a donation of non-perishable food to the fitness classes in lieu of a coupon for the week of November 18-22. All members of the York community are invited to take part.

EVENTS:

MONDAY, NOVEMBER 11

- 12:00 noon - **Medical School Information Seminar Series** - [Norman Bethune College] featuring the video "So You Want To Be A Doctor," which follows seven medical students through four years of medical studies at Harvard - Room 320, Norman Bethune
- 12:15 p.m. - 2:00 p.m. - **Video Screenings** - [Faculty of Fine Arts] featuring a selection of York student videos - Nat Taylor Cinema, Ross
- 4:00 p.m. - **Biology Research Seminar** - "Foraging and Thermoregulatory Strategies in Hoary Bats" with Brian Hickey, Biology - Room 320, Farquharson

TUESDAY, NOVEMBER 12

- 12:00 noon - **Brown Bag Lunch Seminar Series** - [Centre for Refugee Studies] "Clarifying the Refugee Convention" by Tom Clark, Interchurch Council for Refugees - Conference Room (3rd Floor), York Lanes
- 12:00 noon - **Medical School Information Seminar Series** - [Norman Bethune College] see Monday's listing at 12:00 noon for further information
- 3:00 p.m. - **Physics and Astronomy Seminar Series** - "Astronomy in the Space Era: Solar-Type Activity of Stars" with Dr. Slavek Rucinski, ISTS - Room 317, Petrie
- 3:30 p.m. - **Computer Science Seminar Series** - "Sensor-Based Mobile Robotics: Architectures" with Evangelos Milios, Computer Science - Room 312, Farquharson
- 4:00 p.m. - **Economics Seminar Series** - "Experience-Earnings Profiles" with Prof. Lonnie Magee, McMaster University - Room S839, Ross
- 8:15 p.m. - **Yeowomen Basketball** - York Yeowomen vs. Guelph - Tait McKenzie

WEDNESDAY, NOVEMBER 13

- 10:00 a.m. - **PhD Defence** - [Graduate Program in Sociology] Patrick Cluskey will defend his dissertation entitled "Paralytic Perspectives: Enablement by Responses, Reactions, and Resolutions to Disablement" - Room S921, Ross
- 11:00 a.m. - **Philosophy Seminar** - "Human Nature and the Art of Descartes' Meditations" with Prof. Peter Schouls, University of Alberta - Senior Common Room, Vanier
- 12:00 noon - **Performance** - "Mozart Songs & Duets, 1791-1991" featuring Joan Wick Pelletier, Hollis Rinehart, Michael Herren and Ethel Albert - Sylvester's (Room 201), Stong
- 12:00 noon - **Workshop** - [Centre for the Support of Teaching] "Marking and Grading Essays" presented by Jan Rehner; for information call -55754 - Master's Dining Room, Founders
- 4:30 p.m. - **Lecture** - [School of Translation] Anne de Thy, superviseuse, Service de traduction, Ministère des Services gouvernementaux de l'Ontario, parlera de "La traduction a l'échelle du gouvernement provincial - les critères de sélection des traducteurs et traductrices" - Room 129, York Hall, Glendon

THURSDAY, NOVEMBER 14

- 10:00 a.m. - **PhD Defence** - [Graduate Program in English] Ann Yeoman will defend her dissertation entitled "The Titus Books: Archetype and Image in Mervyn Peake's Narrative of the Fantastic" - Room 309, Stong
- 4:00 p.m. - **Science, Technology, Culture and Society Seminar** - [Norman Bethune College] "Neural Networks vs. Expert Systems in Business and Culture" with Prof. Derrick de Kerchove, Director of the McLuhan Program in Culture and Technology, University of Toronto - Room 320, Norman Bethune
- 4:00 p.m. - **Physics and Astronomy Seminar Series** - "Charged Particles of Ionospheric Origin in the Near-Earth Space Environment" with Dr. Andrew W. Yau, Herzberg Institute of Astrophysics, NRC - Room 317, Petrie
- 5:00 p.m. - **Annual General Meeting** - of the Student Centre Childcare - Room 433, Student Centre
- 6:00 p.m. - **Keynote Address** - [MIT/York Enterprise Forum] "Rebalancing Strategic Variables in an Entrepreneurial World" by Lester Thurow, Dean of the Massachusetts Institute of Technology's Sloan School of Management - for ticket information, call Susan Potheary at -55708 - Park Plaza Hotel
- 7:30 p.m. - **Yeowomen Ice Hockey** - York Yeowomen vs. Guelph - Ice Arena

