

Monday, October 26 - Monday, November 2, 1992
Volume 12, Number 41

GENERAL:

In 1991, the Ministry of Colleges and Universities established a **Task Force on Accountability**, to develop recommendations for a framework that would provide for a clear accountability of Ontario's universities to the general public. The Task Force has provided an **"Issues Paper for discussion with the Universities."** As part of its consultation phase, the Task Force has asked to meet with interested members of each Ontario University and will conduct an **Open Forum on Friday, October 30, 1992** from 2:00 to 3:30 p.m. in the Senate Chamber, Ross Building. All members of the community are invited to participate. [Terms of Reference of the Task Force and Issues Paper are available from Vice-President Farr's Office, Room S958A, Ross (-55282) on request. Those individuals or groups wishing to make a written presentation should provide copies to the Task Force via this office].

At its meeting of October 8, 1992, the Executive Committee of Senate considered a series of proposals from the York Federation of Students in relation to the **National Student Day Rally** to be held at Queen's Park on the afternoon of Wednesday, October 21, 1992. One of the proposals requested that classes be cancelled for the afternoon of October 21 in order to encourage attendance at the rally. While the Executive Committee joins with all members of the York community, and the larger academic community, in expressing concern with the funding of universities in Ontario, the Committee was concerned about the effect of cancelling an afternoon of classes during a term which has little or no latitude for rescheduling. As the rally is to take place before the next meeting of Senate, the Executive Committee did not have an opportunity to seek the advice of Senate on this matter and so was guided in part by the action which was taken by Senate last year. Therefore, the Executive Committee approved the following: **1)** The Executive Committee of Senate recognizes October 21, 1992 as National Student Day, in solidarity with students across the country who are committed to improving the quality and accessibility of post-secondary education in Canada; **2)** The Executive Committee of Senate expresses support for the National Student Day rally to be held on the afternoon of October 21, 1992 and instructs Faculties to ensure that students who choose to attend the rally between the hours of 12:30 p.m. and 5:30 p.m. will suffer no academic penalty for missing classes held between those times; **3)** The Executive Committee of Senate encourages all faculty and teaching assistants to announce National Student Day, and these resolutions, in their classes during the week preceding October 21, 1992; and **4)** The Executive Committee of Senate encourages participation in the National Student Day rally.

OBITUARY: Noel Berman died on October 4. He worked at York for 20 years and received his BA in 1972 and MA in 1982. His latest position was Associate Director of Admissions, responsible for operations and Transcripts. Noel designed the on-line Transcripts system.

Atkinson College will hold a **"Bake and Book Dollar Sale,"** October 27 and 28 from 12:00 noon to 2:00 p.m. in the foyer of Atkinson College (opposite the main elevator). Everything goes for a "loonie" with all proceeds going to the United Way. Donations of baked goods and books are needed and may be dropped off at the Master's Office. Magazines and comic books in good condition will also be accepted.



United Way

United Way Halloween Costume Day - Friday, October 30: Pay \$2.00 to come to work in a Halloween costume. Proceeds will go to the United Way. A contest will be held in York Lanes at 1:30 p.m. Prizes for the best costumes. Contact your department canvasser for details or call Community Relations at -55010.

United Way pledge forms may be returned to area canvassers or to Community Relations, Suite A, WOB. Anyone not sure who their area canvasser is, or needs more information about the United Way campaign, is asked to call Warren Lee, Community Relations Office (-55010) or WARREN.L@VM2.YORKU.CA.

Members of the York community are asked to note that the York Campus Bookstore, University Central Supplies Department, and Glendon Campus Bookstore will be **closed for inventory** on October 29 and 30.

The York University Staff Association requires an **Administrative Assistant** to help administer the association's job evaluation system and to assist in researching information needed by the Union for collective bargaining. Qualifications: University degree or equivalent, excellent oral and written communication skills, good word processing skills; ability to create and maintain computerized records and filing systems; ability to deal courteously with people; ability to maintain confidentiality. Experience in a unionized environment preferred; knowledge of job evaluation, Pay Equity legislation and a wide variety of occupations preferred. Salary: entry rate of \$37,251 (35 hours/week, 2 year contract position). This is a CUPE 1281 position. Resumes should be mailed no later than October 30 to: Hiring Committee, YUSA, D111, WOB.

EVENTS:

MONDAY, OCTOBER 26

- 10:00 a.m. - **MSc Defence** - [Graduate Program in Biology] Kimberley Dawn Hughes will defend her thesis titled "The *Drosophila* parasitoid wasp *Asobara Tabida* and the rover/sitter polymorphism in *Drosophila Melanogaster*" - Room 203, Lumbers
- 12:00 noon - **Brown Bag Lunch Seminar Series** - [Centre for International and Strategic Studies] "Stretching the Limits of the Possible: United Nations Peacekeeping in Central America" with Stephen Baranyi and Liisa North, Centre for International and Strategic Studies and CERLAC - Room 305, York Lanes
- 1:00 p.m. - **PhD Defence** - [Graduate Program in Psychology] Lillian J. Burke will defend her dissertation titled "Pragmatic Analysis of Communicative Behaviour in Three Groups of Mentally Retarded Adults" - Room 061, Behavioural Sciences
- 2:30 p.m. - **Guest Speaker** - [York Centre for Health Studies and Sociology of Health and Illness Network] "Women in Canadian Psychiatry" by Judith Hammerling Gold, M.D., FRCP(C), FACP, FAPA - Room 218, Norman Bethune
- 3:00 p.m. - **Guest Speaker** - [International Development Research Centre, Canadian Association for the Study of International Development and Canadian International Development Agency] "Where is Latin America Going? A Latin American Perspective of NAFTA" by Dr. Patricia Meller, Exec. Dir. of Chile's leading economic research institute (for information, call -55237) - Senate Chamber (S915), Ross
- 4:30 p.m. - **Board of Governors' Meeting** - Board/Senate Chamber, Glendon

