

YORK UNIVERSITY

BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, August 31 - Tuesday, September 8, 1992
Volume 12, Number 33

GENERAL:



An Intramural Captain's Meeting for the "4th Annual United Way Coed Slo-Pitch Softball Classic" will be held Monday, September 14 in the Student Centre Council Chambers (Room 313). For further information, call David DeMonte at -55184.

OBITUARY: Prof. Stan Warner died on August 25. He joined the Faculty of Administrative Studies in 1971 and held a joint appointment with the Department of Economics. A memorial service will be held at York in September.

Labour Day: University offices will be closed on Monday, September 7. Please note that **university offices will return to regular hours** on Tuesday, September 8 (9:00 a.m. to 5:00 p.m.).

All Libraries will be closed for the Labour Day weekend (Saturday, September 5 through Monday, September 7).

York Campus Bookstore Hours (September 8 - 26): Monday-Thursday - 9:00 a.m.-9:00 p.m.; Friday - 9:00 a.m.-5:00 p.m.; Saturday - 10:00 a.m.-3:00 p.m.

Glendon Bookstore Hours:

<u>August 31 - September 7</u>		<u>September 8 - 20</u>	
Monday - Thursday	9:30 a.m.-7:00 p.m.	Monday - Thursday	9:30 a.m.-8:00 p.m.
Friday	9:30 a.m.-5:00 p.m.	Friday	9:30 a.m.-5:00 p.m.
Saturday & Sunday	Closed	Saturday	10:00 a.m.-2:00 p.m.
Monday, September 7	Closed	Sunday	Closed

A **momentary power interruption** will occur on September 3 between 6:00 and 8:00 a.m., affecting the following buildings: Founders College & Residence, Vanier College & Residence, Winters College & Residence, Stong College, Kitchen & Residence, Lumbers, Ross, Central Square, Osgoode, Student Centre, Vari Hall, Hart House, Hoover Homestead, Scott Library, Curtis, #2, #4, #6 & #8 Assiniboine, Fine Arts, Burton, Atkinson College & Residence, McLaughlin College & Residence, Farquharson, Petrie, WOB, Tait McKenzie, Ice Arena, Bethune College & Residence, Calumet College & Residence, York Lanes, BSB, Stedman, Admin. Studies, and Passy Garden Apts.

The Department of Human Resources announces the following **appointments**: Teferi Adam, Race Relations Advisor B, Office of the VP (Campus Relations & Student Affairs), effective Aug. 17; Julie Ketner, Development Officer, Administrative Studies, effective Aug. 24. The following **promotions/transfers** have also taken place: Shirley Robertson, Student Programmes Officer, Administrative Studies; Cathy Clarke, Manager, Career & Placement Centre, Campus Relations & Student Affairs; and Anna Di Rezze, Coordinator, Special Projects, Office of the Registrar.

The Student Centre Childcare has **spaces available** for children 18 months to 5 years, on a flexible, part-time basis. The Centre will hold an Open House/Registration until September 4 between 9:00 a.m. and 5:00 p.m. For further information, call -55959.

Registration in the Language Lab: All students enrolled in a language course requiring laboratory sessions must register in the Language Lab (Room S117, Ross) between September 8 and 17 (9:30 a.m.-3:30 p.m.), unless otherwise instructed. The lab will be closed September 18. Registration is on a first-come, first-served basis.

Hiring of Monitors: The Language Lab is now hiring monitors for the 1992-93 academic year. Anyone fluent in Chinese (Mandarin), French, Italian, Japanese, or Spanish is invited to apply in Room S117, Ross.

A **Satellite UCSD Department** has been set up at the Glendon Bookstore. York University imprinted department forms will now be available through UCSD at the Glendon Bookstore.

Un departement satellite UCSD a ete mis en place a la Librairie de Glendon. Dorenavant, les formulaires departementaux a entete (York University) seront disponibles a la Librairie de Glendon.

Applications for the **Canada-U.S. Fulbright Program** are available from York International, Room 110, Admin. Studies. The deadline date for applications is September 30. Faculty and graduate students are welcome to apply. The program aims to enhance Canadian and American studies at universities in the two countries, as well as to encourage and broaden research in subjects pertaining to the relationship between Canada and the United States.

Dr. Victor Konrad of the Fulbright Program, will participate in a workshop on Thursday, September 10 to explain to interested faculty and graduate students, the work of the Program and the opportunities it provides. The workshop will take place from 1:00 to 3:00 p.m. in Room 305, York Lanes.

CIDA/ICDS Competition: The University has been asked to submit no more than two projects for consideration in the 1992 CIDA/ICDS Competition. The Committee on International Exchanges, Linkages and Development Agreements will review proposed submissions and will make recommendations to the President and Vice-President (Academic Affairs) for their approval. Submissions must reach the Office of York International by September 17. Application forms and guidelines are available from York International, Room 110, Admin. Studies Bldg. (-55177). Meanwhile, the normal procedures of the Office of Research Administration will apply to the preparation and eventual submission of all proposals.

Going Global - Europe 1992: This competition provides travel funding, with a maximum contribution of \$5,000 for each mission, for Canadian university professors working on science and technology cooperation projects with European counterparts. Guidelines and application forms are available from York International, Room 110, Admin. Studies Bldg.; in the Office of Research Administration, Room S414, Ross; and, in the Office of the Dean, Faculty of Pure & Applied Science, Room 108, Steacie. The deadline date for applications to reach York International is September 18, 1992.



