



YORK UNIVERSITY
BULLETIN

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, November 30 - Monday, December 7, 1992
Volume 12, Number 45

GENERAL:

Christmas Holidays: University offices will be closed from Thursday, December 24, 1992 to Friday, January 1, 1993 inclusive.

Health & Wellness York will present an **Alcohol Action** event on November 30 and December 1 from 10:00 a.m. to 2:00 p.m. each day in the East Bear Pit, Central Square. Displays and demonstrations will also be presented by the Metropolitan Toronto Police Department, Mothers Against Drunk Driving (MADD), the Counselling and Development Centre, and Bacchus York. The purpose of this event is to B.Y.O.B. (Be Your Own Boss).

YUSA elections will be held December 3. Proxy voting is permitted. YUSA members must present their membership cards at the polling stations in order to vote. Voting will take place at the following times and locations: **York Campus:** 11:30 a.m. to 3:30 p.m. in the West Bear Pit, Central Square; **Glendon Campus:** 12:00 noon to 2:00 p.m. - Salon Garigue (near cafeteria).

Members of the York community are reminded that the University will only issue 1992 **charitable tax receipts** for gifts or donations received during the 1992 calendar year. To provide for the closing of the University in December and to allow for a reasonable delay in internal and external mail systems, the office of Private Funding (Suite A, WOB) will accept donations up to and including the end of the second business week in January 1993 (Friday, January 15, 1993) as being contributions in the 1992 tax year, provided that cheques and donation documents are dated prior to January 1, 1993 and externally mailed envelopes bear a 1992 post mark. Donations received after January 15, 1993 will be processed as contributions to the 1993 tax year.

The Faculty of Graduate Studies (FGS) invites nominations of York faculty members for a **Distinguished Research Professorship** to be conferred at the Fall 1993 FGS convocation. The major criterion for this honour is scholarly achievement as demonstrated by sustained publication or other recognized and accepted demonstrations of sustained authoritative contribution to scholarship. Any full-time York faculty member may submit a nomination by January 29, 1993. Each nomination must include the nominee's up-to-date curriculum vitae, the names and addresses of three possible external and international referees and a letter explaining how the nominee meets the criteria, with attention to the scholarly significance and impact of the nominee's publications and accomplishments, and any awards, recognition and/or international reputation which have resulted. Please address nominations or inquiries to the FGS Council Office (N917 Ross, -55329).

A reception will be held to honour **Francine Bernard** who is retiring from the Department of Physical Resources. The reception will be held December 21 at 3:30 p.m. in the Physical Resources Building Cafeteria (on Rideau Road). Contributions towards a gift may be forwarded to Edwina Scott, Room 121, Physical Resources Building until December 17. Please RSVP to -55758.

CUPE, Local 1356 (Physical Resources) will hold its first **Christmas Dinner Party** on Saturday, December 12 at the Silvani Palace Banquet Halls (4611 Steeles Avenue West). Tickets are \$25/person. Cocktails at 6:00 p.m., dinner at 7:00 p.m. December 4 is the last day to purchase tickets. For further information, call Lisa Brown at 790-6172 or Stella Lehto at 736-8331.

The Department of Human Resources announces the following **appointments:** Richard Ooi, Coordinator Student Security, Safety, Security & Parking (DSSP), effective November 9; Norman Ferriss, Assistant Security Supervisor, DSSP, effective October 26; Alfred Ene, Assistant Security Supervisor, DSSP, effective November 2. The following **promotions/transfers** have also taken place: Susan Heacock, Director, User Services, Computing & Communications Services; Anne Marie Ridley, Assistant Security Supervisor, DSSP.

The Student Centre Childcare's second annual **Fall Fundraiser** will take place on December 7 and 8. They will be selling baked goods and raffle tickets in the Colonnade of the Student Centre from 11:00 a.m. to 3:00 p.m. each day. First prize: All inclusive trip for two to Algonquin Park (\$700 value, compliments of Senate Travel Cuts). There are also over twenty other prizes to be won. Tickets are \$1 each or 6 for \$5 and can be purchased at the childcare or the Student Centre Information Booth. Draw date is December 16. For further information, call -55959.

Art Galleries/Displays: The Glendon Gallery will present an exhibition of Chinese painting/mixed media by Liu Xiang-Ping until December 17. For gallery hours call 487-6721.

- The AGYU presents an exhibition of cast bronze and concrete works by Toronto artist Tom Dean until December 20. For gallery hours, call 736-5169
- The Samuel J. Zacks Gallery, Stong College presents an exhibition of Chinese ink and watercolour paintings by Xian Ting Chao, Hu Liu Po, and Ming Chao titled "Three Artists from the Yangtze River." The exhibition continues until December 4 and marks the 20th anniversary of the gallery.
- The IDA Gallery presents a Visual Arts Student Exhibition featuring works in various media by third year students Emily Jolley and Zerna Ludlow.