TUESDAY, OCTOBER 27

- 10:30 a.m. - **LLM Defence** - [Graduate Program in Law] Chris Tollefson will defend his thesis titled "Corporate Constitutional Rights: Theory and Doctrine in the United States and Canada" - Room 415, Osgoode
- 12:00 noon - **Brown Bag Seminar Series - Focus on Field Research** - [Centre for Refugee Studies] "The Impact of Mozambican Refugees in Malawi" with Agnes Callamard and Ian Smith - Conference Room (390), York Lanes
- 12:30 p.m. - **Faculty Workshop** - [Scott Library (Reference)] "FirstSearch: Do-It-Yourself Database Searching! A User-Friendly Approach to Periodical and Abstract Searching" - for information contact Melody Burton at -20257 or MBurton@YorkVM2 - Classroom A, Scott
- 1:00 p.m. - **MSc Defence** - [Graduate Program in Biology] Jeffrey R. Butler will defend his thesis titled "Studies on the major cyclic GMP-binding protein in *Dictyostelium discoideum* and *Polycephalum violaceum*" - Room 320, Farquharson
- 4:00 p.m. - **Dean's Lecture Series** - [Faculty of Arts] "The Correspondence of Margaret Lawrence and Al Purdy" by John Lennox, English - Room S674, Ross
- 4:00 p.m. - **Physics & Astronomy Seminar** - "Anomalous Electron Positron Pairs From Heavy Ion Collisions" with Prof. A.L. Hallin, Queen's University - Room 317, Petrie

5:30 p.m. - **Djur Defence** - [Graduate Program in Law] Willy Mutunga will defend his thesis titled "Relational Contract Theory Outside National Jurisdictions" - Room 415, Osgoode

7:00 p.m. - **York Swim Meet** - Tait McKenzie Pool

WEDNESDAY, OCTOBER 28

10:30 a.m. - **PhD Colloquium** - [Graduate Program in Psychology] PhD candidate Jeanne C. Watson, will present her colloquium titled "The Process of Change While Exploring Problematic Reactions: An Inquiry Into Self" - Room S101, Ross
12:00 noon - **Kimber Lecture** - [Osgoode Hall Law School] by Prof. John Coffee, Columbia University School of Law - Moot Court Room, Osgoode Hall Law School

12:00 noon - **Forum** - "The TTC at York" - the objective is to obtain feedback from the community on its concerns and ideas on transit
- Participants will include TTC representatives as well as the University Master Planner and Assistant Vice-President of Physical Resources - Senate Chamber (S915), Ross

12:00 noon - **Vanier College "Help!" Lunch and Learn Series** - "What Do I Need to Know: Skills for Successful Examination Writing" with Brian Poser, Counselling and Development Centre - Room 010, Vanier

3:00 p.m. - **Brown Bag Seminar Series - Focus on Field Research** - [Centre for Refugee Studies] "Immigration Policy and the NAFTA Agreement" with Demetrios Papademetriou, Director of Immigration Policy and Research at U.S. Department of Labour - Conference Room (390), York Lanes

6:00 p.m. - **Start-Up Clinic** - [FAS Alumni Affairs] Prof. Rein Peterson will moderate the clinic - Panelists include Ted Anderson, Director of the Association of Canadian Venture Capital; and Gordon Cummer, CEO, Canadian Industrial Innovation Centre - for information call Enterprise York at -55071 - Corporate Seminar Centre (121 King Street West, 24th floor)

THURSDAY, OCTOBER 29

12:00 noon - 1:00 p.m. - **YUSA General Membership Meeting** - Senate Chamber, Glendon

12:30 p.m. - **Memorial Service** - for Prof. Eli Mandel - Senior Common Room, Winters

2:00 p.m. - **Economics Seminar Series** - with Prof. Bart Lipman, Queen's University (topic t.b.a.) - Room 1063, Vari Hall

2:00 p.m. - **PhD Defence** - [Graduate Program in Psychology] Jeanne C. Watson will defend her dissertation titled "The Process of Change While Exploring Problematic Reactions: An Inquiry Into Self" - Room N927, Ross

2:00 p.m. - **MSc Defence** - [Graduate Program in Biology] Sharon M. Tomlinson will defend her thesis titled "The quantitative relationship between chromosomal aberrations and micronuclei" - Room 320, Farquharson

2:00 p.m. - **MSc Defence** - [Graduate Program in Biology] Karen Delores Williams will defend her thesis titled "Diapause in Drosophila melanogaster females: A genetic analysis" - Room 203, Lumbers

3:00 p.m. - **LLM Defence** - [Graduate Program in Law] Leigh-Ann Mulcahy will defend her thesis titled "Accountable to Whom? The Changing Role of the Corporate Auditor" - Room 415, Osgoode

3:30 p.m. - **Philosophy Seminar** - "Applications of Logic in Moral Philosophy" with Peter Schotch, Dalhousie University - Room S427, Ross
3:30 p.m. - **Centre for the Support of Teaching Workshop** - "Taking the Trepidation Out of Teaching Large Classes" by Avi Cohen, Dept. of Economics - Room 3006, Vari Hall

4:00 p.m. - **Economics Seminar Series** - "Decision Theory With Impossible Possible Worlds" with Prof. Bart Lipman, Queen's University - Room 1063, Vari Hall

8:00 p.m. - **Theatre Performance** - [Department of Theatre and Atkinson College] "Under Milk Wood" will be performed by the Travelling Players of the Dylan Thomas Society of Great Britain - admission \$15, students/seniors \$7.50; group rate available - Burton Auditorium

FRIDAY, OCTOBER 30

12:30 p.m. & 1:30 p.m. - **YUSA General Membership Meeting** - Burton Auditorium

1:30 p.m. - **PhD Defence** - [Graduate Program in Psychology] Leslie E. Balmer will defend her dissertation titled "Adolescent Sibling Bereavement Mediating Effects of Family Environment and Personality" - Room N927, Ross

2:00 p.m. - **Psychology Colloquium** - "The Graduate Program in Psychology: A 30-Year Retrospective" with Mike Cowles, Hy Day, Norm Endler, Ray Fancher, Paul Kohn and Paul Stager - Room 291, Behavioural Sciences

3:00 p.m. - **Graduate Seminar** - [Graduate Program in Exercise and Health Science, and Faculty of Graduate Studies "Celebrating 30 Years of Achievement in Graduate Studies at York] "Energy Metabolism During Intense Exercise" with Dr. Eric Hultman, Huddinge University Hospital, Stockholm, Sweden - Gallery (Room 320), Norman Bethune