"RECYCLABLE"

EVENTS:
FRIDAY, SEPTEMBER 4

10:00 a.m. - **SSHRC Seminar** - [ORA] to assist those faculty members who are considering submitting an application in the upcoming competition (deadline: October 15) - to register, call -55055 (E-mail: RESEARCH@VM2.YORKU.CA) - Senate Chamber (S915), Ross

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than September 8, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

***Student Affairs Clerk - Student Affairs, Osgoode Hall Law School** [Hours: 8:30 a.m.-4:30 p.m.; some overtime is required] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., answering enquiries, customer service, secretarial, etc.), preferably in a student service area; typing 40-45 wpm, accuracy essential; knowledge of admissions criteria and university programs preferred; knowledge of a computerized records system; demonstrated skill/ability in the following areas: wordprocessing and data entry skills; obtaining and relaying information clearly and accurately; pleasant telephone manner; dealing courteously and effectively with people; effective interpersonal skills; exercising tact and diplomacy; working accurately and effectively under pressure of high volume; attending accurately to detail; maintaining confidentiality; good organizational skills.) **BAND: 6 Provisional (\$30,065) JOB NO: 159C**

Counsellor: Dawn Richards

***Administrative Officer - Office of the President** (University degree or equivalent; 2-3 years' administrative experience, including managing projects in a university environment; excellent organizational skills, including ability to deal with competing priorities; wordprocessing skills and knowledge of computer software; ability to deal effectively with a variety of internal/external contacts at all levels; excellent oral and written communication skills; bilingual (French/English) communication skills preferred; tact and diplomacy essential; ability to maintain confidentiality; proven ability to exercise initiative and good judgement; skill in planning and monitoring a variety of projects and activities simultaneously; ability to work independently. Please submit a resume when making an application.) **P&M 4 (\$33,339-\$40,339) JOB NO: 160H**

***Driver - Office of the President** [Hours: Varies] (Grade 10 or equivalent; experience in a chauffeur driver position; must have a valid Class "G" driver's licence with proven good driving record; demonstrated excellent driving skills; ability to read maps; knowledge of Metropolitan Toronto; ability to work independently and exercise judgement; exercising tact and diplomacy.) **(CEYU Ungraded Provisional) JOB NO: 161H**

***Secretary to Counsel - Office of the Counsel, Institutional Affairs** [Temporary from October 15, 1992 to April 23, 1993; Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent plus formal training or experience as a legal secretary; minimum 3-4 years' experience as a senior legal secretary, including exposure to litigation and corporate/commercial areas; typing 50 wpm, accuracy essential; shorthand skills preferred; budget or bookkeeping skills an asset; demonstrated skill/ability in the following areas: wordprocessing; exercising good judgement and discretion; working independently and setting priorities; working accurately and effectively under pressure of high volume; exercising tact and diplomacy; excellent organizational skills; excellent oral and written communication skills. **GRADE: CEYU 6 (Based on an annual salary of \$32,456) JOB NO: 162H**

Counsellor: Donna Robbins

***Student Programs Coordinator - Office of Student Programs, Science** [Hours: 8:30 a.m.-4:30 p.m.] (University degree or equivalent; minimum 3 years' related experience (e.g., publications, liaison, academic advising, supervisory, etc.) in a student service area; familiarity with communication functions of computers; computerized typesetting coding skills preferred; demonstrated skill/ability in the following areas: supervising; researching and analyzing information and statistics; exercising good judgement; writing and editing; wordprocessing and computerized spreadsheets skills; using an on-line computerized records system; effective interpersonal skills; excellent organizational and planning skills, including setting priorities; excellent oral communication skills, including making presentations. Please submit a resume when making an application.) **BAND: 14 (\$42,837) JOB NO: 163K**

Administrative Secretary - Office for Persons with Disabilities [Temporary to December 11, 1992; Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 1-2 years' related experience (e.g. front line public service, providing services to persons with disabilities, community service, etc.); typing 40-45 wpm; willingness to learn braille required; demonstrated skill/ability in the following areas: wordprocessing; answering enquiries and providing information clearly and concisely; tact and diplomacy essential; pleasant telephone manner; dealing courteously and effectively with people; maintaining confidentiality; excellent organizational skills; effective interpersonal skills; sound judgement under stressful conditions/crisis situations. **BAND: 4 (Based on an annual salary of \$27,691) JOB NO: 164K**

***Manager of Space Information Systems - Department of Facilities, Planning & Management, Physical Resources** (A degree/diploma in a related discipline or equivalent; several years' supervisory/managerial/technical experience in related fields; demonstrated effective managerial/supervisory skills; facilitative leadership skills required; thorough knowledge of computer systems, including computer-aided drafting; programming experience in either "C" or dBase or equivalent; Auto Cad skills preferred; drafting experience an asset; knowledge of the construction industry desirable; good written and oral communication skills; commitment to providing a high level of service to the University community. Please submit a resume when making an application.) **P&M 8 (Under review) (\$45,356-\$54,881) JOB NO: 165K**