FRIDAY, NOVEMBER 15

- 9:00 a.m. - 4:00 p.m. - **Education Symposia Series** - [Centre for Continuing Education] "Making Math Magical" with Nancy Moore, freelance educational consultant, Toronto - registration is \$99; for information call -55804 - Ground Floor, Admin. Studies
- 11:00 a.m. - **PhD Colloquium** - [Graduate Program in Psychology] Janet N. Mitchell, PhD candidate, will present her colloquium entitled "Maternal Influences on Gender Identity Disorder in Boys: Searching for Specificity" - Room 045, Farquharson
- 12:00 noon - **Special Needs in Housing Seminar** - "Housing Needs of Canadian Single Mothers" with York Prof. David Wlesenthal - Room 227, Lumbers

EVENTS (Friday, November 15, cont'd.)

3:00 p.m. - **Graduate Program In Exercise and Sports Science Seminar** - "Health Promotion: A Conceptual Framework" with Dr. Peter Loranger, Addiction Research Foundation - Room 320, Norman Bethune

8:30 p.m. - **Yeomen Basketball** - York Yeomen vs. Waterloo - Tait McKenzie

SATURDAY, NOVEMBER 16

1:00 p.m. - **Yeomen Volleyball** - York Yeomen vs. Laurentian - Tait McKenzie

3:00 p.m. - **Yeowomen Volleyball** - York Yeowomen vs. Carleton - Tait McKenzie

8:00 p.m. - **Yeomen Basketball** - York Yeomen vs. Guelph - Tait McKenzie

MONDAY, NOVEMBER 18

10:00 a.m. - **PhD Defence** - [Graduate Program in Psychology] Janet N. Mitchell will defend her dissertation entitled "Maternal Influences on Gender Identity Disorder in Boys: Searching for Specificity" - Room N927, Ross

12:15 p.m. - **James A. Beveridge Guest Lecture Series** - [Faculty of Fine Arts] featuring award-winning Canadian filmmaker, Atom Egoyan - Nat Taylor Cinema, Ross

4:00 p.m. - **Biology Research Seminar** - "FMRF-AMIDE and Its Relatives: The Distribution and Functions of a Large and Distinguished Peptide Family" with Michael Greenberg, University of Florida - Room 320, Farquharson

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 18, 1991. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Gina Dunnett

Analyst/Programmer - Specialist (SAS/UNIX) - Office of Assistant Vice President, Management Information Systems

[Hours: 8:30 a.m.-4:30 p.m.] (University degree in Computer Science or Business Administration or equivalent; 7-9 years' related experience, including 4 years' analysis and a minimum of 1 year's experience training and overseeing the work of others; excellent oral and written communication skills, including the ability to prepare and make presentations; excellent interpersonal skills, including the ability to perform effectively in small group or team situations; demonstrated skill/ability in the following areas: setting priorities and working effectively to meet deadlines under pressure of high volume; excellent organizational skills; exercising good judgement and initiative; good analytical and problem solving skills; directing and coordinating activities; tact and diplomacy; maintaining confidentiality; effectively training and overseeing the work of others; Basic knowledge of microcomputing operating systems (e.g. MS-DOS, UNIX, OS/2, Windows, etc.); Intermediate knowledge of: data modelling; structured system analysis/design; MVS/XA; VM/CMS; Advanced knowledge of SAS programming language and products, including base product, SAS/FSP, SAS/AF, SAS/Assist, Screen Control Language; UNIX operating system; systems analysis; prototyping. Please submit a resume when making an application.) **GRADE: YUSA Ungraded JOB NO: 347D**

Counsellor: Jennifer Hebert

Binding & Labelling Assistant - Binding and Labelling, Scott Library, Libraries [Temporary: January 2 to June 30, 1992; Hours: 8:00 a.m.-4:00 p.m., 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 6 months' related experience (e.g., barcoding and labelling, retrieving records from on-line systems, data entry, etc.); basic keyboard skills to operate a computer terminal, accuracy essential; good oral communication skills; demonstrated ability to attend accurately to detail; demonstrated ability to lift and move books on a regular basis.) **GRADE: 3 (Based on an annual salary of \$25,699) JOB NO: 348E**