SATURDAY, OCTOBER 31

1:00 p.m. - **Yeomen Waterpolo West Sectional II** - (Toronto, McMaster, Western) - Tait McKenzie Pool

SUNDAY, NOVEMBER 1

8:00 p.m. - **CBC TV Special** - Chancellor Oscar Peterson is going to be featured in the documentary "In The Key of Oscar"

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 2, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Administrative Secretary - Department of Safety, Security and Parking Services [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; minimum 2 years' recent Workers' Compensation experience, including experience processing WCB claims, maintaining a database, maintaining files, updating records and secretarial experience in a unionized university environment; typing 40-45 wpm; data entry and wordprocessing skills required; maintaining and updating a database; good written communication skills; minute taking skills; knowledge of current Workers' Compensation policy and procedures required; knowledge of Workers' Compensation Act and Occupational Health and Safety Act required; demonstrated skill/ability in the following areas: obtaining and relaying information clearly and accurately; exercising tact and diplomacy; attending accurately to detail; working effectively under pressure of high volume; maintaining confidentiality; effective interpersonal skills; good organizational skills, including ability to set priorities). **BAND: 6 Provisional (\$30,065)**

JOB NO: 211C

Counsellor: Paule Cotter

Department Secretary - Multidisciplinary Studies, Glendon [Temporary to August 31, 1993; Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 1-2 years' secretarial experience, preferably in a student related area; typing 40-45 wpm, accuracy essential; wordprocessing skills required; good oral communication skills; pleasant telephone manner; good organizational skills; Bilingual Modules I (Advanced), II, and III (Intermediate); demonstrated ability to deal courteously and effectively with people). **BAND: 4 (Based on an annual salary of \$27,691) JOB NO: 212G**

Counsellor: Susan Lanoue

Secretary/Receptionist - Centre for International & Strategic Studies/Arts [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; minimum 1 year's related experience (e.g., secretarial, reception, etc.), preferably in a university or related environment; typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; good oral communication skills to obtain and relay information in a clear and concise manner; good organizational skills, including ability to work on own or in a team setting; good interpersonal skills; pleasant telephone manner; dealing courteously and effectively with people; exercising tact and diplomacy).

BAND: 3 Provisional (\$26,626) JOB NO: 213L

Corrections to Bulletin of October 19, 1992

Please note the following **posting numbers:**

*Mailing List/Processing Secretary - Executive Development, Administrative Studies: **JOB NO: 208H**

Student Records Clerk, Registration, Atkinson: **JOB NO: 209H**

Undergraduate Program Assistant, Etudes francais et langues modernes, Atkinson: **JOB NO: 210H**

The closing date for applications for internal transfers/promotions for these postings remains October 26, 1992.

YORK UNIVERSITY BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, November 9 - Monday, November 16, 1992
Volume 12, Number 42

GENERAL:

Dr. Susan Mann will celebrate her installation as York's fifth President in conjunction with the Fall Convocation for the Faculties of Environmental Studies and Graduate Studies in Burton Auditorium on Thursday, November 12, 1992.

All members of the community are invited to join the graduates and President Mann in celebration at a reception in the Fine Arts Lobbies (CFA II and III) at 4:30 p.m. on November 12.

Seating for the Convocation and Installation Ceremony in Burton Auditorium is limited but a small number of spaces will be available for students and staff on a first come; first serve basis in the Convocation Office, Room 104, Central Square.

In addition, the installation ceremony will be broadcast on Channel 10 on Thursday at 2:30 p.m. and again on Friday, November 13 from 12:00 noon to 2:00 p.m. A TV monitor is located at the Reference Desk of Scott Library for viewing purposes of this event.

Convocation Robes: Members of the York community who have not yet submitted their Robe Request Form(s), are asked to contact the Convocation Office at -55325. **Convocation Parking:** Visitors will likely use Lot 9A on November 12 and Lots 5A or 6A on November 13 and 14.

York will host a joint **Fall Campus Day and Homecoming** on Saturday, November 21. Both York and Glendon campuses will be open to potential students and alumni. Faculties, residences and special services are organizing displays, tours and special activities to help students decide if York fit their needs. The York community is invited to explore and discover York on walking tours, attend information sessions, demonstrations and exhibits (all from 10:00 a.m. to 4:00 p.m.), and participate in Alumni events from 9:00 a.m. to midnight. For further information on Fall Campus Day call -5547 or for Homecoming events call -55010.



United Way
OF GREATER TORONTO

Notice to all Canvassers: Two meetings have been scheduled to review the campaign: Wednesday, November 11 at 9:00 a.m. and 12:00 noon in Room 305, York Lanes. Please come and give your views on the campaign to date. This is crucial to the success of our campaign.

Art Galleries/Displays: The Glendon Gallery presents a mixed media exhibition titled "Illness and Healing" (Maladie et Guérison) by Alison Brannen and Robert Pope. The exhibition continues until November 19. For gallery hours, call 487-6721

- The AGYU will present an exhibition of cast bronze and concrete works by Toronto artist Tom Dean. The exhibition opens November 11 at 6:00 p.m. and continues until December 20. For gallery hours, call 736-5169
- The Samuel J. Zacks Gallery, Stong College presents an exhibition of Chinese ink and watercolour paintings by Xian Ting Chao, Hu Liu Po, and Ming Chao titled "Three Artists from the Yangtze River." An opening reception will take place November 16 from 7:00 to 10:00 p.m. The exhibition will continue until December 4 and marks the 20th anniversary of the gallery.
- The IDA Gallery features the 11th annual exhibition in "Aid to the Arts of Nicaragua." It is a sale of works donated by faculty and students of the Visual Arts Program. The exhibition continues until November 14.

Members of the York community are asked to note that the November 3 and December 3 meetings of **Council of the Faculty of Graduate Studies** have been cancelled. A meeting will be held on November 25 at 4:00 p.m. in the Senate Chamber (S915), Ross.

The following fitness classes have been cancelled as a result of the Convocation Ceremonies taking place in the Tait McKenzie Building: Thursday, November 12 - **Stretch 'N' Tone** (12:45-1:15 p.m.); Friday, November 13 - **Recreational Basketball** (10:30 a.m.-12:30 p.m. and 1:15-2:30 p.m.); **Hi/Low Mix** (12:45-1:15 p.m.); **Step-On-It** (12:30-1:30 p.m.); and **Recreational Volleyball** (1:30-3:30 p.m.).