Counsellor: Susan Lanoue

Records Clerk (Research & Records) - Private Funding, External Relations [Hours: 8:30 a.m.-4:30 p.m. (summer), 9:00 a.m.-5:00 p.m. (winter)] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., maintaining filing system, researching data, computerized records entry and retrieval, clerical, etc.); typing 45 wpm, accuracy essential; wordprocessing skills required; skills in using computerized records system; micro database management skills preferred; basic research skills; good written communication skills; proofreading skills; pleasant telephone manner; demonstrated skill/ability in the following areas: obtaining and relaying information clearly, concisely and courteously; exercising tact and diplomacy; attending accurately to detail under pressure of high volume; ability to communicate effectively with the public; ability to exercise full discretion in dealing with highly confidential matters; good organizational skills.) **BAND: 4 Provisional (\$27,691) JOB NO: 166L**

***Fundraising Project Manager (Asia Pacific) - Private Funding** [Temporary to February 15, 1993] (University degree or equivalent; minimum of 5 years' experience in public relations, communications, or fundraising/advancement profession, including management experience; excellent public relations and oral communication skills; good written communication skills; excellent oral and written communication skills in Mandarin and Cantonese; understanding of cultural sensitivities of Asian-Pacific community; ability to conceptualize, develop and coordinate programs; fundraising skills; understanding of the socio-economic-political structure in the Asian-Pacific region; research skills. Please submit a resume when making an application.) **P&M 4 (Under review) (Based on an annual salary of \$33,339-\$40,339) JOB NO: 167L**

SUMMER INTERCHANGE:

Sale - 1986 Buick Skyhawk, 4-door, 2 tone gray, low mileage, power steering, brakes, windows, doors, and trunk lock, air, AM/FM radio, cruise control, tilt steering, immaculate condition. Call Diane Adam at -33625 or 247-5998

- Queen-size motionless waterbed, dark pine, high bookcase headboard, 6 drawers underneath, new heater, very good condition -\$300 or best offer; Two sets of queen-size waterbed sheets, cream colour, 6 months old -best offer. Call Dianne at -55285 or 477-4652

- Bicycles: Ladies' 10-speed touring style, Sears Free Spirit -\$70; Boys' 12-speed, needs gear cables -\$40. Call Maggie at -55770 or 633-7900

- Dining room set, 8 piece "Andrew Malcolm," cherry wood -\$1,000. Call Stefanie at -55079

- Antique, white wicker, rocking chair, very well constructed, excellent condition -\$225. Call -88689 or 223-4627

- Nintendo control deck, 2 control paddles, 11 games -\$275 or best offer. Call Cheryl at -55401 or 663-6154

Rent - Two storey house in Weston, 2 separate apartments, non-smokers wanted, all utilities, parking and laundry included -price negotiable. Call -55807 or 636-3488

Wanted - Three or four-bedroom house, two-storey detached, 2 bathrooms, finished basement, sit-down kitchen, Finch/Albion/Islington area, needed October 1 -up to \$1,200/month. Call Kathleen at -20613

NOTE: This is the last issue which will include items for "Summer Interchange."

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Tuesday, September 8 - Monday, September 14, 1992
Volume 12, Number 34

GENERAL:



An Intramural Captain's Meeting for the "4th Annual United Way Coed Slo-Pitch Softball Classic" will be held Monday, September 14 in the Student Centre Council Chambers (Room 313). For further information, call David DeMonte at -55184.

United Way

Members of the York community are asked to note that the **Parking Office (D37, EOB)** will be open as follows from September 8 to 24: Monday-Thursday - 9:00 a.m.-6:30 p.m.; and Friday - 9:00 a.m.-4:00 p.m.

Recreation York will offer **free aquacize classes** on September 8, 14 and 16 from 12:15 to 12:45 p.m. Staff/faculty purchasing coupons before September 18 are entitled to three free coupons. Lifestyle programs begin September 21. Please note that spring/summer coupons are non-transferable.

Members of the York community are asked to note that **squash and tennis court reservations** will be received at the Women's Control Room, Tait McKenzie, effective September 14. Courts still may be reserved by calling -55185. Men may continue to obtain information about their court reservations at the Men's Control Room service counter.

Artstart, York's fine arts program for children and teens, will be offering classes in Dance, Music, Theatre, and Visual Arts, commencing in September. Registration will take place Saturday, September 12 from 10:00 a.m. to 12:00 noon in the lobby of the Centre for Fine Arts. For more information, call -33817.

Registration in the Language Lab: All students enrolled in a language course requiring laboratory sessions must register in the Language Lab (Room S117, Ross) between September 8 and 17 (9:30 a.m.-3:30 p.m.), unless otherwise instructed. The lab will be closed September 18. Registration is on a first-come, first-served basis.

Hiring of Monitors: The Language Lab is now hiring monitors for the 1992-93 academic year. Anyone fluent in Chinese (Mandarin), French, Italian, Japanese, or Spanish is invited to apply in Room S117, Ross.

EVENTS:

WEDNESDAY, SEPTEMBER 9

2:30 p.m. - **Philosophy Seminar** - "The Function of Law: Toward a Theory of Legal Obligation" with Wesley Cragg, Chair, Business Ethics, Faculty of Admin. Studies - Room S427, Ross

THURSDAY, SEPTEMBER 10

9:00 a.m. - 4:00 p.m. - **TA Day '92** - [Centre for the Support of Teaching] this one-day orientation for Teaching Assistants will offer approximately 20 workshops aimed at developing TAs' professional skills - for further information, call Zeev Perelmuter or Susan Terry at -55754 - registration is free and will take place starting at 8:30 a.m. outside the Senate Chamber (9th floor), Ross

