The University

BULLETIN

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GENERAL:
Christmas Holidays: University offices will be closed from Thursday, December 24, 1992 to Friday, January 1, 1993 inclusive.

Health & Wellness York will present an Alcohol Action event on November 30 and December 1 from 10:00 a.m. to 2:00 p.m. each day in the East Bear Pit, Central Square. Displays and demonstrations will also be presented by the Metropolitan Toronto Police Department, Mothers Against Drunk Driving (MADD), the Counselling and Development Centre, and Baachus York. The purpose of this event is to B.Y.O.B. (Be Your Own Boss).

YUSA elections will be held December 3. Proxy voting is permitted. YUSA members must present their membership cards at the polling stations in order to vote. Voting will take place at the following times and locations: York Campus: 11:30 a.m. to 3:30 p.m. in the West Bear Pit, Central Square; Glendon Campus: 12:00 noon to 2:00 p.m. - Salon Garigue (near cafeteria).

The Department of Human Resources announces the following appointments: Richard Cui, Coordinator Student Security, Safety, Security & Parking (DSSP), effective November 9; Norman Ferris, Assistant Security Supervisor, DSSP, effective October 26; Alfred Ene, Assistant Security Supervisor, DSSP, effective November 2. The following promotions/transfers have also taken place: Susan Heacock, Director, User Services, Computing & Communications Services; Anne Marie Ridley, Assistant Security Supervisor, DSSP.

The Student Centre Childcare's second annual Fall Fundraiser will take place on December 7 and 8. They will be selling baked goods and raffle tickets in the Colonade of the Student Centre from 11:00 a.m. to 3:30 p.m. each day. First prize: All inclusive trip for two to Algonquin Park ($700 value, compliments of Senate Travel Cuts). There are also over twenty other prizes to be won. Tickets are $1 each or 6 for $5 and can be purchased at the childcare or the Student Centre Information Booth. Draw date is December 16. For further information, call -55959.

The Glendon Gallery will present an exhibition of Chinese painting/mixed media by Liu Xiang-Ping until December 17. For gallery hours call 487-6721.

The AGYU presents an exhibition of cast bronze and concrete works by Toronto artist Tom Dean until December 20. For gallery hours, call 736-5169.

The York University Cooperative Daycare Centre is holding a Fundraising Holiday Raffle which will be drawn on December 15. Prizes include: Return airfare for two to London, England; Original painting by George Boyer; Free dental cleaning; Mounted 8x10 black and white portrait; $50 Gift certificate at Primo Ristorante; Brunch for two at JJ Muggs; and Cabaret tickets for two. Tickets are $2 each or 3 for $5. They can be purchased from members or from the daycare centre in Room 128, 90 Atkinson Road (telephone: 736-5190).

Events:
MONDAY, NOVEMBER 30
4:00 p.m. - Biology Research Seminar - "The allatoxins: Peptide inhibitors of insect juvenile hormone production" with Dr. Steve Tobe, University of Toronto - Room 320, Farquharson
4:00 p.m. - Economics Seminar Series - "Signaling Reversal" with Prof. Yair Tauman, SUNY, Stony Brook - Room 1063, Vari Hall
5:00 p.m. - MSW Information Session - [University of Toronto Graduate Program in Social Work] information will be available on the following: admission requirements, program description, and deadlines; applications will also be available - Harry Leith Room, Atkinson
TUESDAY, DECEMBER 1
11:30 a.m. - Graduate Geography Colloquium - "Homesteeding the Pryor Mountains of Montana" with Victor Konrad, Foundation for Educational Exchange between Canada and the United States of America - The Fulbright Program - Room 8421, Ross
12:00 noon - Brown Bag Seminar Series - Focus on Field Research - [Centre for Refugee Studies] "Field Trip Reports: Japan, Manila, Hong Kong" with Prof. Larry Lam, Centre for Refugee Studies - Conference Room (300), York Lanes
4:00 p.m. - Biology Research Seminar - with Dr. Brenda Andrews (topic t.b.a.) - Room 320, Farquharson
6:00 p.m. - Yeowomen Volleyball - York Yeowomen vs. University of Toronto - Tait McKenzie Gym
8:00 p.m. - Yeomen Volleyball - York Yeomen vs. University of Toronto - Tait McKenzie Gym