The Department of Occupational Health and Safety has arranged additional **WHMIS training sessions** for employees who have been risk rated at Levels I or II and have not yet received training. **Level I:** November 11, 17, 18, 24 and 25 from 9:30-10:30 a.m.; and November 12, 19 and 26 from 2:30-3:30 p.m. (Room 313, Student Centre) **Level II:** November 17 from 1:00-4:00 p.m.; November 19 and 25 from 9:00 a.m.-12:00 noon (Room 258, Petrie). Please call Y. Beattie at -55491 to confirm attendance. WHMIS training is mandatory as required by the Occupational Health and Safety Act.

The Institute for Space and Terrestrial Science has openings for the following positions: **Site Engineer at the Algonquin Space Complex** - Salary commensurate with experience. On-site accommodations will be provided for the successful candidate free of charge. Deadline for applications is November 11. Reference #ASC-9210; **Project Computing Engineer** - Salary commensurate with experience. Deadline for applications is November 17. Reference #SGL-9211A; **Project Engineer** - Salary commensurate with experience. Deadline for applications is November 17. Reference #SGL-9211B. For further information and qualifications for these positions, interested persons should contact ISTS at 665-3311.

The **back room of the Faculty Club** will be closed Friday, November 13 for the Chancellor's luncheon.

Competition for Teaching-Learning Grants and Release-Time Fellowships: The Grants and Fellowships are awarded by a sub-committee of the Senate Committee on Teaching and Learning. The Grants are made in support of projects which have the potential to make significant curricular or methodological contributions to teaching and learning at York, or to enable faculty to enhance their own teaching skills. Individuals may apply for up to \$2,500 and group projects are eligible for up to \$5,000. The Release-Time Fellowships are intended to provide recipients with the opportunity to develop innovative teaching and learning projects or to enhance their own teaching skills (as opposed to disciplinary competence), when such development or enhancement could not take place in the context of a full teaching load. Individuals may apply for a reduction of up to half their normal course load and group applications will also be entertained. Applications are available from the Office of the Associate Vice-President (Faculties) S936, Ross (-55396; E-Mail: houston@monkey.circus.yorku.ca). Please note that the form has been revised since the last competition. The deadline is November 16.

EVENTS:

MONDAY, NOVEMBER 9

- 12:30 p.m. - **James A. Beveridge Guest Lecture Series** - [Department of Film & Video] "Talk 16," a film by Janis Lundman and Adrienne Mitchell - Nat Taylor Cinema (N102), Ross
- 12:30 p.m. - **Guest Speaker** - [Program in Science, Technology, Culture and Society] "Was There a Darwinian Revolution?" by Dr. Robert Weyant, University of Winnipeg - Room 320, Norman Bethune
- 3:30 p.m. - **Special Chemistry Seminar** - "Nonlinear Spectroscopy for Remote Sensing of Hostile Environments" with David S. Green, Stanford University - Room 317, Petrie
- 4:00 p.m. - **Biology Research Seminar** - "The Challenge of the Burgess Shale" with Dr. Desmond Collins, Royal Ontario Museum - Room 320, Farquharson

TUESDAY, NOVEMBER 10

- 11:30 a.m. - **Graduate Geography Colloquium** - "More Than Meets the Eye" with Joan Schwartz, Chief, Photographic Acquisition and Research, National Archives of Canada - Room S421, Ross
- 12:30 p.m. - **Brown Bag Seminar Series** - [Centre for Refugee Studies] "Chilean Refugee Experience: History of the Lobby Effort" with Joan Simalchuk, Centre for Victims of Torture - Conference Room (390), York Lanes
- 12:30 p.m. - **Lowther Lecture** - [Division of Social Science] "Connecting and Understanding: Reflections on Science and Law" by Dr. Marsha P. Hanen - Senate Chamber (S915), Ross
- 12:30 p.m. - **Guest Speaker** - [CERLAC] "Latin American Perspectives on Sustainable Development" by Andres Yurjevic, Consorcio Latinoamericano sobre Agroecología y Desarrollo (CLADES) in Chile - Room 306, Lumbers
- 1:30 p.m. - **McLaughlin Public Policy Program** - "NAFTA and its Impact on Canadian Economic Policy" with panelists: Tom Wilson and James Gillies (Administrative Studies); David Leyton-Brown (Graduate Studies); and Duncan Cameron (Centre for Policy Alternatives) - Moderator: Janine Brodie (Political Science) - Junior Common Room, McLaughlin
- 3:00 p.m. - **Physics & Astronomy Seminar** - "The Space Plasma as a High-Voltage Circuit Element" with Prof. J.G. Laframboise - Room 317, Petrie

WEDNESDAY, NOVEMBER 11

- 12:00 noon - **Brown Bag Lunch Seminar Series** - [Centre for International and Strategic Studies] "North American Free Trade: A Perspective From Mexico" with Christina Rosas, Universidad Nacional Autónoma de México - Room 305, York Lanes
- 12:00 noon - **Noon Hour Series** - [Music Department] featuring The Atlantic Arts Trio of Newfoundland with soprano Carolyn Hart, Paul Bendzsa on clarinet, and Edmund Dawe on piano - DACARY, McLaughlin
- 12:30 p.m. - **Video** - [CERLAC] "Agroecology," Miguel Altieri on the agroecological approach to sustainable development - Room 354, Lumbers
- 12:30 p.m. - **CERLAC Graduate Student Seminar** - "The Social Impact of Structural Readjustment: The Case of Jamaica and Low Income Housing" by Dwaine Plaza, Sociology - Room 390, York Lanes

THURSDAY, NOVEMBER 12

- 12:00 noon - **Centre for Refugee Studies Seminar** - Phillip Rawkins will talk about his current work with the UN Population Fund in researching and writing the 1993 World Population Report on the theme of International Migration - Room 390, York Lanes
- 12:30 p.m. - **Film** - [CERLAC] "Asi Pensamos," Andean peasant farmers describe their community-based forestry project - Room 306, Lumbers
- 12:30 p.m. - **Brown Bag Movie** - "Keystone 12 and Chaplin" - Senior Common Room, McLaughlin
- 2:30 p.m. - **President's Installation and Convocation Ceremonies: Faculties of Environmental Science and Graduate Studies** - Burton Auditorium
- 3:30 p.m. - **Centre for the Support of Teaching Workshop** - "Putting Pizzazz in Your Presentations" by Susan Cohen, Centre for the Support of Teaching - Room 3006, Vari Hall