10:00 a.m. - **MA Defence** - [Graduate Program in Psychology] Lisa Kelter will defend her thesis titled "The Effect of Teacher Behaviour on Children's Play in Traditional Preschools" - Room N927, Ross

10:00 a.m. - **MSc Defence** - [Graduate Program in Computer Science] Mr. Ziqiang will defend his thesis titled "On Tracking Colour Objects" - Room N824, Ross

1:00 p.m. - **Workshop** - [York International] Dr. Victor Konrad of the Fulbright Program, Foundation for Education Exchange between Canada and the United States, will explain to interested faculty and graduate students the work of the Fulbright Program and the opportunities it provides - Room 305, York Lanes

FRIDAY, SEPTEMBER 11

1:30 p.m. - **MA Defence** - [Graduate Program in Social Anthropology] Terri Cundy Aihoshi will defend her thesis titled "The Best Place to Be: Keepin' Cowboy" Through Narratives of Place, Experience, and Identity - Room N927, Ross

2:00 p.m. - **PhD Defence** - [Graduate Program in Social and Political Thought] William Conklin will defend his dissertation titled "The Legal Language of Authority" - York Room (N927), Ross

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than September 15, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Student Programs Secretary - Office of Student Programs, Education [Hours: 8:30 a.m.-4:30 p.m., occasionally 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g., secretarial, handling enquiries, preparing materials, etc.); typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; on-line data entry and retrieval skills on a student records system preferred or willingness to learn; good organizational skills, including ability to set priorities and meet deadlines; attending accurately to detail; good oral communication to provide detailed information and answer enquiries in a clear and concise manner; working cooperatively and effectively with co-workers; exercising tact and diplomacy; maintaining confidentiality crucial.)

BAND: 4 Provisional (\$27,691) JOB NO: 168C (Re-advertising of JOB NO. 086K)

Exit Control Clerk - Law Library [Sessional: September 1 - April 30; Hours: 35 hours per week over a 2 week shift as follows: Week 1: Sun: 1:00 p.m.-9:00 p.m.; Mon., Tues.: 8:00 a.m.-4:00 p.m.; Wed, Thurs: 2:00 p.m.-10:00 p.m.; Fri, Sat: off; Week 2: Sun: 1:00 p.m.-9:00 p.m.; Mon, Tues: 8:00 a.m.-2:00 p.m.; Wed, Thurs: 4:00 p.m.-10:00 p.m.; Fri: off; Sat: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 1 year related experience (e.g., security, cash handling, clerical, etc.), including front-line public service; good oral communication skills; tact and diplomacy; ability to work calmly and effectively while under pressure; accuracy with figures and handling cash; ability to perform different functions simultaneously; sense of responsibility; ability to operate photocopiers; manual dexterity; ability to lift heavy boxes.)

BAND: 4 (Based on an annual salary of \$27,691) JOB NO. 169C



"RECYCLABLE"

STAFF POSITIONS (cont'd.)

Administrative Assistant - Office of the Assistant Vice-President, Business Operations [Temporary from September 28, 1992 to April 2, 1993; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; some post-secondary bookkeeping or accounting courses preferred; three years' related experience (e.g. administrative, secretarial, budgetary, etc.), preferably in a business-related environment; typing 35-40 wpm, accuracy essential; pleasant telephone manner; demonstrated skill/ability in the following areas: wordprocessing and computerized spreadsheets; budgetary skills; working accurately with figures and attending to detail; good oral and written communication skills; dealing courteously and effectively with people; tact and diplomacy essential; excellent organizational skills, including setting priorities and working independently; exercising judgement and initiative.) **BAND: 7 (Based on an annual salary of \$31,328) JOB NO. 170C**

***Head, Acquisitions - Law Library** (Library techniques diploma or equivalent; additional post-secondary education preferred; five years' library acquisitions experience, with some law library experience preferred; knowledge of MARC coding; knowledge of hard disk management preferred; experience with online library systems; working knowledge of French preferred; ability to work in a group management setting; demonstrated skill/ability in the following areas: supervisory, organizational, problem solving and budgetary/fiscal management skills; good oral and written communication skills. Please submit a resume when making an application.) **P&M 4 (Under Review) (\$33,339-\$40,339) JOB NO. 171C**

Counselor: Gina Dunnett

Student Affairs Assistant - Visual Arts, Fine Arts [Temporary to May 31, 1993; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; some post-secondary courses preferred; 2 years' related experience (e.g., academic advising, counseling, admissions, enrollment, etc.) in a university environment; typing 40-45 w.p.m, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; data entry and retrieval on an on-line records system; dealing calmly, courteously and effectively with people; effective interpersonal skills; exercising tact and diplomacy; providing detailed information and answering enquiries in a clear and concise manner; assessing and interpreting computer printouts and files; attending accurately to detail and working quickly under pressure of high volume; excellent organizational skills including ability to work independently, set priorities and meet deadlines; good written communication skills. Please submit a resume when making an application.) **BAND: 6 (Based on an annual salary of \$30,065) JOB NO. 172D**