The Professional and Managerial Association announces that nominations are now being accepted for the third annual **Professional and Management Service Award** to be presented this spring. This award was created by the Association in 1990 to acknowledge P&M staff who present strong evidence of outstanding service to students, the P&M Association, the York community and/or the external community with which York relates. Preference will be given to those whose record demonstrates service in some combination of these areas. Nominees must be members of the P&M Association for a period of at least two years at the time of nomination. Written references are required. Nominations or inquiries may be forwarded to the co-chairs of the Program Committee: Paule Cotter, C232, York Hall, Glendon; or JoAnne Williams, 226 CFA, no later than December 23.

The York University Cooperative Daycare Centre is holding a **Fundraising Holiday Raffle** which will be drawn on December 15. Prizes include: Return airfare for two to London, England; Original painting by George Boyer; Free dental cleaning; Mounted 8x10 black and white portrait; \$50 Gift certificate at Primo Ristorante; Brunch for two at JJ Muggs; and Cabaret tickets for two. Tickets are \$2 each or 3 for \$5. They can be purchased from members or from the daycare centre in Room 128, 90 Atkinson Road (telephone: 736-5190).

The Department of Physical Education, Recreation and Athletics is now holding a **"Pre-Christmas Sale."** Current members who recruit a new member will receive a 50% refund on their existing membership fee. Conditions apply. In addition, 1/3 size lockers will be discounted by 1/3 off the regular purchase price. For more information, call -22346 or -77214. This special offer ends December 15.

EVENTS:

MONDAY, NOVEMBER 30

- 4:00 p.m. - **Biology Research Seminar** - "The allatostatins: Peptide inhibitors of insect juvenile hormone production" with Dr. Steve Tobe, University of Toronto - Room 320, Farquharson
- 4:00 p.m. - **Economics Seminar Series** - "Signaling Reversal" with Prof. Yair Tauman, SUNY, Stony Brook - Room 1063, Vari Hall
- 5:00 p.m. - **MSW Information Session** - [University of Toronto Graduate Program in Social Work] information will be available on the following: admission requirements, program description, and deadlines; applications will also be available - Harry Leith Room, Atkinson

TUESDAY, DECEMBER 1

- 11:30 a.m. - **Graduate Geography Colloquium** - "Homesteading the Pryor Mountains of Montana" with Victor Konrad, Foundation for Educational Exchange between Canada and the United States of America - The Fulbright Program - Room S421, Ross
12:00 noon - **Brown Bag Seminar Series - Focus on Field Research** - [Centre for Refugee Studies] "Field Trip Reports: Japan, Manila, Hong Kong" with Prof. Larry Lam, Centre for Refugee Studies - Conference Room (390), York Lanes
4:00 p.m. - **Biology Research Seminar** - with Dr. Brenda Andrews (topic t.b.a.) - Room 320, Farquharson
6:00 p.m. - **Yeowomen Volleyball** - York Yeowomen vs. University of Toronto - Tait McKenzie Gym
8:00 p.m. - **Yeomen Volleyball** - York Yeomen vs. University of Toronto - Tait McKenzie Gym

WEDNESDAY, DECEMBER 2

- 2:00 p.m. - **Economics Seminar Series** - with Prof. Mathew Jackson, Northwestern University - Room 1063, Vari Hall (topic t.b.a.)
4:30 p.m. - **Centre for the Support of Teaching Workshop** - "The Harvard Assessment Seminars: Exploring Teaching, Learning and Student Life" with Richard J. Light, Harvard University - Curtis Lecture Hall "I"

THURSDAY, DECEMBER 3

- 10:00 a.m. - 4:30 p.m. - **Centre for the Support of Teaching Workshops** - 10:00 a.m. - "Focus on Assessment - Special Interest Group I: Mathematics and Science" - Senate Chamber (S915), Ross; 3:00 p.m. - "Focus on Assessment - Special Interest Group II: Second Language Pedagogy" - Stong Master's Dining Room; and 4:30 p.m. - "Focus on Assessment - Special Interest Group III: Writing Programs" - Stong Master's Dining Room
12:00 noon - **Film Presentation** - [Centre for Refugee Studies] "Safe Place: A Video for Refugee Rights in Canada" - Conference Room (305), York Lanes
3:00 p.m. - **Graduate Colloquium in Music** - "Computer Applications in Music: Three Recent Studies" with James Kippen, University of Toronto; and York Profs. Jay Rahn and Michael Coghlan - for location, please call the Music Department at -55186
4:00 p.m. - **Graduate Program in Interdisciplinary Studies Colloquia Series** - "Sexist Language: Societal and Psychological Consequences" with Susan Levesque - Gallery (Room 320), Norman Bethune
4:30 p.m. - **York Seminar in the History of Economic Thought** - [Economics Department] "Hayek's Rational Processes: Markets, Knowledge and Uncertainty" with Omar Hamouda, Glendon - Room 1063, Vari Hall
5:00 p.m. - **Winter Jazz Bash** - [Music Department] featuring 'hot tunes' and 'great talent' - Junior Common Room, McLaughlin
6:00 p.m. - **Public Lecture** - [African Studies Program] "The Curse of Allah: The Disembowelment of Civil Society and the Collapse of the State in Somalia" by Prof. Ahmed Samatar, St. Lawrence University, New York - Senate Chamber (S915), Ross
7:30 p.m. - **Yeomen Hockey** - York Yeomen vs. Waterloo - York Ice Arena