- 3:30 p.m. - **Philosophy Seminar** - "Is the Shift From Research Programs to Research Traditions Progressive?" with Violaine Ares - Room S427, Ross

FRIDAY, NOVEMBER 13

- 10:00 a.m. - **Convocation Ceremonies: Founders and Calumet College, and Faculty of Education** - George Erasmus will be awarded an honorary Doctor of Laws Degree - Main Gym, Tait McKenzie
- 1:00 p.m. - **PhD Defence** - [Graduate Program in Social and Political Thought] Grant Havers will defend his dissertation titled "Philosophy and Psychoanalysis: A Critical Study of Spinoza and Freud" - Room N927, Ross
- 2:30 p.m. - **Convocation Ceremonies: Faculties of Administrative Studies, Arts and Pure and Applied Science, Osgoode Hall Law School, Glendon College, Stong and Norman Bethune Colleges** - Roberta Bondar will receive an honorary Doctor of Science degree - Main Gym, Tait McKenzie
- 2:30 p.m. - **Guest Speaker** - [Program in Science, Technology, Culture and Society; Norman Bethune College Seminar Series on Disenfranchised Science Vanier] "Fundamentalist Science: The Problems and Promise of Creationism" by Prof. James R. Moore, Harvard University - Moot Court, Osgoode
- 3:00 p.m. - **Graduate Seminar** - [Graduate Program in Exercise and Health Science] "Theory-Driven Research in Health: A Prerogative?" with Dr. David Reid, Chair of York's Psychology Department - Gallery (Room 320), Norman Bethune

- 3:30 p.m. - **Guest Speaker** - [Graduate Program in English] "Enter Textuality: Echoes from the Extraterrestrial" by Thomas Sebeck, linguist, semiotician and folklorist - Lounge (Room 214), Calumet

- 6:00 p.m. - **Casino Night '92** - [Calumet] Door prizes include trips to Las Vegas, Atlantic City, and Niagara Falls; neon bar sign; dinner for 12; private bo at Maple Leaf Gardens; and a custom leather jacket - all proceeds go to the David Conrad Bursary Fund - \$5 cover - On the Edge Pub, Calumet
- 6:00 p.m. - **York Swim Meet** - York Yeomen vs. Laurentian; York Yeowomen vs. Laurentian; Ryerson - Tait McKenzie Pool

SATURDAY, NOVEMBER 14

- 10:30 a.m. - **Convocation Ceremonies: Atkinson College** - An honorary Doctor of Laws degree will be awarded to Martin Connell - Main Gym, Tait McKenzie

- 1:30 p.m. - **Yeowomen Hockey** - York Yeowomen vs. Guelph - York Ice Arena

- 2:30 p.m. - **Convocation Ceremonies: McLaughlin, Vanier and Winters Colleges and the Faculty of Fine Arts** - Charles Ritchie will receive an honorary Doctor of Letters degree - Main Gym, Tait McKenzie

MONDAY, NOVEMBER 16

- 4:00 p.m. - **Yeowomen Research Seminar** - "Exchanging differences in allosteric response among glycogen phosphorylase isozymes; a tale of brain versus brawn" with Dr. Michael Crerar, York - Room 320, Farquharson
- 7:00 p.m. - **Guest Lecturer** - [School of Social Work, Graduate Program in Social Work and Master's Office, Atkinson] "Social Policy and Social Work in Post-Thatcher Britain" by Prof. David Donnison, University of Glasgow - Harry Crowe Room (109), Atkinson

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 16, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Sales Clerk, Micro York, Bookstore, Business Operations [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer), with the requirement to work 1 or 2 evenings per week from 11:00 a.m.-7:00 p.m. and some Saturdays on a rotating basis from 10:00 a.m.-3:00 p.m. During peak periods the hours of operation are extended to 9:00 p.m. with the requirement to work 2 evenings per week from 1:00 p.m.-9:00 p.m.] (High school graduation or equivalent; 1 year's experience in a retail computer store; basic keyboarding skills to operate a computer terminal; knowledge of various computer hardware and software applications; demonstrated skill/ability in the following areas: good oral communication to provide information and answer enquiries in a clear and concise manner; providing excellent service; attending accurately to detail; handling cash; operating a cash register; installing software; dealing calmly, courteously and effectively with a high volume of enquiries in person and over the telephone; standing for long periods, lifting and bending.) **BAND: 4 Provisional (\$27,691) JOB NO: 219C**

Faculty Secretary - Osgoode Hall Law School [Temporary Nov. 30/92 to Nov. 29/93; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g. secretarial, wordprocessing, switchboard/reception, etc.); typing 40-45 wpm, accuracy essential; skill in transcribing from dictation equipment preferred; pleasant telephone manner; demonstrated skill/ability in the following areas: wordprocessing; obtaining and providing information in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; working independently; working effectively under pressure of high volume; good organizational skills including ability to set priorities.) **BAND: 4 (Based on an annual salary of \$27,691) JOB NO: 220C**

Circulation Assistant - Circulation Services, Scott Library, Libraries [Hours: Sun-Thurs, 3:00 p.m.-11:00 p.m.; Summer: Sun, 12:00 p.m.-8:00 p.m.; Mon-Thurs, 3:00 p.m.-11:00 p.m.; August only: Sun-Thurs, 12:00 p.m.-8:00 p.m.] (High school graduation or equivalent; 1-2 years' related experience in providing front-line public service in a high volume area; some library public service experience preferred; basic keyboard skills to operate a computer terminal required, accuracy essential; knowledge of on-line computerized records system; demonstrated skill/ability in the following areas: attending accurately to detail under pressure of high volume; working independently; answering enquiries clearly and concisely; dealing calmly, courteously and effectively with people; good oral communication skills.) **BAND: 4 (\$27,691) JOB NO: 221C**