WEDNESDAY, DECEMBER 2
2:00 p.m. - Economics Seminar Series - with Prof. Matthew Jackson, Northwestern University - Room 1063, Vari Hall (topic t.b.a.)
4:30 p.m. - Centre for the Support of Teaching Workshop - "The Harvard Assessment Seminars: Exploring Teaching, Learning and Student Life" with Richard J. Light, Harvard University - Curtis Lecture Hall "I"

THURSDAY, DECEMBER 3
10:00 a.m. - 4:30 p.m. - Centre for the Support of Teaching Workshops - 10:00 a.m. - "Focus on Assessment - Special Interest Group I: Mathematics and Science" - Senate Chamber (S915), Ross; 3:30 p.m. - "Focus on Assessment - Special Interest Group II: Second Language Pedagogy" - Stong Master's Dining Room; and 4:30 p.m. - "Focus on Assessment - Special Interest Group III: Writing Programs" - Stong Master's Dining Room
12:00 noon - Film Presentation - [Centre for Refugee Studies] "Safe Place: A Video for Refugee Rights in Canada" - Conference Room (305), York Lanes
3:00 p.m. - Graduate Colloquium in Music - "Computer Applications in Music: Three Recent Studies" with James Kitpen, University of Toronto; and York Profs. Jay Rahn and Michael Coghlan - for location, please call the Music Department at 55196
4:00 p.m. - Graduate Program in Interdisciplinary Studies Colloquia Series - "Sexist Language: Societal and Psychological Consequences" with Susan Lesavage - Gallery (Room 320), Norman Bethune
4:30 p.m. - York Seminar in the History of Economic Thought [Economics Department] "Hayek's Rational Processes: Markets, Knowledge and Uncertainty" with Omar Hamouda, Glendon - Room 1063, Vari Hall
5:00 p.m. - Winter Jazz Bash - (Music Department) featuring "hot tunes" and "great talent" - Junior Common Room, McLaughlin
6:00 p.m. - Public Lecture - [African Studies Program] "The Curse of Allah: The Disembowement of Civil Society and the Collapse of the State in Somalia" by Prof. Ahmed Samatar, St. Lawrence University, New York - Senate Chamber (S915), Ross
7:30 p.m. - Yeomen Hockey - York Yeomen vs. Waterloo - York Ice Arena

FRIDAY, DECEMBER 4
9:00 a.m. - Centre for the Support of Teaching Workshop - "Focus on Assessment - Special Interest Group IV: Advising" - Senate Chamber (S915), Ross
1:30 p.m. - MA Defence - [Graduate Program in Geography] Joan Crowe will defend her thesis titled "Gender Differences in Commuting to Office Concentrations Within the Toronto Area" - Room N401, Ross

MONDAY, DECEMBER 7
4:00 p.m. - Board of Governors' Meeting - Board/Senate Chamber, Glendon
4:00 p.m. - Economics Seminar Series - with Prof. Xavier Ives, Autonomous University of Barcelona - Room 1063, Vari Hall (topic t.b.a.)

STAFF POSITIONS:
Applications for internal transfers/promotions should reach Human Resources no later than December 7, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Imgridt Duly

Senior Executive Officer - Office of the Dean, Arts (University degree or equivalent; several years' senior administrative/managerial experience in a university or comparable institutional environment; experience managing budgets or equivalent functions where attention to detail is critical; broad understanding of the goals and objectives of a university; demonstrated skill/ability in the following areas: excellent oral and written communication skills; proven report writing skills; excellent organizational and management skills, and ability to exercise them effectively in a university environment; proven ability to exercise good judgement and initiative; superior skill in budgetary planning and control; analytical skills; ability to work accurately with detail; demonstrated ability to deal effectively with a wide range of contacts; computerized spreadsheet skills; knowledge of an on line financial record system. Please submit a resume when making an application.) P&M: 11 ($57,130-$69,126) JOB NO: 233B