FRIDAY, DECEMBER 4

- 9:00 a.m. - **Centre for the Support of Teaching Workshop** - "Focus on Assessment - Special Interest Group IV: Advising" - Senate Chamber (S915), Ross
1:30 p.m. - **MA Defence** - [Graduate Program in Geography] Joan Crowe will defend her thesis titled "Gender Differences in Commuting to Office Concentrations Within the Toronto Area" - Room N401, Ross

MONDAY, DECEMBER 7

- 4:00 p.m. - **Board of Governors' Meeting** - Board/Senate Chamber, Glendon
4:00 p.m. - **Economics Seminar Series** - with Prof. Xavier Ives, Autonomous University of Barcelona - Room 1063, Vari Hall (topic t.b.a.)

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than December 7, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Irmgardt Duley

***Senior Executive Officer - Office of the Dean, Arts** (University degree or equivalent; several years' senior administrative/managerial experience in a university or comparable institutional environment; experience managing budgets or equivalent functions where attention to detail is critical; broad understanding of the goals and objectives of a university; demonstrated skill/ability in the following areas: excellent oral and written communication skills; proven report writing skills; excellent organizational and management skills, and ability to exercise them effectively in a university environment; proven ability to exercise good judgement and initiative; superior skill in budgetary planning and control; analytical skills; ability to work accurately with detail; demonstrated ability to deal effectively with a wide range of contacts; computerized spreadsheet skills; knowledge of an on line financial record system. Please submit a resume when making an application.) **P&M: 11 (\$57,130-\$69,126) JOB NO: 233B**


Counsellor: Donna Robbins

Administrative Assistant - Office of the Master, Bethune College [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation and some post-secondary education courses or equivalent; minimum 3 years' related administrative experience (e.g. liaison, coordinating, etc.) including supervisory and budget; previous committee involvement required; familiarity with the structures of the University and college systems preferred; demonstrated skill/ability in the following areas: interpreting financial reports and accurately working with figures; wordprocessing and computerized spreadsheets; budgeting; minute taking; working effectively under pressure of high volume; exercising tact and diplomacy; explaining detailed information clearly and concisely; excellent written communication skills; exercising good judgement and initiative; excellent organizational skills including ability to work independently and set priorities; effective interpersonal skills; excellent supervisory skills. Please submit a resume when making an application.) **BAND: 14 (\$42,837) JOB NO: 234K**



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1204



YORK UNIVERSITY
BULLETIN

Published by
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(416) 736-5010.

Monday, December 7 - Monday, December 14, 1992
Volume 12, Number 46

GENERAL:

All York Libraries will be closed from December 24, 1992 to January 3, 1993 with the exception of Scott and Steacie which will be open December 29 and 30 from 9:00 a.m. to 5:00 p.m. Circulation, Reserves, and Reference services will be available at Scott and Circulation and

1204



YORK UNIVERSITY
BULLETIN

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the Communications
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Volume 12, Special Bulletin Number 8
Tuesday, December 1, 1992

On November 26, 1992 the government reneged on its commitment and announced a 1993/94 base grant increase of 0%.

The announced capping of transfer payments at the 1992/93 level is a claw back of the promised 2% for 1993/94 and 1994/95 announced last year. York, along with universities across Ontario, took Minister Allen and the provincial government at their word and now faces the problem of addressing commitments made on the basis of the promised increases.

The \$4 million that comes free in 1993/94 from Faculty Renewal Grants plus a further \$10 million will be removed from the 1993/94 budget. These funds will be used by the Ministry of Colleges and Universities for discretionary allocations. In other words, real transfer grants to the system will be at the 1992/93 level less \$14 million.

The Council of Ontario Universities analysis suggests the impact on individual institutional base grants will vary, depending on OCUA's advice. Their estimates of impact range from a worst case decrease of 1.2% to a best case increase of 0.2%.

Also included in the November 26 announcement was the elimination of the 1% set aside for transitional funding. Instead, the government announced a one-time only 2% Restructuring fund for 1993/94. There is no indication from the government regarding the universities' share or how this fund will relate to the restructuring exercise. Of the 2%, 1% will be returned to the Ministry of Colleges and Universities base budget, not the base budget of the universities.

The government also announced an average tuition fee increase of \$132 (6.97%) and changes to the Ontario Student Assistance Plan shifting towards a relatively greater loans component, although some grants will be retained. Coupled with this is the announced modest pilot project to examine the feasibility of income contingent repayment.