Technician, Design Area - Visual Arts, Fine Arts [Sessional: August 15 to May 15; Hours: 8:30 a.m.-4:30 p.m. with possible flexible time during academic term depending on class schedules (e.g. 9:30 a.m.-5:30 p.m.)] (Completed post-secondary education in visual arts with concentration in design, graphic design/visual communication design in microcomputers, or equivalent; 2 years' related experience (e.g., handling and operating graphic design equipment, demonstrating and training on use of equipment, inventory and scheduling, etc.); demonstrated working knowledge of Macintosh computer and applications programs relevant to design; knowledge of technical equipment and processes including stat camera, darkroom processes, offset presses, metal and wood-type printing, and current technological processes in graphic design; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; clearly explaining and demonstrating use of equipment and safety procedures; accurately interpreting and summarizing information; training and supervising; good organizational skills, including ability to work independently and set priorities. Please submit a resume when making an application.) **BAND: 13 (Based on an annual salary of \$40,836) JOB NO. 173D**

Technician - Interdisciplinary Computer Centre, Fine Arts [Sessional: August 15 to May 15; Hours: 8:30 a.m.-4:30 p.m. with possible flexible time during academic term depending on class schedules (e.g. 9:30-5:30)] (Completed post-secondary education with emphasis on Macintosh computer applications and fine arts, or equivalent; 2 years' related micro/mainframe experience (e.g., equipment maintenance, demonstrating and training on use of equipment, troubleshooting, scheduling, etc.), including experience in the fine arts, preferably in a post-secondary environment; demonstrated working knowledge of various fine arts computer applications, including software and hardware (i.e. sound digitiser, scanners, CD ROMs, video disk players, VCRs, midi workstations, plotters, video equipment and CCD projection devices, music samplers, keyboard/synthesizers); microcomputing, graphics, computerized spreadsheet, computer-aided design, visual arts/film/video/music/dance related software, and scripting/screenwriting program skills required; skill in writing or modifying mainframe and microcomputing programs required; server programming required; knowledge of data security methods; demonstrated skill/ability in the following areas: dealing courteously and effectively with people; clearly explaining and demonstrating equipment use and procedures; accurately interpreting and summarizing information; training and supervising; exercising initiative; good organizational skills, including ability to work independently and set priorities. Please submit a resume when making an application.) **BAND: 13 Provisional (Based on an annual salary of \$40,836) JOB NO. 174D**

Problem Analyst II - Help Services, Computing and Communication Services [Temporary to April 13, 1993; Part time 28 hours per week Wednesday-Saturday; Hours of Work: will be assigned shift (changes on rotating basis): 8:00 a.m.-4:00 p.m., 8:30 a.m.-4:30 p.m., 9:00 a.m.-5:00 p.m., 10:00 a.m.-6:00 p.m.; 2:00 p.m.-10:00 p.m.] (University degree in computer science or equivalent combination of post-secondary courses and experience in computing industry; minimum 1 year's experience in an end user support role; clear and concise oral communication skills; good written communication skills; good presentation and demonstration skills; demonstrated skill/ability in the following areas: excellent problem solving skills; exercising good judgement; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills. Basic knowledge of: a wide variety of languages (e.g., PL/I, FORTRAN, COBOL, APL, PASCAL, BASIC, C, Assembler); PC Networks (e.g., Novell, Appletalk); intermediate knowledge of: a scientific language (e.g., FORTRAN, PL/I); a business language (e.g., COBOL, BASIC); a statistical language (e.g., SAS, Minitab); an academic language (e.g., PASCAL, C); Operating Systems (Mainframes) (e.g., VAX/VMS, VM/CMS, UNIX); Operating Systems (Workstations) (e.g., DOS, OS/2, ULTRIX); Application Packages (e.g., Script, Emacs, PROFS); Systems Utilities; Data Communications (e.g., Kermit, TCP/IP); knowledge of microcomputer concepts, fundamentals, and related software. Please submit a resume when making an application.) **BAND: 9 Provisional (Based on an annual salary of \$34,113) JOB NO: 175D**

Counselor: Paule Cotter

Night Facility Coordinator - Athletics, Glendon College [Hours: Monday-Thursday: 3:30 p.m.-11:30 p.m. Friday: 12:00 p.m.-8:00 p.m.] (Community College diploma or equivalent; some related courses in Physical Education/Athletics required; minimum 1 year's related experience (e.g., providing customer service, sales, supervision, etc.), preferably in a service oriented environment; database management skills; Bilingual Modules I (Advanced), II (Intermediate), IV (Intermediate); Cardio-pulmonary resuscitation (CPR) certificate preferred or must be willing to obtain training; demonstrated skill/ability in the following areas: providing information and answering enquiries in a clear and concise manner; handling crisis situations effectively; working effectively under pressure of high volume; overseeing the work of others; excellent problem solving skills; excellent interpersonal skills. Please submit a resume when making an application.) **BAND: 11 Provisional (\$37,252) JOB NO: 176G**

Dawn Richards

***Records Clerk - Employee Records, Human Resources** [Temporary to November 27, 1992; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1 year's experience with an automated HR/Payroll system in a computerized records area; typing 30 w.p.m., accuracy essential; demonstrated skill/ability in the following areas: attending accurately and meticulously to detail; computerized coding and retrieval techniques; exercising tact and diplomacy; working accurately with figures; dealing courteously and effectively with people; maintaining confidentiality; obtaining and providing information in a clear and concise manner; good organizational skills.) **GRADE: CEYU 3**

Provisional (Based on an annual salary of \$26,084) JOB NO. 177H

***Records Clerk - Employee Records, Human Resources** [Temporary to November 27, 1992; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation or equivalent; 1-2 years' experience with an automated HR/Payroll system in a computerized records area; typing 30 w.p.m., accuracy essential; demonstrated skill/ability in the following areas: attending accurately and meticulously to detail; computerized coding and retrieval techniques; exercising tact and diplomacy; working accurately with figures; dealing courteously and effectively with people; maintaining confidentiality; obtaining and providing information in a clear and concise manner; good organizational skills.) **GRADE: CEYU 3**