Circulation Assistant - Circulation Services, Scott Library, Libraries [Hours: Sun, 12:00 p.m.-8:00 p.m.; Mon-Thurs, 1:00 p.m.-9:00 p.m.; August only: Sun-Thurs, 12:00 p.m.-8:00 p.m.] (High school graduation or equivalent; 1-2 years' related experience in providing front-line public service in a high volume area; some library public service experience preferred; basic keyboard skills to operate a computer terminal required, accuracy essential; knowledge of on-line computerized records system; demonstrated skill/ability in the following areas: attending accurately to detail under pressure of high volume; working independently; answering enquiries clearly and concisely; dealing calmly, courteously and effectively with people; good oral communication skills.) **BAND: 4 (\$27,691) JOB NO: 222C**

Counsellor: Dawn Richards

File Clerk - Admissions, Graduate Studies [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation or equivalent; 1 year's related experience (e.g., filing, clerical, answering enquiries, etc.) preferred; basic keyboarding skills to operate a computer terminal, accuracy essential; wordprocessing skills preferred; data entry skills and familiarity with an on-line records system required; demonstrated skill/ability in the following areas: filing quickly and accurately; working effectively under pressure of high volume; dealing courteously, effectively and tactfully with people; attending accurately to detail; good organizational skills; ability to work independently with frequent interruptions.) **BAND: 3 Provisional (\$26,626)**

JOB NO: 223H

Counsellor: Donna Robbins

Course Secretary - Political Science/Arts [Temporary from January 18, 1993 to July 2, 1993; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 2 years' related experience (e.g. wordprocessing, answering enquiries, etc.) preferably in a post-secondary environment; typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; good oral communication to elicit information and answer enquiries; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills including ability to set priorities and work effectively under pressure of high volume; pleasant telephone manner.) **BAND: 4 (Based on an annual salary**

YORK UNIVERSITY

BULLETIN

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Monday, November 16 - Monday, November 23, 1992
Volume 12, Number 43

GENERAL:

York will host a joint **Fall Campus Day and Homecoming** on Saturday, November 21. Both York and Glendon campuses will be open to potential students and alumni. Faculties, residences and special services are organizing displays, tours and special activities to help students decide if York fits their needs. The York community is invited to explore and discover York on walking tours, attend information sessions, demonstrations and exhibits (all from 10:00 a.m. to 4:00 p.m.), and participate in Alumni events from 9:00 a.m. to midnight. For further information on Fall Campus Day call -55470 or for Homecoming events call -55010.

CHRISTMAS HOLIDAYS: University offices will be closed from Thursday, December 24, 1992 to Friday, January 1, 1993, inclusive.

Members of the York community are reminded that from now until March 30, 1993, signs will be posted at designated **snow route areas**. Please observe these signs as parking is prohibited in these areas, seven days a week. Any vehicles found parked in a designated snow route area between 10:30 p.m. and 7:00 a.m. will be towed.

The York Varsity Christian Fellowship will hold a **Food Drive**, November 23-27, to prepare for the opening of the **York Food Bank for Students**. Non-perishable foods may be dropped off at Room 312 or 335 in the Student Centre or Room 306, Norman Bethune College. Please call Monday-Wednesday to request for pick-ups on Thursday. For further information, call Tony Black at 588-2627.

The **Harry Sherman Crowe Housing Cooperative** (sponsored by YUFA, YUSA, CUEW Local 3, and CUPE Local 1356) is located on Chimney Stack Road and will offer 1, 2, 3 & 4 bedroom units. Rental assistance will be provided for 65% of the units, for low and moderate income earners. For anyone interested in obtaining an application, every member in the household sixteen years and older, must attend one of the following information meetings (and at least one of the applicants must be a York employee): Tuesday, November 17 at 7:00 p.m.; or Wednesday, November 25 at 7:00 p.m. in Room 109, Atkinson College. Applications will be processed in the order in which they are received.

The Centre for Refugee Studies and CERLAC will present a conference on international migration and refugee flows affecting the proposed North American Free Trade partners and contiguous nations in the Caribbean and Central America. The conference, titled **"Migration, Human Rights and Economic Integration"** will take place November 19-22. For further information, please call Patricia Landolt or Fahana Mather at -55663.

The Department of Physical Education, Recreation and Athletics is now holding a **"Pre-Christmas Sale."** Current members who recruit a new member will receive a 50% refund on their existing membership fee. Conditions apply. In addition, 1/3 size lockers will be discounted by 1/3 off the regular purchase price. For more information, call -22346 or -77214. This special offer ends December 15.

The Department of Occupational Health and Safety has arranged additional **WHMIS training sessions** for employees who have been risk rated at Levels I or II and have not yet received training. **Level I:** November 17, 18, 24 and 25 from 9:30-10:30 a.m.; and November 19 and 26 from 2:30 -3:30 p.m. (Room 313, Student Centre); **Level II:** November 17 from 1:00-4:00 p.m.; November 19 and 25 from 9:00 a.m.-12:00 noon (Room 258, Petrie). Call Y. Beattie at -55491 to confirm attendance. WHMIS training is mandatory as required by the Occupational Health and Safety Act.

McLaughlin College is sponsoring a **Poetry Contest**. The contest has two categories. Category A is open to all members of McLaughlin College, with the exception of faculty members and Fellows. Category B is open to all members of York, with the exception of faculty members and members of McLaughlin College. Contestants may submit a maximum of six poems. The deadline for entries is December 1. The following prizes will be awarded: First Prize (Category A & B): \$25; Second and Third Prizes (Category A & B): \$10. In addition, a special prize of \$20 will be awarded for the best poem dealing with any aspect of public policy. All entries should be handed in at Room 102, McLaughlin.

The deadline for submissions for **1992/93 Co-curricular Funding** is November 20. All proposals should be mailed to Nick Elson or David Trotman, Co-Chairs, c/o Founders College. For further information, call Paula Yanofsky at -44742.

American Express has provided drop boxes for payment of **York Corporate Card Accounts**. These boxes are located in Student Accounts (Room 123, Central Square) and the Finance Office (Suite B, East Office Bldg.). Drop box payments should be made by cheque only. Please do not deposit cash in the boxes.