WEDNESDAY, DECEMBER 9

- 2:00 p.m. - **MA Defence** - [Graduate Program in Sociology] Colin Ninvalle will defend his thesis titled "Affirmative Action Reconsidered from a 'Critical' Perspective" - Senate Chamber (S915), Ross
- 2:00 p.m. - **PhD Defence** - [Graduate Program in Psychology] Alan R. McAllister will defend his dissertation titled "Interpreting the Programming Process: A Study of the Problem-Solving Strategies of Young Gifted Students Learning Logo" - Room N927, Ross
- 2:00 p.m. - **Lecture** - [Centre for Feminist Research and Women's Studies, Atkinson] "Structural Adjustment and Implications for Women" by Norma Sanchis, sociologist, feminist researcher and activist from Argentina - Harry Leith Room, Atkinson
- 4:00 p.m. - **Economics Seminar Series** - "Vested Interests in a Positive Theory of Stagnation and Growth" with Prof. Victor Rios-Rull, University of Pennsylvania - Room 1063, Vari Hall
- 4:30 p.m. - **'Star Lovers Delight'** - a lunar eclipse is due to begin at 5:00 p.m. with an explanatory session commencing at 4:30 p.m. in Room 315, Petrie - those wishing to 'shoot the moon' should bring a 35 mm. SLR camera with a bayonet or screw lens mount; additional telescopes will be set up in parking lot KK (beside the observatory) - for further information, call -77773 - Astronomical Observatory

THURSDAY, DECEMBER 10

- 12:00 noon - **YUSA General Membership Meeting** - Glendon Senate Chamber
- 2:00 p.m. - **MEd Defence** - [Graduate Program in Education] Judith David-Wilson will defend her thesis titled "Workplace Educational/Training Programs in Manufacturing Employee Perceptions" Room N927, Ross
- 4:00 p.m. - **Senate Meeting** - Senate Chamber (S915), Ross

FRIDAY, DECEMBER 11

- 12:00 noon & 1:00 p.m. - **YUSA General Membership Meeting** - Curtis Lecture Hall "C"
- 3:00 p.m. - **Graduate Seminar** - [Graduate Program in Exercise and Health Science] "Aging and Active Living: A Social Science Perspective" with Dr. Barry McPherson, Wilfrid Laurier University - Gallery (Room 320), Norman Bethune

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than December 14, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Karen Wright

Shipping/Receiving Assistant - Bookstore, Business Operations [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer); during peak periods may be required to work an evening shift one or two evenings per week from 11:00 a.m.-7:00 p.m. or 1:00 p.m.-9:00 p.m.] (High school graduation or equivalent; 1 year's experience in a computerized shipping/receiving environment; experience in the safe operation of material handling devices including electric pallet truck preferred; basic keyboarding skills to operate a computer terminal; demonstrated skill/ability in the following areas: good organizational skills including ability to meet deadlines; working effectively under pressure; lifting/moving heavy materials; pushing loaded carts or mobile units; walking for lengthy periods; good oral communication skills; dealing courteously and effectively with people; good customer service skills.) **BAND: 3 Provisional (\$26,626) JOB NO: 235C**

Shipping/Receiving Assistant - Bookstore, Business Operations [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer); during peak periods may be required to work an evening shift one or two evenings per week from 11:00 a.m.-7:00 p.m. or 1:00 p.m.-9:00 p.m.] (High school graduation or equivalent; 1 year's experience in a computerized shipping/receiving environment; experience in the safe operation of material handling devices including electric pallet truck preferred; basic keyboarding skills to operate a computer terminal; demonstrated skill/ability in the following areas: good organizational skills including ability to meet deadlines; working effectively under pressure; lifting/moving heavy materials; pushing loaded carts or mobile units; walking for lengthy periods; good oral communication skills; dealing courteously and effectively with people; good customer service skills.) **BAND: 3 Provisional (\$26,626) JOB NO: 236C**

Department Secretary - Administrative Studies, Atkinson [Temporary to April 2, 1993; Hours: 9:00 a.m.-5:00 p.m. (winter), 11:00 a.m.-7:00 p.m. one day per week during peak periods] (High school graduation with secretarial training or equivalent; 1-2 years' related experience (e.g. wordprocessing, answering enquiries, clerical, etc.) preferably in a student related area; typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; good oral communication to elicit information and answer enquiries; dealing courteously and effectively with people; attending accurately to detail; good organizational skills; ability to set priorities and work effectively under pressure of high volume; pleasant telephone manner.) **BAND: 3 (Based on an annual salary of \$26,626) JOB NO: 237C**

Counsellor: Donna Robbins

Wardrobe Assistant - Theatre, Fine Arts [Temporary: January 4, 1993 to May 31, 1993; Hours: 10:00 a.m.-6:00 p.m.; 2:30 p.m.-10:30 p.m. during productions] (Minimum 1 year's post-secondary education in costuming and history of costume; Bachelor of Fine Arts would be an asset; 3 years' related experience in costuming; demonstrated skill/ability in the following areas: cutting, design, construction, and purchasing of costumes; techniques of corsetry, foundation of fabric modification, millinery, shoe re-structuring, headdresses, wig-making and dressing; techniques of jewelry and accessory construction including polyester casting resin, FEV, glue gun, metal work, paper mache, etc; effective interpersonal skills; dealing courteously and effectively with people; clearly explaining and demonstrating equipment use and procedures; accurately interpreting and summarizing information; training and supervising; exercising initiative; excellent organizational skills, including the ability to work under pressure of high volume; working independently and setting priorities; preventative maintenance and minor repairs on equipment; valid drivers license. Please submit a resume when making an application.) **BAND: 12 (Based on an annual salary of \$38,928) JOB NO: 238K**