Counsellor: Donna Robbins

Administrative Assistant - Office of the Master, Bethune College [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation and some post-secondary education courses or equivalent; minimum 3 years' related administrative experience (e.g. liaison, coordinating, etc.) including supervisory and budget; previous committee involvement required; familiarity with the structures of the University and college systems preferred; demonstrated skill/ability in the following areas: interpreting financial reports and accurately working with figures; wordprocessing and computerized spreadsheets; budgeting; minute-taking; working effectively under pressure of high volume; exercising tact and diplomacy; explaining detailed information clearly and concisely; excellent written communication skills; exercising good judgement and initiative; excellent organizational skills including ability to work independently and set priorities; effective interpersonal skills; excellent supervisory skills. Please submit a resume when making an application.) BAND: 14 ($42,837) JOB NO: 234K
On November 26, 1992 the government reneged on its commitment and announced a 1993/94 base grant increase of 0%.

The announced capping of transfer payments at the 1992/93 level is a claw back of the promised 2% for 1993/94 and 1994/95 announced last year. York, along with universities across Ontario, took Minister Allen and the provincial government at their word and now faces the problem of addressing commitments made on the basis of the promised increases.

The $4 million that comes free in 1993/94 from Faculty Renewal Grants plus a further $10 million will be removed from the 1993/94 budget. These funds will be used by the Ministry of Colleges and Universities for discretionary allocations. In other words, real transfer grants to the system will be at the 1992/93 level less $14 million.

The Council of Ontario Universities analysis suggests the impact on individual institutional base grants will vary, depending on OCUA's advice. Their estimates of impact range from a worst case decrease of 1.2% to a best case increase of 0.2%.

Also included in the November 26 announcement was the elimination of the 1% set aside for transitional funding. Instead, the government announced a one-time only 2% Restructuring fund for 1993/94. There is no indication from the government regarding the universities' share or how this fund will relate to the restructuring exercise. Of the 2%, 1% will be returned to the Ministry of Colleges and Universities base budget, not the base budget of the universities.

The government also announced an average tuition fee increase of $132 (6.97%) and changes to the Ontario Student Assistance Plan shifting towards a relatively greater loans component, although some grants will be retained. Coupled with this is the announced modest pilot project to examine the feasibility of income contingent repayment.
WEATHER EMERGENCY PROCEDURES: On occasion, information received from various sources such as government weather services, the Ministry of Transport, the police services, the Canadian Automobile Association and the Toronto Transit Commission will indicate that weather and driving conditions are hazardous. When this happens, in the interest of public safety the University will adopt weather emergency procedures as outlined below. The decision to adopt weather emergency procedures and cancel classes is the responsibility of the President and the Chair of Senate.

When a decision is made to adopt weather emergency procedures during regular office hours, the Department of Human Resources will notify designated University representatives who will announce to members of their Faculty, College, or administrative department that classes will be cancelled at a specific time. An announcement will also be made over the following radio stations as soon as possible after the decision has been reached: CKYC-AM (Country 59); CFRB-AM (1010); CJCJ-AM (1430); CKFM-FM (99.9); CHUM (1050 AM & 104.5 FM); CFNY-FM (102.1); CFTR-AM (660); CHFI-FM (98.1); GTO7; and CHRY-FM (105.5) Radio York.

When a decision is made to adopt weather emergency procedures before the University begins operations in the morning, the Department of Security and Parking Services will inform designated University representatives as well as the Security Control Centre and the York University switchboard. An announcement will be made on the above noted radio stations as soon as possible after 7:00 a.m.

When a decision has been made to revert to normal operation procedures, the University's Security Control Centre and switchboard will be made aware of the return to normal operating procedures. Copies of the full policy have the heads of all academic and administrative units. Additional copies may be obtained from the Department of Human Resources (22784).