EVENTS:

MONDAY, NOVEMBER 16

- 12:30 p.m. - **Guest Speakers** - [Department of Film and Video] featuring Janis Lundman and Adrienne Mitchell - Nat Taylor Cinema (N102), Ross
- 4:00 p.m. - **Biology Research Seminar** - "Exchanging differences in allosteric response among glycogen phosphorylase isozymes; a tale of brain versus brawn" with Dr. Michael Crerar, York - Room 320, Farquharson
- 7:00 p.m. - **Guest Lecturer** - [School of Social Work, Graduate Program in Social Work and Master's Office, Atkinson] "Social Policy and Social Work in Post-Thatcher Britain" by Prof. David Donnison, University of Glasgow - Harry Crowe Room (109), Atkinson

TUESDAY, NOVEMBER 17

- 11:30 a.m. - **Graduate Geography Colloquium** - "Environmental Audit -- East Bayfront/Port Industrial Area, Toronto: Applying an Ecosystem Approach" with Suzanne Barrett, Royal Commission on the Toronto Waterfront - Room S421, Ross
- 12:00 noon - **Brown Bag Seminar Series** - [Centre for Refugee Studies] "Refugee and Migratory Movements in Southeastern Europe" with Judit Juhasz, Central Statistical Office Population and Health Studies, Budapest, Hungary - Conference Room (390), York Lanes
- 2:00 p.m. - **Economics Seminar** - "Is Time Slowing Down? Evidence From Foreign Exchange Market" with Dr. Meher Manzur, National University of Singapore - Room 1063, Vari Hall
- 4:00 p.m. - **Dean's Lecture Series** - [Faculty of Arts] "Too Old to Learn? The Problem of Age in Second Language Learning" by Ellen Bialystok, Psychology - Room S674, Ross
- 8:00 p.m. - **Yeomen Volleyball** - York Yeomen vs. University of Toronto - Tait McKenzie Gym

WEDNESDAY, NOVEMBER 18

- 12:00 noon - **Lecture/Demonstration** - [Music Department] "The Lonesome Whistle: The Train as a Compositional Motif in 20th Century Popular Music" by Music Prof. Michael Cogan - DACARY, McLaughlin
- 12:30 p.m. - **CERLAC Graduate Student Seminar** - "The Political Economy of Cholera" with Esteban Laso, Political Science - Common Room (3rd Floor), Founders
- 2:00 p.m. - **Centre for the Support of Teaching Workshop** - "Background Knowledge Profiles: Levelling the Playing Field" by Janice Newton, Political Science - Room S174, Ross
- 2:00 p.m. - **Economics Seminar** - "Stationary Monetary Equilibrium in Overlapping Generations Model With Incomplete Markets" with Prof. Piero Gottardi, Cambridge University and New York University - Room 1063, Vari Hall
- 2:30 p.m. - **Public Lecture** - [African Studies Program] "If You Don't Do These Things For Me, I Won't Do Seclusion For You": Investigating Seclusion and Women's Subjectivities" by Ayesha Imam, Ahmadu Bello University, Nigeria - Senior Common Room, Founders
- 4:00 p.m. - **Research Lecture Series** - [Office of the Associate Vice-President (Research)] "The Global Refugee Crisis: A Canadian Perspective" by Anthony Richmond, FRSC - Room 1152, Vari Hall
- 7:30 p.m. - **Yeomen Hockey** - York Yeomen vs. Ryerson - York Ice Arena

EVENTS (cont'd.)

THURSDAY, NOVEMBER 19

- 12:00 noon - 2:00 p.m. - **YUSA Annual General Meeting** - Burton Auditorium
12:30 p.m. - **Brown Bag Movie** - "Last Laugh" (Murnau) - Senior Common Room, McLaughlin
3:30 p.m. - **Centre for the Support of Teaching Workshop** - "Graduate Studies and Multiple Roles: Learning, Producing and Disseminating Knowledge" with Pat Rogers, John Spencer, and Zeev Perelmuter (presented in celebration of the Faculty of Graduate Studies' 30th Anniversary) - Lecture Hall "B", Vari Hall
3:30 p.m. - **Philosophy Seminar** - "Calling All Knaves: Hume on Moral Motivation" with Susan Dimock, Philosophy - Room S427, Ross
4:00 p.m. - **York Seminar in the History of Economic Thought** - [Economics Department] "The Intellectual Background to Malthus's Essay on Population" with A.M.C. Waterman, University of Manitoba - Room 1063, Vari Hall
6:00 p.m. - **Fiesta Latina** - [CERLAC] featuring live Andean music, Central American food, dancing to salsa, cumbia and merengue - Room 306 and Lounge, Lumbers

FRIDAY, NOVEMBER 20

- 12:00 noon - **PHD Defence** - [Graduate Program in Psychology] John N. Dunbar will defend his dissertation titled "A Critical History of the Codes of Ethics of the Canadian Psychological Association (1939-1986)" - Room S202, Ross
4:30 p.m. - **PhD Defence** - [Graduate Program in English] Elissa Asp will defend her dissertation titled "Natural Language and Human Semiosis: A Socio-Cognitive Account of Metaphor" - Room C202, York Hall, Glendon
6:00 p.m. - **Yeomen Swim Meet** - York Yeomen vs. University of Toronto - Tait McKenzie Pool

SUNDAY, NOVEMBER 22

- 7:30 p.m. - **Theatre Performance** - "Hedda," a preview performance featuring the 4th Year Acting Ensemble - admission \$10; students/seniors \$7 - Fine Arts Studio Theatre, Centre for Film and Theatre

MONDAY, NOVEMBER 23

- 10:00 a.m. - **MA Defence** - [Graduate Program in Psychology] Laurie R. McNelles will defend her thesis titled "Gender Differences in the Expression of Intimacy During Adolescence" - Room N927, Ross
1:00 p.m. - **Guest Speaker** - [Graduate Program in English] "The Evolution of Semiosis and the Origin of Language" by Thomas Sebeok, linguist, semiotician and folklorist - Sylvester's (Room 201), Stong
4:00 p.m. - **Biology Research Seminar** - "The Retinoblastoma related protein P107 modulates the SV40 T antigen mediated DNA replication in vitro" with Dr. Tony Amin, Sloan Kettering Institute - Room 320, Farquharson
7:30 p.m. - **Theatre Performance** - "Hedda," a preview performance featuring the 4th Year Acting Ensemble - admission \$10; students/seniors \$7 - Fine Arts Studio Theatre, Centre for Film and Theatre

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than November 23, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