Faculty Secretary - Calumet College/Arts [Hours: 9:00 a.m.-5:00 p.m. (winter), 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 2 years' related experience (e.g., secretarial, wordprocessing, arranging meetings, front-line or public service experience, etc.), preferably in a post-secondary environment; typing 40-45 w.p.m., accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; good oral communication to elicit information and answer enquiries in a clear and concise manner; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills, including ability to set priorities and work effectively under pressure of high volume; pleasant telephone manner.) **BAND: 5 (\$28,853) JOB NO: 239K**

Secretary/Floater - Office of the Dean, Arts [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; minimum 2 years' related secretarial experience (e.g., answering enquiries, arranging meetings, maintaining schedules, etc.); typing 40-45 wpm, accuracy essential; computerized spreadsheet skills preferred; skill in transcribing from dictation equipment and minute taking skills preferred; knowledge of on-line records system; demonstrated skill/ability in the following areas: wordprocessing; adapting readily to frequent change in work assignments; working accurately and effectively under pressure of changing priorities and high volume; good oral communication to elicit accurate information and answer detailed enquiries; dealing courteously and effectively with people; exercising tact and diplomacy; good written communication skills; good organizational skills, including ability to set priorities and meet deadlines; maintaining confidentiality.) **BAND: 4 Provisional (\$27,691) JOB NO: 240K**

Secretary/Floater - Social Science, Arts [Hours: 9:00 a.m.-5:00 p.m.] (High school graduation with secretarial training or equivalent; minimum 1 year's secretarial and clerical experience; typing 40-45 wpm, accuracy essential; computerized spreadsheet skills preferred; demonstrated skill/ability in the following areas: wordprocessing; adapting readily to frequent changes in work environments and assignments; working accurately and effectively under pressure of changing priorities and high volume; attending accurately to detail; obtaining and providing information in a clear and concise manner; dealing courteously and effectively with people; good written communication skills; good organizational skills, including ability to set priorities and meet deadlines.) **BAND: 4 Provisional (\$27,691) JOB NO: 241K (Re-posting of JOB NO: 229K)**

Counsellor: Susan Lanoue

***Administrative Assistant I - Office of the Assistant Vice-President, Physical Resources** [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; graduation from a community college secretarial program preferred; 3 years' senior secretarial experience preferably in a financial/technical/business environment; typing 65 wpm; technical typing skills preferred; budgeting and computerized spreadsheet skills preferred; ability to use electronic mail; demonstrated skill/ability in the following areas: wordprocessing; shorthand/speedwriting; transcribing from dictation equipment; minute taking; attending accurately to detail; good written communication; pleasant telephone manner; exercising tact and diplomacy; maintaining confidentiality; excellent oral communication skills; effective interpersonal skills; excellent organizational skills, including ability to work independently and set priorities. Please submit a resume when making an application.) **GRADE: CEYU 6 (\$34,807) JOB NO: 242L**



"RECYCLABLE"



YORK UNIVERSITY
B U L L E T I N

Published by
the Communications
Department,
Suite A
West Office Building,
(416) 736-5010.

Monday, December 14 - Monday, December 21, 1992
Volume 12, Number 47

GENERAL:

WEATHER EMERGENCY PROCEDURES: On occasion, information received from various sources such as government weather services, the Ministry of Transport, the police services, the Canadian Automobile Association and the Toronto Transit Commission will indicate that weather and driving conditions are hazardous. When this happens, in the interest of public safety the University will adopt weather emergency procedures as outlined below. The decision to adopt weather emergency procedures and cancel classes is the responsibility of the President and the Chair of Senate.

When a decision is made to adopt weather emergency procedures during regular office hours, the Department of Human Resources will notify designated University representatives who will announce to members of their Faculty, College, or administrative department that classes will be cancelled at a specific time. An announcement will also be made over the following radio stations as soon as possible after the decision has been reached: **CKYC-AM (Country 59); CFRB-AM (1010); CJCL-AM (1430); CKFM-FM (99.9); CHUM (1050 AM & 104.5 FM); CFNY-FM (102.1); CFTR-AM (680); CHFI-FM (98.1); Q107; and CHRY-FM (105.5) Radio York.**

When a decision is made to adopt weather emergency procedures before the University begins operations in the morning, the Department of Security and Parking Services will inform designated University representatives as well as the Security Control Centre and the York University switchboard. An announcement will be made on the above noted radio stations as soon as possible after 7:00 a.m.