When weather emergency services are adopted by the University, certain service departments are required to continue to operate under special emergency operating procedures. These departments are: Security and Parking Services, Department of Physical Plant (outside services section, utilities section), Security Control Centre, university switchboard and computer operations.

WEATHER EMERGENCY INFORMATION LINE: 736-5600

The Tait McKenzie Centre will be closed on December 19 and 20. It will close for the holidays at 3:00 p.m. on December 23, 1992 and re-open at 7:15 a.m. on January 4, 1993.

All York University libraries will close at 6:00 p.m. on December 23 and re-open on January 4, 1993 with the exception of Scott and Steacie which will be open December 29 and 30 from 9:00 a.m. to 5:00 p.m. Circulation, Reserves, and Reference services will be available at Scott, and Reserves and Circulation services will be available at Steacie.

Science-related faculty members are asked to note that the Office of Research Administration has been advised that NSERC's Collaborative Project Grants Program (for which the deadline for letters of intent was January 15) has been postponed for at least one year. The information session scheduled for December 16 has therefore been cancelled. For more information, please call 750-055 (E-mail: RESEARCH@VM2.YORKU.CA).

A University department has for sale: 1 Model SF-7700 Sharp Photocopier. This is a basic unit (15 CPM), will take up to 11x17" originals, maintenance costs 2.31 cents per copy. Selling price: $500.00. If interested, please contact D. Watts at -22403.

Applications and nominations are invited for the position of Robert Chair in Canadian Studies, for the 1993-94 academic year. The position is held by York faculty on an annual basis. The chairholder, who must have an established record of published work in Canadian studies, will be able to devote most of his/her time to the completion of an ongoing research project. Teaching will be reduced to a single half course, preferably a graduate course in the holder's area of research. They will also deliver the annual Roards Lecture, organize a seminar series bearing on his/her research, and meet with visiting scholars. A statement on nomination procedures can be secured from the Roberts Centre for Canadian Studies, Room 227, York Lanes (55499).

Applications/nominations must be received at the Centre by January 20, 1993.

The Retirement Consultation Centre will offer a seminar titled "When Can I Afford to Retire?" on January 18 from 9:00 a.m. to 1:00 p.m. in the Stong Master's Dining Room. This seminar will be of interest to staff or faculty who are thinking of early retirement. To register, call 66228 or E-mail: RETIRE@VM2.YORKU.CA.

Recreation York will offer free aquatics classes, December 15 and 17 from 12:45 to 1:15 p.m. The winter brochures are now available and can be picked up in Room 211, Tait McKenzie. Brochures will not be mailed out. Staff can now purchase coupons for the next session of fitness classes which begin in January.

Applications and nominations are invited for the position of Director of the Centre for Refugee Studies for a term of no less than two years and no more than four years beginning July 1, 1993. Established as an official University-based research unit in 1988, the Centre was named a CIDA Centre of Excellence in 1991. The Director of the Centre reports to the Associate Vice-President (Research). Applicants are expected to have academic appointments at York University and to have a distinguished record of scholarship and strong research interests in refugee studies or related issues. They must possess the capacity to administer and develop the research programs of this interdisciplinary unit. The Director is expected to administer the day-to-day activities of the Centre, to fulfil the CIDA Centre of Excellence mandate, to develop additional funding sources, and to maintain an active research program. The successful applicant will have an appropriate course load reduction through the Centre of Excellence agreement and an administrative stipend. The Search Committee consists of: Profs. William H. Angus, Lawrence Lam, David Leyton-Brown, and Alan Simmons, Mr. Ogenga Otunnu, Ms Farhana Mather, and Ms Susan Davis. Applications and nominations (including curriculum vitae and suggested references) should be sent to the Search Committee, Office of the Associate Vice-President (Research), S945 Ross Building. For further information, please contact the Secretary of the Search Committee at 55780.

The Grounds and Vehicles Section wishes to inform those members of the York community that use the shuttle service to and from Glendon College, that the service will not be available between December 24, 1992 and January 3, 1993. The last run will leave the Glendon Campus on December 23 at 11:00 a.m. and arrive at the York Campus at approximately 11:40 a.m. The service will resume its normal schedule on January 4, 1993.