Administrative Secretary - Security and Parking Services [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, wordprocessing, monitoring budgets, dealing with the public, etc.); typing 45-50 wpm, accuracy essential; wordprocessing skills required; good written communication skills; minute taking skills required; computerized spreadsheet skills required; data entry skills preferred or willingness to learn; demonstrated skill/ability in the following areas: accurately obtaining and relaying information in a clear and concise manner; exercising tact and diplomacy; working accurately with figures; attending accurately to detail; maintaining confidentiality; working independently and meeting deadlines; working accurately and effectively under pressure of high volume; dealing courteously and effectively with people; providing a high level of service to the community; good organizational skills.) **GRADE: 5 (\$28,615) JOB NO: 349E**

Student Affairs Assistant - Foreign Students, Exchange and Study Abroad Office, Student Affairs [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; minimum 2 years' related experience (e.g., secretarial, administrative, answering enquiries, etc.) preferably in a post-secondary environment; typing 35-40 wpm; excellent organizational skills; good written communication skills; wordprocessing skills required; skill in using an on-line computerized records system preferred; ability to assemble, investigate and categorize information; desktop publishing skills preferred; demonstrated skill/ability in the following areas: obtaining and providing complex information in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; working independently, including ability to set priorities; ability to work accurately and effectively under pressure of high volume.) **GRADE: 5 (\$28,615) JOB NO: 350E**

Enquiries Clerk/Receptionist - Financial Aid [Temporary to May 15, 1992; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 2 years' related experience (e.g., reception, processing forms, front-line enquiries, etc.) in a public service area; basic keyboarding skills, accuracy essential; skill in retrieving information from a computerized records system preferred; good organizational skills; good written communication skills; demonstrated skill/ability in the following areas: exercising tact and diplomacy; explaining regulatory information and answering enquiries in a clear and concise manner; dealing courteously and effectively with people; attending accurately to detail and working effectively under pressure of high volume.) **GRADE: 4 (Based on an annual salary of \$26,880) JOB NO: 351E**

Counsellor: Dawn Richards

Program Secretary - Psychology, Atkinson College [Hours: 9:00 a.m.-5:00 p.m., 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; 1-2 years' related experience (e.g., secretarial, dealing with people, handling enquiries, etc.); typing 45 wpm, accuracy essential; good oral communication skills; pleasant telephone manner; good organizational skills; demonstrated skill/ability in the following areas: working accurately and quickly under pressure of high volume; dealing courteously and effectively with people; wordprocessing.) **GRADE: 3 (\$25,699) JOB NO: 352H**

Department Secretary – Humanities, Atkinson College [Hours: 9:00 a.m.-5:00 p.m., 8:30 a.m.-4:30 p.m. (summer)]

(High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, answering enquiries, etc.) preferably in an academic setting; typing 40-45 wpm, accuracy essential; wordprocessing skills required; demonstrated skill/ability in the following areas: good oral communication to obtain and provide information clearly; exercising tact and diplomacy; attending accurately to detail and working effectively under pressure of high volume, frequent deadlines and shifting priorities; dealing courteously and effectively with people; working independently; good organizational skills; good written communication skills.) **GRADE: 4 Provisional (\$26,880) JOB NO: 353H**

Program Secretary "A" – Administrative Studies, Atkinson College [Hours: 9:00 a.m.-5:00 p.m., required to work 11:00 a.m.-7:00 p.m. approximately one day per week] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, handling enquiries, filing, etc.), preferably in a student related area; typing 40-45 wpm, accuracy essential; wordprocessing skills required; pleasant telephone manner; good organizational skills; demonstrated skill/ability in the following areas: providing information and answering enquiries in a clear and concise manner; working accurately and quickly under pressure of high volume; dealing courteously and effectively with people.) **GRADE: 4 (\$26,880) JOB NO: 354H**

Administrative Secretary – International MBA, Administrative Studies [Temporary to March 13, 1992; Hours: 9:00 a.m.-5:00 p.m., 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 3 years' administrative experience, including some secretarial experience, preferably in an academic or public service area; typing 45-50 wpm, accuracy essential; data entry skills preferred; excellent organizational skills; tact and diplomacy essential; demonstrated skill/ability in the following areas: wordprocessing; setting priorities; dealing courteously and effectively with people; working both independently and in a team setting; exercising good judgement; explaining information and answering detailed enquiries clearly and concisely; good written communication skills.) **GRADE: 5 Provisional (Based on an annual salary of \$28,615) JOB NO: 353H**