When a decision has been made to revert to normal operation procedures, the University's Security Control Centre and switchboard will be made aware of the return to normal operating procedures. Copies of the full policy have been distributed to the heads of all academic and administrative units. Additional copies may be obtained from the Department of Human Resources (-22784).

When weather emergency services are adopted by the University, certain service departments are required to continue to operate under special emergency operating procedures. The essential services are: Security and Parking Services, Department of Physical Plant (outside services section, utilities section), Security Control Centre, university switchboard and computer operations.

WEATHER EMERGENCY INFORMATION LINE: 736-5600

The Tait McKenzie Centre will be closed on December 19 and 20. It will close for the holidays at 3:00 p.m. on December 23, 1992 and re-open at 7:15 a.m. on January 4, 1993.

All **York University libraries** will close at 5:00 p.m. on December 23 and re-open on January 4, 1993 with the exception of Scott and Steacie which will be open December 29 and 30 from 9:00 a.m. to 5:00 p.m. Circulation, Reserves, and Reference services will be available at Scott, and Reserves and Circulation services will be available at Steacie.

Science-related faculty members are asked to note that the Office of Research Administration has been advised that **NSERC's Collaborative Project Grants Program** (for which the deadline for letters of intent was January 15) has been postponed for at least one year. The information session scheduled for December 16 has therefore been cancelled. For more information, please call -55055 (E-mail: RESEARCH@VM2.YORKU.CA).

A University department has for sale: 1 Model SF-7700 **Sharp Photocopier**. This is a basic unit (15 CPM), will take up to 11"x17" originals, maintenance costs 2.31 cents per copy. Selling price: \$500.00. If interested, please contact D. Watts at -22403.

Applications and nominations are invited for the position of **Robarts Chair in Canadian Studies**, for the 1993-94 academic year. The position is held by York faculty on an annual basis. The chairholder, who must have an established record of published work in Canadian studies, will be able to devote most of his/her time to the completion of an ongoing research project. Teaching will be reduced to a single half course, preferably a graduate course in the holder's area of research. The chairholder will also deliver the annual Robarts Lecture, organize a seminar series bearing on his/her research, and meet with visiting scholars. A statement on nomination procedures can be secured from the Robarts Centre for Canadian Studies, Room 227, York Lanes (-55499). Applications/nominations must be received at the Centre by January 20, 1993.

The Retirement Consultation Centre will offer a seminar titled "**When Can I Afford to Retire?**" on January 18 from 9:00 a.m. to 1:00 p.m. in the Stong Master's Dining Room. This seminar will be of interest to staff or faculty who are thinking of early retirement. To register, call -66228 or E-mail: RETIRECE@YORKVM2.

Recreation York will offer free **aquafit classes**, December 15 and 17 from 12:45 to 1:15 p.m. The winter brochures are now available and can be picked up in Room 211, Tait McKenzie. Brochures will not be mailed out. Staff can now purchase coupons for the next session of fitness classes which begin in January.

Applications and nominations are invited for the position of **Director of the Centre for Refugee Studies** for a term of no less than two years and no more than four years beginning July 1, 1993. Established as an official University-based research unit in 1988, the Centre was named a CIDA Centre of Excellence in 1991. The Director of the Centre reports to the Associate Vice-President (Research). Applicants are expected to have academic appointments at York University and to have a distinguished record of scholarship and strong research interests in refugee studies or related issues. They must possess the capacity to administer and develop the research programs of this interdisciplinary unit. The Director is expected to administer the day-to-day activities of the Centre, to fulfil the CIDA Centre of Excellence mandate, to develop additional funding sources, and to maintain an active research program. The successful applicant will receive an appropriate course load reduction through the Centre of Excellence agreement and an administrative stipend. The Search Committee consists of: Profs. William H. Angus, Lawrence Lam, David Leyton-Brown, and Alan Simmons, Mr. Ogenga Otunnu, Ms Farhana Mather, and Ms Susan Davis. Applications and nominations (including curriculum vitae and suggested references) should be sent by January 15, 1993 to: Secretary of the Search Committee, Office of the Associate Vice-President (Research), S945 Ross Building. For further information, please contact the Secretary of the Search Committee at -55780.

The Grounds and Vehicles Section wishes to inform those members of the York community that use the **shuttle service to and from Glendon College**, that the service will not be available between December 24, 1992 and January 3, 1993. The last run will leave the Glendon Campus on December 23 at 11:00 a.m. and arrive at the York Campus at approximately 11:40 a.m. The service will resume its normal schedule on January 4, 1993.

York Campus Bookstore Hours (December 14-23): Monday to Friday - 9:00 a.m.-5:00 p.m.; Saturday, December 19 - 10:00 a.m.-3:00 p.m. Please note that the Bookstore will be closed from December 24, 1992 to January 3, 1993 (inclusive).