York Campus Bookstore Hours (December 14-23): Monday to Friday - 9:00 a.m.-5:00 p.m.; Saturday, December 19 - 10:00 a.m.-3:00 p.m. Please note that the Bookstore will be closed from December 24, 1992 to January 3, 1993 (inclusive).

Members of the York community are reminded that the University will only issue 1992 charitable tax receipts for gifts or donations received during the 1992 calendar year. For those who choose to use the University as a charitable organization, the following dates are important: 1992 tax year, provided that cheques and donation documents are dated prior to January 1, 1993 and externally mailed envelopes bear a 1992 post mark. Donations received after January 15, 1993 will be processed as contributions to the 1993 tax year.
MONDAY, DECEMBER 14
4:00 p.m. - 6:00 p.m. - Reception - to honour Joyce Thompson who is retiring from Bethune College; contributions may be forwarded to Maureen Principe, Room 201, Bethune - Norman's (Room 201), Bethune

WEDNESDAY, DECEMBER 16
4:00 p.m. - Research Lecture Series - [Office of the Associate Vice-President (Research)] "All That Glitters is Not Gold" by Peter B. Moens, Professor of Biology and Natural Science, Walter Gordon Fellow, DRF, FRSC, Harry Leith Room (0044), Atkinson

FRIDAY, DECEMBER 17
10:00 a.m. - MA Defence - [Graduate Program in Philosophy] Leo Coholic will defend his thesis titled 'Descartes' Meditations in the Meditations on First Philosophy' - Room CC02, York Hall, Glendon
2:00 p.m. - PhD Defence - [Graduate Program in Biology] Doris Audet will defend her thesis titled 'Rooit quality, foraging and young production in the mouse-eared bat, Myotis mystic: A test of the ESS model of group size selection' - Room 203, Lumber Museum

MONDAY, DECEMBER 21
1:00 p.m. - PhD Defence - [Graduate Program in Sociology] Martin Pfeiffer will defend his dissertation titled "An Examination of Inglehart's Silent Revolution Thesis" - Senior Common Room, McLaurin
3:30 p.m. - MA - to honour Francine Bertrand, who is retiring from Physical Resources - contributions towards a gift may be forwarded to Edwina Scott, Room 121, Physical Resources Bldg. until December 17 - please RSVP to -55758 - Physical Resources Bldg., Cafeteria

STAFF POSITIONS:
Applications for internal transfers/promotions should reach Human Resources no later than December 21, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Dewn Richards
*Coordinating: Academic Policy Development - Office of the Associate Vice-President (Faculties) [University degree or equivalent; minimum 2-3 years' related experience in a university; broad understanding of the academic goals and missions of York University; policy research experience a definite asset; excellent oral and written communication skills; good interpersonal skills; proven ability to exercise good judgement and initiative; excellent organizational skills; facility in understanding and clearly explaining complex information; demonstrated ability to deal effectively with individuals at all levels within an organization; tact, diplomacy and discretion; wordprocessing skills. Please submit a resume when making an application] GRADE: P&M 6 Under Review ($38,844-$47,048)

JOB NO: 245H
File Clerk - Student Affairs, Administrative Studies [Hours: 9:00 a.m.-5:00 p.m.; 8:30 a.m.-4:30 p.m. (summer)] [High school graduation or equivalent; 1 year's related experience (e.g., filing, answering enquiries, etc.) preferred; basic keyboarding skills to operate a computer terminal, accuracy essential; familiarity with an on-line record system required; demonstrated skill/ability in the following areas: filing quickly and accurately; working cooperatively and effectively with people; attending accurately to detail; working independently; eliciting accurate information and answering detailed enquiries; good organizational skills.] BAND: 2 ($25,601)