Provisional (Based on an annual salary of \$26,084) JOB NO. 178H

***Employment Counsellor - Employment Services, Human Resources** [Temporary to April 30, 1993; Hours: 8:30 a.m.-4:30 p.m.] (Community college certificate in personnel management or equivalent; minimum 3 years' related personnel experience with emphasis in the employment area, preferably in a unionized environment; wordprocessing skills required; effective interpersonal skills, including sensitivity to employment equity issues; tact and diplomacy essential; demonstrated skill/ability in the following areas: coping effectively in a high volume environment with strong service orientation; attending accurately to detail; interviewing; exercising good judgement and initiative; dealing courteously and effectively with people; excellent oral and written communication skills; excellent organizational skills. Please submit a resume when making an application.) **GRADE: CEYU 7 (Based on an annual salary of \$37,452) JOB NO. 179H**

Thursday, September 10, 1992
Volume 12, Special Bulletin Number 6

INFORMATION SESSION

on

The International Space University (ISU)

Members of the York University community are invited to an information session at:

4:00 pm - 6:00 pm
Tuesday, September 15, 1992
Vari Hall, Lecture Hall C

The Institute for Space and Terrestrial Science (ISTS) has been co-ordinating a bid to have the permanent campus of the International Space University located in Ontario at a site on the campus of York University. At present, the ISTS bid is on the ISU short-list along with bids from France and Japan.

As the possible association of ISU with York University raises a number of issues, there is a need for the community to be informed and for the regular processes of the Senate, the Board and the administration to be engaged to review them. This information session is being sponsored by the Senate to ensure that members of the community have access to information about the bid and as a means for informing members of Senate committees about the issues.

A draft report of an ad hoc working group of Senate's Academic Policy and Planning Committee will be circulated at the information session as means of informing the community of the process which Senate will pursue in reviewing York's possible association with ISU.


Stuart Robbins
Chair of Senate

Monday, September 14 - Monday, September 21, 1992
 Volume 12, Number 35

GENERAL:

PARKING ON CAMPUS?

Each year, as the University population increases, so does the demand for parking spaces. To maximize scarce parking spaces, here are some parking tips...

- * For an extra dollar, save half the cost of a regular parking decal by sharing a **multi-vehicle pass** with a friend or colleague.
- * **Car Pool** areas are available in Lots 5A, 6A, and 8A.
- * Lots 1A and 8A have been **expanded** to accommodate more vehicles.
- * A newly constructed overflow lot, 9A (east of Lot HH on Fine Arts Rd.), is a **cash only** lot.
- * Lot JJ (between East and West Office Bldgs.) is a **short-term** or meter parking lot.
- * Lots 1A, 1B, and 3A are designated as **decal only** lots for the convenience of university parking decal holders.



CALLING ALL CANVASSERS: This year's United Way Campaign kicks off on October 5 and promises to be our biggest campaign ever -- but then the needs in our community are greater than ever. The Campaign Committee is looking for 200 faculty and staff members to help canvass their colleagues for the United Way. If you want to help make a difference in your community, be a canvasser this year. Call the Community Relations Office at -55010.

Members of the York community are asked to note that Metro Road and Transportation will commence the **widening of Steeles Avenue (between Jane and Keele Streets) on September 17**. Access to Steeles Avenue will be maintained. However, traffic on Steeles will be restricted to one lane for each direction. Alternate routes should be used. The construction will begin on the south side at Jane and move eastward. The north side will likely be reconstructed next year.

As part of its 150th anniversary celebrations, the **Geological Survey of Canada** has prepared an exhibit to illustrate some aspects of the history and evolution of geological maps of Canada. A number of maps from the collection will be on display in the Map Library (Room 102, Scott) from September 14 to 28.

The Office for Persons with Disabilities requires **volunteers** to assist students with reading, mobility, library help, reader-taping, notetaking and exam proctoring. Times are flexible. Interested persons that can spare one to three hours per week, is asked to call -55140 or visit the OPD in Room 109, Central Square.

The Osgoode Decanal Search Committee invites nominations and applications from members of the York community for the position of **Dean of Osgoode Hall Law School**. Candidates for Dean should have the academic qualifications and administrative experience which will enable them to provide leadership in the teaching, research and community service programs of the school, and to assume responsibility for the school's budget and general administration. The appointment is for five years, beginning July 1, 1993. All correspondence will be treated confidentially and nominees will be consulted prior to any action being taken. All correspondence should be submitted by October 15, 1992 to Susan Herbertson, Secretary, Osgoode Decanal Search Committee, S834, Ross.

York Campus Bookstore Hours (September 8-26): Monday-Thursday, 9:00 a.m.-9:00 p.m.; Friday, 9:00 a.m.-5:00 p.m.; Saturday, 10:00 a.m.-3:00 p.m.

Registration in the Language Lab: All students enrolled in a language course requiring laboratory sessions must register in the Language Lab (Room S117, Ross) between September 8 and 17 (9:30 a.m.-3:30 p.m.), unless otherwise instructed. The lab will be closed September 18. Registration is on a first-come, first-served basis.

Hiring of Monitors: The Language Lab is now hiring monitors for the 1992-93 academic year. Anyone fluent in Chinese (Mandarin), French, Italian, Japanese, or Spanish is invited to apply in Room S117, Ross.