Members of the York community are reminded that the University will only issue **1992 charitable tax receipts** for gifts or donations received during the 1992 calendar year. To provide for the closing of the University in December and to allow for a reasonable delay in internal and external mail systems, the office of Private Funding (Suite A, WOB) will accept donations up to and including the end of the second business week in January 1993 (Friday, January 15, 1993) as being contributions in the 1992 tax year, provided that cheques and donation documents are dated prior to January 1, 1993 and externally mailed envelopes bear a 1992 post mark. Donations received after January 15, 1993 will be processed as contributions to the 1993 tax year.

GENERAL (cont'd.)

Applications and nominations are invited for the position of **Director of the York Centre for Feminist Research/Le centre de recherches féministes a York**, for a term of no less than two years and no more than four years beginning July 1, 1993. Established as an official research unit in 1991, the Centre is university based, and the Director will report to the Associate Vice-President (Research). Applicants are expected to be members of the York faculty having a distinguished record of scholarship and strong research interests in feminist issues/women's studies in the humanities or the social sciences. They must possess the capacity to administer and develop the research programs of this interdisciplinary unit. The Director is expected to administer the day-to-day activities of the Centre, to develop funding sources, and to maintain an active research program. The successful applicant will receive an appropriate course load reduction and an administrative stipend. The Search Committee consists of Profs. Himani Bannerji, Janine Brodie, Frances Frisken, Lesley Higgins, Meg Luxton, Michael Smith, and Selma Zimmerman. Applications and nominations (including curriculum vitae and suggested references) should be sent by January 22, 1993 to: Secretary of the Search Committee, Office of the Associate Vice-President (Research), S945 Ross Building. For further information, please contact the Secretary of the Search Committee at -55780.

Art Galleries/Displays: The Glendon Gallery will present an exhibition of Chinese painting/mixed media by Liu Xiang-Ping until December 17. For gallery hours call 487-6721.

- The AGYU presents an exhibition of cast bronze and concrete works by Toronto artist Tom Dean until December 20. For gallery hours, call 736-5169.

EVENTS:

MONDAY, DECEMBER 14

4:00 p.m. - 6:00 p.m. - **Reception** - to honour Joyce Thompson who is retiring from Bethune College; contributions may be forwarded to Maureen Principe, Room 205, Bethune - Norman's (Room 201), Bethune

WEDNESDAY, DECEMBER 16

4:00 p.m. - **Research Lecture Series** - [Office of the Associate Vice-President (Research)] "All That Glitters is Not Gould" by Peter B. Moens, Professor of Biology and Natural Science, Walter Gordon Fellow, DRP, FRSC - Harry Leith Room (004A), Atkinson

FRIDAY, DECEMBER 17

10:00 a.m. - **MA Defence** - [Graduate Program in Philosophy] Leo Coholic will defend his thesis titled "Descartes' Method in the Meditations on First Philosophy" - Room C202, York Hall, Glendon

2:00 p.m. - **PhD Defence** - [Graduate Program in Biology] Doris Audet will defend her thesis titled "Roost quality, foraging and young production in the mouse-eared bat, *Myotis myotis*: A test of the ESS model of group size selection" - Room 203, Lumbers Museum

MONDAY, DECEMBER 21

1:00 p.m. - **PhD Defence** - [Graduate Program in Sociology] Martin Pfeiffer will defend his dissertation titled "An Examination of Inglehart's Silent Revolution Thesis" - Senior Common Room, McLaughlin

3:30 p.m. - **Reception** - to honour Francine Bernard, who is retiring from Physical Resources - contributions towards a gift may be forwarded to Edwina Scott, Room 121, Physical Resources Bldg. until December 17 - please RSVP to -55758 - Physical Resources Bldg. Cafeteria

STAFF POSITIONS:

Applications for internal transfers/promotions should reach Human Resources no later than December 21, 1992. Application forms are available from Human Resources. *Indicates position is exempt from bargaining unit.

Counsellor: Dawn Richards

***Coordinator, Academic Policy Development - Office of the Associate Vice-President (Faculties)** [University degree or equivalent; minimum 2-3 years' related experience in a university; broad understanding of the academic goals and missions of York University; policy research experience a definite asset; excellent oral and written communication skills; good interpersonal skills; proven ability to exercise good judgement and initiative; excellent organizational skills; skill in planning and coordinating activities; excellent analytical and research skills; demonstrated ability to deal effectively with individuals at all levels within an organization; tact, diplomacy and discretion; wordprocessing skills. Please submit a resume when making an application.] **GRADE: P&M 6 Under Review (\$38,884-\$47,048)**

JOB NO: 243H

File Clerk - Student Affairs, Administrative Studies [Hours: 9:00 a.m.-5:00 p.m.; 8:30 a.m.-4:30 p.m. (summer)] (High school graduation or equivalent; 1 year's related experience (e.g., filing, answering enquiries, etc.) preferred; basic keyboarding skills to operate a computer terminal, accuracy essential; familiarity with an on-line records system required; demonstrated skill/ability in the following areas: filing quickly and accurately; working effectively under pressure of high volume; dealing courteously and effectively with people; attending accurately to detail; working independently; eliciting accurate information and answering detailed enquiries; good organizational skills.) **BAND: 2 (\$25,601)**