JOB NO: 244H
Career Counsellor, The Robbins
Faculty Secretary - Sociology, Arts [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 2 years' related secretarial experience (e.g. setting meetings, wordprocessing, reception, etc.), preferably in a post-secondary environment; typing 40-45 wpm, accuracy essential; database skills required; demonstrated skill/ability in the following areas: wordprocessing and computerized spreadsheets; good oral communication to elicit information and answer detailed enquiries; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills, including setting priorities and working effectively under pressure of high volume; minute taking.) BAND: 5 ($28,853)

JOB NO: 245K
Faculties Secretary - Social Science, Arts [Hours: 8:30 a.m.-5:00 p.m. (winter); 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 2 years' related secretarial experience (e.g. wordprocessing, arranging meetings, etc.), preferably in a post-secondary environment; typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing, good oral communication to elicit information and answer enquiries; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills, including setting priorities and working effectively under pressure of high volume; pleasant telephone manner.) BAND: 4 ($27,691)

JOB NO: 246K
Assistant Coordinator - Office for Persons with Disabilities [Hours: 8:00 a.m.-4:00 p.m.] (University degree in Social Science, Psychology, Education, Rehabilitation, etc.; administrative skills in rehabilitation services preferred; minimum 1-2 years' community service experience, preferably related to persons with disabilities; knowledge of disability issues; knowledge of university structures, admissions procedures and academic policies preferred; familiarity with university and community resources (e.g. counselling services, advocacy groups, etc.) preferred; demonstrated; skill/ability in the following areas: wordprocessing; working cooperatively and effectively with people, exercising tact and diplomacy; maintaining confidentiality; explaining detailed information clearly and concisely; excellent writing and communication skills; exercising good judgement and initiative; excellent organizational skills including working independently and setting priorities; effective interpersonal skills; overseeing the work of others. Please attach a resume when making an application.) BAND: 13 Provisional ($40,836)

JOB NO: 247K
Counsellor: Susan Landove
Graphic Designer/Computer Network Coordinator - Design and Production, Communications [Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (Post-secondary education plus 2 years' related experience in graphic design, including computer network management experience; demonstrated skill/ability in the following areas: working with a variety of computer software packages (i.e., QUARK, XPRESS, ALDUS Freehand, ADOBE Illustrator, ADOBE Photoshop and WINDOW2); accurately obtaining and clearly explaining complex information; good presentation skills; effectively understanding and working cooperatively with a variety of people; excellent interpersonal skills; exercising initiative and good judgement; working effectively under pressure of high volume. Please submit a resume when making an application. Portfolio will be requested.) BAND: 16 Provisional ($47,138)

JOB NO: 248L
Illustrator - Design and Production, Communications [Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (Post-secondary education plus 2 years' related experience in graphic design, including computer network management experience; demonstrated skill/ability in the following areas: working with a variety of computer software packages (i.e., QUARK, XPRESS, ALDUS Freehand, ADOBE Illustrator, ADOBE Photoshop and WINDOW2); excellent illustration skills using conventional/traditional illustration techniques and materials; accurately obtaining and clearly explaining complex information; good presentation skills; effectively understanding and working cooperatively with a variety of people; excellent interpersonal skills; exercising initiative and good judgement; working effectively under pressure of high volume. Please submit a resume when making an application. Portfolio will be requested.) BAND: 12 Provisional ($38,928)

JOB NO: 249L
Re-Posting of Job No: 242L
Counsellor: Susan Landove
*Administrative Assistant I - Office of the Associate Vice-President, Facilities & Business Operations [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 2 years' related experience in a financial/technical/business environment; typing 65 wpm; technical typing skills preferred; budgeting and computerized spreadsheet skills preferred; ability to use electronic mail; demonstrated skill/ability in the following areas: wordprocessing, shorthand/速记/transcribing from dictation equipment; minute taking; attending accurately to detail; good oral communication; pleasant telephone manner; maintaining confidentiality; excellent oral communication skills; effective interpersonal skills; excellent organizational skills, including ability to work independently and set priorities. Please submit a resume when making an application.) GRADE: CEUY 6 ($34,807)