Status/Enquiries Clerk – Office of Student Programs, Education [Temporary from December 1, 1991-November 30, 1992; Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; some university courses would be an asset; 1-2 years' related experience (e.g., handling enquiries, enrolment/registration, customer service, etc.), preferably in a student service area; typing 25-30 wpm; obtaining and providing information in a clear and concise manner; tact and diplomacy essential; demonstrated skill/ability in the following areas: working cooperative and effectively with co-workers; working accurately and effectively under pressure of high volume; dealing courteously and effectively with people; good organizational skills.) **GRADE: 4 (Based on an annual salary of \$26,880) JOB NO: 356H**

Administrative Secretary – Admissions, Outreach & Recruitment, Atkinson College [Location is off-campus at Main Street, Markham; Hours: 11:30 a.m.-7:30 p.m. (Monday-Thursdays), 8:30 a.m.-4:30 p.m. (Friday)] (High school graduation or equivalent; minimum 1 year university education required; 2 years' related experience (e.g., coordinating and organizing a variety of activities, providing a wide range of administrative support, overseeing the work of others, etc.), preferably in an academic environment; typing 40-45 wpm, accuracy essential; good wordprocessing required; pleasant telephone manner; ability to oversee the work of others; valid Ontario driver's license required; knowledge of on-line computerized systems; demonstrated skill/ability in the following areas: obtaining, providing and explaining information in a clear and concise manner; coordinating a variety of activities; exercising good judgement; dealing courteously and effectively with people; exercising tact and diplomacy; good record keeping skills; excellent organizational skills, including ability to work independently, set priorities and meet deadlines; good written communication skills.) **GRADE: 5 Provisional (\$28,615) JOB NO: 357H**

#Program Officer (Special Accessibility and Women's Programs), Women's Studies/Outreach Services, Atkinson College (University degree or equivalent; several years related administrative experience (e.g., organizing conferences, academic advising, negotiating, fundraising, community service, etc.), preferably in a post-secondary environment; excellent oral and written communication skills; ability to work independently; demonstrated ability to exercise initiative and good judgement; excellent organizational skills; counselling and/or advising skills; demonstrated ability to deal effectively with all levels of the community; excellent interpersonal skills; public speaking skills; knowledge of principles of equity; excellent wordprocessing skills; valid Ontario driver's license required. Please submit a resume when making an application.) **GRADE: P&M 5 Under Review (\$36,007-\$43,570) JOB NO: 358H**

Counsellor: Susan Lanoue

Records Clerk – Research and Records, Private Funding [Hours: 9:00 a.m.-5:00 p.m., 8:30 a.m.-4:30 p.m. (summer); Location is off-campus at Wildcat Drive.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., maintaining filing systems, researching data, computerized records entry and retrieval, clerical, etc.); typing 45 wpm, accuracy essential; wordprocessing skills required; microcomputer database management skills required; pleasant telephone manner; proofreading skills; basic research skills; good written communication skills; demonstrated skill/ability in the following areas: obtaining and relaying information in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; working effectively under pressure of high volume; exercising full discretion in dealing with highly confidential matters; good organizational skills.) **GRADE: 4 (\$26,880) JOB NO: 359L**

External Liaison Coordinator – Environmental Studies [Hours: 9:00 a.m.-5:00 p.m.] (University degree in Environmental Studies or closely related field, or equivalent wide range of work experience in an environmental organization(s) required; minimum 2 years' related administrative experience (e.g., recruitment, organizing programmes and projects, publications, student services, etc.); wordprocessing skills required; knowledge of publishing and printing procedures required; budgetary skills preferred; valid driver's licence preferred; demonstrated skill/ability in the following areas: interviewing and advising; directing and coordinating projects; supervising; excellent interpersonal skills; excellent oral communication skills, including making presentations; excellent written communications skills, including writing reports and promotional materials; excellent organizational skills, including the ability to set priorities and manage concurrent activities. Please submit a resume when making an application.) **GRADE: 8 (\$39,405) JOB NO: 360L**