JOB NO: 244H

Counsellor: Donna Robbins

Faculty Secretary - Sociology, Arts [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; 2 years' related secretarial experience (e.g. setting meetings, wordprocessing, reception, etc.), preferably in a post-secondary environment; typing 40-45 wpm, accuracy essential; database skills required; demonstrated skill/ability in the following areas: wordprocessing and computerized spreadsheets; good oral communication to elicit information and answer detailed enquiries; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills, including setting priorities and working effectively under pressure of high volume; minute taking.) **BAND: 5 (\$28,853) JOB NO: 245K**

Faculty Secretary - Social Science, Arts [Hours: 9:00 a.m.-5:00 p.m. (winter); 8:30 a.m.-4:30 p.m. (summer)] (High school graduation with secretarial training or equivalent; 2 years' related secretarial experience (e.g. wordprocessing, arranging meetings, etc.) preferably in a post-secondary environment; typing 40-45 wpm, accuracy essential; demonstrated skill/ability in the following areas: wordprocessing; good oral communication to elicit information and answer enquiries; dealing courteously and effectively with people; exercising tact and diplomacy; attending accurately to detail; good organizational skills, including setting priorities and working effectively under pressure of high volume; pleasant telephone manner.) **BAND: 4 (\$27,691) JOB NO: 246K**

Assistant Coordinator - Office for Persons with Disabilities [Hours: 8:00 a.m.-4:00 p.m.] (University degree in Social Science, Psychology, Education, Social Work or equivalent; additional certificate in rehabilitative services preferred; minimum 1-2 years' community service experience, preferably related to persons with disabilities; knowledge of disability issues; knowledge of university structures, admissions procedures and academic policies preferred; familiarity with university and community resources (e.g. counselling services, advocacy groups, etc.) preferred; demonstrated skill/ability in the following areas: wordprocessing; working effectively under pressure of high volume; exercising tact and diplomacy; maintaining confidentiality; explaining detailed information clearly and concisely; excellent written communication skills; exercising good judgement and initiative; excellent organizational skills including working independently and setting priorities; effective interpersonal skills; overseeing the work of others. Please attach a resume when making an application.) **BAND: 13 Provisional (\$40,836)**

JOB NO: 247K

Counsellor: Susan Lanoue

Graphic Designer/Computer Network Coordinator - Design and Production, Communications [Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (Post-secondary education plus 2-3 years' apprenticeship program in design studio/agency environment or equivalent; 4 years' experience in graphic design, including computer network management experience; demonstrated skill/ability in the following areas: working with a variety of computer software packages (i.e., QUARK, XPRESS, ALDUS Freehand, ADOBE Illustrator, ADOBE Photoshop and WINGZ); accurately obtaining and clearly explaining complex information; good presentation skills; supervisory skills; effective interpersonal skills; exercising initiative and good judgement; working effectively under pressure of high volume. Please submit a resume when making an application. Portfolio will be requested.) **BAND: 16 Provisional (\$47,138) JOB NO: 248L**

Illustrator - Design and Production, Communications [Hours: 8:30 a.m.-4:30 p.m. or 9:00 a.m.-5:00 p.m.] (Post-secondary education plus 2-3 years' apprenticeship program in design studio/agency environment or equivalent; 4 years' related experience (e.g., preparing illustrations, technical advising, researching, conducting training sessions, etc.); demonstrated skill/ability in the following areas: working with a variety of computer software packages (i.e., QUARK, XPRESS, ALDUS Freehand, ADOBE Illustrator, ADOBE Photoshop and WINGZ); excellent illustration skills using conventional/traditional illustrative techniques and materials; accurately obtaining and clearly explaining complex information; good presentation skills; supervisory skills; effective interpersonal skills; exercising initiative and good judgement; working effectively under pressure of high volume. Please submit a resume when making an application. Portfolio will be requested.) **BAND: 12 Provisional (\$38,928) JOB NO: 249L**

Re-Posting of Job No: 242L

Counsellor: Susan Lanoue

***Administrative Assistant I - Office of the Assistant Vice-President, Facilities & Business Operations** [Hours: 8:30 a.m.-4:30 p.m.] (High school graduation with secretarial training or equivalent; graduation from a community college secretarial program preferred; 3 years' senior secretarial experience preferably in a financial/technical/business environment; typing 65 wpm; technical typing skills preferred; budgeting and computerized spreadsheet skills preferred; ability to use electronic mail; demonstrated skill/ability in the following areas: wordprocessing; shorthand/speedwriting; transcribing from dictation equipment; minute taking; attending accurately to detail; good written communication; pleasant telephone manner; exercising tact and diplomacy; maintaining confidentiality; excellent oral communication skills; effective interpersonal skills; excellent organizational skills, including ability to work independently and set priorities. Please submit a resume when making an application.) **GRADE: CEYU 6 (\$34,807) JOB NO: 242L**