***Assistant to the VP (External Relations)** (University degree or equivalent; several years' related experience including university fund raising, promotion and public relations; in-depth familiarity with the requirements of a variety of academic units; superior research, analytical and interpersonal skills are required for this position. Candidates will need to demonstrate an ability to: generate effective proposals and funding requests within strict deadlines; liaise efficiently with University and external bodies; be sensitive to the complex social, economic and political factors which impact upon the University's well-being; must be able to synthesize and simplify intricate issues and possess excellent written and editorial abilities; able to work effectively and cooperatively in a fast paced, high pressure and extremely visible working environment; able to deal with politically sensitive issues; possess demonstrated excellent diplomatic skills; excellent oral communication skills, including tact and discretion; public speaking ability an asset; computing skills. Please submit a resume when making an application.) **P&M 9 (\$48,983-\$59,269) JOB NO: 2258**

Counsellor: Karen Wright

Microcomputer Trainer/Administrator - Staff Development, Human Resources [Temporary to July 6, 1993; Hours: 8:30 a.m.-4:30 p.m.] (Some post-secondary courses in adult training and/or microcomputing or equivalent; 2 years' related experience (e.g., training, programme design, course administration, etc.); working knowledge of a variety of hardware and software applications (i.e. wordprocessing, computerized spreadsheets, databases); working knowledge of local area network operations; effective interpersonal skills; tact and diplomacy essential; demonstrated skill/ability in the following areas: assessing learning needs; designing programmes; delivering and evaluating training sessions, preferably in adult education; working effectively with individuals at all levels within the organization; excellent organizational skills, including ability to work independently; good problem solving skills; excellent oral communication skills, including making presentations; good written communication skills. Please submit a resume when making an application.) **BAND: 9 Provisional (Based on an annual salary of \$34,113) JOB NO: 226C**

Reserve Assistant - Reserves, Scott Library [Sessional Sept. 1 to April 30; Hours: Mon.-Thurs., 10:00 a.m.-6:00 p.m.; Friday, 9:00 a.m.-

5:00 p.m.] (High school graduation or equivalent; 2 years' related experience in providing front-line public service in a high volume area;

some library public service experience preferred; basic keyboard skills to operate a computer terminal required, accuracy essential;

knowledge of on-line computerized records system required; demonstrated skill/ability in the following areas: working independently; dealing

calmly, courteously and effectively with people; answering enquiries clearly and concisely; good oral communication skills; attending

accurately to detail under pressure of high volume.) **BAND: 4 (Based on an annual salary of \$27,691) JOB NO: 227C**

Counsellor: Paule Cotter

Residence Secretary - Student Affairs, Glendon [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer); some overtime required] (High school graduation with secretarial training or equivalent; 2 years' related experience in a related customer service environment (e.g., secretarial, dealing with the public, maintaining accurate records, etc.), preferably in an educational environment; typing 40-45 wpm, accuracy essential; wordprocessing skills required; desktop publishing and computerized spreadsheet skills preferred; minute taking skills preferred; basic bookkeeping skills preferred; Bilingual Modules I (Advanced), II, III (Intermediate), IV (Intermediate); demonstrated skill/ability in the following areas: excellent oral communication skills; excellent interpersonal skills; tact and diplomacy essential; dealing courteously and effectively with people; good organizational skills; working effectively under pressure of high volume; attending accurately to detail; working independently and meeting deadlines; maintaining confidentiality. Please submit a resume when making an application.) **BAND: 7 (\$31,328) JOB NO: 228G**

Counsellor: Donna Robbins

Secretary/Floater - Social Science/Arts [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; minimum 1 year's secretarial and clerical experience; typing 40-45 wpm, accuracy essential; computerized spreadsheet skills preferred; demonstrated skill/ability in the following areas: adapting readily to frequent changes in work environments and assignments; working accurately and effectively under pressure of changing priorities and high volume; attending accurately to detail; obtaining and providing information in a clear and concise manner; dealing courteously and effectively with people; good written communication skills; good organizational skills, including ability to set priorities and meet deadlines.) **BAND: 4 Provisional (\$27,691) JOB NO: 229K**

***Faculty Secretary - Political Science/Arts** [Temporary to July 9, 1993; Hours: Monday & Tuesday, 9:00 a.m.-5:00 p.m.; Wednesday, 9:00 a.m.-12:30 p.m.] (High school graduation with secretarial training or equivalent; minimum 1 year's related experience (e.g., answering enquiries, typing, filing, etc.), preferably in a post-secondary environment; typing 40-50 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; obtaining and providing information in a clear and concise manner; pleasant telephone manner; dealing courteously and effectively with people; exercising tact and diplomacy; working effectively under pressure of high volume; good organizational skills, including ability to set priorities and meet deadlines; maintaining confidentiality.) **GRADE: 3 (Based on an annual salary of \$26,085) JOB NO: 230K**

Receptionist/Typist - Language Laboratory/Arts [Temporary to June 30, 1993; Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with

secretarial training or equivalent; minimum 2 years' related experience (e.g. reception, answering enquiries, using audio equipment, etc.)

preferably in a customer service environment; typing 40-45 wpm, accuracy essential; fluency in another language preferred; experience in a

audio-visual equipment preferred; demonstrated skill/ability in the following areas: wordprocessing; obtaining and providing information in a

clear and concise manner; pleasant telephone manner; dealing courteously and effectively with people; exercising tact and diplomacy;

working accurately and effectively under pressure of high volume; good organizational skills with the ability to set priorities with minimum

supervision; attending accurately to detail.) **BAND: 6 (Based on an annual salary of \$30,065) JOB NO: 231K**

Correction to Bulletin of November 9, 1992

Circulation Assistant - Circulation Services, Scott Library, Libraries [Hours: Mon.-Thurs., 10:00 a.m.-6:00 p.m.; Friday, 9:30 a.m.-5:30 p.m.; (High school graduation or equivalent; 1-2 years' related experience in providing front-line public service in a high volume area; some library public service experience preferred; basic keyboard skills to operate a computer terminal required, accuracy essential; knowledge of on-line computerized records system; demonstrated skill/ability in the following areas: attending accurately to detail under pressure of high volume; working independently; answering enquiries clearly and concisely; dealing calmly, courteously and effectively with people; good oral communication skills.) **BAND: 4 (\$27,691) JOB NO: 222C**