Members of the York community are asked to note that the **Parking Office (D37, EOB)** will be open as follows from September 8 to 24: Monday-Thursday - 9:00 a.m.-6:30 p.m.; and Friday - 9:00 a.m.-4:00 p.m.

Recreation York will offer **free aquacize classes** on September 8, 14 and 16 from 12:15 to 12:45 p.m. Staff/faculty purchasing coupons before September 18 are entitled to three free coupons. Lifestyle programs begin September 21. Please note that spring/summer coupons are non-transferable.

A **Weight Watchers' Information Session** will take place September 30 at 12:00 noon in Room S752, Ross. A minimum of 25 registered people will be required to begin a ten-week session. For further information, call -33089 or -77079.

Applications for the **Canada-U.S. Fulbright Program** are available from York International, Room 110, Admin. Studies. The deadline date for applications is September 30. Faculty and graduate students are welcome to apply. The program aims to enhance Canadian and American studies at universities in the two countries, as well as to encourage and broaden research in subjects pertaining to the relationship between Canada and the United States.



GENERAL (cont'd.)

CIDA/ICDS Competition: The University has been asked to submit no more than two projects for consideration in the 1992 CIDA/ICDS Competition. The Committee on International Exchanges, Linkages and Development Agreements will review proposed submissions and will make recommendations to the President and Vice-President (Academic Affairs) for their approval. Submissions must reach the Office of York International by September 17. Application forms and guidelines are available from York International, Room 110, Admin. Studies Bldg. (-55177). Meanwhile, the normal procedures of the Office of Research Administration will apply to the preparation and eventual submission of all proposals.

Going Global - Europe 1992: This competition provides travel funding, with a maximum contribution of \$5,000 for each mission, for Canadian university professors working on science and technology cooperation projects with European counterparts. Guidelines and application forms are available from York International, Room 110, Admin. Studies Bldg.; in the Office of Research Administration, Room S414, Ross; and, in the Office of the Dean, Faculty of Pure & Applied Science, Room 108, Steacie. The deadline date for applications to reach York International is September 18, 1992.

The Centre for Public Law and Public Policy, Robarts Centre for Canadian Studies and Osgoode Hall Law School will present a conference on **"The Constitution: Year of Decision,"** September 23 & 24. Speakers include The Hon. Roy Romanow, The Hon. Gerald Beaudoin, The Hon. Peter Loughheed, Judy Rebick, Maude Barlow, Michael Adams, and Jeffrey Simpson. For information or to register, call -554999.

EVENTS:

MONDAY, SEPTEMBER 14

1:30 p.m. - **MA Defence** - [Graduate Program in Social Anthropology] Terri Cundy Alhoshi will defend her thesis titled "The Best Place To Be: Keepin' Cowboy" through narratives of place, experience, and identity - Room N927, Ross (Note: The defence had been previously advertised as taking place September 11)

TUESDAY, SEPTEMBER 15

4:00 p.m. - **Information Session on the International Space University (ISU)** - The Institute for Space and Terrestrial Science (ISTS) has been coordinating a bid to have the permanent campus of the International Space University located in Ontario at a site on the campus of York University. At present, the ISTS bid is on the ISU short-list along with bids from France and Japan - Lecture Hall "C", Vari Hall

WEDNESDAY, SEPTEMBER 16

2:30 p.m. - **Computer Science Seminar** - "Movable Separability of Objects in Two and Three Dimensions" with Prof. Godfried T. Toussaint, McGill University - Room S174, Ross

3:30 p.m. - **Memorial Service** - [Faculty of Administrative Studies] for Prof. Stanley L. Warner - colleagues and friends are invited to attend - for further information call -55070 - Scott Religious Centre (the Stanley L. Warner Scholarship fund has been established to benefit undergraduate students in the Faculty of Arts and the Faculty of Administrative Studies)

THURSDAY, SEPTEMBER 17

4:00 p.m. - **Philosophy Seminar** - "Doxastic Capacity and Implicit Belief" with Susan Dwyer, McGill University - Room S427, Ross

FRIDAY, SEPTEMBER 18

11:00 a.m. - **LL.M Defence** - [Graduate Program Law] Lynda Covello will defend her thesis titled "Mythologies of Law: A Postmodern Assessment" - Room 415, Osgoode

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than Sept. 21, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Uley

***Financial Planning Officer, Office of the Vice President (F&A) and Vice President (IA)** Reporting to the Vice President (Finance and Administration) and Vice President (Institutional Affairs), the Financial Planning Officer must possess a profound understanding of the mission and activities characteristic of a university in general, and the Ontario context in particular. The FPO will possess the skills, qualifications, and experience necessary to: link overall financial and academic planning; anticipate and interpret government policies, including projecting future funding needs and grant likelihood for York; implement comprehensive computerized forward financial planning for the University, including the development of financial planning as a tool to be used by all parts of the University; conduct studies of York expenditures and trends, and special analyses on issues as they arise to advise the senior administration regarding financial implications; define, assemble, and reconcile available data for planning and costing purposes using comparative data derived within York, within the Ontario system, and where appropriate outside Ontario, to identify areas for potential cost savings by reference to best/most economical practices elsewhere; and propose creative and analytical solutions to University problems, in a context that requires tolerance of ambiguity and the ability to interact comfortably with other managers at all levels within the University. Please submit a resume when making an application.) **P&M (Ungraded) (Salary range \$60,000-\$70,000) JOB NO: 180B**

Counsellor: Karen Wright

***Coordinator, Student Security & Parking - Security & Parking Services** [Part-time regularly scheduled for between 24 and 32 hours per week] (University degree or equivalent; 2-3 years' related experience, including minimum 1 year's supervisory experience, preferably in a university environment or public service area; proven facilitative leadership, personnel and financial management skills; excellent organizational skills; effective oral and written communication skills; demonstrated ability to exercise sound judgement, tact and initiative; commitment to providing a high level of service to the University community; basic computer skills, including computerized spreadsheet experience. Please submit a resume when making an application.) **P&M (Ungraded) JOB NO: 181C**

***Evening Manager, Parking Operations - Security & Parking Services** [Hours: Mon-Thurs, 12:45-10:45 p.m.] (High school graduation with some post-secondary course or equivalent; Minimum of 2 years' related experience, including 1 year of managerial or supervisory experience; administrative, parking enforcement experience and experience working in a unionized environment an asset; good oral and written communication skills; effective interpersonal skills; tact, diplomacy, honesty and integrity essential; demonstrated ability to exercise good judgement under stressful situations; working knowledge of computers or willingness to learn. Please submit a resume when making an application. Please submit a resume when making an application.) **P&M 3 Under Review (\$30,869-\$37,351) JOB NO: 182C**

Counsellor: Dawn Richards

***Secretary to Counsel - Office of the Counsel, Institutional Affairs** [Temporary from October 15, 1992 to April 23, 1993; Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; legal secretarial training an asset; minimum three years' related secretarial experience (e.g. legal, administrative, etc.); exposure to litigation and corporate/commercial areas preferred; typing 50 wpm, accuracy essential; budget or bookkeeping skills an asset; demonstrated skill/ability in the following areas: wordprocessing; exercising good judgement and discretion; maintaining confidentiality; working independently and setting priorities; working accurately and effectively under pressure of high volume; exercising tact and diplomacy; excellent organizational skills; excellent oral and written communication skills.) **CEYU 6 (Based on an annual salary of \$32,456)**

JOB NO: 183H (Previously posted as JOB NO: 162H)

GENERAL:

PARKING ON CAMPUS?

Each year, as the University population increases, so does the demand for parking spaces. To maximize scarce parking spaces, here are some parking tips...

- * For an extra dollar, save half the cost of a regular parking decal by sharing a **multi-vehicle pass** with a friend or colleague.
- * **Car Pool** areas are available in Lots 5A, 6A, and 8A.
- * Lots 1A and 8A have been **expanded** to accommodate more vehicles.
- * A newly constructed overflow lot, 9A (east of Lot HH on Fine Arts Rd.), is a **cash only** lot.
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United Way

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Members of the York community are asked to note that a **momentary power interruption** will take place September 28 and 29 between 6:00 and 8:00 a.m. The following buildings will be affected: McLaughlin College and Residence, Farquharson, Petrie, WOB, Tait McKenzie, Ice Arena, Stong College, Bethune College and Residence, Calumet College and Residence, and Metro Track and Field Centre.



The Department of Physical Resources wishes to inform the York community that its **Office Fine Paper Recycling Program** can now accept coloured, office, fine paper. This includes coloured note pads, "message for" notes, and manilla envelopes (without plastic windows or gummed labels). Please remember that "post-it" notes, carbon paper, glossy magazines, fax paper, file folders, paper cups and lunch bags are still not acceptable in the fine paper recycling program. For further information please call Paul Mayol at the University's Waste Reduction Helpline at -40444.

Correction to Food Services' Hours - 1992/93 Academic Term Schedule: Please note that Tim Hortons (Curtis outlet) is open Monday-Thursday, 7:30 a.m. to 8:00 p.m.; and Friday, 7:30 a.m. to 3:00 p.m. They are closed Saturday and Sunday. Tim Hortons (Central Square outlet) is open Monday-Thursday, 7:30 a.m.-9:00 p.m.; Friday, 7:30 a.m.-5:00 p.m.; Saturday and Sunday, 8:30 a.m.-5:00 p.m.

Glendon Bookstore Hours (September 21-27): Monday-Thursday, 9:30 a.m.-7:00 p.m.; Friday, 9:30 a.m.-5:00 p.m.; Saturday and Sunday, closed.

Adult Children of Alcoholics - The Counselling and Development Centre is offering a group program that will focus on identifying and understanding the problems of growing up in an addicted family. For information or to register, call -55297 or drop by Room 145, Behavioural Sciences. The group will meeting each Wednesday from 3:00 to 4:30 p.m.

Art Galleries/Displays: The AGYU presents an exhibition of sculpture by Cristina Iglesias. The exhibition opens September 23 at 6:00 p.m. and continues until November 1. For gallery hours, call -55169.

- The Glendon Gallery presents a mixed media exhibition by Tony Urquhart until October 15. For gallery hours, call 487-6721.

The Institute for Social Research's **Statistical Consulting Service** will offer the following courses this Fall: Data Analysis and Statistical Graphics Using 'S' (beginning October 1), Introduction to SAS and PC/SAS (beginning October 5), Introduction to SPSS and SPSS/PC+ (beginning October 7), and Graphical Statistical Models: With Special Application to Contingency Table Analysis (beginning October 19). Please call Anita Valencia at -55061 for registration information.

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